

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Adrian Clark, Student Rep*

DATE: Thursday, September 19, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)]

B. Pledge of Allegiance

IV. PRESENTATION

School Resource Officer Hankes will present information regarding the DARE program.

V. RECOGNITION

Recognition of the City of Pacific Grove.

VI. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VIII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of September 5, 2019 Board Meeting
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.

- B. Certificated Assignment Order #3 11
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #3.
- C. Classified Assignment Order #3 13
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #3.
- D. Out of County or Overnight Activities 15
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- E. Acceptance of Donations 21
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- F. Contract for Services with Jose Del Rio at Pacific Grove High School 22
 Recommendation: (Matt Bell, Pacific Grove High School Principal; Todd Buller, Athletic Director) The District Administration recommends the Board review and approve the contract for services with Jose Del Rio at Pacific Grove High School for medical services for the sports teams.
- G. Contract for Services with Santa Cruz Office of Education 25
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Santa Cruz Office of Education at Camp Koinonia for the 6th grade Outdoor Science School.
- H. Contract for Services with FAST Translation Services 28
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with FAST Translation Services.
- I. Pacific Grove High School Minimum Day for Preliminary Scholastic Aptitude Test 31
 Recommendation: (Shane Steinback, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve a D-day Minimum Day schedule for Wednesday, October 30th, 2019 due to the Preliminary Scholastic Aptitude Test (PSAT).
- J. Contract for Services with Monterey County Office of Education for the *Hamilton Play* 32
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the contract for services with Monterey County Office of Education for the *Hamilton Play*.

Move: _____ Second: _____ Vote: _____

IX. ACTION/DISCUSSION

- A. 2019-20 Budget Revision #1 39
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve these proposed budget revisions for 2019-20.

Move: _____ Second: _____ Vote: _____

- B. Counseling Study 57
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board discuss and approve one of the proposed FTE increases for Pacific Grove Unified School District counseling services.

Move: _____ Second: _____ Vote: _____

- C. District Field Trips 60
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and provide feedback to the possible inequities of District field trips among the elementary schools.

Move: _____ Second: _____ Vote: _____

- D. Job Description – Information Technology Technician 67
Recommendation: (Billie Mankey, Director II Human Resource) The District Administration recommends the Board review and approve the proposed job description and provide direction or recommendations which will allow us to begin the recruitment process.

Move: _____ Second: _____ Vote: _____

- E. Facilities Use Custodial Fees Update 70
Recommendation: (Song Chin-Bendib, Assistant Superintendent; Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the elimination of the \$35 nominal, hourly custodial fee for Group 1 **ONLY**, during regular school days **ONLY**. We also recommend retaining the overtime fee which would apply to work requiring a custodian to work after their regular work hours, as set out below in Information.

Move: _____ Second: _____ Vote: _____

- F. Board Calendar/Future Meetings 73
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

X. INFORMATION/DISCUSSION

- A. 2018-2019 Smarter Balanced Assessment Results 75
Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Matthew Binder, Director of Education Technology) The District Administration recommends that the Board review the 2018-2019 California Assessment of Student Performance and Progress results – Smarter Balanced Assessments (SBA).

Board Direction: _____

B. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- AP Results- The Board requested a presentation by Pacific Grove High School Administration on AP Results (Fall 2019)
- Dual Language Elementary Program
- Board Policy and Regulation 1230 School Connected Organizations- Review and update procedures (Fall 2019)

Board Direction: _____

XI. ADJOURNMENT

Next regular meeting: October 3, 2019 – Robert Down Elementary School