

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*Debbie Crandell, President
Cristy Dawson, Clerk
John Paff
Brian Swanson
Jon Walton
Adrian Clark, Student Rep*

NOTE EARLIER START TIME
DATE: Thursday, February 13, 2020
TIME: 5:15 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.

3. Public Employee Evaluation

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2019-20 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2019-20 [Government Code § 3549.1 (d)]

3. Public Employee Evaluation

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of January 16, 2020 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #11 13
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #11.
- C. Classified Assignment Order #11 15
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #11.
- D. Acceptance of Donations 17
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Out of County or Overnight Activities 19
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve or receive the request as presented.
- F. Warrant Schedules No. 604 25
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Cash Receipts Report No. 3 27
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- H. Revolving Cash Report No. 3 31
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- I. Acceptance of Quarterly Treasurer’s Report 33
Recommendation: (Song Chin Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the Quarterly Treasurer’s Report for the quarter ending December 31, 2019.

- J. E-Waste Surplus at Pacific Grove High School 48
Recommendation: (Jonathan Mejia, Technology Coordinator) The District Administration recommends the Board review and approve the surplus e-waste from Pacific Grove High School.
- K. Contract for Services with Graide Network for Pacific Grove Middle School Language Arts 52
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for services with Graide Network for Pacific Grove Middle School.
- L. Contract for Services with Richard Enriquez, School Bus Driver/Trainer 55
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Richard Enriquez, School Bus Driver/Trainer.
- M. Contract for Services with Emma Bartlett, Drumline Instructor for Pacific Grove High School 58
Recommendation: (Matt Bell, Principal, Pacific Grove High School) The District Administration recommends the Board review and approve the contract for services with Emma Bartlett, Drumline Instructor for Pacific Grove High School.
- N. Contract for Services with Rachel Hunter, Flag Team Instructor for Pacific Grove High School 61
Recommendation: (Matt Bell, Principal, Pacific Grove High School) The District Administration recommends the Board review and approve the contract for services with Rachel Hunter, Flag Team Instructor for Pacific Grove High School.
- O. Contract for Services with Casey Printing for Pacific Grove Adult School 64
Recommendation: (Barbara Martinez, Principal, Pacific Grove Adult School) The District Administration recommends the Board review and approve the contract for services with Casey Printing for the Spring 2020 class brochure.
- P. Contract for Services with Christine Harder dba Artadillo for Robert Down Elementary School 67
Recommendation: (Sean Keller, Principal, Robert Down Elementary School) The District Administration recommends the Board review and approve the contract for services with Artadillo for art lessons at Robert Down Elementary School.
- Q. Contract for Services with Stark Leak Detection LLC 70
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Stark Leak Detection LLC for district-wide leak detection.

Move: _____ Second: _____ Vote: _____

VII. INFORMATION/DISCUSSION

- A. Presentation by County Property Tax Assessor Steve Vagnini 74

VIII. ACTION/DISCUSSION

- A. Student Information Systems Replacement 75
Recommendation: (Matthew Binder, Director of Education Technology) The District Administration recommends that the Board review and approve the Student Information System (SIS).

Move: _____ Second: _____ Vote: _____

- B. School Year Calendars 2020-21 and 2021-22 110
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends that the Board review and approve the School Year Calendars for 2020-21 and 2021-2022.

Move: _____ Second: _____ Vote: _____

- C. Contract for Services with David Sonderegger for E-Rate Monitoring Services 116
Recommendation: (Jonathan Mejia, Technology Coordinator) The District Administration recommends that the Board review and approve the Contract for Services with David Sonderegger for E-Rate monitoring services.

Move: _____ Second: _____ Vote: _____

- D. Board Calendar/Future Meetings 120
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- B. Review of Budget Development Calendar for 2020-2021 123
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review the Budget Development Calendar for fiscal year 2020-2021.

Board Direction: _____

- C. Joint Use Agreement with City of Pacific Grove 125
Recommendation: (Matt Kelly, Director of Facilities and Transportation) Agreement between PGUSD and the City of Pacific Grove to use each other's facilities.

Board Direction: _____

D. Future Agenda Items

136

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Transportation Review and Fees (April 2, 2020)
- Dual Language Elementary Program (April 2, 2020)
- Board Meeting Audio Streaming Options (TBA)
- Revenue Property Tax (In progress)
- Celebration event for individuals that raised money or donated money for PGUSD (May 7 or June 4)
- Resolution No. 1037 on the Levy of Developer Fees after the March 2020 election
- Utility bills costs (electric and water) by school site (2020-2021)

Board Direction: _____

X. ADJOURNMENT

Next regular Board meeting: March 5, 2020 – District Office