

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of the Organizational and Regular Meeting of December 11, 2008 – High School Library

I. OPENED BUSINESS

- A. Called to Order 6:38 p.m.
- B. Roll Call
- | | |
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| President: | Mike Niccum |
| Clerk: | Beth Shammas |
| Members Present: | Jessie Bray
Bill Phillips
Tony Sollecito (8:15 p.m.) |
| Administration Present: | Ralph Porras
Robin Blakley (6:50 p.m.) |
| Board Recorder: | Laura Emerson |
| Student Board Member Present: | Brandon Cepress (7:10 p.m.) |

C. Adoption of Agenda

Action Item D was postponed to a future Board meeting
Action Item G was postponed to January 15, 2009 Board meeting

MOTION Bray/Shammas to adopt agenda as amended

Public comment: none

Motion CARRIED 4 – 0

D. Identified Closed Session Topics

1. PGTA Negotiations Preparation
2. Legal Matter

E. Public comment on Closed Session items

None

F. Adjourned to Closed Session 6:40 p.m.

II. CLOSED SESSION

III. RECONVENED IN OPEN SESSION 7:10 p.m.

A. Reported action taken in Closed Session

1. PGTA Negotiations Preparation
The Board discussed this matter
2. Legal Matter
This matter is now closed

B. Pledge of Allegiance pledge recited

IV. **ANNUAL ORGANIZATIONAL MEETING**

As required by Education Code Section 35143

- A. Election of President to Serve for One-Year Period
Bray nominated Shammas, vote was 4 ayes, zero noes, 1 absent
- B. Election of Vice-President/Clerk to Serve for One-Year Period
Phillips nominated Niccum, vote was 4 ayes, zero noes, 1 absent
- C. Determination of Dates, Time and Location of Regular Meetings

MOTION Phillips/Bray to set the 1st and 3rd Thursdays of each month as Regular Board meetings, to be held at 7:00 p.m. at Pacific Grove High School Library, or another District school site.

Public comment: none

Motion CARRIED 4 - 0

- D. Approval of Resolution No. 834

MOTION Bray/Niccum to approve Resolution No. 834 Designating Authorized Agent/s to Sign School Orders.

Public comment: none

Motion CARRIED 4 - 0

- E. Designation of Committee Representatives:

- 1. Community Human Services: Bill Phillips
- 2. City/District: Tony Sollecito, Bill Phillips (Jessie Bray alternate)
- 3. ROP: Tony Sollecito, Mike Niccum
- 4. Monterey County School Board Executive Committee: Mike Niccum, Beth Shammas
- 5. Communications Coordinator: Jessie Bray, Beth Shammas

MOTION Niccum/Phillips to approve committee representatives and addition of new committee

Public comment: none

Motion CARRIED 4 – 0

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Linda Jones said the date of Taste of PG should be March 15, 2009.

Craig Beller introduced Kristin Cushman who is working on the project to bring the Zero Waste Lunch Program to Forest Grove. Kristin said the Monterey Regional Waste Management District will assist her in monitoring the program. (She is doing this as a community service project with grant funding)

Mary Riedel showed Trustees samples of the wooden toys Middle School students in Colleen Hill's class designed and constructed for distribution to the Salvation Army's Christmas Toy Drive. The school play, "Romeo and Juliet," will be performed Saturday and Sunday.

Billie Mankey said she and Jan Lippert are working on "greening" the HR Department and have just completed the online version of the substitute teacher application packet.

MOTION Niccum/Phillips to add Board Communications to the agenda. Motion PASSED 4 – 0

BOARD COMMUNICATIONS

Board Member Comments

Cepress said students are preparing for pre-break finals and raising money for the yearbook. The Breaker Classic is this week-end. He is hearing positive remarks from students about the Measure D work taking place on campus. At the Board's request, he asked the ASB about participating in a conversation with the Board and they are interested.

Phillips would like a committee formed to look at the problem of declining enrollment. He thinks students should not be charged \$7 to attend a school event such as a play. Many parents cannot afford it and they miss out on a good family event. He did follow up with contacting references at a few campuses that installed the same artificial turf as was placed on the PGHS field. All sites, including UCLA, were satisfied with the turf and he now feels assured.

Bray praised the wonderful newspaper coverage of Hill's woodworking class. She also acknowledged the recent passing of retired PGUSD music teacher, Ray Washburn. [The following is an excerpt from Mr. Washburn's obituary: "*Raymond was the Instrumental Music Teacher and Music Supervisor in the Pacific Grove Unified School District from 1945 - 1973. He organized and directed the Pacific Grove Summer School of Music, which developed into one of the largest summer music schools in Northern California. ... The Breaker Band was one of the oldest participating bands at the East-West Football Game, Cal Band Day and Stanford Band Day and was invited three times to perform on national TV at the 49er football games. ... Contributions are suggested to the Pacific Grove Unified School District Music Program, 555 Sinex Avenue, Pacific Grove, CA 93950.*"]

Shammas supports the Declining Enrollment Committee. She is excited about the progress on the High School athletic field and the Middle School building.

Written Communications

Bray received a correspondence from the Ridge Road neighbors.

Superintendent's Report

Porras acknowledged Beller as the long term interim Principal at Forest Grove. This same evening, Matt Bell is attending an event with Dr. Todd Bliss who is being honored as a finalist for the California League of High School Educator of the Year. He gave Trustees handouts related to the State's current fiscal situation. East Side Union High School District Superintendent is considering eliminating all athletic programs from their 11 high schools to ease their budget difficulties. The 19th Street/Sunset Drive Crosswalk project has been awarded and now it is up to the City to coordinate the project through completion.

VI. CONSENT AGENDA

- A. Minutes of November 13, 2008 Regular Board Meeting
- B. Minutes of November 20, 2008 Regular Board Meeting
- C. Certificated Assignment Order #8
- D. Classified Assignment Order #8
- E. Acceptance of Donations
- F. Warrant Schedules No. 482
- G. Revolving Cash Report No. 3
- H. Cash Receipts Report No. 3

- I. Out of State/Overnight
- J. Approval of Contract for Writing Poetry Program Services – Patrice Vecchione
- K. Approval of Resolution #835 - CalPERS - to Meet New IRS Requirement
- L. Acceptance of Quarterly Treasurer’s Report
- M. CSUMB Teacher Internship Program/Memorandum of Understanding
- N. Authorization to Lease/Purchase Wheelchair Lift Bus
- O. High School Minimum Days for 2008-09 School Year
- P. Approval of Contract for Services – Margie Anderson

MOTION Phillips/Niccum to approve Consent Agenda as presented.

Public comment: none

Motion CARRIED 4 – 0

VII. PUBLIC HEARING

PGUSD/PGTA Sunshine Topics

Hearing opened at 7:56 p.m.

No public comment

Hearing closed at 7:57 p.m.

VIII. ACTION/DISCUSSION

- A. Approval of PGTA/PGUSD Sunshine List – 2008/09

MOTION Bray/Niccum to adopt the sunshine topics for 2008-09 PGTA/PGUSD negotiations.

Public comment: none

Motion CARRIED 4 – 0

- B. Approval of PGUSD/PGTA Sunshine Topics – 2008/09

MOTION Phillips/Bray to adopt the sunshine topics for PGTA/PGUSD negotiations.

Public comment: none

Motion CARRIED 4 – 0

- C. Approval of HS Measure D Project Final Plans – Allowing Submittal to Division of State Architect
(This item was presented later in the meeting to accommodate the architect’s schedule.)

In discussion, it was noted that the driveway for the back parking lot must be improved as part of the project along with provisions for a possible second driveway and for accommodating Forest Grove parking and bus circulation needs.

MOTION Niccum/Sollecito to approve of the High School Measure D project plans to include the items identified in the attached Exhibit A and in the documents as presented by the project architect – allowing submittal to the State Architect.

Public comment: none

Motion CARRIED 5 – 0

- D. Discuss Board Priorities for the 2009-10 Instructional Program Design
Postponed

E. 2009/10 School Year Calendar

Mankey described the process of the Calendar Committee in creating the three draft calendars. She also presented a breakdown of the survey results for the District-wide voting on the preferred calendar. Board members also received copies of the approved 2009-10 calendars from MPUSD and Carmel Unified showing changed start dates to accommodate High School finals.

Public comment:

Barbara Martinez supports the calendar with finals taking place before the Winter Break, based on prior experience in her former district. She read a letter from Bell [who was unable to attend] in which he said it is too premature to change the calendar to again place finals after the winter break since there is no data yet available to determine whether this year's format (with finals before the winter break) has had any effect on the students' test scores.

Patricia Long supports the semesters being the same length.

Wendy Milligan said that in accordance with a PGTA MOU, they convened a calendar committee that surveyed all members, and that draft #2 was the unanimous choice.

Cepress said he likes the current calendar which has finals occurring before the break.

There was concern among Trustees that the total number of votes on the survey was considerably less than the total number of district employees.

Shammas suggested that in the future the Board create a calendar rubric indicating the criteria that must be enforced. The calendar is intended for student success.

MOTION Bray/Niccum to postpone approval of the 2009-10 calendar until after the January 22 meeting with secondary staff.

Public comment: none

Motion CARRIED 4 – 0 – 1 (Sollecito abstained from voting as he was not present for the majority of conversation on this matter.)

F. Approval of Proposed 2008/09 Budget Reductions - Adjustments and Initial Discussion of 2009/10 Budget Reductions/Adjustments

MOTION Niccum/Sollecito to approve the proposed 2008/09 budget reductions and adjustments.

Public comment: none

Motion CARRIED: 5 – 0

G. First Interim Report

Postponed

H. Approval of 2009/10 Budget Calendar/Process

In discussion, it was noted that an initial "Open Forum" on the budget was being planned for January 26th.

MOTION Sollecito/Bray to approve the 2009/10 budget calendar process as proposed.

Public comment: none

Motion CARRIED 5 – 0

I. 2008-09 General Fund Budget Revision #5

MOTION Bray/Phillips to approve the proposed budget revisions as presented.

Public comment: none

Motion CARRIED 5 – 0

J. Approve Consolidated District Music Program Budget and Administrative Oversight

MOTION Sollecito/Bray to approve the proposed consolidation of the District Music program budget (as identified in Tables 1 and 2) and assign program oversight responsibility to the district Director of Curriculum.

Public comment: none

Motion CARRIED 5 – 0

K. Approval of Measure D Track Project

1. Approval of New Board Policy 7112 Regarding Environmentally Preferable Purchases and Practices, First and/or Final Reading

MOTION Bray/Sollecito to approve the new policy so the district may participate in the Tire-Derived Product Grant Program.

Public comment: none

Motion CARRIED 5 – 0

2. Approval of Resolution #836 Authorizing Application for Grant for Use of California Recycled Tires at the High School Stadium Project

MOTION Phillips/Niccum to approve Resolution #836 authorizing filing an application for grant funding for the use of California recycled tires at the High School Stadium Project.

Public comment: none

Motion CARRIED 5 – 0

L. Award of Contract for Middle School Modular Classrooms

MOTION Bray/Sollecito to award the contract for the purchase of three (3) modular classrooms to Gary Dupnick Manufacturing Inc. using the open bid through Western Placer Unified School District.

Public comment: none

Motion CARRIED 5 – 0

M. 2007/2008 Measure D Audit Report

MOTION Sollecito/Bray to accept the audit as presented.

Public comment: none

Motion CARRIED 5 – 0

(MOTION Niccum/Sollecito to extend meeting to no later than 10:30 p.m.; motion CARRIED 5 – 0)

N. Board Calendar/Future Meetings - New Meeting Dates Added

MOTION Niccum/Bray to approve the calendar as modified

Public comment: none

Motion CARRIED 5 – 0

IX. INFORMATION/DISCUSSION

A. Subcommittee Reports

Community Human Services

Nothing to report

City/District

Nothing to report

ROP

Nothing to report

MC SBA EC

Nothing to report

B. California School Board Association 2008 Annual Meeting

Pulled

X. FUTURE AGENDA ITEMS

A. Discussion of Future Agenda Items

Truancy/Open Campus

Communication Committee

Declining Enrollment Committee

Zero Waste Lunch Program

School Year Calendar

Discuss Board Priorities for the 2009-10 Instructional Program Design

First Interim Report

B. Future Agenda Items

January 15

Adult School Master Development Plan

January 22

Special Board meeting with secondary staff regarding instructional programs

tbd

Board meeting minutes format

Bell schedule

Board bylaws

Instructional minutes

Policy on Grounds – landscaping and maintenance

XI. ADJOURNMENT

10:30 p.m.