

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

John Thibeau, President

John Paff, Clerk

Debbie Crandell

Bill Phillips

Brian Swanson

Rachel Biggio, Student Rep

DATE: Thursday, February 4, 2016

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office - Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2015/16 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Rick Miller, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2015/16. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.

3. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]

B. Public comment on Closed Session item

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2015/16

2. Negotiations - Collective Bargaining Session preparation with the CSEA for 2015/16

3. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]

B. Pledge of Allegiance

IV. RECOGNITION

The Board will recognize the PG Music Boosters for their services to Pacific Grove Unified School District.

V. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

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A. <u>Minutes of January 21, 2016 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	6
B. <u>Certificated Assignment Order #9</u> Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Certificated Assignment Order #9.	12
C. <u>Classified Assignment Order #8</u> Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Classified Assignment Order #8.	14
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	16
E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	17
F. <u>Cash Receipts Report No. 5</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	30
G. <u>Revolving Cash Report No. 5</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	33
H. <u>Warrant Schedule No. 568</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.	35

- I. Memorandum of Understanding between Pacific Grove USD and Carmel USD for the Placement of Special Education Students in Classrooms for Students with Moderate to Severe Disabilities 37
 Recommendation: (Clare Davies, Director of Student Services) It is recommended that the Board review and approve the Memorandum of Understanding between PGUSD and CUSD for the placement of students with disabilities in classrooms for students with moderate to severe disabilities.

- J. Contract for Sign Language Interpreter 46
 Recommendation: (Clare Davies, Director of Student Services) It is recommended that the Board review and approve a contract for Sharon Neumann Solow, MA, CSC, SC:L to provide sign language interpretation for IEP meetings, student assessment and transition program graduation ceremony.

- K. Telecommunications Project at Forest Grove Elementary School 49
 Recommendation: (Matt Kelly, Director of Maintenance; Rick Miller, Assistant Superintendent) The Administration recommends that the Board review and approve the contract for services with The Trinity Group, Tracy, California.

- L. Educator Effectiveness Funding 56
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and approve the expenditure plan for the Educator Effectiveness Funding.

- M. Acceptance of Quarterly Treasurer’s Report 59
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer’s Report for the quarter ending December 31, 2015.

- N. Acceptance of Donation from the Colad Charitable Trust 72
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The Administration recommends that the Board review and accept the \$20,000 donation from the Colad Charitable Trust.

Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. Acceptance of Contract for Services Rendered with Monterey Peninsula Orthopedic Sports Medicine Institute 73
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The Administration recommends that the Board review and accept the Contract for Services Rendered with Monterey Peninsula Orthopedic Sports Medicine Institute.

Move: _____ Second: _____ Vote: _____

- B. First and/or Final Read: Board Policy and Regulation Update 1312.3 Uniform Complaint Procedures 76
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends the Board review and approve the update to Board Policy and Regulations for Uniform Complaint Procedure as presented.
 Move: _____ Second: _____ Vote: _____
- C. Board Calendar/Future Meetings 96
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
 Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. Summer Site Construction Plans 98
 Recommendation: (Matt Kelly, Director of Maintenance and Operations) The Administration recommends that the Board review and provide feedback on Robert Down Lunch Area and Forest Grove Pick-Up and Drop-Off Projects being built Summer of 2016.
 Board Direction: _____
- B. Review of Property Tax Revenue for 2015-16 109
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board review the year-to-date receipts of Property Tax Revenue.
 Board Direction: _____
- C. Future Agenda Item 111
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.
 Landscape Master Plan- March 3
 Parent Technology Education Training Options
 Suspension Data
 Board Direction: _____

X. ADJOURNMENT

Next regular meeting: March 3, 2016 – District Office