

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

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Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**DATE:** February 8, 2024

**TIME:** 5:30 PM Closed Session  
6:30 PM Open Session

**LOCATION: IN PERSON**  
Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

<u>Trustees:</u> Brian Swanson, President Dr. Elliott Hazen, Clerk Carolyn Swanson Jennifer McNary Laura Ottmar
<u>Administration:</u> Superintendent Dr. Linda Adamson Assistant Superintendent Joshua Jorn
<u>Student Representative(s):</u> Dario DiMaggio Dayci Dishny

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/86569194634?pwd=STJwdzRPSDZqVUI3Mzd1a2swSDEwQT09>

Meeting ID: 865 6919 4634  
Passcode: 636291  
One tap mobile +16694449171,,86569194634#,,,,\*636291# US  
+16699006833,,86569194634#,,,,\*636291# US (San Jose)  
Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

**ADDITIONAL TELECONFERENCE LOCATION**

This meeting is also being conducted by teleconference at the following location:  
Hyatt Regency  
5 Embarcadero Center  
San Francisco, CA 94111

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

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C. Roll Call

D. Adoption of Agenda

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Superintendent Goals Review

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.

3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957 subdivision(b)]
4. Superintendent Goals Review

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. Safety Report

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

- A. PGUSD Staff Comments (Non-Agenda Items)
- B. Community Members (Non-Agenda Items)

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of January 25, 2024 Board Meeting  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Cash Receipts #12  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #12.
- C. Acceptance of Donations

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the board review and accept the donations.

D. Out of County Overnight Activities

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the out of county or overnight requests.

E. Personnel Report

Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.

F. Positive Behavior Supports, Corporation Amended Contract

Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends the Board review and approve the amended contract with Positive Behavioral Supports Corporation.

G. Surplus Furniture and Electronic Equipment Discard

Recommendation: (Lito Garcia, PGCHS/PGHS Principal) The District Administration recommends the Board review and approve the discards of surplus furniture and electronic equipment from Pacific Grove Community High School.

H. Ratification of Contract Services for Monterey DJ John Upshaw

Recommendation: (Lito Garcia, PGCHS/PGHS Principal) The District Administration recommends that the Board review, ratify, and approve the contract for services with Monterey DJ John Upshaw for the Winter Ball that was held on February 3, 2024.

I. Contract for Services with Top Youth Speakers

Recommendation: (Lito Garcia, PGCHS/PGHS Principal) The District Administration recommends the Board review and approve a contract for services with Top Youth Speakers for the 2023-2024 school year.

J. Contract for Services for Choreographer Jill Trahan

Recommendation: (Lito Garcia, PGCHS/PGHS Principal) The District Administration recommends that the Board approve contract for services for Jill Trahan – Mean Girls Musical.

K. Contract for Services Center for Developing Minds

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the contract for services to provide a parent education class with the Center for Child Development.

L. Contract for Services with Monterey County Workforce Development Board

Recommendation: (Barbara Martinez, PGAE Principal) The District Administration recommends approval of the contract for services with the Monterey County Workforce Development Board for a Garden Project at the Pacific Grove Adult School.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

M. MOU with Monterey Peninsula Soccer

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board approve MOU with Monterey Peninsula Soccer.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. PUBLIC HEARING**

Public Hearing: Pursuant to Government Code Section 4217.12 the District’s Governing Board Will Hold a Public Hearing on the Energy Savings and Cost Savings Associated with the Proposed Energy Services Agreement for HVAC, Lighting and Other Energy Conservation Measures to be installed at various District sites.

Open Public Hearing: \_\_\_\_\_ Close Public Hearing: \_\_\_\_\_

A. Approval of Resolution No. 1118: Resolution Making Findings on Energy Savings; Authorizing and Approving Agreement for Energy Savings Project; Authorizing Execution and Delivery of Other Documents and Other Actions Required in Connection Therewith; Determination and Authorization to File a Notice of Exemption from California Environmental Quality Act (CEAQ) Regarding the Construction and Installation of energy efficient capital improvement projects at various PGUSD sites.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. ACTION/DISCUSSION**

A. ABM Building Solutions, LLC Construction Agreement

Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends the Board review and approve the ABM Building Solutions, LLC Construction Agreement.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Adoption of Resolution No. 1101 Proclaiming March 2024 as Women’s History Month

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board adopt Resolution No. 1101 Proclaiming March 2024 as Women’s History Month.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. PGTA-PGUSD Memorandum of Understanding – Transfers & Assignments

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve this memorandum of understanding (MOU) between the Pacific Grove Teachers Association (PGTA) and Pacific Grove Unified School District (PGUSD) to expedite the process for advertising job vacancies.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Proposed Board Calendar/Future Meetings (August 2024 – December 2024)

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Board Calendar/Future Meetings (Past Dates – June 2024)

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. INFORMATION/DISCUSSION**

A. Administration Cultural Proficiency and Bias Response Training

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration Recommends the Board review and approve Administration Cultural Proficiency and Bias Response Training.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

**B. Midyear LCAP**

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration Recommends the Board review the Midyear supplement to the 2023-2024 LCAP Update.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

**C. Board Policy Updates**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends the Board review the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on January 24, 2024.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

**D. Report on Governor’s Budget Proposal**

Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review the information provided regarding Governor Newsom’s Budget Proposal for 2024-2025.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

**E. Review of Budget Development Calendar**

Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review the Budget Development Calendar for fiscal year 2024-2025.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

**F. Pacific Grove Middle School’s Teacher on Special Assignment (TOSA) Efforts Update**

Recommendation: (Sean Roach, PGMS Principal & Brice Gamble, PGMS Teacher on Special Assignment) The District Administration recommends that the Board receive information on the first semester initiatives/achievements of Mr. Gamble and learn more about the second semester goals for the 2023/2024 school year.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: FEBRUARY 8, 2024**

---

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

G. Quarterly Facilities Project Updates

Recommendation: (Jon Anderson, Director of Facilities/Transportation) The District Administration recommends that the Board receive information on the updated quarterly report of facilities projects that are either ongoing, complete, or in the planning stages.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

H. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Board Comment:
- Public Comment:
- Direction: \_\_\_\_\_

X. **ADJOURNMENT**

Next regular Board Meeting will be held on March 7, 2024