

**\*\*\*GOVERNOR'S EXECUTIVE ORDER N-25-20\*\*\*  
\*\*RE CORONAVIRUS COVID-19\*\***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE JANUARY 21, 2021 MEETING VIA LIVESTREAM. THE LINK(S) WILL BE PROVIDED 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA LIVESTREAM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.**

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*Brian Swanson, Clerk*

*Cristy Dawson*

*John Paff*

*Carolyn Swanson*

*Jon Walton*

*Gabriella Giraldo, Student Representative*

**DATE:** Thursday, January 21, 2021

**TIME:** 5:30 p.m. Closed Session  
6:30 p.m. Open Session

**LOCATION:** **VIRTUAL MEETING**

Join Zoom Meeting

<https://pgusd.zoom.us/j/84536176294?pwd=amFNQVIyV0RSYVIHWnZUTmlmSzRpZz09>

Meeting ID: 845 3617 6294

Passcode: 229712

One tap mobile

+13126266799,,84536176294#,,, \*229712# US (Chicago)

+13462487799,,84536176294#,,, \*229712# US (Houston)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 845 3617 6294

Passcode: 229712

Find your local number: <https://pgusd.zoom.us/u/kbVDFm3fvG>

Pacific Grove Unified School District Office

435 Hillcrest Avenue

Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## AGENDA AND ORDER OF BUSINESS

### **I. OPENING BUSINESS**

A. Call to Order

B. Roll Call

C. Adoption of Agenda

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

### **II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9  
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686
4. Conference with Legal Counsel Regarding Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (1 case)

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9  
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686
4. Conference with Legal Counsel Regarding Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (1 case)

B. Pledge of Allegiance

**IV. BOARD ORGANIZATION: ELECTION OF BOARD PRESIDENT**

A. Election of President to Serve for One-Year Period  
*(Note: nominations do not need a "second.")*

Public comment:

**V. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

## VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of January 7, 2021 Board Meeting 8  
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #11 15  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #11.
- C. Classified Assignment Order #11 17  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #11.
- D. Acceptance of Donations 19  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Warrant Schedule No. 627 20  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- F. School Accountability Report Cards 22  
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the 2019-20 School Accountability Report Cards, which reflect the previous school year's data.
- G. Howard Carter Associates, Inc. Contract Change Order 001 83  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve a no cost Contract Change Order (CCO) 001 to Howard Carter and Associates, Inc. for the structural repairs at K&L Building at Pacific Grove High School.
- H. Electronic Equipment To Be Discarded 88  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the discard of an out of service copier at Pacific Grove High School.

- I. Contract for Service with Pacific West Water Purification, Inc. 90  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve a contract for services with Pacific West Water Purification Inc. to provide installation and service to a reverse osmosis drinking water system at Pacific Grove High School.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

## VIII. ACTION/DISCUSSION

- A. 2019-2020 Financial Audit Report and Measures A Financial & Performance Audit Report 94  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and accept the 2019-2020 Financial Audit and Measures A Financial & Performance Audit reports as presented.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- B. Measure D - Series A - Year 1 - Priority Projects 236  
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approves the Measure D Priority Projects.

1. PGHS Intercom and Bell System
2. PGHS K&L Dry Rot and Termite Damage
3. PGHS Stadium Field Replacement
4. PGHS Stadium Track Resurfacing
5. Forest Grove Elementary Intercom and Bell System
6. PGUSD Grounds Department Mower
7. PGUSD HVAC COVID Replacement or Modification

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- C. E-Waste Pacific Grove Unified School District Equipment 252  
Recommendation: (Jonathan Mejia, Technology Systems Coordinator) The District Administration recommends the Board review and approve the surplus with the intent to E-Waste the attached list of equipment.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- D. Older Chromebook Fleet Surplus HP 11 G3 258  
Recommendation: (Jonathan Mejia, Technology Systems Coordinator) The District Administration recommends the Board review and approve the surplus existing Older Chromebook Fleet Surplus HP 11 G3 models only.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- E. Revised Job Description for Classified Position Administrative Assistant IV 281  
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the proposed position updates and provide direction or recommendations which will allow us to begin recruitment.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

- F. Board Calendar/Future Meetings 285  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Dawson \_\_\_ B. Swanson \_\_\_ Paff \_\_\_ C. Swanson \_\_\_ Walton \_\_\_

## **IX. INFORMATION/DISCUSSION**

- A. District Update on Response to COVID-19 288  
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Board Direction: \_\_\_\_\_

- B. Review of the Governor's Budget Proposal for 2021-22 289  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review the information provided regarding Governor Newsom's Budget Proposal for 2021-22.

Board Direction: \_\_\_\_\_

C. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Board requested a Special Board Meeting for Board Goals, Strategic Plan and Superintendent Goals (Tentative January 28, 2021)
- A member of the public requested Dual Language Elementary Program (March 18, 2021)
- Board requested an update about teacher housing (TBD)
- Board requested a presentation on Diversify Our Narrative (TBD)
- Board requested a renewed discussion about district solar panels (Spring 2021)
- A member of the public requested that the Board consider streaming all Board meetings after COVID conditions (Late April 2021)
- A member of the public requested the District review how to improve Distance Learning for students and families including (~~Late January~~ February 4, 2021):
  - Survey to families
  - Review of instructional minutes of the elementary schools
  - Review of grades and enrollment levels
  - Social Emotional Support of Students
- Board requested academic review of grades by grade level including AP for middle and high school (Early February)

Board Direction: \_\_\_\_\_

X. ADJOURNMENT

Next Board regular Board meeting: February 4, 2021 – VIRTUAL