

# Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President*

*Brian Swanson, Clerk*

*Debbie Crandell*

*Cristy Dawson*

*Bill Phillips*

*Kulaea Tulua, Student Rep*

**DATE:** Thursday, October 5, 2017

**TIME:** 6:00 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** Pacific Grove Middle School- Library  
835 Forest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## **AGENDA AND ORDER OF BUSINESS**

### **I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

### **II. CLOSED SESSION**

- A. Identify Closed Session Topics  
*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*
  - 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2017/18

B. Pledge of Allegiance

**IV. SITE PRESENTATIONS**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school’s accomplishments.

Pacific Grove Middle School’s presentation: *A Day in the Life*

**V. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board’s ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

	Page
A. <u>Minutes of September 21, 2017 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	6
B. <u>Certificated Assignment Order #4</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #4.	11
C. <u>Classified Assignment Order #4</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #4.	13

- D. Acceptance of Donations 15  
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- E. Forest Grove Elementary School Portable Project Electrical Contract for Services 16  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for electrical services for the Forest Grove Elementary School Portable Project to Circle C Electric, Inc. for \$91,700.00.
- F. Robert Down Elementary School Portable Project Electrical Contract for Services 23  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for electrical services for the Robert Down Elementary School Portable Project to Circle C Electric, Inc. for \$118,000.00.
- G. Forest Grove Elementary School Portable Project Low Voltage Contract for Services 30  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services for electrical for the Forest Grove Elementary School Portable Project with Johnson Electronics for \$27,171.00.
- H. Robert Down Elementary School Portable Project Low Voltage Contract for Services 37  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services for electrical for the Robert Down Elementary School Portable Project with Johnson Electronics for \$33,388.00.
- I. Forest Grove Elementary School Portable Project Arborist Report Contract for Services 44  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approval contract for services for the Tree Assessment for the Forest Grove Elementary School Portable Project to FO Consulting for \$1,500.00.
- J. David Avenue E-Wing Roof Repair Contract for Services 48  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services for the roof repair at David Avenue School with Legacy Roofing & Waterproofing for \$3,390.00.
- K. Pine Avenue Preschool Retaining Wall and Fence Repair Contract for Services 55  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services for the retaining wall and fence repair for Pine Avenue Preschool to Steele Tape Construction for \$18,000.00.
- L. Forest Grove Elementary School Portable Project Tree Removal Contract for Services 60  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approval the tree removal contract for Forest Grove Elementary School Portable Project with Tope's Tree Service for \$22,000.00.

- M. Contract for Services with an Assistive Technology Consultant 65  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the contract for services with an Assistive Technology Consultant to provide services as per a student's Individualized Education Plan.
- N. Board Goals 2017-18 68  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updated Board Goals for 2017-18.
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. ACTION/DISCUSSION**

- A. Pacific Grove Adult Education Child Care Center 74  
 Recommendation: (Barbara Martinez, Adult School Principal; Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the purchase of a portable building to be used as a childcare and extended day preschool facility at Pacific Grove Adult Education Center.
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- B. Elementary School Counseling 86  
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal; Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve incremental increase to the counseling services at Forest Grove by .20 to meet school counseling needs that are not able to be addressed at current staffing levels.
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- C. Board Calendar/Future Meetings 88  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. INFORMATION/DISCUSSION**

- A. Pacific Grove Adult Education Licensed Child Care Center and Extended Day Preschool 91  
 Recommendation: (Barbara Martinez, Adult School Principal) The District Administration recommends that the Board review information on the purpose of the Monterey Adult Education Consortia and review the program design for the Adult Education Child Care and Extended Day Preschool Center.
- Board Direction: \_\_\_\_\_

- B. Review of Bus Ridership 94  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review the bus ridership information.

Board Direction: \_\_\_\_\_

- C. Future Agenda Items 96  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

District Safety Update (Oct. 26)

Board Direction: \_\_\_\_\_

**X. ADJOURNMENT**

Next regular meeting: October 26, 2017 – Pacific Grove Adult School