

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Debbie Crandell  
Cristy Dawson  
Bill Phillips*

**DATE:** Thursday, June 29, 2017

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** District Office - Jessie Bray Conference Room  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2016/17. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.
- 2. Potential Litigation (1 case) [Government Code § 54956.9]

- B. Public comment on Closed Session item
- C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Negotiations - Collective Bargaining Session preparation with the CSEA for 2016/17
2. Potential Litigation (1 case) [Government Code § 54956.9]

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

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A. <u>Minutes of June 8, 2017 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	7
B. <u>Certificated Assignment Order #16</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #16.	13
C. <u>Classified Assignment Order #16</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #16.	15
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	17

- E. Cash Receipts Report No. 6 18  
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Revolving Cash Report No. 6 21  
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- G. Agreement for Legal Services, 2017- 18 23  
 Recommendation: (Ralph Gómez Porras, Superintendent) Administration recommends the Board review and approve the agreement for legal services with Lozano Smith for 2017-18.
- H. California School Board Association Membership 26  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the membership for California School Board Association dues for 2017-18 in the amount of \$7,136.00.
- I. Approval of California School Board Association GAMUT Online Service Agreement 30  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the California School Board Association (CSBA) GAMUT Online Service Agreement dues for 2017-18 in the amount of \$2,270.00.
- J. Monterey Bay Charter School Lease Revision #12 38  
 Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends approval of Revision #12 with the Monterey Bay Charter School, extending the term of the lease to June 30, 2018.
- K. Special Education Contracts for 2017-18 40  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the list of contracts for services in the amount of \$1,042,042.
- L. Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes 2017-18 55  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes for 2017-18.
- M. Increase FTE for Occupational Therapy Services 63  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve an increase of 2 days a month to provide Occupational Therapy to Students with Disabilities.

- N. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) 64  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) for the 2017-18 school year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. PUBLIC HEARING AND ACTION/DISCUSSION ITEM A**

- A. Public Hearing for Tentative Agreement with California School Employees Association (CSEA) 76  
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board hold a public hearing for the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association (CSEA).

Open Public Hearing: \_\_\_\_\_ Close Public Hearing: \_\_\_\_\_

- A. Approval of Tentative Agreement with California School Employees Association (CSEA) 80  
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board review and approve the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association (CSEA).

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. ACTION/DISCUSSION**

- B. Adoption of the District Budget for 2017-18 84  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and adopt the District Budget for 2017-18.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Adoption of Local Control Accountability Plan (LCAP) 121  
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board adopt the 2016-17 LCAP.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Approval of Resolution #999 Authorizing State Preschool Contract 224  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve this Resolution which will allow the District to continue to offer the State Preschool Program for the 2017-18 school year, subject to ongoing review to verify that program expenses do not exceed state funding.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Paff \_\_\_ Swanson \_\_\_ Crandell \_\_\_ Dawson \_\_\_ Phillips \_\_\_

- E. Approval of Measure A Education Technology Expenditures 229  
Recommendation: (Rick Miller, Assistant Superintendent; Bruce Cates, Director of Technology)  
The District Administration recommends that the Board review and approve Measure A Education Technology Bond expenditures.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Adopting Uniform Public Construction Cost Accounting Procedures and Informal Bidding Procedures Pursuant to Section 22034 of the Public Contract Code Resolution #1000 233  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and approve Resolution #1000 Adopting Uniform Public Construction Cost Accounting Procedures and Informal Bidding Procedures Pursuant to Section 22034 of the Public Contract Code.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Paff \_\_\_ Swanson \_\_\_ Crandell \_\_\_ Dawson \_\_\_ Phillips \_\_\_

- G. Update on the Food Service Program and Review of Cafeteria Menu Prices 244  
Recommendation: (Rick Miller, Assistant Superintendent; Dianne Hobson, Nutrition Director)  
The District Administration recommends that the board review the Cafeteria menu prices.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- H. Board Calendar/Future Meetings 248  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **IX. INFORMATION/DISCUSSION**

- A. Information and Discussion Regarding the Monterey Bay Swim Club 250  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board receive information from the Monterey Bay Swim Club.

Board Direction: \_\_\_\_\_

- B. Educational Technology Update and Next Steps 251  
Recommendation: (Matthew Binder, Director of Educational Technology; Juliana Dacuyan, Elementary Digital Learning Coach - Teacher on Special Assignment (TOSA) The District Administration recommends that the Board review and discuss the information contained in the presentation.

Board Direction: \_\_\_\_\_

C. Future Agenda Items

252

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Elementary Counseling Information/Discussion (August 2017)

Spanish Class at Elementary Schools (Fall 2017)

Fencing for Security (Fall 2017)

AP Classes (Fall 2017)

Board Direction: \_\_\_\_\_

X. ADJOURNMENT

Next regular meeting: August 24, 2017 – District Office