

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Bill Phillips
Kulaea Tulua, Student Rep*

DATE: Thursday, May 24, 2018

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office - Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Consideration Of Student Discipline (1 Cases) (Education Code Section 48915)
2. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
3. Inter-District Transfer Appeal (1 case)

B. Public comment on Closed Session item

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session

1. Consideration Of Student Discipline (1 Cases) (Education Code Section 48915)
2. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
3. Inter-District Transfer Appeal (1 case)

B. Pledge of Allegiance

IV. RECOGNITION OF RETIREES/STAFF RECOGNITION

Recognition followed by a brief recess.

RETIREES

Christine Conneau, 31 years
Dave Hoffman, 15 years
Mary Schumaker, 7 years
Jennifer Ross, 38 years
An McDowell, 7 years
Stacy Himenes, 9 years

Charlyce Estes, 30 years
Nicki Klevan, 30 years
Debbie Engles, 33 Years
Melanie Cardinalli, 23 years
Linda Riddle, 26.5 years
Nellie Da Silva, 15 years

STAFF RECOGNITION

Anna Spade
Anne Scanlon
Brad Woodyard
Carey Parker
Christina Luciano
Christina Renteria
David Jones
Debbie Pinheiro
Denise Johnson
Erica Chavez
Erika Kreeger
Fran Petty
Gabriela Downer
Glynis Barrett
Jacqueline Perkins
Janet Bingham
Janet Thayer

Jeanette Odenbrett
Jeff Stutzman
Juliana Dacuyan
Julie Lamora-Kelly
Karen Levy
Katie Kreeger
Kim Shurtz
La Verne Baker-Leyva
Larry Haggquist
Lauralea Gaona
Lauren Davis
Leslie King
Leslie Penner
Linda Lyon
Lorraine Gonzales
Maria Miller
Marion Heebink

Mary Hiserman
Melissa Gibson
Michele Knight
Michelle Evans
Michelle Maas
Monica Valero
Nancy Spade
Natasha Pignateli
Nicole Bulich
Peggy Tobin
Rachel Allaire
Shane Steinback
Stephanie Perlstein
Steve Ibrahim
Summer Coe
Sydney Dacuyan

V. **COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. **CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

	Page
A. <u>Approval of Minutes of May 3, 2017 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	7
B. <u>Certificated Assignment Order #15</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #15.	13
C. <u>Classified Assignment Order #15</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #15.	16
D. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	18
E. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	19
F. <u>Acceptance of Quarterly Treasurer's Report</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending March 31, 2018.	23

- G. Cash Receipts Report No. 4 39
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- H. Revolving Cash Report No. 4 42
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- I. Robert H. Down Elementary School 2018-19 Single Plan for School Achievement 44
 Recommendation: (Linda Williams, Robert Down Elementary School Principal) The District Administration recommends that the Board review and approve the 2018-19 Robert H. Down Single Plan for School Achievement (SPSA) and related budget items. Appendix A in Board packet.
- J. Forest Grove Elementary School 2018-19 Single Plan for Student Achievement 45
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The Administration recommends that the Board review and approve the Forest Grove Elementary Single Plan for Student Achievement (SPSA) for the 2018-19 school year. Appendix B in Board packet.
- K. Pacific Grove Middle School 2018-19 Single Plan for Student Achievement 46
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The Administration recommends that the Board review and approve the Pacific Grove Middle School Single Plan for Student Achievement for 2018-19. Appendix C in Board packet.
- L. Pacific Grove High School 2018-19 Single Plan for Student Achievement 47
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The Administration recommends that the Board review and approve the Pacific Grove High School Single Plan for Student Achievement (SPSA) for the 2018-19 school year. Appendix D in Board packet.
- M. Pacific Grove Community High School Single Plan for Student Achievement 2018-19 48
 Recommendation: (Matt Bell, Community High School Principal) The Administration recommends that the Board review and approve the 2018-19 Pacific Grove Community High School Single Plan for Student Achievement. Appendix E in Board packet.
- N. Special Education Contract for Speech Therapy Services for Extended School Year 49
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the contract for Speech and Language Therapy services for Extended School Year.
- O. Pacific Grove Adult Education Childcare Center Bid For Joseph R. Renda Construction Services 52
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration requests that the Board review and approve the bid for Joseph R. Renda Construction Services, Inc. for \$4,100.

- P. Pacific Grove Adult Education Childcare Center Bid For Earth Systems 53
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration requests that the Board review and approve the bid for Earth Systems for \$9,711.40.
- Q. Pacific Grove Adult Education Childcare Center Bid For Don Leatherman, Architect Inspector 54
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration requests that the Board review and approve the bid for Don Leatherman, Architect Inspector for \$4,000.
- R. California Interscholastic Federation (CIF) School Representatives 55
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve Principal Matt Bell, Athletic Director Todd Buller, Assistant Principal Shane Steinback as the 2018-19 CIF representatives for Pacific Grove High School.
- Move: _____ Second: _____ Vote: _____

VIII. PUBLIC HEARING I

- Public Hearing for District Budget for 2018-19 58
 Public Hearing- The District Administration will present the final draft of the 2018-19 District Budget for Board review and Public Hearing. (Rick Miller, Assistant Superintendent)
- Open Public Hearing: _____ Close Public Hearing: _____

IX. PUBLIC HEARING II

- Public Hearing for the Local Control Accountability Plan (LCAP) 83
 Public Hearing- The District Administration will present the final draft of the 2018-19 LCAP for Board review and Public Hearing. (Ani Silva, Director of Curriculum and Special Projects)
- Open Public Hearing: _____ Close Public Hearing: _____

X. ACTION/DISCUSSION

- A. Pacific Grove Unified School District Safety Update 227
 Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.
- Move: _____ Second: _____ Vote: _____
- B. Job Description for Digital Learning Teacher 228
 Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the job description for the Digital Learning Teacher position.
- Move: _____ Second: _____ Vote: _____

C. Monterey Peninsula College (MPC) and Pacific Grove Unified School District (PGUSD) College and Career Access Pathways Partnership Agreement (CCAP) 232

Recommendation: (Sean Keller, Pacific Grove High School Assistant Principal; Matt Bell, Pacific Grove High School Principal) The Administration recommends that the Board review and approve the 2018-19 College and Career Access Pathways Partnership Agreement (CCAP) between the Monterey Peninsula Community College District (MPCCD).

Move: _____ Second: _____ Vote: _____

D. Board Calendar/Future Meetings 261

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

XI. INFORMATION/DISCUSSION

A. Future Agenda Items 264

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Board Self Evaluation Review (Fall 2018)
Affordable Housing Project Impacts to District
Long Term Counseling Study (Fall 2018/Winter 2019)
Foreign Language (Fall 2018)
Review of Classified Evaluation Process

Board Direction: _____

XII. ADJOURNMENT

Next regular meeting: June 7, 2018 – District Office at 7:00 p.m.