

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: MAY 9, 2024**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: May 9, 2024

TIME: 4:30 PM Retiree Recognition Ceremony & Reception
5:30 PM Closed Session
6:30 PM Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

<u>Trustees:</u> Brian Swanson, President Dr. Elliott Hazen, Clerk Carolyn Swanson Jennifer McNary Laura Ottmar
<u>Administration:</u> Superintendent Dr. Linda Adamson Assistant Superintendent Joshua Jorn
<u>Student Representative(s):</u> Dario DiMaggio Dayci Dishny

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/89218889332?pwd=WUYyeW80bERGRTIwUnVmWThlRVdZdz09>

Meeting ID: 892 1888 9332

Passcode: 938899

One tap mobile +16699006833,,81793111121#,,, *717431# US (San Jose)

+16694449171,,81793111121#,,, *717431# US

Find your local number: <https://pgusd.zoom.us/j/89218889332?pwd=WUYyeW80bERGRTIwUnVmWThlRVdZdz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Retiree Recognition Ceremony & Reception

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E. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Public Employee Appointment/Employment/Principal [Government Code § 54957]
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code § 54956.9, subd. (d)(1)] – One Case – OAH Case No. 2024050519
6. Superintendent Evaluation

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.

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2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
4. Public Employee Appointment/Employment/Principal [Government Code § 54957]
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code § 54956.9, subd. (d)(1)] – One Case – OAH Case No. 2024050519
6. Superintendent Evaluation

B. Pledge of Allegiance

C. MCOE CA Distinguished Awards Presentation

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A. PGUSD Staff Comments (Non-Agenda Items)

B. Community Members (Non-Agenda Items)

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Minutes of April 4, 2024 Board Meeting

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Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

- B. Cash Receipts Report #16 24
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report #16.
- C. Acceptance of Donations 26
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Acceptance of Donations.
- D. Out of County Overnight Activities 27
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight Activities.
- E. Warrant Schedule 666 31
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 666.
- F. Personnel Report 33
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- G. Memorandum of Understanding (MOU) – Monterey Peninsula Soccer League (MPSL) 36
The District Administrations recommends that the Board review and approve the 2024-25 Memorandum of Understanding (MOU) with Monterey Peninsula Soccer League (MPSL).
- H. Contract for Services with MTH Photo Booth 39
Recommendation: (Abbie Arbrun, Principal) The District Administration recommends that the Board review and approve the Contract for Services with MTH Photo Booth.
- I. Contract for Services with Kona Ice of Monterey and Salinas 45
Recommendation: (Abbie Arbrun, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Kona Ice of Monterey and Salinas.
- J. Contract for Services with Monterey Bay Equestrian Center 51
Recommendation: (Abbie Arbrun, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Monterey Bay Equestrian Center.
- K. Contract for Services with CHG Medical Staffing, Inc. (CompHealth Medical Staffing) 57
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends that the Board review and approve the Contract for Services with CompHealth Medical Staffing to provide occupational therapy services, including assessments and attending IEP meetings as required by the individuals with Disabilities Education Act (IDEA).

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- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING – (ACTION/DISCUSSION)

Public Hearing: The District’s Governing Board Will Hold a Public Hearing on the Proposed Adoption of a Developer Fee Justification Study for the District and an Increase in the Statutory School Facility Fee (“Level I Fee”) on New Residential and Commercial/Industrial Developments as Approved by the State Allocation Board on January 24, 2024. The Adoption of the Study and the Increase of the Level I Fee are Necessary to Fund the Construction of Needed School Facilities to Accommodate Students due to Development.

Open Public Hearing: _____ Close Public Hearing: _____

- A. Adoption of Resolution No. 1122 – Increase to Level I Levy of Developer Fees **63**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1122 to Increase Developer Fees to meet the State Allocation Boards Level I Fee Schedule.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- B. Pacific Grove High School Textbooks – Adoption **72**
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board approve the adoption of three textbooks to be used by the Pacific Grove High School: *Hole’s Essentials of Human Anatomy and Physiology, High School 2nd Edition; National Geographic, American Government, Cengage Learning Inc. 2022; AP Government and Politics: American Government – Stories of a Nation, bfw publishers 2021.*

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

- C. Adoption of Resolution No. 1125 – Making Findings and Ratifying the Filing of a Notice of Exemption from the California Environmental Quality Act (CEQA) Regarding an Energy Services Agreement **81**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1125 Making Findings and

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Ratifying the Filing of a Notice of Exemption from the California Environmental Quality Act (CEQA) Regarding an Energy Services Agreement.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

D. Adoption of Resolution No. 1127 – Establish Fund 25 for Developer Fees **85**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1127 to Establish a Capital Facilities Fund 25 with County Treasury for the revenue generated through the collection of Developer Fees.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

E. Adoption of Resolution No. 1128 – Authorize to Sign CalSHAPE Grant Agreement **88**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1128 to allow the PGUSD Superintendent or designee to sign the CalSHAPE Grant Agreement.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

F. Adoption of Resolution No. 1129 – Classified School Employee Week **91**

Recommendation: (Claudia Arellano, Director II of Human Resources) The Administration recommends that the Board review and adopt Resolution No. 1129 proclaiming May 19-25, 2024 as “Classified School Employee Week.”

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

G. Adoption of Resolution No. 1130 – “California Day of the Teacher” & “Teacher Appreciation Week” **93**

Recommendation: (Claudia Arellano, Director II of Human Resources) The Administration recommends that the Board review and adopt Resolution No. 1130 proclaiming the first week of May 6, 2024-May 10, 2024, as Teacher Appreciation Week and specifically Wednesday, May 8, 2024, as “California Day of the Teacher” (EC 37222.10).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

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H. Adoption of Resolution No. 1131 – Designating Authorized Agents to the Monterey & San Benito Property and Liability (JPA) **96**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1131 Designating Authorized Agents to represent our District in the Monterey & San Benito Property & Liability Joint Powers Authority (JPA).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

I. TK Registration Policy – AR 6170.1 **98**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends the Board review TK Registration Administrative Regulation 6170.1 recently reviewed by the Board Policy Committee on January 24, 2024.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

J. Contract with School Facility Consultants **102**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract with School Facility Consultants (SCF).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

K. Approval of Commercial Energy (CE) Natural Gas Purchase Agreement **112**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Commercial Energy (CE) Natural Gas Purchase Agreement for the 2024-25 school year.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

L. Contract for Services with Ausonio, Inc. – PGHS Roofing & Painting Project **125**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Ausonio, Inc.

- Public Comment:

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- Board Discussion:
- Move: _____ Second: _____ Vote: _____

M. Contract for Services with Randazzo Enterprises, Inc. – PGHS Modular Removal **135**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Randazzo Enterprises, Inc.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

N. Contract for Services with Ausonio, Inc. – FGES Roofing & Painting Project **146**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Ausonio, Inc.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

O. Contract for Services with Hart Floor Co. – PGHS & PGMS Gym Floor Refinishing **156**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for services with Hart Floor Co.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

P. Proposed Board Calendar/Future Meetings **166**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

A. Board Policy Updates **171**

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Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends the Board review the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on April 16, 2024.

- Public Comment:
- Board Comment:
- Direction: _____

B. 2024-25 Prequalified Vendors List 622

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review the PGUSD Prequalified Vendors List for the 2024-25 fiscal year.

- Public Comment:
- Board Comment:
- Direction: _____

C. PGUSD Threat & Risk Assessment – Update 625

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and consider the updated information on the PGUSD Threat & Risk Assessment, initially presented during the April 18th Board Study Session.

- Public Comment:
- Board Comment:
- Direction: _____

D. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board Meeting: May 23, 2024

Next special Board Meeting: May 28, 2024