

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Parker Llantero, Student Rep*

DATE: Thursday, April 25, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.

3. Continue Superintendent Evaluation

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)]
3. Continue Superintendent Evaluation

B. Pledge of Allegiance

IV. PRESENTATION

Community Human Services CEO Robin McCrae would like to thank Pacific Grove Unified School District and provide a brief presentation of the services offered in honor of Community Human Services 50th anniversary.

V. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

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| A. <u>Minutes of April 4, 2019 Board Meeting</u> | 8 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #14</u> | 14 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #14. | |
| C. <u>Classified Assignment Order #13</u> | 16 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #13. | |
| D. <u>Acceptance of Donations</u> | 18 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below. | |
| E. <u>Out of County or Overnight Activities</u> | 19 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve or receive the request as presented. | |
| F. <u>Cash Receipts Report No. 4</u> | 22 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts. | |
| G. <u>Revolving Cash Report No. 4</u> | 25 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board. | |
| H. <u>Contract for Services with Gary Stotz for Pacific Grove Middle School</u> | 27 |
| Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services for Gary Stotz in the amount of \$250.00 for repairing music instruments at Pacific Grove Middle School. | |
| I. <u>Contract for Services with Whitson Engineers at Pacific Grove Middle School</u> | 29 |
| Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Whitson Engineers at Pacific Grove Middle School. | |

- J. Contract for Services with Stark Leak Detection 35
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Stark Leak Detection.
- K. Contract for Services with Miracle Play Systems at Pacific Grove Adult School Daycare Playground 40
 Recommendation: (Matt Kelly, Director of Facilities and Transportation; Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the contract for services with Miracle Play Systems at Pacific Grove Adult School for a daycare sized playground.
- L. Contract for Services to Miracle Play Systems at Pacific Grove Adult School Outdoor Classroom 51
 Recommendation: (Matt Kelly, Director of Facilities and Transportation; Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the contract for services with Miracle Play Systems at Pacific Grove Adult School for an outdoor classroom.
- M. Contract for Services with Robin Winfield for Art Lessons at Robert Down Elementary School 60
 Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Robin Winfield for art lessons at Robert H. Down Elementary School.
- N. Contract for Services with Pacific Monarch LTD for Pacific Grove Middle School 63
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Pacific Monarch LTD for transportation to S.F. State and St. Mary's College.
- O. Approval of Actuarial Study of Retiree Health Liabilities Under GASB 74/75 66
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the actuarial study of retiree health liabilities under GASB 74/75.
- P. Forest Grove Elementary School Site Handbook 98
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the Forest Grove Elementary School site handbook for the 2019-20 school year.
- Q. Robert Down Elementary School Site Handbook 99
 Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the Robert Down Elementary School site handbook for the 2019-20 school year.
- R. Pacific Grove Middle School Site Handbook 100
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the Pacific Grove Middle School site handbook for the 2019-20 school year.

- S. Pacific Grove High School Site Handbook 101
 Recommendation: (Matt Bell, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve the Pacific Grove High School site handbook for the 2019-20 school year.
 - T. Pacific Grove Community High School Site Handbook 102
 Recommendation: (Matt Bell, Community High School Principal) The District Administration recommends the Board review and approve the Pacific Grove Community High School site handbook for the 2019-20 school year.
 - U. Pacific Grove Adult Education Site Handbook 103
 Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the Pacific Grove Adult Education site handbook for the 2019-20 school year.
- Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. Resolution No. 1027 “Teacher Appreciation Week” and “California Day of the Teacher” 104
 Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends the Board adopt Resolution No. 1027 proclaiming the week of May 6, 2019 through May 10, 2019 as Teacher Appreciation Week and specifically Wednesday, May 8, 2019 as “California Day of the Teacher” (EC 37222.10).
 Move: _____ Second: _____ Roll Call Vote: _____
 Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___
- B. Resolution No. 1028 Classified School Employee Week 106
 Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends the Board adopt Resolution No. 1028 proclaiming May 19-25, 2019 as “Classified School Employee Week.”
 Move: _____ Second: _____ Roll Call Vote: _____
 Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___
- C. California School Board Association Delegate Assembly Run-Off Election 108
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration Recommends the Board review and consider an optional vote for the California School Board Association (CSBA) Delegate Assembly Run-Off Election.
 Move: _____ Second: _____ Vote: _____
- D. Athletic Director Job Description 120
 Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the Athletic Director job description as presented.
 Move: _____ Second: _____ Vote: _____

E. Pacific Grove High School Master Schedule Projections for 2019-20 124
Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends the Board review and provide feedback to the anticipated Pacific Grove High School Master Schedule for the 2019-20 school year.

Move: _____ Second: _____ Vote: _____

F. Update to Board Policy and Regulation 5144 and Adoption of Exhibit 5144- Student Discipline 134
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the Board Policy, Regulation and Exhibit 5144 Student Discipline.

Move: _____ Second: _____ Vote: _____

G. Monterey Bay Swim Club Contract 164
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the contract with the Monterey Bay Swim Club (MBSC).

Move: _____ Second: _____ Vote: _____

H. Food Service Update 169
Recommendation: (Song Chin-Bendib, Assistant Superintendent; Dianne Hobson, Nutrition Director) The District Administration recommends the Board review and provide direction concerning the Food Service Department and meal prices.

Move: _____ Second: _____ Vote: _____

I. Board Calendar/Future Meetings 170
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

A. California Health Standards and California Healthy Youth Act of 2016 174
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review the information presented on the implementation of the Health Standards and the California Healthy Youth Act of 2016.

Board Direction: _____

B. Future Agenda Items

185

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Affordable Housing Project Impacts to District- Property Tax (In progress)

Special Budget Meeting (May 16, 2019)

California School Board Association Board Self Evaluation Process (May 2019)

District Field Trips Review (June 2019)

Fund 40 Capital Improvements

Counseling Study Continued

Update to Policy and Regulation 6145 Extracurricular and Co-Curricular Activities

Board Direction: _____

X. ADJOURNMENT

Next Regular meeting on Thursday, May 2, 2019 – District Office