

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Adrian Clark, Student Rep*

DATE: Thursday, November 14, 2019

TIME: 7:00 p.m. Open Session

LOCATION: Pacific Grove Middle School Library
835 Forest Ave Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Pledge of Allegiance

II. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Pacific Grove Middle School Presentation: Pacific Grove Middle School Strong

III. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

V. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

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| A. <u>Minutes of October 24, 2019 Board Meeting</u> | 5 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #6</u> | 11 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #6. | |
| C. <u>Classified Assignment Order #6</u> | 13 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #6. | |
| D. <u>Out of County or Overnight Activities</u> | 15 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | |
| E. <u>Acceptance of Donations</u> | 21 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below. | |
| F. <u>Cash Receipts Report No. 2</u> | 22 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent For Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts. | |
| G. <u>Revolving Cash Report No. 1</u> | 26 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board. | |
| H. <u>Warrant Schedules No. 613</u> | 28 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval. | |

- I. Contract for Services with IAMP Professional Audio at Pacific Grove High School 30
Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with IAMP Professional Audio at Pacific Grove High School for repairs to the speaker system in the Student Union.
- J. Contract for Services with Pacific West – Water Purification, Inc. 33
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Pacific West – Water Purification, Inc. at Robert Down Elementary School.
- K. Contract for Services with Uretsky Security for Asilomar Math Conference 36
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Business Office recommends that the Board approve the Contract for Services agreement between Pacific Grove Unified School District and Uretsky Security to work the Asilomar Math Conference.
- L. Contract for Services with John Upshaw, DBA Monterey DJ at Pacific Grove Middle School 39
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve contract for services with John Upshaw, DBA Monterey DJ at Pacific Grove Middle School for the Fall Ball Dance on November 22, 2019 for 2 hours of DJ services.
- M. Contract for Services to Mitel Business Systems, Inc. 42
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the revised contract for services to Mitel Business Systems Inc for the installation of a new phone system at Robert Down Elementary School.

Move: _____ Second: _____ Vote: _____

VI. ACTION/DISCUSSION

- A. Adoption of Resolution No. 1037 on the Levy of Developer Fees 68
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board adopt Resolution No. 1037 on the levy of developer fees.

Move: _____ Second: _____ Roll Call Vote: _____
- B. Pacific Grove Unified School District Strategic Plan 2019-20 123
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the District’s Strategic Plan.

Move: _____ Second: _____ Vote: _____
- C. Adoption of Board Bylaw Regulation 9322 Agenda/Meeting Materials 126
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the new Board Bylaw Regulation 9322 Agenda/Meeting Materials.

Move: _____ Second: _____ Vote: _____

- D. Pacific Grove High School Scholarship Fund with Merrill Lynch 131
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends the Board review and approve the Pacific Grove High School Scholarship Fund with Merrill Lynch, and direct staff to work with Merrill Lynch in planning and renewal of investment products.

Move: _____ Second: _____ Vote: _____

- E. Board Calendar/Future Meetings 161
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VII. INFORMATION/DISCUSSION

- A. Future Agenda Items 165
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- Dual Language Elementary Program
- Student Information System
- Advertising/sponsorship for athletic facilities and teams
- Audio/video recording and streaming of Board meetings
- Celebration event for individuals that raised money or donated money for PGUSD
- Bus Ridership Continued

Board Direction: _____

VIII. ADJOURNMENT

Next regular meeting: November 21, 2019 – Pacific Grove High School