

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*Tony Sollecito, President*

*John Thibeau, Clerk*

*Debbie Crandell*

*John Paff*

*Bill Phillips*

*Lela Hautau, Student Rep*

**DATE:** Thursday, October 30, 2014

**TIME:** 6:30 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Adult School - Multipurpose Room  
1025 Lighthouse Avenue  
Pacific Grove, CA 93950

# Site Visit

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## **AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

- A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Employee Discipline/Dismissal/Release/Complaint (1 case) Government Code Section 54957

- B. Public comment on Closed Session items
- C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Employee Discipline/Dismissal/Release/Complaint (1 case) Government Code Section 54957

B. Pledge of Allegiance

**IV. SITE PRESENTATION**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Adult School's presentation is: Pathways to Partnerships

**V. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Minutes of October 2, 2014 Board Meeting

Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.

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B. Certificated Assignment Order #5

Recommendation: (Billie Mankey) The administration recommends adoption of Certificated Assignment Order #5.

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- C. Classified Assignment Order #5 12  
Recommendation: (Billie Mankey) The administration recommends adoption of Classified Assignment Order #5.
- D. Acceptance of Donations 14  
Recommendation: (Rick Miller) The Administration recommends that the Board approve acceptance of the donations referenced below.
- E. Out of County or Overnight Activities 15  
Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.
- F. Cash Receipts Report No. 3 22  
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Revolving Cash Report No. 3 25  
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- H. Contract for Services with David Sonderegger 27  
Recommendation: (Rick Miller) The Administration recommends that the Board review and approve the Contract for Service.
- I. Patrice Vecchione, Contract for Services 31  
Recommendation: (Linda Williams) The Administration recommends that the Board review and approve the contract for services as submitted.
- J. California Interscholastic Federation (CIF) School Representatives 34  
Recommendation: (Ralph Gómez Porrás) The Administration recommends that the Board review and approve Principal Matt Bell, Athletic Director Todd Buller and Assistant Principal Sean Keller as the 2014-15 CIF representatives for Pacific Grove High School.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. ACTION/DISCUSSION**

- A. Review and Approve the Job Description for Director of Facilities and Transportation 36  
Recommendation: (Billie Mankey) The Administration recommends approval of the classified management job description for Director of Facilities and Transportation.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Board Calendar/Future Meetings 41  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. INFORMATION/DISCUSSION**

- A. Review of Measure D Projects 44  
Recommendation: (Rick Miller) The District Administration recommends that the Board review the status of Board approved Measure D projects.

Board Direction: \_\_\_\_\_

- B. Future Agenda Items 47  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Elementary School Reconfiguration (November 13)  
Measure D: Amphitheatre Project, Potential Changes to front of Forest Grove (November 13)  
Pacific Grove High School Dress Code (November 13)  
Substitute Teacher Pay (November 13)

Board Direction: \_\_\_\_\_

**X. ADJOURNMENT**

Next regular meeting: November 13, 2014 – Pacific Grove High School Library