

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*Tony Sollecito, President  
John Thibeau, Clerk  
Debbie Crandell  
John Paff  
Bill Phillips  
Rachel Biggio, Student Rep*

**DATE:** Thursday, October 29, 2015

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Adult School - Multipurpose Room  
1025 Lighthouse Avenue  
Pacific Grove, CA 93950

## Site Visit

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

### **AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2015/16 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Rick Miller, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2015/16. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porrás and Billie Mankey, for the purpose of giving direction and updates.
3. Continue Superintendent's Evaluation
4. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session items

C. Adjourn to Closed Session

### **III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

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2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2015/16. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porrás and Billie Mankey, for the purpose of giving direction and updates.
3. Continue Superintendent's Evaluation
4. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

### **IV. SITE PRESENTATION**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Adult School's presentation is: Building Bridges

### **V. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

	Page
A. <u>Minutes of October 1, 2015 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	6
B. <u>Certificated Assignment Order #5</u> Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Certificated Assignment Order #5.	13
C. <u>Classified Assignment Order #5</u> Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Classified Assignment Order #5.	15
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	17
E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	18
F. <u>Cash Receipts Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	23
G. <u>Revolving Cash Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	26

H. Warrant Schedule No. 564 28  
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

I. PGUSD Representative to the Adult Educational Consortium of the Monterey Peninsula 30  
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The Administration requests that the Board review and select Barbara Martinez as the Pacific Grove Adult Education representative to the Adult Education Regional Consortium of the Monterey Peninsula.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### VIII. ACTION/DISCUSSION

A. First and/or Final Read: Board Policy 5131 Conduct 31  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve or give direction on the current Board Policy 5131 Conduct.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel Technician 42  
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends that the Board review and approve the job description for the confidential position of Personnel Technician.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Approval of Measure A Education Technology Expenditures 45  
Recommendation: (Rick Miller, Assistant Superintendent; Bruce Cates, Director of Technology) The District Administration recommends that the Board review and approve Measure A Education Technology Bond expenditures.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Acceptance of Measure A Security Camera Project 49  
Recommendation: (Rick Miller, Assistant Superintendent; Matt Kelly, Director of Maintenance) District administration recommends that the Board review and approve the security camera project and award the base bid amount to Surveillance Grid of Morgan Hill, CA.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Superintendent's Goals 55  
Recommendation: (Ralph Gómez Porras, Superintendent) The Superintendent recommends that the School Board approve the Superintendent's Goals for 2015/16.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Board Calendar/Future Meetings 61  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. INFORMATION/DISCUSSION**

- A. Community Human Services Counseling Services for Students 64  
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board discuss and provide direction on increasing the number of hours secondary schools receive counseling services for students.

Board Direction: \_\_\_\_\_

- B. Pacific Grove High School Block Bell Schedule and Academic Student Retention 67  
Recommendation: (Matt Bell, PG High School Principal) This is a presentation of the current block bell schedule of Pacific Grove High school and the anecdotal observations, student and staff poll data, and research with respect to block schedules in other high schools and across the country.

Board Direction: \_\_\_\_\_

- C. Future Agenda Items 68  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Review of Extracurricular Activities (Dec. 10)  
Discussion of Transportation for Field Trips (Dec. 10)  
Bus Ridership  
Parent Technology Education Training Options

Board Direction: \_\_\_\_\_

**X. ADJOURNMENT**

Next regular meeting: November 12, 2015 – Pacific Grove High School Library