

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING**

Trustees

*John Thibeau
John Paff
Debbie Crandell
Bill Phillips
Brian Swanson
Lexi Rohrer, Student Rep*

DATE: Thursday, December 8, 2016

TIME: 6:30 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Pledge of Allegiance

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2016/17 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2016/17. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porrás and Billie Mankey, for the purpose of giving direction and updates.

B. Public comment on Closed Session item

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2016/17
2. Negotiations - Collective Bargaining Session preparation with the CSEA for 2016/17

IV. ANNUAL ORGANIZATIONAL MEETING

As required by Education Code Section 35143

A. Election of President to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

B. Election of Vice-President/Clerk to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

C. Determination of Dates, Time and Location of Regular Meetings

Recommendation: (Ralph Gómez Porrás, Superintendent) It is recommended that the Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 7:00 p.m. at District Office Board Room, or another District school site.

Public comment:

D. Approval of Resolution No. 987 Designating Authorized Agents to Sign School Orders
Recommendation: (Ralph Gómez Porrás, Superintendent; Rick Miller, Assistant Superintendent)
The Administration recommends that the Board of Education adopt Resolution No. 987.

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Move: _____ Second: _____ Roll Call Vote: _____
Thibeau ___ Paff ___ Crandell ___ Phillips ___ Swanson ___

E. Designation of Committee Representatives

Monterey County School Board Executive Committee Liaison _____

V. **COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments

VI. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. **CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

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| A. <u>Minutes of November 17, 2016 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented. | 9 |
| B. <u>Certificated Assignment Order #7</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #7. | 15 |
| C. <u>Classified Assignment Order #7</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #7. | 17 |
| D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below. | 19 |
| E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | 20 |

- F. Cash Receipts Report No. 3 30
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Revolving Cash Report No. 3 33
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- H. Warrant Schedules No. 578 35
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- I. Approval of the 2016-17 First Interim Report 37
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board review and approve the 2016-17 First Interim Report.
- J. 2016-17 Budget Revisions #2 57
 Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve the proposed budget revisions.
- K. Acceptance of Quarterly Treasurer’s Report 66
 Recommendation: (Rick Miller) The Administration recommends that the Board accept the Quarterly Treasurer’s Report for the quarter ending September 30, 2016.
- L. Quarterly Report on Williams Uniform Complaints 79
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).

Move: _____ Second: _____ Vote: _____

VIII. PUBLIC HEARING

- A. Public Hearing of Pacific Grove Teachers Association Sunshine List for 2016-17 81
 Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Teachers Association with the Pacific Grove Unified School District Board of Education for the 2016-2017 School Year.

Open Public Hearing _____ Close Public Hearing _____

- B. Public Hearing of District PGUSD/PGTA Negotiations Sunshine Topics for 2016-17 84
 Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Unified School District Board of Education with the Pacific Grove Teachers Association for the 2016-2017 School Year.

Open Public Hearing _____ Close Public Hearing _____

IX. ACTION/DISCUSSION

- A. Approval of Pacific Grove Teachers Association Sunshine List for 2016-17 86
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2016-2017 PGTA negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Thibeau ___ Paff ___ Crandell ___ Swanson ___ Phillips ___

- B. Approval of District PGUSD/PGTA Negotiations Sunshine Topics for 2016-17 89
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2016-2017 PGUSD/PGTA negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Thibeau ___ Paff ___ Crandell ___ Swanson ___ Phillips ___

- C. Resolution #988 Changing Odd-Year School Board Elections to Even-Year Elections 91
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and discuss changing the odd-year School Board elections to even-year elections.

Move: _____ Second: _____ Roll Call Vote: _____

Thibeau ___ Paff ___ Crandell ___ Swanson ___ Phillips ___

- D. Pacific Grove High School Course Bulletin for the 2017-18 School Year 100
 Recommendation: (Matt Bell, PG High School Principal) The Pacific Grove High School Administration recommends that the Board review and approve the Pacific Grove High School Course Bulletin for the 2017-18 school year.

Move: _____ Second: _____ Vote: _____

- E. Board Calendar/Future Meetings 142
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

X. INFORMATION/DISCUSSION

- A. College Readiness Block Grant 145
Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board review and discuss the College Readiness Block Grant Plan and provide feedback for subsequent approval at the following board meeting.
Board Direction: _____
- B. Pacific Grove High School Senior Project Update 147
Recommendation: (Matt Bell, Pacific Grove High School Principal) The Administration recommends that the Board review an update on Pacific Grove High School senior projects.
Board Direction: _____
- C. Transportation Schedule Review 148
Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends that the Board review and provide feedback to the transportation schedule.
Board Direction: _____
- D. Quarterly District Safety Update 162
Recommendation: (Barbara Martinez, Director of School Safety) The Administration recommends the Board review the report on safety for the 2016-2017 school year.
Board Direction: _____
- E. Future Agenda Items 163
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.
Homework Policy Review (January 12)
Spanish Class at Elementary Schools (February 2)
Pebble Beach Housing Project
Board Direction: _____

XI. ADJOURN

Next meeting – January 12, 2017 – District Office