

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Adrian Clark, Student Rep*

DATE: Thursday, October 24, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

4. Consideration Of Student Discipline (2 Cases) (Education Code Section 48915)

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. **RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Consideration Of Student Discipline (2 Cases) (Education Code Section 48915)

B. Pledge of Allegiance

IV. **COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. **CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Minutes of October 3, 2019 Board Meeting

Recommendation: (Ralph Gómez Porrás, Superintendent) Approval of minutes as presented.

- B. Certificated Assignment Order #5 13
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #5.
- C. Classified Assignment Order #5 16
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #5.
- D. Out of County or Overnight Activities 18
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- E. Acceptance of Donations 23
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- F. Contract for Services with Gail Root at Forest Gove Elementary School 24
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Gail Root at Forest Grove Elementary School for parent education classes for elementary school parents.
- G. Contract for Services with Mobile Ed Productions at Forest Grove Elementary School 27
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Mobile Ed Productions at Forest Grove Elementary School for two social emotional learning assemblies focused on character.
- H. Contract for Services with Richard Petty Electric for Installation of Proposition 39 Lighting District-Wide 30
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Richard Petty Electric for Lighting Installation at all District facilities.
- I. Contract for Services with Kleinfelder at Robert Down Elementary School 35
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Kleinfelder at Robert Down Elementary School for geotechnical testing.
- J. Agreement with California-American Water Company for Landscape Grant Program Funding 48
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the agreement for Landscape Grant Funding in the amount of \$50,000 at Pacific Grove Middle School with California-American Water Company.
- K. Revisions to Board Policy 5145.6 Parental Notifications 55
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the revisions to Board Policy 5145.6 Parental Notifications.

- L. Short-Term Service Contract for Account Clerk III 70
 Recommendation: (Billie Mankey, Director of Human Resources; Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the short term contract for services for Account Clerk III.

- M. Contract for Services with DJ Dan Utica 73
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the contract for services with DJ Dan Utica at Pacific Grove High School for Musical and optional photo booth services for the dances.

- N. Contract for Services with IsoRhythms 76
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the contract for services with IsoRhythms Music Therapy to conduct a music therapy assessment.

- O. Memorandum of Understanding between Pacific Grove Unified School District and Salinas Union High School District for the Placement of Students with Disabilities in Special Day Classes for 2019-20 School Year 79
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District and Salinas Union High School District for the placement of students with disabilities in Special Day Classes for 2019-2020.

Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING

- A. Public Hearing on the Levy of Developer Fees Based on the Justification Study by SchoolWorks, Inc. 87
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board hold a public hearing on the levy of developer fees based on the justification study by School Works, Inc.

Open Public Hearing _____ Close Public Hearing _____

VIII. ACTION/DISCUSSION

- A. Resolution No. 1038 Establishing a Capital Facilities Fund (Fund 25) To Account for Developer Fees 143
 Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and adopt Resolution No. 1038 establishing a Capital Facilities Fund, Fund 25, to account for the levy of developer fees from construction and reconstruction of residential, commercial and industrial development.

Move: _____ Second: _____ Roll Call Vote: _____

- B. Board Goals 2019-20 145
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board discuss and approve the Board Goals, including any new additions presented at the meeting.

Move: _____ Second: _____ Vote: _____

- C. Revisions to Board Policy and Regulation 3350 Travel Expenses 149
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board review and approve the revisions to Board Policy and Regulation 3350 Travel Expenses.

Move: _____ Second: _____ Vote: _____

- D. Board Calendar/Future Meetings 158
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. Report from Superintendent on Special Board Meeting Study Session 162
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board receive a report from the Superintendent on the Special Board Meeting Study Session.

Board Direction: _____

- B. Review of Bus Ridership 207
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends that the Board review the bus ridership information compared with prior years.

Board Direction: _____

- C. Pacific Grove High School Advance Placement Program Report 209
Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board hear a presentation on statistics regarding the Advanced Placement program at Pacific Grove High School.

Board Direction: _____

- D. Parent Engagement State Priority 3 219
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review the presentation of the findings for the Parent Engagement Survey.

Board Direction: _____

- E. Pacific Grove Unified School District Quarterly Safety Update 228
Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.

Board Direction: _____

- F. Future Agenda Items 229
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- Dual Language Elementary Program
- Student Information System
- Advertising/sponsorship for athletic facilities and teams
- Audio/video recording and streaming of Board meetings
- Celebration event for individuals that raised money or donated money for PGUSD

Board Direction: _____

X. ADJOURNMENT

Next regular meeting: November 14, 2019 – Pacific Grove Middle School