

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*Tony Sollecito, President  
John Thibeau, Clerk  
Debbie Crandell  
John Paff  
Bill Phillips  
Rachel Biggio, Student Rep*

**DATE:** Thursday, September 3, 2015

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Forest Grove – Multipurpose Room  
1065 Congress Avenue  
Pacific Grove, CA 93950

# Site Visit

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## AGENDA AND ORDER OF BUSINESS

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code §54957]
- 2. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2015/16; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]

3. Conference with Labor Negotiators – Superintendent employment contract for 2015/16; public school employer and its designated representatives: Tony Sollecito, Board President and John Thibeau, Board Clerk [Gov. Code §54957.6]

B. Public comment on Closed Session items

C. Adjourn to Closed Session

### **III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code §54957]
2. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2015/16; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
3. Conference with Labor Negotiators – Superintendent employment contract for 2015/16; public school employer and its designated representatives: Tony Sollecito, Board President and John Thibeau, Board Clerk [Gov. Code §54957.6]

B. Pledge of Allegiance

### **IV. SITE PRESENTATIONS**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Forest Grove's presentation: *The Sights and Sounds of Forest Grove*

### **V. PRESENTATION**

#### Eagle Scouts Presentations

This is a presentation of the completion of one Eagle Scout project and the initiation of a second project.

Page  
6

### **VI. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments

**VII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VIII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- |   | Page |
|---|------|
| A. <u>Minutes of August 20, 2015 Board Meeting</u><br>Recommendation: (Ralph Gómez Porras) The Administration recommends approval of the minutes of August 20, 2015 as presented.   | 7    |
| B. <u>Certificated Assignment Order #2</u><br>Recommendation: (Billie Mankey) The Administration recommends adoption of Certificated Assignment Order #2.   | 13   |
| C. <u>Classified Assignment Order #2</u><br>Recommendation: (Billie Mankey) The Administration recommends adoption of Classified Assignment Order #2.   | 16   |
| D. <u>Acceptance of Donations</u><br>Recommendation: (Rick Miller) The District Administration recommends that the Board approve acceptance of the donations.   | 18   |
| E. <u>Out of County or Overnight Activities</u><br>Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.  | 19   |
| F. <u>Warrant Schedules No. 563</u><br>Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval. | 23   |
| G. <u>2015-16 Budget Revision #1</u><br>Recommendation: (Rick Miller) The District Administration recommends that the Board review and approve these proposed budget revisions.   | 25   |

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. PUBLIC HEARING: Approval of Resolution #968 Regarding Sufficiency of Instructional Materials for Fiscal Year 2015-2016** 34

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

**X. ACTION/DISCUSSION**

**A. Approval of Resolution #968 Regarding Sufficiency of Instructional Materials for Fiscal Year 2015- 2016** 39

Recommendation: (Ani Silva) The Administration recommends that the Board review and approve Resolution #968 regarding Sufficiency of Instructional Materials for fiscal year 2015-16.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

**B. Approval Resolution #969 for the Gann Limits for 2013-14 and 2014-15** 43

Recommendation: (Rick Miller) The District Administration recommends that the Board approve Resolution #969 for the Gann Limit calculation.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

**C. Acceptance of the 2014-15 Unaudited Financial Report** 48

Recommendation: (Rick Miller) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2014-15 fiscal year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Livescan Fee Schedule** 75

Recommendation: (Billie Mankey) The Administration recommends that the Board review and approve the proposed fee schedule for Livescan fingerprinting, or provide alternative direction.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Approval of Amendments to the Assistant Superintendent's 2015 Contract** 76

Recommendation: (Ralph Gómez Porrás) It is recommended that the Board of Education approve the Assistant Superintendent's contract amendments and compensation adjustments for the 2015 - 2017 school years as proposed.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Approval of Amendments to the Superintendent's Contract Beginning July 2015 78  
Recommendation: (Tony Sollecito) It is recommended that the Board of Education approve the Superintendent's contract amendments as proposed beginning the 2015 school year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- G. Board Calendar/Future Meetings 80  
Recommendation: (Ralph Gómez Porras) The Administration recommends the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **XI. INFORMATION/DISCUSSION**

- A. Future Agenda Items 82  
Recommendation: (Ralph Gómez Porras) The Administration recommends the Board review the list of items, and direct Administration to add items to the list and/or schedule items for a particular agenda.

Transportation Policy Review (Sept. 17)  
Review/Evaluation of Community Human Services Counselor Contract- PGHS (Oct. 1)  
Update on Use of Technology at Sites (Oct. 1)  
Modified PG High School Bell Schedule Review 2016-17 (Oct. 29)  
Review of Extracurricular Activities (Dec. 10)

Board Direction: \_\_\_\_\_

## **XII. ADJOURNMENT**

Next regular meeting: September 17, 2015 – Robert Down Elementary School Library