

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Debbie Crandell  
Cristy Dawson  
Bill Phillips  
Kulaea Tulua, Student Rep*

**DATE:** Thursday, April 5, 2018

**TIME:** **5:30 p.m. Closed Session**  
7:00 p.m. Open Session

**LOCATION:** Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference with Labor Negotiators – Superintendent employment contract for 2017/21; public school employer and its designated representatives: John Paff, Board President and Brian Swanson, Board Clerk [Government Code §54957.6]
5. Conference With Labor Negotiator (Government Code § 54957.6)  
Agency Representative: Ralph G. Porras, Superintendent  
Unrepresented Employee - Assistant Superintendent for Business

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

### **III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2017/18 [Government Code § 3549.1 (d)]
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference with Labor Negotiators – Superintendent employment contract for 2017/21 [Government Code §54957.6]
5. Conference With Labor Negotiator (Government Code § 54957.6)  
Agency Representative: Ralph G. Porras, Superintendent  
Unrepresented Employee - Assistant Superintendent for Business

B. Pledge of Allegiance

### **IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

VI. **CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

	Page
A. <u>Minutes of March 22, 2018 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented.	7
B. <u>Certificated Assignment Order #12</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #12.	13
C. <u>Classified Assignment Order #12</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #12.	15
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	17
E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	18
F. <u>Cash Receipts Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	22
G. <u>Revolving Cash Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	26

- H. Warrant Schedule No. 594 28  
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- I. Quarterly Report on Williams Uniform Complaints 30  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. Pacific Grove Unified School District Safety Update 32  
 Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Increase Contract for Central Coast Kids and Families 33  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the proposed contract increase in the amount of \$110,000, with Central Coast Kids and Families.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Pacific Grove High School Request for Three Additional Sections for the 2018-19 School Year 36  
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board review and approve funding an additional three sections at Pacific Grove High School – one each for math, science, and physical education.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Pacific Grove Adult Education Childcare Center Electrical Bids 40  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration requests that the Board review and approve the bid for Earthwork to Monterey Peninsula Engineering for \$178,000.00.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Pacific Grove Adult Education Childcare Center Earthwork Bids 44  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration requests that the Board review and approve the bid for Earthwork to Monterey Peninsula Engineering for \$291,000.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Approval of Temporary Contract for Services 48  
Recommendation: (Ralph Gómez Porras, Superintendent; Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the contract for temporary services as presented or with recommended revisions.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- G. Board Calendar/Future Meetings 52  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## VIII. INFORMATION/DISCUSSION

- A. Pacific Grove High School Fencing Project 55  
Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review preliminary fencing plans for Pacific Grove High School and provide feedback.

Board Direction: \_\_\_\_\_

- B. 2017-18 and 2018-19 Budget Discussion 62  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review components of the District Budget.

Board Direction: \_\_\_\_\_

- C. Pacific Grove High School and Pacific Grove Middle School Health Curriculum Review 63  
Recommendation: (Matt Bell, Pacific Grove High School Principal; Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board hear a presentation regarding the health curriculum at Pacific Grove High School and Pacific Grove Middle School.

Board Direction: \_\_\_\_\_

D. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Review of Teacher Evaluation Process (April 26)

Board Self Evaluation Review (June 7)

Affordable Housing Project Impacts to District

Long Term Counseling Study (Fall 2018/Winter 2019)

Board Direction: \_\_\_\_\_

**IX. ADJOURN**

Next meeting – April 26, 2018 – District Office