

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton*

DATE: Thursday, June 6, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
 3. Personnel Matters
 4. Finalize Superintendent Evaluation
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)]
3. Personnel Matters
4. Finalize Superintendent Evaluation

B. Pledge of Allegiance

IV. RECONGITION

Recognition of School Resource Officer Justin Hankes and Wonder Woofs.

V. PRESENTATION

A presentation by Pacific Grove High School Robotics Teacher Sally Richmond and students.

VI. PRESENTATION

A presentation by Pacific Grove High School Teachers on Bell Schedule.

VII. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- C. PGUSD Staff Comments (Non Agenda Items)

VIII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

IX. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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A. <u>Minutes of May 23, 2019 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	8
B. <u>Certificated Assignment Order #17</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #17.	17
C. <u>Classified Assignment Order #15</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #15.	19
D. <u>Warrant Schedules No. 608</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.	21
E. <u>Approval of Total Compensation Systems, Inc., Contract for 2019-20</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve the contract with Total Compensation Systems, Inc. (TCS) for fiscal year 2019-20, to provide actuarial information to comply with the current Governmental Accounting Standards Board (GASB) accounting standards 74/75 retiree health benefits.	23
F. <u>Contract for Services with Smile for Copiers Maintenance and De Lage Landen for the Financing of the Copiers Lease</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the contract for services with Smile for the District copiers maintenance contract and De Lage Landen for the financing of the copiers lease.	28

- G. Contract for Services with Parchment Services for Pacific Grove High School 32
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board review and approve the contract for services with Parchment Services for Pacific Grove High School.
- H. 2019-2020 Consolidated Application for Funding, Part 1 47
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends the Board review and approve the 2019-2020 Consolidated Application for Funding, Part 1 as presented.
- I. Approval of Measure A Education Technology Expenditures 55
 Recommendation: (Matthew Binder, Director of Education Technology; Bruce Cates, Director of Technology;) The District Administration recommends that the Board review and approve Measure A Education Technology Bond expenditures.
- J. Quarterly Report on Williams Uniform Complaints 61
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).
- K. Short Term Contract for Services with Stephanie Lip 63
 Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the short term contract for services with Stephanie Lip.

Move: _____ Second: _____ Vote: _____

X. PUBLIC HEARING I

- Public Hearing for District Budget for 2019-20 67
 Public Hearing- The District Administration will present the final draft of the 2019-20 District Budget for Board review and Public Hearing. (Song Chin-Bendib, Assistant Superintendent)

Open Public Hearing: _____ Close Public Hearing: _____

XI. PUBLIC HEARING II

- Public Hearing for the Local Control Accountability Plan (LCAP) 219
 Public Hearing- The District Administration will present the final draft of the Local Control Accountability Plan (LCAP) and LCAP Federal Addendum 2019-20 for Board review and Public Hearing. (Ani Silva, Director of Curriculum and Special Projects)

Open Public Hearing: _____ Close Public Hearing: _____

XII. PUBLIC HEARING III

- Public Hearing for Tentative Agreement with California School Employees Association (CSEA) 408
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends that the Board hold a public hearing for the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association (CSEA).

Open Public Hearing: _____ Close Public Hearing: _____

XIII. ACTION/DISCUSSION

- A. Approval of Tentative Agreement with California School Employees Association (CSEA) 412
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends that the Board review and approve the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association (CSEA).
Move: _____ Second: _____ Vote: _____
- B. New Facilities General Obligation Bond 416
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and provide direction to Administration concerning the next steps for a new facilities General Obligation (GO) Bond.
Move: _____ Second: _____ Vote: _____
- C. Pacific Grove Unified School District Year-End Safety Update 417
Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends the Board review and discuss items in the year-end safety update.
Move: _____ Second: _____ Vote: _____
- D. Updates to the Certificated Teacher K-12 Job Description 418
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends the Board review and approve the Certificated Teacher K-12 Job Description as presented.
Move: _____ Second: _____ Vote: _____
- E. Updates to Board Policy 3515 Campus and Facility Security 449
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policy 3515 Campus and Facility Security.
Move: _____ Second: _____ Vote: _____
- F. Updates to Board Policy and Regulation 5131.1 Bus Conduct 455
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policy and Regulation 5131.1 Bus Conduct.
Move: _____ Second: _____ Vote: _____
- G. Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 2019-20 462
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook.
Move: _____ Second: _____ Vote: _____

- H. Update to Board Policy 1321 Solicitation of Funds From and By Students 548
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the updates to Board Policy 1321 Solicitation of Funds From and By Students.

Move: _____ Second: _____ Vote: _____

- I. Updates to Board Policy and Exhibit 2140 Evaluation of Superintendent 563
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the updates to Board Policy and Exhibit 2140 Evaluation of Superintendent.

Move: _____ Second: _____ Vote: _____

- J. Board Calendar/Future Meetings 588
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

XIV. INFORMATION/DISCUSSION

- A. Presentation of the California Healthy Kids Survey Results 2018-19 592
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) Buck Roggeman, Forest Grove Elementary School Principal; Sean Keller, Robert Down Elementary School Principal; Sean Roach, Pacific Grove Middle School Principal; Jason Tovani, Pacific Grove Middle School Assistant Principal; Shane Steinback, Pacific Grove High School Assistant Principal will be presenting results of the California Healthy Kids Survey along with recommendations to address student needs.

Board Direction: _____

- B. Facilities Project Updates 593
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and provide feedback on ongoing and upcoming facilities projects.

Board Direction: _____

C. Future Agenda Items

595

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Affordable Housing Project Impacts to District- Property Tax (In progress)

Counseling Study Continued (June 2019)

District Field Trips Review (August 2019)

California School Board Association Self Evaluation Survey (Fall 2019)

Board Direction: _____

XV. ADJOURNMENT

The next Regular Board meeting will be on Thursday, June 20, 2019 – District Office