

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton*

DATE: Thursday, June 20, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2019-21; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
- 2. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2019-21; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]

2. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board’s ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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| A. <u>Minutes of June 6, 2019 Board Meeting</u> | Page 10 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Classified Assignment Order #16</u> | 18 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #16. | |

- C. Cash Receipts Report No. 5 20
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- D. Revolving Cash Report No. 5 24
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- E. Acceptance of Donations 26
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- F. Agreement for Legal Services for 2019-20 27
Recommendation: (Ralph Gómez Porras, Superintendent) Administration recommends the Board review and approve the agreement for legal services with Lozano Smith for 2019-20.
- G. California School Board Association Membership 34
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the membership for California School Board Association dues for 2019-20 in the amount of \$7,696.00.
- H. Approval of California School Board Association GAMUT Online Service Agreement 38
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the California School Board Association (CSBA) GAMUT Online Service Agreement dues for 2019-20 in the amount of \$2,495.00.
- I. Monterey Bay Charter School Lease Revision #14 40
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends approval of Revision #14 with the Monterey Bay Charter School, extending the term of the lease to June 30, 2020.
- J. Student Services Contracts for 2019-20 School Year 42
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the list of contracts for services in the projected amount of \$226,374 for the 2019-20 school year.
- K. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) 72
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) for the 2019-2020 school year.
- L. Contract for Services with Dovetail Learning for Toolbox Program 84
Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Dovetail Learning to train our team to implement and coach others in the use of the Toolbox social emotional learning program.

- M. Contract for Services with Kate Gallaway, Math Specialist for the Elementary and Middle Schools 87
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and approve the contract for services with Kate Gallaway, Math Specialist for the elementary and middle schools for 2019-2020.
- N. Contract for Financial Advisory Services with Dale Scott and Company 90
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve this contract for Financial Advisory Services with Dale Scott and Company (DS&C) with regards to exploring a new general obligation bond for facilities.
- O. Memorandum of Understanding with North Monterey County Unified School District for Independent Studies Program 98
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review and approve the 2019-2020 Memorandum of Understanding (MOU) with North Monterey County Unified School District (NMCUSD) for Independent Studies Program.
- P. Lease Agreement with The WAVE Youth Program of Pacific Grove 101
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review and approve the 2019-2020 Lease Agreement with The Wave Youth Program of Pacific Grove (The WAVE).
- Q. Memorandum of Understanding with Monterey County Office of Education for Fiber Connection 104
 Recommendation: (Bruce Cates, Director of Educational and Informational Technology) The District Administration recommends the Board review and approve the Memorandum of Understanding (MOU) with the Monterey County Office of Education (MCOE).
- R. Revised Memorandum of Understanding with Monterey County Office of Education Advanced Edge Firewall Service for 2018-19 112
 Recommendation: (Bruce Cates, Director of Technology) The District Administration recommends the Board review and re-approve the Memo of Understanding (MOU) with Monterey County Office of Education (MCOE) to provide Advanced Edge Firewall service for the 2018-19 school year, due to two changes made by MCOE.
- S. Contract for Services with Peninsula Sports, Inc. for Pacific Grove Middle School Sports Officiating 120
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The Administration recommends that the Board review and approve the contract for services with Peninsula Sports, Inc. for Pacific Grove Middle School Sports Officiating.
- T. Contract for Services with Ellsworth Gregory at Pacific Grove Middle School 122
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Ellsworth Gregory for piano tuning services at Pacific Grove Middle School.

- U. Contract for Services with Mission Linen at Pacific Grove Middle School 124
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Mission Linen to clean the Pacific Grove Middle School door mats for the 2019-2020 school year.
- V. Contract for Services with Gary Stotz at Pacific Grove Middle School 126
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Gary Stotz at Pacific Grove Middle School for music instrument repair services.
- W. Contract for Services with Linda Vrijenhoek for Community High School 128
 Recommendation: (Matt Bell, Community High School Principal) The District Administration recommends the Board review and approve the contract for services with Linda Vrijenhoek to tutor targeted students at Community High School.
- X. Contract for Services with Discovery Charters 131
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Discovery Charters for the 2019-2020 fiscal year.
- Y. Contract for Services with Field of Dreams 135
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Field of Dreams for the 2019-2020 fiscal year.
- Z. Contract for Services with Independent Audio of the Monterey Peninsula (I.A.M.P.) 138
 Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board review and approve the contract for services with Independent Audio of the Monterey Peninsula (I.A.M.P.), to provide service and maintenance of audio equipment in the Pacific Grove Middle School auditorium.
- AA. Contract for Services with M3 Environmental Consulting 142
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with the M3 Environmental Consulting for the 2019-2020 fiscal year.
- BB. Contract for Services with Monterey Bay Urgent Care 146
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Monterey Bay Urgent Care for the 2019-2020 fiscal year.
- CC. Contract for Services with Monterey Fire Extinguisher 149
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Monterey Fire Extinguisher for testing and repairs at Pacific Grove High School, Pacific Grove Middle school, Robert Down Elementary School, Forest Grove Elementary School, Pacific Grove Adult Education, David Avenue Campus, and the District Office for the 2019-2020 fiscal year.

- DD. Contract for Services with Sentry Alarm Systems 153
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Sentry Alarm Systems for all District fire alarm systems for the 2019-2020 fiscal year.
- EE. Contract for Services with ThyssenKrupp Elevator Americas for Maintenance & Repairs 157
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with ThyssenKrupp Elevator Americas for elevators and chairlift maintenance and repairs at Pacific Grove High School, Pacific Grove Middle School, Robert Down Elementary School and Forest Grove Elementary School.
- FF. Contract for Services with Topes Tree Service, Inc. 170
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Topes Tree Service, Inc. for the 2019-2020 school year.
- GG. Contract for Services with Tri-County Fire Protection 174
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Tri-County Fire Protection for the 2019-2020 school year.
- HH. Contract for Services with Uretsky Investigation Security 178
 Recommendation: (Song Chin Bendib, Assistant Superintendent Business Services) The District Business Office recommends that the Board review and approve the contract for services with Uretsky Investigation Security to provide residency investigation services for the 2019-2020 fiscal year.
- II. Contract for Services with Wilson's Plumbing 181
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Wilson's Plumbing for the 2019-2020 school year.
- JJ. Memorandum of Understanding with Salinas City Elementary School District for Field Trips and Athletics Transportation 185
 Recommendation: (Matt Kelly, Director Maintenance and Transportation) The District Administration recommends the Board review and approve the Memorandum of Understanding with Salinas City Elementary School District to provide additional transportation for field trips and athletics events.
- KK. Contract for Services with Wonder Woofs K-9 Safety Dogs 187
 Recommendation: (Barbara Martinez, Student Safety Director) The Administration recommends that the Board review and approve the contract for services with Wonder Woofs K-9 Safety Dogs to provide drug prevention services to the District.
- LL. Contract for Services with Casey Printing for Pacific Grove Adult School 192
 Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends that the Board review and approve the contract for services with Casey Printing to provide printing and delivery of the Pacific Grove Adult School brochures to community members throughout Pacific Grove, Carmel, and Monterey.

- MM. Contract for Services with Monterey-Santa Cruz Building Trades Council Training and Education Fund 195
 Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the contract for services with Monterey-Santa Cruz Building Trades Council Training and Education Fund.
- NN. Contract for Services with Ruben Parra for Bus Driver Training 203
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Business Office recommends that the Board review and approve the contract for services with Ruben Parra for bus driver training for 2019-20.
- OO. Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the Placement of Students with Disabilities in Special Day Classes for 2019-20 School Year 206
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes for 2019-2020.
- PP. Acceptance of Measure A Security Camera Project – Alternate #4 District Office, Maintenance Buildings 215
 Recommendation: (Bruce Cates, Director of Technology) The District Administration recommends that the Board review and approve the security camera project Additive Alternate #4, cameras for the Pacific Grove District Office.
- QQ. Contract for Services with Surveillance Grid at Pacific Grove Middle School 224
 Recommendation: (Ralph Gómez Porras, Superintendent; Matthew Binder, Director of Educational Technology; Sean Roach, Pacific Grove Middle School Principal; Jason Tovani, Pacific Grove Middle School Assistant Principal) The District Administration recommends the Board review and approve the urgent contract for services with Surveillance Grid for surveillance cameras paid for by Measure A Expenditures at Pacific Grove Middle School.
- Move: _____ Second: _____ Vote: _____

VII. ACTION/DISCUSSION

- A. Adoption of the District Budget for 2019-20 229
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and adopt the District Budget for 2019-20.
- Move: _____ Second: _____ Vote: _____
- B. Adoption of the Local Control Accountability Plan and Federal Addendum 2019-20 380
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and adopt the Local Control Accountability Plan (LCAP) and LCAP Federal Addendum 2019-20.
- Move: _____ Second: _____ Vote: _____

- C. Approval of Resolution #1030 Authorizing State Preschool Contract 567
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board approve this Resolution which will allow the District to continue to offer the State Preschool Program for the 2019-20 school year, subject to ongoing review to verify that program expenses do not exceed state funding.
- Move: _____ Second: _____ Roll Call Vote: _____
- Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___
- D. Resolution No. 1031 LGBTQ+ Pride Month 575
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board adopt Resolution No. 1031 proclaiming June as LGBTQ+ Pride Month.
- Move: _____ Second: _____ Roll Call Vote: _____
- Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___
- E. Update to Board Policy and Regulation 1321 Solicitation of Funds 578
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the updates to Board Policy and Regulation 1321 Solicitation of Funds From and By Students.
- Move: _____ Second: _____ Vote: _____
- F. Updates to Board Policy and Exhibit 2140 Evaluation of Superintendent 593
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policy and Exhibit 2140 Evaluation of Superintendent.
- Move: _____ Second: _____ Vote: _____
- G. Updates to Board Bylaw 9322 617
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Bylaw 9322.
- Move: _____ Second: _____ Vote: _____
- H. Job Description Replacement – Technology Systems Coordinator 627
 Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the proposed job description and provide direction or recommendations which will allow us to begin the recruitment process.
- Move: _____ Second: _____ Vote: _____

- I. Approval of the Assistant Superintendent's 2019-2021 Contract 632
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board of Education review and approve the Assistant Superintendent's contract for the 2019 - 2021 school years as proposed.

Move: _____ Second: _____ Vote: _____

- J. Board Calendar/Future Meetings 641
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

- A. Future Agenda Items 643
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Affordable Housing Project Impacts to District- Property Tax (In progress)
District Field Trips Review (August 2019)
Board Retreat (August 2019)
Counseling at District Schools (Fall 2019)
California School Board Association Self Evaluation Survey (Fall 2019)
DARE Update (Fall 2019)
Discipline Discussion (Fall 2019)
Preschool Daycare Calendar (Fall 2019)

Board Direction: _____

IX. ADJOURNMENT

The next Regular Board meeting will be on Thursday, August 22, 2019 – District Office