

# Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Debbie Crandell  
Cristy Dawson  
Bill Phillips  
Parker Llantero, Student Rep*

**DATE:** Thursday, September 20, 2018

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Robert Down Elementary School- Ottertorium  
485 Pine Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## **AGENDA AND ORDER OF BUSINESS**

### **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

### **II. CLOSED SESSION**

- A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Consideration Of Student Discipline (1 Case: Student # 021415) (Education Code Section 48915)

- B. Public comment on Closed Session item
- C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Consideration Of Student Discipline (1 Case: Student # 021415) (Education Code Section 48915)

B. Pledge of Allegiance

**IV. SITE PRESENTATIONS**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school’s accomplishments.

Robert Down’s presentation: *What an Otter Ohana Means to Me*

**V. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board’s ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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A. <u>Minutes of August 23, 2018 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	7
B. <u>Minutes of September 11, 2018 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	13
C. <u>Certificated Assignment Order #2</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #2.	17

- D. Classified Assignment Order #2 21  
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #2.
- E. Out of County or Overnight Activities 23  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- F. Warrant Schedules No. 597, 598, 599 27  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Acceptance of Donations 31  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- H. Declaration of Surplus Property for 2018 Butterfly Parade Bazaar 32  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board declare the identified property as surplus and authorize sale and disposal in accordance with Board Policy 3270 in conjunction with the Butterfly Bazaar.
- I. California Educational Technology Professionals Association and Microsoft Strategic Alliance Program Purchasing Agreement 33  
 Recommendation: (Bruce Cates, Director of Technology) The District Administration Recommends the Board review and approve the current California Educational Technology Professionals Association and Microsoft Strategic Alliance Program Purchasing Agreement.
- J. Elementary Next Generation Science Standards Professional Development 53  
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the contract for services with William Franzell from the Monterey County Office of Education.
- K. Contract for Services with Linda Vrijenhoek 62  
 Recommendation: (Matt Bell, Community High School Principal) The District Administration recommends that the Board review and approve the contract for services with Linda Vrijenhoek to tutor targeted students at Community High School.
- L. Quarterly Report on Williams Uniform Complaints 65  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).
- M. Update to Board Regulation 3553 Free and Reduced-Price Meals 67  
 Recommendation: (Dianne Hobson, Nutrition Director) The District Administration recommends that the Board review and approve the update to Board Regulation 3553 Free and Reduced-Price Meals.

- N. Update to Board Policy 3600 Consultants 71  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the update to Board Policy 3600 Consultants.
- O. Animal Damage Management, Inc. Contract for Pigeon Abatement 74  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Animal Abatement Management, Inc, for the abatement of pigeons at Pacific Grove High School.
- P. Steele Tape Construction Contract for Fencing at Forest Grove Elementary School, Pacific Grove High School and Pacific Grove Middle School 76  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Steel Tape Construction, for the installation of fencing and gates at Forest Grove Elementary School, Pacific Grove Middle School and Pacific Grove High School.
- Q. Contract for Services with Peninsula Sports, Inc. at Pacific Grove Middle School 80  
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Peninsula Sports, Inc. at Pacific Grove Middle School for the 2018-2019 school year.
- R. Contract for Services with Peninsula Sports, Inc. at Pacific Grove High School 83  
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Peninsula Sports, Inc. at Pacific Grove High School for the 2018-2019 school year.
- S. Contract for Services with ArbiterPay 86  
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board review and approve the contract for services with ArbiterPay to allow the Pacific Grove Middle School and Pacific Grove High School to pay for athletics officials.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. PUBLIC HEARING: Resolution #1022 Regarding Sufficiency of Instructional Materials for Fiscal Year 2018-2019** 103

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

**IX. ACTION/DISCUSSION**

- A. Approval of Resolution #1022 Regarding Sufficiency of Instructional Materials for Fiscal Year 2018-2019 108

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and approve Resolution #1022 regarding Sufficiency of Instructional Materials for fiscal year 2018-19.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ Swanson \_\_\_ Crandell \_\_\_ Dawson \_\_\_ Phillips \_\_\_

- B. Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 113

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Board Calendar/Future Meetings 229

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**X. INFORMATION/DISCUSSION**

- A. Review of Stipends 233

Recommendation: (Billie Mankey, Director of Human Resources; Song Chin-Bendib, Assistant Superintendent) The District Administration respectfully recommends the Board review and discuss stipends, and provide further direction to Administration.

Board Direction: \_\_\_\_\_

- B. 2017-2018 Smarter Balanced Assessment Results 238

Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Matthew Binder, Director of Education Technology) The District Administration recommends that the Board review the 2017-2018 California Assessment of Student Performance and Progress results.

Board Direction: \_\_\_\_\_

- C. Board Goals 2018-19 240

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board discuss and approve the Board Goals, including any new additions presented at the meeting.

Board Direction: \_\_\_\_\_

D. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Cell Phone/Electronics Board Policy Review (Oct 2018)
- Review of Field Trips within Pacific Grove (Dec 2018)
- Foreign Language (Fall 2018)
- Long Term Counseling Study (Fall 2018/Winter 2019)
- Board Self Evaluation Review (Winter 2018)
- Affordable Housing Project Impacts to District
- Review of Classified Evaluation Process
- Review of Community High School (Jan 31, 2019)
- School Breakfast Program
- Review of David Avenue Site Location (March 2019)

Board Direction: \_\_\_\_\_

**XI. ADJOURNMENT**

Next regular meeting: October 4, 2018 – District Office