

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*Tony Sollecito, President*

*John Thibeau, Clerk*

*Debbie Crandell*

*John Paff*

*Bill Phillips*

**DATE:** Tuesday, June 30, 2015

**TIME:** 6:30 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** District Office - Jessie Bray Conference Room  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA**

**I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

**II. CLOSED SESSION**

- A. Identify Closed Session Topics  
*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*
  - 1. Planning and Preparation Meet and Confer: Management
  - 2. To Instruct Negotiators of Real Property Transactions [Government Code § 54956.8]
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

- A. Report action taken in Closed Session:
  - 1. Planning and Preparation Meet and Confer: Management
  - 2. To Instruct Negotiators of Real Property Transactions [Government Code § 54956.8]
- B. Pledge of Allegiance

**IV. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

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|---|------|
| A. <u>Minutes of June 4, 2015 Regular Board Meeting</u><br>Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.                           | 6    |
| B. <u>Certificated Assignment Order #16</u><br>Recommendation: (Billie Mankey) The administration recommends adoption of Certificated Assignment Order #16. | 11   |
| C. <u>Classified Assignment Order #15</u><br>Recommendation: (Billie Mankey) The administration recommends adoption of Classified Assignment Order #15.     | 14   |

- D. Out of County or Overnight Activities 16  
 Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.
- E. Revolving Cash Report No. 9 19  
 Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- F. Cash Receipts Report No. 9 21  
 Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Acceptance of Donations 24  
 Recommendation: (Rick Miller) The Administration recommends that the Board approve acceptance of the donations.
- H. 2015-16 Consolidated Application for Funding, Part 1 25  
 Recommendation: (Ani Silva) The Administration recommends that the Board review and approve the 2015-2016 Consolidated Application for Funding, Part 1 as presented.
- I. Contract for Professional Development for Common Core Implementation 37  
 Recommendation: (Ani Silva) The Administration recommends that the Board review and approve the contract with McGrath Consulting Group for the 2015-2016 school year.
- J. Professional Development Contract for Dr. Bonnie McGrath at Forest Grove 42  
 Recommendation: (Buck Roggeman) The District Administration recommends the Board review and approve the contract for Dr. McGrath to provide Professional Development for Forest Grove teachers during the 2015-16 school year. While the contract shows an effective start date of July 1, 2015, work with Dr. McGrath will not begin until September 1, 2015.
- K. California School Board Association Membership 47  
 Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and approve the membership for California School Board Association dues for 2015-16 in the amount of \$6,995.00.
- L. Contract Renewal with the U.C. Santa Cruz Student Teacher Program 50  
 Recommendation: (Billie Mankey) The Administration recommends that the Board review and approve of participating with U.C. Santa Cruz Student/Master Teacher Program in the effort to support new teachers entering the teaching profession.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. Approval of PGUSD Administrative Employees Agreement 54  
Recommendation: (Rick Miller) The Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Administrative Employees.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Speech and Language Pathology Assistant Job Description 56  
Recommendation: (Billie Mankey) The Administration recommends that the Board review and approve the classified position and job description for Speech and Language Pathology Assistant.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Community Human Services Contract for the 2015-16 School Year 60  
Recommendation: (Clare Davies) The District Administration recommends that the Board review and approve the contract for services in the amount of \$9,360 or consider increasing the contract in order to provide more hours of counseling services.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Special Education Contracts for 2015-16 63  
Recommendation: (Clare Davies) The District Administration recommends that the Board review and approve the list of contracts for services in the amount of \$722,745.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) 77  
Recommendation: (Rick Miller) The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) for the 2015-16 school year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Board Calendar/Future Meetings 89  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- A. School Site Staffing and Master Schedules (PGHS, PGMS, FGE, and RDE) 92  
Information: (Billie Mankey) Work on staffing and master schedules begins as early as late December the year prior to staffing and assignments being formalized for the upcoming school year.

Board Direction: \_\_\_\_\_

- B. Future Agenda Items 101  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Review of Extracurricular Activities (Fall 2015)  
Update on Use of Technology at Sites (Fall 2015)  
Modified PG High School Bell Schedule Review 2016-17 (Oct)

Board Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next regular meeting: August 20, 2015 – District Office