

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING**

\_\_\_\_\_  
Trustees

*Tony Sollecito  
John Thibeau  
Debbie Crandell  
John Paff  
Bill Phillips  
Lela Hautau, Student Rep*

**DATE:** Thursday, December 11, 2014

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order by Superintendent Porras
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

- A. Identify Closed Session Topics  
*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*
  - 1. Public Employee Evaluation [Gov. Code §54957]

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Public Employee Evaluation [Gov. Code §54957]

B. Pledge of Allegiance Led by: \_\_\_\_\_

**IV. ANNUAL ORGANIZATIONAL MEETING**

*As required by Education Code Section 35143*

A. Election of President to Serve for One-Year Period

*(Note: nominations do not need a "second.")*

Public comment:

B. Election of Vice-President/Clerk to Serve for One-Year Period

*(Note: nominations do not need a "second.")*

Public comment:

C. Determination of Dates, Time and Location of Regular Meetings

Recommendation: (Ralph Gómez Porrás) It is recommended that the Board of Education set the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month as Regular Board meetings. Meetings will be held at 7:00 p.m. at District Office Board Room, or another District school site.

Public comment:

D. Approval of Resolution No. 952 Designating Authorized Agents to Sign School Orders

Recommendation: (Ralph Gómez Porrás and Rick Miller) The Administration recommends that the Board of Education adopt Resolution No. 952.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

E. Designation of Committee Representatives

Monterey County School Board Executive Committee Liaison \_\_\_\_\_

**V. RECOGNITION FOR HONORED EMPLOYEES AND MID-YEAR RETIREES**

Recess for brief reception.

**VI. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

## VII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

## VIII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

	Page
A. <u>Minutes of November 13, 2014 Regular Board Meeting</u> Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.	10
B. <u>Minutes of November 14, 2014 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.	17
C. <u>Certificated Assignment Order #7</u> Recommendation: (Billie Mankey) The administration recommends adoption of Certificated Assignment Order #7.	18
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller) The Administration recommends that the Board approve acceptance of the donations referenced below.	20
E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.	21
F. <u>Cash Receipts Report No. 4</u> Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	26
G. <u>Revolving Cash Report No. 4</u> Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	28

- H. Warrant Schedules No. 554 30  
 Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- I. Approval of the 2014-15 First Interim Report 32  
 Recommendation: (Rick Miller) The Administration recommends that the Board approve the 2014-15 First Interim Report.
- J. 2014-15 Budget Revisions #2 53  
 Recommendation: (Rick Miller) The District Administration recommends approval of the proposed budget revisions.
- K. Acceptance of Quarterly Treasurer’s Report 62  
 Recommendation: (Rick Miller) The Administration recommends that the Board accept the Quarterly Treasurer’s Report for the quarter ending September 30, 2014.
- L. Quarterly Report on Williams Uniform Complaints 75  
 Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- M. Peer Assistance and Review (PAR) Budget 77  
 Recommendation: (Ani Silva and Billie Mankey) The Administration recommends that the Board review and approve the proposed PAR budget.
- N. Approval of Bond Oversight Committee Member 78  
 Recommendation: (Rick Miller) The District Administration recommends that the Board review and approve Joanne Nolan-Stewart as a member of the Bond Oversight Committee.
- O. Approval of Supplemental Education Services 79  
 Recommendation: (Ani Silva) The Administration recommends that the Board review and approve the contract for services with Jump Into Math to provide Supplemental Educational Services (SES) tutoring for identified students from Forest Grove Elementary according to the provisions set forth by No Child Left Behind.
- P. Approval of Supplemental Education Services 79  
 Recommendation: (Ani Silva) The Administration recommends that the Board review and approve the contract for services with Ace Tutoring Services to provide Supplemental Educational Services (SES) tutoring for identified students from Forest Grove Elementary according to the provisions set forth by No Child Left Behind.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. ACTION/DISCUSSION**

- A. Adopt Resolution No. 953 Local Reserves Cap 85  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board of Education adopt Resolution No. 953 objecting to the restrictions on reserves that a school district is allowed to carry.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

- B. Adoption of Resolution No. 954 – Certifying Proceedings of Measure A Bond Election 89  
Recommendation: (Rick Miller) The Administration recommends that the Board review and approve Resolution #954 which certifies the proceedings of the Measure A general obligation bond election.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

- C. Adoption of Resolution No. 955 –Declaring Intention to Reimburse Expenditures from Proceeds of General Obligation Bonds 96  
Recommendation: (Rick Miller) The Administration recommends that the Board review and approve Resolution #955 which declares the intention to reimburse expenditures from the Measure A general obligation bond.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_  
Sollecito \_\_\_ Thibeau \_\_\_ Crandell \_\_\_ Paff \_\_\_ Phillips \_\_\_

- D. Acceptance of Donation from the Georgia Shetenhelm Trust 99  
Recommendation: (Rick Miller) The District Administration recommends that the Board review and accept a donation from the Georgia Shetenhelm Trust.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Pacific Grove High School Course Bulletin for the 2015-16 School Year 102  
Recommendation: (Matt Bell) The Pacific Grove High School Administration recommends that the Board review and approve the Course Bulletin for Pacific Grove High School for the 2015-16 School Year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Board Calendar/Future Meetings 141  
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**X. INFORMATION/DISCUSSION**

- A. Approval of Sale of Measure A Bonds by Direct Placement 144

Recommendation: (Rick Miller) The District Administration recommends that the Board review and approve the option of Direct Placement for the sale of Measure A Bonds.

Board Direction: \_\_\_\_\_

B. Future Agenda Items

146

Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

None at this time.

Board Direction: \_\_\_\_\_

**XI. ADJOURN**

Next meeting – January 22, 2015 – Community High School