

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Bill Phillips
Parker Llantero, Student Rep*

DATE: Thursday, August 23, 2018

TIME: 7:00 p.m. Open Session

LOCATION: District Office – Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda
- D. Pledge of Allegiance

II. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

III. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

IV. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

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A. <u>Minutes of June 7, 2018 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	7
B. <u>Minutes of July 23, 2018 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	12
C. <u>Certificated Assignment Order #1</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #1.	14
D. <u>Classified Assignment Order #1</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #1.	17
E. <u>Acceptance of Donations</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	21
F. <u>Out of County or Overnight Activities</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	22
G. <u>Acceptance of Quarterly Treasurer's Report</u> Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2018.	26
H. <u>2018-19 Consolidated Application for Funding, Part 1</u> Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the 2018-19 Consolidated Application for Funding, Part 1 as presented.	42

- I. Designation of Community Human Services Representatives 54
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board approve Cristy Dawson as the Pacific Grove Unified School District Community Human Services Representative.
- J. Contract for Continuing Disclosure Services with Dale Scott and Company 55
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the contract for continuing disclosure services with Dale Scott and Company, Inc. (DS & C) with regards to District's outstanding financings.
- K. Adoption of Board Policy and Regulation 5022- Student and Family Privacy Rights 60
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and adopt, as final reading, the Board Policy and Regulation 5022 Student and Family Privacy Rights, per legal counsel.
- L. Adoption of Board Policy and Regulation 6162.8- Research 67
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and adopt, as final reading, the Board Policy and Regulation 5022 Research, per legal counsel.
- M. Adoption of Board Policy 5145.13- Education Equity: Immigration and Citizenship Status 70
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and adopt Board 5145.13 Education Equity: Immigration and Citizenship Status, as recommended by legal counsel.
- N. Johnson Electronics Contract for Service 83
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends approval of a Contract for Service with Johnson Electronics for the 2018-2019 school year.
- O. M3 Environmental Consulting Contract for Service 87
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends approval of a Contract for Service with the M3 Environmental Consulting, for the 2018-2019 school year.
- P. McDonalds Refrigeration Contract for Service 91
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends approval of a Contract for Service with McDonalds Refrigeration for the 2018-2019 school year.
- Q. Topes Tree Service, Inc. Contract for Service 95
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends approval of a Contract for Service with Topes Tree Service, Inc. for the 2018-2019 school year.
- R. Airtec Services Contract for Service 99
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends approval of a Contract for Service with the Airtec Services, for the 2018-2019 school year.

- S. Acceptance of Measure A Security Camera Project – Alternate #2 Community High School 103
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the security camera project Additive Alternate #2, Cameras #1-#8, and Additive Alternate 2I to Surveillance Grid of Morgan Hill, CA for a lump sum of \$39,065.00.
- T. Approval of Contract with Wonder Woofs K-9 Narcotic Search Unit 111
 Recommendation: (Barbara Martinez, Director of Student Safety) The Administration recommends that the Board review and approve the contract for services with Wonder Woofs K-9 Narcotic Unit to provide search and drug prevention services to the District.
- U. Approval of Contract with San Mateo County Office of Education 113
 Recommendation: (Barbara Martinez, Director of Student Safety) The Administration recommends that the Board review and approve the contract for services with San Mateo County Office of Education to provide safe school training in BIG FIVE Emergency Response Guidelines to PGUSD Safety Teams.
- V. Approval of Contract for Service with Kate Gallaway, Math Specialist 115
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and approve the contract with Kate Gallaway, Math Specialist for the K-8 grades for 2018-2019.
- W. San Jose State University Student Teacher Program 118
 Recommendation: (Billie Mankey, Director II, Human Resources) The District Administration recommends the Board review and approve participating with San Jose State University Student Teacher Program in the effort to support new teachers entering the teaching profession.
- X. Monterey County Office Education Memorandum of Understanding for Educational Services Professional Development 123
 Recommendation: (Buck Roggeman, Principal Forest Grove Elementary) The District Administration recommends the Board review and approve the Memorandum of Understanding for English Language Arts/English Language Development Assessment and coaching professional development, for the 2018-2019 school year.
- Y. Approval of Contract for Service with Ruben Parra, Bus Driver Trainer 126
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services with Ruben Parra.
- Z. Music Therapy for Special Day Classes 129
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve a contract for Music Therapy to be provided to the three Special Day Classes for students with mild to moderate disabilities located at Forest Grove Elementary School.
- AA. Contract for Services with David Sonderegger, E-Rate Filing Services 132
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review and approve the Contract for Service with David Sonderegger, E-Rate Filing Services.

Move: _____ Second: _____ Vote: _____

V. **ACTION/DISCUSSION**

- A. Adopt Resolution No. 1015 Designating Authorized Agents to Sign School Orders 134
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1015 designating authorized agents to sign school orders.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- B. Adopt Resolution No. 1016 Designating Authorized Agents to Sign School Orders 136
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1016 designating authorized agents to sign school orders for Bank of America accounts.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- C. Approval of Resolution #1017 Authorizing State Preschool Contract 138
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve this Resolution which will allow the District to continue to offer the State Preschool Program for the 2018-19 school year, subject to ongoing review to verify that program expenses are within the amount as approved by the Board.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- D. Pacific Grove Middle School Campus Monitor 143
Recommendation: (Billie Mankey, Director of Human Resources; Sean Roach, Pacific Grove Middle School Principal; Jason Tovani, Pacific Grove Middle School Assistant Principal) The District Administration recommends the Board review and approve the Pacific Grove Middle School Campus Supervisor position.

Move: _____ Second: _____ Vote: _____

- E. Board Calendar/Future Meetings 144
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VI. INFORMATION/DISCUSSION

- A. Pacific Grove Unified School District Safety Update 146
Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.

Board Direction: _____

- B. Review of Prior Year Property Tax Revenue 147
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding receipts of Property Tax Revenue for the 2017-18 fiscal year.

Board Direction: _____

- C. Review of District Enrollment Report for 2018-19 150
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding Enrollment for the first week of school for 2018-19.

Board Direction: _____

- D. Facilities Project Updates 153
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and provide feedback on ongoing and upcoming facilities projects.

Board Direction: _____

- E. Future Agenda Items 155
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Updates to Board Policies in the Parents Rights Handbook (September 20)
Review of Stipends (September 6)
Foreign Language (Fall 2018)
Long Term Counseling Study (Fall 2018/Winter 2019)
Board Self Evaluation Review (Winter 2018)
Affordable Housing Project Impacts to District
Review of Classified Evaluation Process
Review of Community High School
School Breakfast Program

Board Direction: _____

VII. ADJOURNMENT

Next regular meeting: September 6, 2018 – Forest Grove Elementary School