

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Site Visit

Trustees

John Thibeau, President

John Paff, Clerk

Debbie Crandell

Bill Phillips

Brian Swanson

Lexi Rohrer, Student Rep

DATE: Thursday, September 8, 2016

TIME: 7:00 p.m. Open Session

LOCATION: Forest Grove – Multipurpose Room
1065 Congress Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda
- D. Pledge of Allegiance

II. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Forest Grove's presentation: *A Positive Place to Learn*

III. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

V. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- | | Page |
|---|------|
| A. <u>Minutes of August 25, 2016 Regular Board Meeting</u> | 5 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #2</u> | 10 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #2. | |
| C. <u>Classified Assignment Order #2</u> | 13 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #2. | |
| D. <u>Acceptance of Donations</u> | 15 |
| Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve acceptance of the donations. | |
| E. <u>Out of County or Overnight Activities</u> | 16 |
| Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | |
| F. <u>Cash Receipts Report No. 9 and 1</u> | 24 |
| Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts. | |
| G. <u>Revolving Cash Report No. 1</u> | 28 |
| Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board. | |
| H. <u>2016-17 Budget Revision #1</u> | 30 |
| Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve these proposed budget revisions. | |

- I. Approval of Contract with Wonder Woofs K-9 Narcotic Search Unit 39
Recommendation: (Barbara Martinez, Director of Student Safety) The Administration recommends that the Board review and approve the contract for services with Wonder Woofs K-9 Narcotic Unit to provide search and drug prevention services to the District.

Move: _____ Second: _____ Vote: _____

VI. ACTION/DISCUSSION

- A. Approval of the Pacific Grove Adult Education Teachers Compensation Adjustment 43
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends that the Board approve an increase to the hourly rate paid to Adult Education teachers.

Move: _____ Second: _____ Vote: _____

- B. Approval Resolution #983 for the Gann Limits for 2015-16 44
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve Resolution #983 for the Gann Limit calculation.

Move: _____ Second: _____ Roll Call Vote: _____
Thibeau ___ Paff ___ Crandell ___ Phillips ___ Swanson ___

- C. Acceptance of the 2015-16 Unaudited Financial Report 49
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2015-16 fiscal year.

Move: _____ Second: _____ Vote: _____

- D. Board Calendar/Future Meetings 76
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VII. INFORMATION/DISCUSSION

- A. Quarterly District Safety Update 79
Recommendation: (Barbara Martinez, Director of Student Safety) The Administration recommends the Board review the report on safety for the 2016-2017 school year.

Board Direction: _____

- B. Review of Special Education Contracts 80
Recommendation: (Clare Davies, Director of Student Services) The Administration recommends that the Board review the present and projected status of Special Education contracts.

Board Direction: _____

- C. Information on the Measure P Tax Initiative of the City of Pacific Grove 83
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will provide the Board information regarding the upcoming tax initiative of City of Pacific Grove Measure P, including the connection to the District.

Board Direction: _____

- D. Facilities, Maintenance, and Operations Update 85
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review the report on Maintenance and Operations.

Board Direction: _____

- E. Future Agenda Items 86
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Olivia Caine Presentation on Choir Class (September 22)
Senior Class Projects Review (November 17)
California Healthy Kids Survey Follow-Up (October 27)
Spanish Class at Elementary Schools

Board Direction: _____

VIII. ADJOURNMENT

Next regular meeting: September 22, 2016 – Robert Down Elementary School