

Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Parker Llantero, Student Rep*

DATE: Thursday, January 17, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Adult School- Multipurpose Room
1025 Lighthouse Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018-19 [Government Code § 3549.1 (d)]
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

IV. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Pacific Grove Adult School's presentation: *Without Walls*

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- | | Page |
|---|------|
| A. <u>Minutes of December 13, 2018 Board Meeting</u>
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | 8 |
| B. <u>Certificated Assignment Order #8</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #8. | 14 |
| C. <u>Classified Assignment Order #8</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #8. | 16 |
| D. <u>Acceptance of Donations</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below. | 18 |
| E. <u>Out of County or Overnight Activities</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve or receive the request as presented. | 19 |
| F. <u>Warrant Schedules No. 603</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval. | 25 |
| G. <u>Incident Command Safety Training Contract for Service</u>
Recommendation: (Barbara Martinez, Director of School Safety) The District Administration recommends that the Board review and approve the contract for service with Elite Command Training to provide a one day safety training to District Administration and site safety teams. | 27 |
| H. <u>Contract for Service with Casey Printing</u>
Recommendation: (Barbara Martinez, Adult School Principal) The District Administration recommends that the Board review and approve the contract for service with Casey Printing to provide printing and delivery of the Adult School brochures to community members. | 30 |
| I. <u>Contract for Services with Gateway Center</u>
Recommendation: (Barbara Martinez, Adult School Principal) The District Administration recommends the Board review and approve the contract for service with Gateway Center of Pacific Grove. | 33 |

- J. Contract for Service with Lombardo Diamond Core Drilling Company 38
 Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends the Board review and approve the contract for services with Lombardo Diamond Core Drilling.
- K. Contract for Services with WestEd for the 2019 California Healthy Kids Survey 42
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with WestEd for the administration, online data collection, and reporting of the 2019 California Healthy Kids Survey for students, staff, and parents.

Move: _____ Second: _____ Vote: _____

VIII. PUBLIC HEARING/ ACTION/DICUSSION ITEM A

- A. Public Hearing of Pacific Grove Teachers Association Sunshine List for 2018-19 45
 Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Teachers Association with the Pacific Grove Unified School District Board of Education for the 2018-2019 School Year.

Open Public Hearing _____ Close Public Hearing _____

- A. Approval of Pacific Grove Teachers Association Sunshine List for 2018-19 48
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2018-2019 Pacific Grove Teachers Association negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

IX. PUBLIC HEARING/ ACTION/DICUSSION ITEM B

- B. Public Hearing Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2018-19 51
 Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Unified School District Board of Education with the Pacific Grove Teachers Association for the 2018-2019 School Year.

Open Public Hearing _____ Close Public Hearing _____

- B. Approval of the Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2018-19 53
 Recommendation: (Matt Bell, Lead Negotiator) The District Administration recommends that the Board review and approve the sunshine topics for the 2018-2019 Pacific Grove Unified School District/Pacific Grove Teachers Association negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

X. PUBLIC HEARING/ ACTION/DICUSSION ITEM C

- C. Public Hearing of California School Employees Association Sunshine List for 2018-19 55
Public Hearing – Initial Proposal for Negotiations Submitted by the California School Employees Association with the Pacific Grove Unified School District Board of Education for the 2018-2019 School Year.

Open Public Hearing _____ Close Public Hearing _____

- C. Approval of California School Employees Association Sunshine List, 2018-19 58
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2018-2019 California School Employees Association (CSEA) negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

XI. PUBLIC HEARING/ ACTION/DICUSSION ITEM D

- D. Public Hearing of Pacific Grove Unified School District/California School Employees Association Negotiations Sunshine Topics for 2018-19 61
Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Unified School District Board of Education with the California School Employees Association for the 2018-2019 School Year.

Open Public Hearing _____ Close Public Hearing _____

- D. Approval of Pacific Grove Unified School District/California School Employees Association Negotiations Sunshine Topics for 2018-19 63
Recommendation: (Billie Mankey, Director II Human Resources) The District Administration recommends that the Board review and approve the sunshine topics for the 2018-2019 Pacific Grove Unified School District/California School Employees Association (CSEA) negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

XII. ACTION/DISCUSSION

- E. District Field Trips 65
Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends the Board review and provide feedback to the possible inequities of field trips.

Move: _____ Second: _____ Vote: _____

- F. Approval of the Assistant Superintendent's 2018-2020 Contract Amendment 68
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board of Education review and approve the single amendment noted below to the Assistant Superintendent's contract for the 2018 - 2020 school years.

Move: _____ Second: _____ Vote: _____

- G. Approval of Measure A Education Technology Expenditures 77
Recommendation: (Matthew Binder, Director of Educational Technology; Bruce Cates, Director of Technology) The District Administration recommends that the Board review and approve Measure A - Education Technology Bond expenditures.

Move: _____ Second: _____ Vote: _____

- H. Pacific Grove High School New Dual Enrollment Classes for 2019-20 80
Recommendation: (Shane Steinback, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve two new dual enrollment classes, CSIS 177 A and CSIS 86, for the 2019-20 school year at Pacific Grove High School.

Move: _____ Second: _____ Vote: _____

- I. Board Calendar/Future Meetings 81
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

XIII. INFORMATION/DISCUSSION

- A. Pacific Grove Unified School District Safety Update 84
Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board receive information regarding the Incident Command Training for district and site administration and their site safety teams.

Board Direction: _____

- B. District Counseling Study 85
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and provide direction on the proposed increase to school counselor FTE for the elementary schools and the middle school.

Board Direction: _____

- C. Review of District Enrollment Projections for 2019-2020 103
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review the attached Enrollment projections for 2019-20.

Board Direction: _____

- D. Digital Learning Teacher Mid-Year Update 106
Recommendation: (Andrew Bradley, Digital Learning Teacher) The District Administration recommends the Board review the presentation provided by Andrew Bradley.

Board Direction: _____

- E. Future Agenda Items 107
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Board Self Evaluation Review (Winter 2018)
Affordable Housing Project Impacts to District (In progress)
Review of Community High School (February 2019)
Review of David Avenue Site Location (March 2019)

Board Direction: _____

XIV. ADJOURNMENT

Next Regular meeting on January 31, 2019 – Community High School