

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING**

Trustees

John Paff
Brian Swanson
Debbie Crandell
Cristy Dawson
Bill Phillips
Kulaea Tulua, Student Rep

DATE: Thursday, December 7, 2017

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
- 2. Public Employee Performance Evaluation [Government Code §54957]

3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Consideration Of Student Discipline (1 Case: Student # 011617) (Education Code Section 48915)

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
2. Public Employee Performance Evaluation [Government Code §54957]
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Consideration Of Student Discipline (1 Case: Student # 011617) (Education Code Section 48915)

B. Pledge of Allegiance

IV. ANNUAL ORGANIZATIONAL MEETING

As required by Education Code Section 35143

A. Election of President to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

B. Election of Vice-President/Clerk to Serve for One-Year Period
(Note: nominations do not need a "second.")

Public comment:

C. Determination of Dates, Time and Location of Regular Meetings

Recommendation: (Ralph Gómez Porrás, Superintendent) It is recommended that the Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 7:00 p.m. at District Office Board Room, or another District school site.

Public comment:

D. Approval of Resolution No. 1004 Designating Authorized Agents to Sign School Orders

Recommendation: (Ralph Gómez Porrás, Superintendent; Rick Miller, Assistant Superintendent)
 The Administration recommends that the Board of Education adopt Resolution No. 1004.

Move: _____ Second: _____ Roll Call Vote: _____
 Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

E. Designation of Committee Representatives

Monterey County School Board Executive Committee Liaison _____

V. **RECOGNITION FOR HONORED EMPLOYEES**

Apple Atofau
Balena Lominario
Beth Cina
Brice Gamble
Bruce Cates
Cynthia Russell
Deborah Marchese
Dennis Rosen
Diane Cates-Pegis
Eddie Overstreet
Efren Torres
Ginny Roggeman
Greg Kelly
Irene Valdez
Jason Cota
Kathryn Yant
Kathy Hunter
Kathy Wheeler
Katie Kreeger
Katrina Powley
Kimberley Shurtz
Kirsten Stember
Larry Haggquist
Lauralea Gaona
Lauren Davis

Leslie King
Mary Quindimil
Matt Bell
Matt Kelly
Michele Knight
Nancy DaSilva
Natashia Pignatelli
Nate Welch
Nicole Bulich
Patti Odell
Rick Carter
Robert Bullas
Robin Cochran
Rodrigo Ilagan
Sarah Gordon
Sean Keller
Senen Baguio
Shane Steinbach
Shannon Mc Carty
Sheryll Hahn
Stephanie Perlstein
Susan Gaul
Sylvia Mah
Tony Molinski

VI. **RECEPTION**

Recess for brief reception.

VII. **COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments

VIII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

IX. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

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|---|------|
| A. <u>Minutes of November 9, 2017 Board Meeting</u>
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented. | 9 |
| B. <u>Certificated Assignment Order #7</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #7. | 14 |
| C. <u>Classified Assignment Order #7</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #7. | 16 |
| D. <u>Acceptance of Donations</u>
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below. | 18 |
| E. <u>Out of County or Overnight Activities</u>
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | 19 |
| F. <u>Warrant Schedules No. 590</u>
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval. | 23 |
| G. <u>Substitute Teacher Pay</u>
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration respectfully recommends a substitute teacher pay increase of 3.5% effective November 10, 2017 and 3.2% effective July 1, 2018. | 25 |
| H. <u>2017-18 Budget Revisions #2</u>
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve the proposed budget revisions. | 26 |

- I. Quarterly Report on Williams Uniform Complaints 35
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).

Move: _____ Second: _____ Vote: _____

X. ACTION/DISCUSSION

- A. Resolution #1005 Adoption of Debt Issuance and Management Policy 37
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve by resolution, the adoption of this Debt Issuance and Management Policy.

Move: _____ Second: _____ Roll Call Vote: _____
Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- B. Resolution #1006 Refinancing of Existing General Obligation Bonds 49
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve Resolution #1006, providing for the issuance and sale of 2017 General Obligation Refunding Bonds.

Move: _____ Second: _____ Roll Call Vote: _____
Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- C. Approval of the 2017-18 First Interim Report 78
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board review and approve the 2017-18 First Interim Report.

Move: _____ Second: _____ Vote: _____

- D. Board Policies, Regulations and Exhibits Updates to Complaint Procedures- First and/or Final Read 98
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve or provide feedback on the revisions to Board Policies, Regulations and Exhibits concerning Complaints, as recommended by legal counsel.

Move: _____ Second: _____ Vote: _____

- E. Pacific Grove High School Course Bulletin for the 2018-19 School Year 152
Recommendation: (Matt Bell, PG High School Principal) The Pacific Grove High School Administration recommends that the Board review and approve the Course Bulletin for Pacific Grove High School for the 2018-19 School Year.

Move: _____ Second: _____ Vote: _____

- F. 2019 US Open Championship Services Agreement 197
Recommendation: (Matt Kelly, Director of Facilities & Transportation) The District Administration recommends that the Board review and approve the services agreement between Pacific Grove Unified School District and Pebble Beach Company for the 2019 US Open Championship.

Move: _____ Second: _____ Vote: _____

G. Board Calendar/Future Meetings 206

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

XI. INFORMATION/DISCUSSION

A. Future Agenda Items 209

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Elementary Bus Pass (Jan. 25)
Affordable Housing Project Impacts to District

Board Direction: _____

XII. ADJOURN

Next meeting – January 25, 2018 – Community High School