

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, JUNE 16, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: June 16, 2022
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: **IN PERSON**

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson*

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/85957393454?pwd=dkpKVFFTWUp6K3Mxa1gwejMrU2J0dz09>

Meeting ID: 859 5739 3454

Passcode: 293294

One tap mobile +13462487799,,85957393454#,,,,*293294# US (Houston)

+16699006833,,85957393454#,,,,*293294# US (San Jose) Dial by your location

+1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US

(Tacoma) +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 859 5739 3454

Passcode: 293294

Find your local number: <https://pgusd.zoom.us/u/keDwtygVzt>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following location:

White Tesla vehicle in District Office parking lot at 435 Hillcrest Ave, Pacific Grove, Ca 93950.

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Consideration Of Student Discipline

1 Case: Student # 022122 (Education Code Section 48915)

2. Superintendent Evaluation

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Consideration Of Student Discipline

1 Case: Student # 022122 (Education Code Section 48915)

2. Superintendent Evaluation

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non-Agenda Items)

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V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of June 2, 2022 Board Meeting 8
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #19 18
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #19.
- C. Classified Assignment Order #19
20 Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #19.
- D. Acceptance of Donations 22
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Cash Receipts Report No. #8 24
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Warrant Schedule 644 26
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Out of County or Overnight Activities 28
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- H. Lease Agreement with Monterey Bay Swim Club 34
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends the Board review and approve the Lease Agreement with the Monterey Bay Swim Club (MBSC), including Exhibits A-E and the Proposed Water Polo Pool Schedule.

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- I. Contract for Services with EMICS, Inc., dba Informed K12 40
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board review and approve the contract for services with EMICS, Inc., dba Informed K12 to provide continuing service for district forms that are created and maintained online.
- J. Memorandum of Understanding with the California Department of Public Health (CDPH) for SARS-CoV-2 or rapid antigen testing 43
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends that the Board approve the Memorandum of Understanding (MOU) with the California Department of Public Health (CDPH) for SARS-CoV-2 or rapid antigen testing.
- K. Items to be surplused and sold to the Assistant Superintendent 48
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review the items to be surplused and sold to the Assistant Superintendent.
- L. Updating Network Wires to Access Points to Improve Wireless Performance 49
Recommendation: (Louis Algaze, Technology Systems Coordinator) The District Administration recommends the Board approve a contract with Peninsula Computer Solutions (PCS) to update and replace 10 of our network wires to CAT 6 wires.
- M. Equipment to be Discarded 55
Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the discard of out of service Golf Cart.
- N. Contract for Services with Apolinario Vivit, DBA Vivit Musical Instrument Repair 57
Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Apolimario Vivit DBA Vivit Musical Instrument Repair for musical instrument repair and sanitization services for the Pacific Grove High School music department for the 2022-2023 school year.
- O. MOU between Pacific Grove Adult Education and Gateway Center of Monterey County 63
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal) The District Administration recommends the Board review and approve the renewal of the MOU between Gateway Center of Monterey County and Pacific Grove Adult Education.
- P. Contract for Services with Casey Printing Inc. for Pacific Grove Adult Education’s 2022 Fall Semester Brochure 70
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal; Eric Saavedra, Pacific Grove Adult Education Coordinator) The District Administration recommends that the Board review and approve the contract for service with Casey Printing Inc. to provide printing and delivery of the 2022 Adult School Fall Semester Brochure.
- Q. Contract for Service Wonder Woofs K-9 Safety Unit 76
Recommendation: (Barbara Martinez, Safety Director) The Administration recommends approval of the contract for services with Wonder Woofs K-9 Narcotic Unit to provide search and drug prevention services to the District.
- R. Contract for Services to Steele Tape Construction for David Ave State Preschool Playground Improvements 83
Recommendation: (John Dominguez, Interim Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services to Steele Tape Construction for the installation of playground improvements at the David Avenue State Preschool.

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- S. Contract for Services to Park Planet for Monterey Bay Charter School David Ave Property 92
Recommendation: (John Dominguez, Interim Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services to Park Planet for the installation the play structure at the Monterey Bay Charter School, David Avenue.
- T. Contract with The Bay School, Non-Public School 138
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board consent to the placement of a student at The Bay School, NPS as per the Individualized Education Plan.
- U. Contract with Chartwell, Non-Public School 142
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board consent to the placement of a student at Chartwell, Non-Public School as per the Individualized Education Plan.
- V. Pacific Grove Unified School District Board Representative/s to the Monterey County Special Education Local Plan Association Community Advisory Committee 145
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the appointment of one or two parent candidates to serve as a parent representative on the Monterey County Special Education Local Plan Association Community Advisory Committee.
- W. Increase .20 FTE for Speech and Language Pathologist 146
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve an increase of .20 FTE for a Speech and Language Pathologist (SLP) position.
- X. Contract for Positive Behavior Supports Corp. 147
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the contract between Pacific Grove Unified School District and Positive Behavioral Supports Corp.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 150
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

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- B. Approval of the Assistant Superintendent's 2022-2023 Contract 151
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board of Education review and approve the Assistant Superintendent's contract for the 2022 - 2023 school year as proposed.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- C. Approval of of the District General Fund Budget and All Other Funds for fiscal year 2022-23 156
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends that the Board hold a public hearing for the District General Fund Budget and all other Funds for fiscal year 2022-23.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- D. Approval of the Local Control Accountability Plan and State Local Priorities 2022-2023 284
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board hold a public hearing of the final draft of the Local Control Accountability Plan (LCAP) and LCAP 2019-2020, Learning Continuity Plan Update 2021-2022 and State Local Priorities 2022-2023.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- E. Approval of color scheme at Robert Down Elementary School 380
Recommendation: (John Dominguez, Interim Director of Facilities and Transportation) The District Administration recommends the Board approve the color scheme at Robert Down Elementary School.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- F. Board Calendar/Future Meetings 382
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

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VIII. INFORMATION/DISCUSSION

A. Future Agenda Items

386

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)

- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

IX. ADJOURNMENT

Next regular Board meeting: August 18, 2022

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, JUNE 2, 2022**

CONSENT A

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of June 2, 2022 – District Office/Virtual

I. OPENED BUSINESS

- A. Called to Order 5:12 p.m.
- B. Roll Call
- | | | |
|---|-------------------------|--|
| | President: | Trustee Cristy Dawson (CD) |
| | Clerk: | Trustee Frank Rivera (FR) |
| | Trustee(s) Present: | Trustee John Paff (JP)
Trustee Brian Swanson (BS)
Trustee Carolyn Swanson (CS) |
| Trustee(s) Virtual At Alternate Location: | | |
| | Trustee(s) Absent: | |
| | Administration Present: | Superintendent Porras
Asst. Superintendent Chin-Bendib |
| | Board Recorder: | Alyssa Rodriguez |
| | Student Board Member: | Gabriella Gaona |

- C. Adopted Agenda REVISED
Consent B: Certificated Assignment Order #18 with additional new hired employees
Consent J: Amount of behavior technicians increased to four positions needed.

MOTION FR / CS to adopt agenda as presented.

Public comment: None

Motion CARRIED by roll call vote 5-0

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
1. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
 2. Student discipline or other confidential student matters [Education Code Sections 35146, 48918, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g]
 3. Superintendent Goals and Evaluation
 4. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2022-23 - Compensation; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
- B. Public comment on Closed Session Topics: None

C. Adjourn to Closed Session *Time: 5:16 PM*

III. RECONVENE IN OPEN SESSION *Time: 6:46 PM*

A. Report action taken in Closed Session:

For all items: Information taken and direction given. No Action taken.

1. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
2. Student discipline or other confidential student matters [Education Code Sections 35146, 48918, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g]
3. Superintendent Goals and Evaluation
4. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2022-23 - Compensation; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]

B. Pledge of Allegiance

IV. SCHOOL RESOURCE OFFICER UPDATE

Chief Madalone and School Resource Officer (SRO) Hankes provided a brief update to the Board and community regarding the work completed by our SRO this past year, as well as goals for the upcoming school year. Site Principals gave kudos to SRO Hankes and showed support for the SRO program.

V. COMMUNICATIONS

A. Written Communication

- CD: Regarding being in favor/against masks; protest in front of Robert Down Elementary; school safety after recent events

B. Board Member Comments

- CD: Mentioned attending all graduations. Thanked all admin. Kudos to Barbara Martinez on her role in school safety. Presented story about Conrad High School Principal feeding and tending to horses brought to school by students.
- FR: Enjoyed attending graduations. Mentioned at Adult School ESL graduation there was 17 different countries and 13 different languages represented. Congratulated all students.
- CS: Interested in figuring out how to reduce gun violence at the Board level. Would like to make that a future agenda item. Asked about sending out a letter to educate families on safe gun storage at home.
- BS: Enjoyed attending graduation events.

C. Superintendent Report

Kudos to all PGUSD staff. Kudos to Larry Haggquist taking on leadership role. Kudos to grounds team for setup and breakdown of all end-of-the-year events.

- D. PGUSD Staff Comments (Non Agenda Items)
- Ani Silva: Grateful for Equity Training this past week.
 - Song Chin-Bendib: Kudos to maintenance, operations, grounds, and custodians for all their behind-the-scenes work they did for even setup and cleanup.
 - Clare Davies: Mentioned summer school is off to a wonderful start. Gave thanks to summer school staff.

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

- None

VII. CONSENT AGENDA

- A. Minutes of May 19, 2022 Board Meeting
B. Certificated Assignment Order #18
C. Classified Assignment Order #18
D. Acceptance of Donations
E. Cash Receipts Report No. 7
F. Revolving Cash Report No. 2
G. Online Subscription with DocuSign Electronic Signature Services
H. Approval of Actuarial Study of Retiree Health Liabilities Under GASB 74/75 for fiscal year 2021-22
I. Contract for Services with EMS LINQ / Titan School Solutions
J. Contract with Positive Behavior Supports Corporation (PBS)
K. Amended Parent Mileage Reimbursement
L. Contracted Services with California Towing and Transport
M. Contracted Services with Discovery Charters for School Field Trips
N. Contracted Services with Discovery Charters-Athletics
O. Contracted Services with Field of Dreams
P. Contracted Services with Jet Mulch Inc
Q. Contracted Services with M3 Environmental Consulting
R. Contract for Services with MoGo Urgent Care
S. Contract for Services with Monterey Bay Pest Control
T. Contract for Services with Monterey Fire Extinguisher
U. Contract for Services with Wilson's Plumbing
V. Contract for Services with Richard Enriquez, Certified Driver Instructor
W. Contract for Services with Ruben Parra, Bus Driver Trainer
X. Memorandum of Understanding with Salinas City Elementary School District for Field Trips and Athletics Transportation
Y. Contract for Services with Stark Leak Detection LLC
Z. Contracted Services with Coast Counties Truck and Equipment
AA. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)
BB. Robert H. Down Elementary 2022-23 Single Plan for Student Achievement (SPSA)
CC. Forest Grove Elementary School Plan for Student Achievement 2022-23
DD. Pacific Grove Middle School Single Plan for Student Achievement for 2022-23
EE. Pacific Grove High School Single Plan for Student Achievement for 2022-2023
FF. Pacific Grove Community High School Single Plan for Student Achievement for 2022-2023
GG. Quarterly Report on Williams Uniform Complaints
HH. Contract for Services with Premier Studios of California
II. Contract for Services with Pacific West Water Purification, Inc.
JJ. Contract with Grade Break Inc for the asphalt paving at David Avenue
KK. Contract for Services to Wilson's Plumbing and Heating for Adult School Sewer Line Repair

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, JUNE 2, 2022

CONSENT A

- LL. Proposal for Services - Lopez Tree Service
- MM. Proposal for Pacific Grove High School Pool Covers with Lincoln
- NN. Contract for Service with Home Campus, for the 2022-23 School Year

Consent Items B, J, and II pulled by the Board

MOTION FR/JP to adopt Consent Agenda WITHOUT Item B, J, and II as presented

Public comment: None

Move: BS Second: JP Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item B: Certificated Assignment Order #18

Board Comments/Questions:

- CS: Gave thanks and appreciation to Ani Silva; Congratulated Buck Roggeman on change of assignment.
- JP: Wanted to confirm Megan Coleman and Rachel McNickle will be job sharing.
- BS: Kudos to Ani Silva for her work over the years. Congratulated Buck Roggeman on change of assignment..

Public Comment:

- None

Motion CS/FR to adopt Consent Item B:

Move: CS Second: FR Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item J: Contract with Positive Behavior Supports Corporation (PBS)

Board Comments/Questions:

- None

Public Comment:

- None

Motion CD/JP to adopt Consent Item J:

Move: CD Second: JP Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item II: Contract for Services with Pacific West Water Purification, Inc.

Board Comments/Questions:

- CS: Recused herself.

Public Comment:

- None

Motion CD/FR to adopt Consent Item II:

Move: CD Second: FR Roll Call Vote: 4 - 0 - 1
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson _____

VIII. PUBLIC HEARING I

Public Hearing of the District General Fund Budget and All Other Funds for fiscal year 2022-23

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board hold a public hearing for the District General Fund Budget and all other Funds for fiscal year 2022-23.

Open Public Hearing: 7:43 PM

Close Public Hearing: 8:15 PM

Board Comments/Questions:

- JP: Questioned property tax values for May. Asked if the state has promised money for transportation.
- BS: Asked if there was any word on money coming from government. When is the last time there was an increase in LCFF money? How does PGUSD money reserves compare to Carmel Unified School District?
- FR: Asked about Before and After School Recreation Program (BASRP) funds for preschool. Asked if families should be surveyed to see if there is a need for summer BASRP.
- CS: Asked about if there will be an increase in base of LCFF. How far are we from the ADA point? Confirmed if the budget was settled.

Public Comment:

- None

No action taken.

IX. PUBLIC HEARING II

Public Hearing for the Local Control Accountability Plan and State Local Priorities 2022-2023

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board hold a public hearing of the final draft of the Local Control Accountability Plan (LCAP) and LCAP 2019-2020, Learning Continuity Plan Update 2021-2022 and State Local Priorities 2022-2023.

Open Public Hearing: 8:15 PM

Close Public Hearing: 9:09 PM

Board Comments/Questions:

- JP: Inquired about what students are eligible for recovery classes and how do they go about being enrolled. Felt there is lack of comparison to last year.
- CD: How is the SEL survey administered and how are results interpreted? Question on the confidential report form. Appreciative of all support available to the students.
- FR: Expressed appreciation for responding to community needs.
- CS: Asked about student athletes having PE waivers. If so, how will those students be provided health class education. Asked if chromebooks and hotspots were available to families. Would like to see the possibility of universal screening of dyslexia.
- BS: Kudos to presentation. Liked the idea of bringing in bilingual educators from the Adult School.

Public Comment:

- None

No action taken.

X. PUBLIC HEARING III/ACTION/DISCUSSION A

Public Hearing and Adoption of Elementary Social Studies Curriculum, Studies Weekly

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approves the adoption of the Elementary Social Studies curriculum, Studies Weekly.

Open Public Hearing: 9:10 PM

Close Public Hearing: 9:20 PM

Board Comments/Questions:

- JP: Questioned the total cost of the curriculum. Asked what grades does this curriculum serve.
- CS: Requested to see the contract. How was the curriculum chosen? Were parents opinions surveyed? Appreciates the thoroughness the faculty went through in the process of choosing the curriculum.
- CD: Appreciative of piloting process.

Public Comment:

- None

Move: CD Second: FR Roll Call Vote: 4 - 1
Trustees: Dawson Y Rivera Y Paff N B. Swanson Y C. Swanson Y

XI. ACTION/DISCUSSION

B. District Update on Response to COVID-19

Board Comments/Questions:

- *The board was in favor of what is in place for threshold and mask requirements at this time. The board will call about a meeting should the CDC recommendations change.*

Public Comment:

- *None*

No Action Taken.

C. Response to the 2021-22 Monterey County Civil Grand Jury Final Report-“Excellence in Action: Monterey County’s Educational Response to Covid-19”

Board Comments/Questions:

- *None*

Public Comment:

- *None.*

Motion to approve as presented.

Move: CS Second: JP Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

D. Measure A Technology Bond Citizens’ Oversight Committee Report

Board Comments/Questions:

- *None*

Public Comment:

- *None*

Motion to approve as presented.

Move: JP Second: CD Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

E. Approval of Measure A (Ed Tech Bond) Education Technology Expenditures

Board Comments/Questions:

- *JP: Is the list missing anything we should be making a priority? How are chromebooks holding up?*
- *CD: Appreciative of thoroughness.*

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, JUNE 2, 2022

CONSENT A

Public Comment:

- *None*

Motion to approve as presented.

Move: JP Second: BS Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

F. A-G Improvement Grant Plan

Board Comments/Questions:

- *None*

Public Comment:

- *None*

Motion to approve as presented.

Move: FR Second: CD Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

G. Contract with McDonnell Roofing, Inc. for the Monterey Bay Charter School Roof and Gutter Replacement

Board Comments/Questions:

- *BS: Wanted to confirm the project went out for bid.*
- *JP: Concerned about there not being a current long term plan for the facility.*

Public Comment:

- *None*

Motion to approve as presented.

Move: CD Second: FR Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

H. Pacific Grove Middle School Woodshop Roof Replacement

Board Comments/Questions:

- *JP: Wanted to know what the site intends to use the room for.*

Public Comment:

- *None*

Motion to approve as presented.

Move: BS Second: JP Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

MOTION CD / FR to extend the meeting until 11:00 p.m.

Public comment: *None*

Move: CD Second: FR Roll Call Vote: 5 - 0
Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

I. Contract for Services with Satellite Painting of Robert Down Elementary School

Board Comments/Questions:

- *JP: What color? When in the summer will this project be carried out?*
- *CS: Wanted to confirm the contract did not include the brown portables. Is there led paint mitigation included?*
- *CD: Interested in looking at paint color options.*
- *BS: Not opposed to looking at different paint color options.*

Public Comment:

- *None*

Motion to approve as presented with the request of seeing other color options.

Move: CD Second: FR Roll Call Vote: 5 - 0

Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

J. Board Calendar/Future Meetings

Board Comments/Questions:

- *None*

Public Comment:

- *None*

No Action Taken.

XII. INFORMATION/DISCUSSION

A. The Governor's May Revision of the 2022-23 State Budget

Board Questions/Comments:

- *JP: \$1500 per ADA? Is it restricted for use in any manner?*

Public Comment:

- *None*

Board Direction:

- *None*

B. Universal Pre-kindergarten Initial Plan

Board Questions/Comments:

- *JP: Had budget clarification questions. Questions on equity.*
- *CD: Commented on possible reconfiguration. Equity is important in decision making of this plan.*
- *CS: Wanted to make sure special education students are being considered in this process.*

Public Comment:

- *Erica Chavez: Regardless of which option the district chooses to go, the least amount of transition is ideal for the students.*

Board Direction:

- *None*

C. Pacific Grove High School Career Technical Education (CTE) Update

Board Questions/Comments:

- *JP: Interested in figuring out what needs to be done for the students to obtain a certification at the end of the program.*
- *BS: Showed support of the program and its robustness.*

- *CD: Said she felt it was great exposure for kids.*
- *FR: Kudos to the program. Requested presentation slides.*
- *CS: Is CTE a possibility for middle school? What should the board be asking to help expand the program?*

Public Comment:

- *Burr Guthrie: Congratulations on culinary award. Mentioned he felt the program is robust. Wanted to make the board aware of pending legislation that could mean more money for the program. When expansion of program happens, he would be interested in seeing programs that are more “outside-the-box”.*

Board Direction:

- *None*

D. Future Agenda Items

- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process
- Added May 19, 2022: Discuss Teacher of the Year Recognition

- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.

Board Questions/Comments:

- None

Public Comment:

- None

Board Direction:

- None

XIII. ADJOURNMENT Time: 11:03 PM

Next regular Board meeting: June 16, 2022

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

- *CD: Said she felt it was great exposure for kids.*
- *FR: Kudos to the program. Requested presentation slides.*
- *CS: Is CTE a possibility for middle school? What should the board be asking to help expand the program?*

Public Comment:

- *Burr Guthrie: Congratulations on culinary award. Mentioned he felt the program is robust. Wanted to make the board aware of pending legislation that could mean more money for the program. When expansion of program happens, he would be interested in seeing programs that are more “outside-the-box”.*

Board Direction:

- *None*

D. Future Agenda Items

- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board advocacy committee
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- Added May 19, 2022: Discuss Teacher of the Year Recognition

- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.

Board Questions/Comments:

- None

Public Comment:

- None

Board Direction:

- None

XIII. ADJOURNMENT Time: 11:03 PM

Next regular Board meeting: June 16, 2022

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Certificated Assignment Order #19

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The District Administration recommends the Board review and approve the Certificated Assignment Order #19

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 19
 June 16, 2022**

TEMPORARY NEW and TEMPORARY RE-HIRE:

Analisa Fiorenza, RDE, Elementary Intervention Teacher, Temporary, part-time, 0.50 FTE, Column III, Step 10, effective August 1, 2022 (replaces Chantelle Cafferata), (step 18 if not a hanging column)

TEMPORARY CHANGE OF ASSIGNMENT:

Irene Valdez, voluntary change of assignment from FGE 4th Grade Teacher to FGE Intervention Teacher, 1.0 FTE, effective August 1, 2022 (replaces Analisa Fiorenza)

Kathryn Yant, voluntary change of assignment from FGE 5th Grade Teacher to FGE 4th Grade teacher, 1.0 FTE, effective August 1, 2022 (replaces Irene Valdez)

Brice Gamble, voluntary change of assignment from PGMS History Teacher, to TOSA, 1.0 FTE, effective August 1, 2022 (replaces Kimberly Shurtz)

MOVING DAYS:

RDE Teachers asked to move rooms twice, per the PGTA Bargaining Agreement, will receive their choice of 6 days of compensation at the certificated sub rate, or time off, effective the 2021-22 school year:

- Anna Darnell/Janet Bingham
- Chantelle Cafferata
- Emily McCanney

ADDITIONAL ASSIGNMENT

2022-23 PGHS Instructional Leadership Team, paid per time sheet at the hourly instructional rate and not to exceed 30 hours. (Educator Effectiveness Grant)

Natasha Pignatelli, Lauralea Gaona, Isaac Rubin, Nicole Bulich, Desma Johnson, Stefani Alvarez, Larry Haggquist

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Classified Assignment Order #19

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The District Administration recommends the Board review and approve the Classified Assignment Order #19

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 19
June 16, 2022**

Page 2 of 2

NEW HIRE:

Laura Bixby-Hemingway, Itinerant Paraeducator, part-time, 6.5 hrs./day, 180 day work calendar, Range 37, Step C, effective August 4, 2022 (replaces Natalie Montgomery)

RESIGNATION:

Megan Munson, PGMS, Instructional Assistant (Special Education) 6hrs./day, 180 day work calendar, resigns effective May 27, 2022 after 6 years of employment with the Pacific Grove Unified School District

SUBSTITUTE:

Tomasina Burgess, Preschool

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Acceptance of Donations

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

Riccoboni Family	\$200 (Library)
FG PTA	\$1,600 (Funfest)

Robert H. Down Elementary School

Pebble Beach Foundation	\$1,500 (Art in Action)
-------------------------	-------------------------

Pacific Grove Middle School

None

Pacific Grove High School

Athletics	\$340.00 (see attached)
ASB	\$26,500 (see attached)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

None

Pacific Grove Unified School District

None

PGHS Donations Received May 2022

Athletics Donations

Name	Team	Amount
Judy Siria	Swimming & Diving Team	\$40.00
Breakers Club/on behalf of Ronan Nardone	Lacrosse	\$200.00
Anne Hober	Lacrosse	\$100.00
Total		\$340.00

ASB Donations

Name	Account	Amount
Glenn Reis	Megan Reis Imagine Scholarship 2022	\$25,000.00
Naval PostGraduate School	Robotics	\$1,000.00
Elias Hamlin	Photography Club	\$500.00
Total		\$26,500.00

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Cash Receipts Report No. #8

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of from May 25, 2022 to June 7, 2022.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

PGUSD
BOARD REPORT # 8 Cash Receipts

May 25, 2022 - June 7, 2022

Date	Num	Name	Account	Amount
May 25 - Jun 7, 22				
05/27/2022	21068	ADULT EDUCATION	ADULT EDUCATION	63,206.28
05/27/2022	21069	ADULT EDUCATION	ADULT EDUCATION	39,667.35
05/27/2022	21070	RETIREE INSURANCE	RETIREE INSURANCE	3,505.39
05/27/2022	21071	ADULT EDUCATION	ADULT EDUCATION	1,000.00
05/27/2022	21072	FG PTA	DONATION	442.00
05/27/2022	21073	FG PTA	DONATION	185.25
05/27/2022	21074	VOID	VOID	0.00
05/27/2022	21075	STATE OF CALIFORNIA	CAFETERIA	164,460.98
05/27/2022	21076	Fran Castorina	INS PAYMENT	548.78
05/27/2022	21077	Monterey County Clerk	RESTITUTION	400.00
05/27/2022	21078	Robert Down Elementary	DONATION	591.00
05/27/2022	21079	Santa Cruz COE	MAA	10,349.09
05/27/2022	21080	Intercare Holding Insurance	WORKERSCOMP	1,741.46
05/27/2022	21081	Intercare Holding Insurance	WORKERSCOMP	546.94
05/27/2022	21082	Intercare Holding Insurance	WORKERSCOMP	1,656.14
05/27/2022	21083	BASRP-RD	BASRP	442.00
05/27/2022	21084	STATE OF CALIFORNIA	PRESCHOOL	72,208.00
05/27/2022	21085	STATE OF CALIFORNIA	SPED	423.69
05/27/2022	21086	MBCS/Monterey Bay Charter School	SPECIAL RESERVE	19,765.67
05/27/2022	21087	MBCS/Monterey Bay Charter School	SPECIAL RESERVE	19,765.67
05/27/2022	21088	MBCS/Monterey Bay Charter School	UTILITIES	5,227.12
05/27/2022	21089	PGHS LIBRARY	LIBRARY FINES/FEES	200.00
05/27/2022	21090	FG PTA	DONATION	1,600.00
05/27/2022	21091	RETIREE INSURANCE	RETIREE INSURANCE	149.00
05/27/2022	21092	US BANK	REBATE	78.64
05/27/2022	21093	VOID	VOID	
05/27/2022	21094	ADULT EDUCATION	ADULT EDUCATION	300.00
05/27/2022	21095	ADULT EDUCATION	ADULT EDUCATION	1,000.00
05/27/2022	21096	TEXTBOOKS	TEXT BOOK FEES	460.00
05/31/2022	21097	BASRP-FG	BASRP	11,073.00
05/31/2022	21098	BASRP-RD	BASRP	13,176.00
06/07/2022	21099	RETIREE INSURANCE	RETIREE INSURANCE	2,304.00
06/07/2022	21100	RETIREE INSURANCE	RETIREE INSURANCE	643.00
06/07/2022	21101	BASRP-FG	BASRP	42.00
06/07/2022	21102	BASRP-RD	BASRP	1,373.00
06/07/2022	21103	West, Leonard	INS PAYMENT	997.07
06/07/2022	21104	Facilitron	SPECIAL RESERVE	2,832.62
06/07/2022	21105	Forest Grove Elementary	FIELD TRIP	2,183.00
06/07/2022	21106	Fingerprinting	Fingerprint Fees	1,902.00
06/07/2022	21107	Robert Down Elementary	DONATION	40.00
06/07/2022	21108	Robert Down Elementary	GRANT	1,500.00
06/07/2022	21109	REV TRAK	ADULT EDUCATION	395.68
06/07/2022	21110	VOID	VOID	
06/07/2022	21111	FOOD SERVICE	CAFETERIA	183.75
May 25 - Jun 7, 22				<u>448,565.57</u>

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
-

SUBJECT: Warrant Schedule 644

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time period from May 01, 2022 through May 31, 2022.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item(s) purchased, the correctness of the amount to be paid, and the funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

644

May 2022

WARRANTS - PAYROLL

Certificated	Manual	05/05/22	\$	-
	Supp	05/10/22	\$	848,459.75
	Manual	05/13/22	\$	-
	Regular	05/31/22	\$	1,931,800.51
<u>Total Certificated</u>			<u>\$</u>	<u>2,780,260.26</u>
Classified	Manual	05/05/22	\$	-
	Supp	05/10/22	\$	42,976.66
	Manual	05/13/22	\$	-
	Regular	05/31/22	\$	778,632.31
<u>Total Classified</u>			<u>\$</u>	<u>821,608.97</u>
Other	Manual	05/05/22	\$	-
	Supp	05/10/22	\$	-
	Manual	05/13/22		
	Regular	05/31/22	\$	1,734.00
<u>Total Other</u>			<u>\$</u>	<u>1,734.00</u>
<u>TOTAL PAYROLL</u>			<u>\$</u>	<u>3,603,603.23</u>

WARRANTS - ACCOUNTS PAYABLE

Checks	V-Card Payment			
12689520-12689564	4600000256-	05/03/22	\$	28,571.29
12690977-12691022	04600000257-04600000271	05/12/22	\$	147,905.38
12692450-12692505	04600000272-	05/19/22	\$	167,167.80
12694791-12694822	04600000273-04600000279	05/26/22	\$	52,194.95
<u>TOTAL ACCOUNTS PAYABLE</u>			<u>\$</u>	<u>395,839.42</u>

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Out of County or Overnight Activities

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u> <u>DESTINATION</u>	<u>STUDENTS/CLASS</u> <u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING</u>
June 18, 2022 Santa Cruz HS Santa Cruz, CA	PGHS Boys Basketball Basketball Tournament	District Vans	\$550	Athletics
June 24, 2022 Menlo Atherton HS Atherton, CA	PGHS Boys Basketball Basketball Tournament	District Vans	\$325	Athletics
August 26, 2022 Arroyo Grande HS Arroyo Grande, CA	PGHS Varsity Water Polo Water Polo Tournament	Auto	\$750	Athletics
September 2, 2022 Arroyo Grande HS Arroyo Grande, CA	PGHS JV Water Polo Water Polo Tournament	Auto	\$700	Athletics

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 08/26/2022 Day of Activity Friday - Saturday

Location of Activity Arroyo Grande High School City Arroyo Grande County San Luis Obispo

School PG High School Class or Club Varsity Water Polo Grade Level/s 10-12

School Departure Time 9:00 AM

Pickup Time from Place of Activity After final game PM

Name of Employee Accompanying Students Casey Lyon

Number of Adults 4 Number of Students 14

Description of Activity/Educational Objective

Water Polo Tournament

List All Stops Arroyo Grande High School

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos CL
(Teacher initials)

**If using District vans, driver names must be listed: Casey Lyon

Cost of Activity \$ 450.00 + Cost of Transportation \$ 300.00 = Total \$ 750.00

Fund/s to be charged for all activity expenses () Students (x) Club () PG Pride () Other

Account Code: Athletic Department Fund Wells Fargo Bank - #1965169244/420

Requested by: Casey Lyon / Casey Lyon Date 05/10/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 05/24/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received

Cost Estimate \$

Approved by Transportation Supervisor: Date

Approved by Assistant Superintendent: song chinbendib Date 05/25/2022

Date of Board Approval 06/16/2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 09/02/2022 Day of Activity Friday - Saturday

Location of Activity Arroyo Grande High School City Arroyo Grande County San Luis Obispo

School PG High School Class or Club JV Boys Water Polo Grade Level/s 9-12

School Departure Time 9:00 AM

Pickup Time from Place of Activity After final game PM

Name of Employee Accompanying Students JV Coach (TBD)

Number of Adults 4 Number of Students 15

Description of Activity/Educational Objective

Water Polo Tournament

List All Stops Arroyo Grande High School

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos CL (Teacher initials)

**If using District vans, driver names must be listed: TBD

Cost of Activity \$ 400.00 + Cost of Transportation \$ 300.00 = Total \$ 700.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride () Other

Account Code: athletic Department Fund Wells Fargo Bank - #1965169244/420

Requested by: Casey Lyon / Casey Lyon Date 05/10/2022 Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 05/24/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received

Cost Estimate \$

Approved by Transportation Supervisor: Date

Approved by Assistant Superintendent: song chinbendib Date 05/25/2022

Date of Board Approval 06/16/2022

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 06/24/2022 Day of Activity F-S

Location of Activity Menlo Atherton High City Menlo County San Mateo

School PG High School Class or Club Boys Basketball Grade Level/s 9-12

School Departure Time 2 pm PM

Pickup Time from Place of Activity 8 pm PM

Name of Employee Accompanying Students Dan Powers, Jordan Gasperson

Number of Adults 2 Number of Students 12

Description of Activity/Educational Objective

Summer Basketball Tournament at Menlo Atherton High School.

List All Stops Menlo Atherton High School

Means of Transportation: District Van**

* Board Regulation 3541.1 Requirements will be complied with when using private Autos DP
(Teacher initials)

**If using District vans, driver names must be listed: Dan Powers, Jordan Gasperson

Cost of Activity \$ 225 + Cost of Transportation \$ 100 = Total \$ 325.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride () Other _____

Account Code: Wells Fargo Athletic Department Fund - 1965169244/408

Requested by: Daniel Powers / Daniel Powers Date 06/08/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 06/09/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received _____

Cost Estimate \$ _____

Approved by Transportation Supervisor: _____ Date _____

Approved by Assistant Superintendent: song chinbendib Date 06/09/2022

Date of Board Approval 06/16/2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 06/18/2022 Day of Activity saturday-sunday

Location of Activity Santa Cruz High City Santa Cruz County Santa Cruz

School PG High School Class or Club Pacific Grove Boys Basketball Grade Level/s 9-12

School Departure Time 1 pm PM

Pickup Time from Place of Activity 8 pm PM

Name of Employee Accompanying Students Daniel Powers, Jordan Gasperson

Number of Adults 2 Number of Students 12

Description of Activity/Educational Objective

Summer basketball tournament at Santa Cruz High.

List All Stops Santa Cruz High School

Means of Transportation: District Van**

* Board Regulation 3541.1 Requirements will be complied with when using private Autos DP
(Teacher initials)

**If using District vans, driver names must be listed: Daniel Powers, Jordan Gasperson

Cost of Activity \$ 450 + Cost of Transportation \$ 100 = Total \$ 550.00

Fund/s to be charged for all activity expenses () Students (x) Club () PG Pride () Other

Account Code: Wells Fargo Athletics Department Fund - 1965169244/408

Requested by: Daniel P. Powers / Daniel P. Powers Date 06/08/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 06/09/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received

Cost Estimate \$

Approved by Transportation Supervisor: Date

Approved by Assistant Superintendent: song chinbendib Date 06/09/2022

Date of Board Approval 06/16/2022

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Lease Agreement with Monterey Bay Swim Club

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the Lease Agreement with the Monterey Bay Swim Club (MBSC), including Exhibits A-E and the Proposed Water Polo Pool Schedule.

BACKGROUND:

Since 2016-17, the Santa Clara Swim Club has been providing swim lessons to our students. In 2019, the club changed their name to Monterey Bay Swim Club. The current Lease Agreement will end June 30, 2022.

INFORMATION:

The District has been providing free swim lessons to fifth and ninth graders for a number of years. This Lease Agreement with the Monterey Bay Swim Club will continue to provide free swim lessons to these two grade levels at no net cost to the District. Members of MBSC will be using the High School pool for free in exchange for providing the free swim lessons. The lease will commence on July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

No net cost to the District.

**LEASE BETWEEN PACIFIC GROVE UNIFIED SCHOOL DISTRICT AND
MONTEREY BAY SWIM CLUB (MBSC)**

This Lease is entered into between the Pacific Grove Unified School District (“District”) and Monterey Bay Swim Club (“Lessee”) for the swimming pool, locker room, and weight room facilities located at Pacific Grove High School at 615 Sunset Ave, Pacific Grove, CA 93950.

A. **Term:** The Term of this Lease shall be for the period July 1, 2022 through June 30, 2023, however; if it should become necessary in the District’s estimation that premises described in Lease be utilized for the District purpose, this lease is subject to cancellation with a 60 day-notice by either party prior to the expiration of the lease if Lease will not be renewed. Either party must give a 60-day notice to renew the lease agreement. If renewed, the lease shall continue under the same conditions as before for an additional term of one year. Lost time accrued by the Lessee from PG USD sports and programs will not be entitled to a monetary credit. The issuance of Lease is further conditional upon Lessee’s obtaining any necessary state and/or local operating or use permits, filing and maintaining its 501(c)3 status.

B. **Utilities Services:** Gas, electricity and water usage will not be assessed and will be waived as a condition of using the District’s facilities.

C. **Waste:** Lessee agrees that in using the above described premises, Lessee will not commit any waste or suffer any waste to be committed upon the premises.

D. **Fee:** The amount of the Lease is waived in exchange for the services provided by the Lessee listed in (E). MBSC pays zero rent in Facilitron and/or directly to PGUSD. PGUSD pays zero sum to MBSC for any swim lessons. There will be no net cost to the Pacific Grove USD.

E. **Use:** The premises described in this Lease shall be used by Lessee exclusively for the following purpose and no other purpose without the prior written consent of the District: the purpose(s) for which this Lease is intended are: Providing swimming instruction to the students specifically fifth (5th) and ninth (9th) grade students of the Pacific Grove Unified School District (PGUSD) ; and pool time use by the MBSC members. Details are listed in Exhibits A - E with including the swim schedule for the adults of Pacific Grove Adult School. PGUSD sports and programs will have priority to the use of the pool.

F. **Nuisance:** Lessee agrees that in using the above described premises, not to commit any public or private nuisance or any other act or thing which might or would reasonably be construed to disturb the quiet enjoyment of nearby property.

G. **Fingerprinting/Background Checks:** While providing swim lessons to District PE classes Lessee must comply with California Education Code Section 45125.1(g). All coaches hired by the Lessee shall be fingerprinted and criminal background investigation completed prior to providing the service mentioned in (E). Fingerprinting and background check fees are paid by the Lessee.

H. **Trade Fixture:** Lessee may not install on the premises any trade fixtures.

I. **Repairs:** All repairs and upgrades are at the expense of the District. At any time, the District can close the pool down if it feels that conditions are not safe for lessee to use. The District will provide one maintenance or custodial person one hour a day Monday through Friday. The District agrees to maintain, in good condition, the following:

1. The High School swimming pool/ “pool” including but not limited to pool deck
2. Heating of the pool
3. Chemical Balance of the pool
4. Filtration System
5. Lane Lines
6. “Finis” safety wall

J. **Insurance:** Lessee shall carry and maintain, during the entire term hereof, at its own cost and expense, the following types of insurance:

1. Comprehensive General Liability Insurance covering bodily injury and property damage in an amount no less than \$5,000,000 per occurrence, \$5,000,000 aggregate.
2. Comprehensive general liability insurance policy shall be endorsed with the language that “District, its officers and employees”, is named as additional insured for all liability arising out of the operations in the performance of this Lease agreement.
3. The additional insured endorsement must be noted on a separate form which accompanies the Certificate of Insurance (COI).
4. The Certificate of General Liability shall list the “Certificate Holder” exactly as: “Pacific Grove Unified School District, 435 Hillcrest Avenue, Pacific Grove, CA 93950”.
5. Lessee is required to take out and maintain during the life of this Lease Workers’ Compensation Insurance.

K. **Hold Harmless:** Lessee agrees to indemnify and hold harmless the District Board of Education, officers, official employees, and agents from and against any or all loss, liability, expense, claims, cost, suits, and damage of every kind, nature and description directly or indirectly arising from the performance of activities or any use of the subject facilities.

L. **Parking:** Lessee shall have access to the parking lots located at Pacific Grove High School during the time the Lessee is using the pool facilities.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

By: _____

Date: _____

Title: _____

MONTEREY BAY SWIM CLUB

By: _____

Date: _____

Title: _____

Exhibit A:

Monterey Bay Swim Club (MBSC) use of pool time for its members

Projected Pool use times

- 1 hour weekdays M-F 6:00 a.m. to 7:00 a.m. 5 days per week
- 1.5 hours on Saturdays from 7:30 a.m. to 9:00 a.m.
- Approximately 1 hour to 3 hours in the p.m. 5 weekdays every week. The exact times will change depending on the PGHS water polo and swim team use. During swim team and water polo training, the pool time for MBSC use will be halved.
- MBSC will share pool time with Adult swimmers on Tuesdays, Thursdays and Saturdays

Exhibit B:

Pacific Grove Elementary Schools 5th Grade Students Schedule

Robert Down Elementary School: 5th Grade students

- Seven weeks swim unit of 30 sessions of 30 minute instruction = 900 minutes or 15 hours of instruction
- Three 5th grade classes

Forest Grove Elementary School: 5th Grade students

- Seven weeks swim unit of 30 sessions of 30 minute instruction = 900 minutes or 15 hours of instruction
- Three 5th grade classes

High School: 9th Grade students

- Schedule to be provided when available

Exhibit C:

Pacific Grove High School Water Polo Schedule (Autumn)

Three (3) Teams of Water Polo 3:45 p.m. – 7:30 p.m. Monday – Friday

Sharing with Adult Swim on Tuesdays and Thursdays

See attached Boys and Girls Water Polo Proposed Pre Season Meeting Schedules (subject to change at any time)

See attached Water Polo Proposed Pool Schedule

Exhibit D:

Pacific Grove High School Swim Team (Spring)

High School Swim Team Practices: 3:45 p.m. – 5:45 p.m. Monday – Friday.

Exhibit E:

Pacific Grove Adult Swim Schedule

Adult Swim Tuesdays, Thursdays 5:30 p.m. – 7:15 p.m. and Saturdays 9:00 a.m. – 10:45 a.m.

Water Polo Proposed Pool Schedule

Teams: Varsity Boys, Junior Varsity Boys, Varsity Girls

Season: August 1- November 4 (post season play begins around the first of November)

Preseason matches are still being scheduled. When hosting matches they will be played at 4:00, 5:00, and 6:00. If there is no JV game the start times will be 4:00 and 5:00. Groups scheduled to use the pool on match nights will need to wait until the match is completed and lane lines are replaced (regulation matches are approx 60 minutes, plus 30 minutes for clean up and lane line replacement).

2022 League Home Matches-

9/8

10/10

10/17

10/19

2022 League Away Matches-

9/13

9/29

10/5

10/12

Preseason and league matches are subject to change.

Tentative Practice Schedule-

Team 1 3:45-5:15

Team 2 5:00-6:30

Team 3 6:15-7:30

The three teams will work out a rotating schedule for practice time, with an emphasis on JV practicing in the third slot in order to be able to share the pool with adult school. It is requested that adult school classes begin as late as possible during the water polo season to insure the safety of swimmers in the pool during water polo practices.

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with EMICS, Inc., dba Informed K12

DATE: June 16, 2022

PERSON RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board review and approve the contract for services with EMICS, Inc., dba Informed K12 to provide continuing service for district forms that are created and maintained online.

BACKGROUND and INFORMATION:

The Human Resources Department originally began working with Informed K12 as they were recommended by the Monterey County Office of Education as a company product that could lead to a paperless or semi-paperless office.

Having launched this new process in Spring, 2018, it has been very successful and we have created a group of forms that now have an online workflow. District employees and prospective employees can access forms from the district website. Both HR and the Business Office use these tools daily.

The existing contract expires June 30, 2022. The term for this contract is to serve July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Funded by Measure A
 2021-22 Cost was \$8,100.
 In 2022-23 the contract will be increased by 5% to \$8,505.00



555 12th Street, Suite 1670
 Oakland, CA 94607
www.informedk12.com

Renewal Order Form

Customer Information

District Name:
 Pacific Grove Unified

Accounts Payable Contact Name:
 Song Chin-Bendib
 Accounts Payable Email:
 schinbendib@pgusd.org

Quote Number: IK12-220000094
Created Date: 04/29/2022

Subscription Renewal Date: 07/01/2022

Informed K12 Contact Information
 Customer Success Manager: Natalie Rhodes

For billing questions, please email
accounting@informedk12.com

Informed K12 Package Service

Internal Office forms and workflow processes
 Basic Edition: 10 process package, internal forms

Price
 \$ \$8,505

\$

\$

TOTAL AMOUNT: \$ 8,505.00

All forms packages include:

- Unlimited electronic signatures, interactive form fields, pre-filled data fields, and reusable templates to automatically collect, route, and track responses and approvals
- Unlimited responses archived with full access search and nightly back-ups for all data
- Phone, chat, and email support for form managers and recipients
- Continuous upgrades and extensive browser and device support
- Online webinars and resources for form managers

Terms of Use

1. This Renewal Order Form (this "Order Form"), together with the Informed K12 Terms of Use available at <https://www.informedk12.com/terms-of-use>, governs the access to and use of the Services set forth above. In the event of a conflict between the Terms of Use and the Order Form, the Order Form shall control.
2. Customer will be invoiced between 30-60 days from their Renewal Date, or upon request, and payment is due in full within 30 days of the Renewal Date. Informed K12 reserves the right to pause services if payment is not received within 30 days of the Renewal Date.
3. The term of this Order Form will begin on the Renewal Date and will end after 12 months, unless stated otherwise in the service package description. The services renew for successive periods of twelve (12) months each, unless a party gives the other party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term. Informed K12 reserves the right to increase fees by up to five percent (5%) upon renewal.
4. In the event of termination of services, Customers is responsible for downloading and storing any data from Informed K12 that needs to be retained within 30 days, or as governed by an additional offboarding agreement. Informed K12 will comply with complete data destruction of Customer form data from the Informed K12 platform after the 30-day data retention window or as governed by an offboarding agreement signed by both parties.
5. The signatures below acknowledge the agreement of each party to be bound by this Order Form. The undersigned representative of Customer represents that he/she has read, understands, and accepts, on behalf of Customer, as a duly authorized representative of Customer, this Order Form (including the Terms and Conditions) in its entirety.

Informed K12

Pacific Grove Unified

Kirsten Brenner

Authorized Signature

Authorized Signature

Kirsten Brenner

Print Name

Print Name

05/02/2022

Date

Date

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Memorandum of Understanding with the California Department of Public Health (CDPH) for SARS-CoV-2 or rapid antigen testing

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve the Memorandum of Understanding (MOU) with the California Department of Public Health (CDPH) for SARS-CoV-2 or rapid antigen testing.

BACKGROUND:

On August 11, 2021, Governor Newsom announced that California will be the first state to require public and private schools to verify that workers are fully vaccinated or tested regularly. Unvaccinated and volunteers (without vaccines) will be required to be tested weekly for covid-19 and will be required to wear appropriate personal protective equipment as recommended by the CDPH, including face coverings, if mandated by the CDPH. The new state requirement for school employees took effect August 12 and school districts will have until October 15 to come into full compliance.

INFORMATION:

Currently, the District has an agreement with Optum Serve/LHI to provide weekly testing. Since March 8, 2021, LHI team has been providing and administering test kits, up to a maximum quantity test kits of 264.

This Memorandum of Understanding (MOU) with the California Department of Public Health (CDPH) is in addition to what we currently have for covid testing. This MOU is for SARS-CoV-2 or rapid antigen testing. The rapid tests will provide results in 15 to 30 minutes. The test kit is a card, nasal swab, and reagent solution. Test procedure is a self-swab into the nose at the length of the swab tip. Children who are unable to swab may receive an assisted swab by a registered nurse or health clerks.

Our site health clerks with the supervision of the District Nurse, will provide testing to staff members who are showing symptoms but tested negative and would want confirmation of the negative test. We can also provide this test for students who are symptomatic at school.

In the case of classroom and other school-based exposures, our response testing will be provided to staff and students via the distribution of Antigen (rapid) home test kits. Staff and students will then report positive test results from this response testing to their site administration and health staff.

FISCAL IMPACT:

No direct fiscal impact because CDPH will be responsible for the cost of tests used.

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH) K-12
SCHOOL LABORATORIES MEMORANDUM OF UNDERSTANDING
Pacific Grove Unified School District**

1. Term:

- a. The term of the Memorandum of Understanding (“MOU”) shall be from the date of execution (the “Effective Date”) until June 30, 2023.
- b. In addition to any other provision of this MOU, the California Department of Public Health (“CDPH”) or the organization wishing to make available COVID-19 testing at their site (“Participant”) may terminate this MOU or cancel a portion of the service for any reason with fourteen (14) days written notice.

2. Service Overview:

The Participant shall comply with the scope, the terms, conditions, and requirements set forth herein for the testing of samples for SARS-CoV-2.

3. Service Location:

The services shall be performed at temporary testing sites identified by Participant that have been approved by the Laboratory Director of CDPH K-12 School Laboratories.

4. Project Representatives:

- a. The project representatives during the term of this MOU will be:

California Department of Public Health Sabel Davis Phone: (916) 865-8717 E-mail: testing.taskforce@cdph.ca.gov	Pacific Grove School District Song Chin-Bendib Assistant Superintendent
---	---

- b. Direct all general inquiries to:

California Department of Public Health Attention: Megan Cornejo 850 Marina Bay Parkway City, CA 95899-7413 Phone: (510) 965-1485 E-mail: SchoolBinax@cdph.ca.gov	Song Chin-Bendib
---	------------------

5. Services to be Performed by CDPH K-12 School Laboratories:

CDPH K-12 School Laboratories shall supervise, oversee, and facilitate, under its state clinical laboratory registration and federal CLIA certificate of waiver, testing of samples for SARS-CoV-2 using equipment and supplies provided by CDPH. Molecular testing may be arranged or provided for at the discretion of the Laboratory Director. CDPH K-12 School Testing Laboratories shall also make available the services of an authorized health care provider (“Ordering Physician”) to make assignments for test reports for the performance of tests described in this MOU. CDPH, through CDPH Agreement 20-10982, has contracted with Primary Diagnostics, Inc. and via Primary Diagnostics, Inc. will provide patient registration services and laboratory and medical records data collection, management, storage, and reporting services.

6. Services to be Performed by Participant:

Participant shall be responsible for the direct oversight of testing personnel at the designated temporary testing site and shall ensure that personnel meet the training and competency criteria established by the Laboratory Director of CDPH K-12 School Laboratories. Participant shall comply with all operational guidelines established by the Laboratory Director. Participant shall be responsible for all of the following:

1. Comply with all requirements and specifications of the Laboratory Director, and its contractor, Primary Diagnostics, Inc., to ensure that all test results and data reporting, storage, and management requirements applicable under state and federal law are satisfied.
2. Maintain adequate site inventory control of tests.
3. Securely transmit copies of patient results and Participant site records, including, but not limited to quality control logs, testing personnel training records, and test inventory records, to CDPH in accordance with the operational guidelines established by the Laboratory Director, at the frequency determined by the Laboratory Director to ensure regulatory compliance, and upon the termination of the testing program, as described in Paragraph 8.H.
4. Securely report and transmit, in accordance with the Laboratory Director's operational guidelines, patient adverse event information and suspected false negatives, suspected false positives, and any significant test performance deviations to the CDPH Ordering Physician and CDPH Laboratory Director via a secure CDPH electronic mail address to be identified by the CDPH Laboratory Director.
5. Coordinate with CDPH in arranging for additional or follow-up testing for individuals who meet specified criteria established by the Laboratory Director.

7. Payment and Billing:

Unless otherwise agreed to in writing, CDPH will be responsible for the cost of tests used to detect SARS-CoV-2. The Participant may not charge for the cost of tests provided by CDPH. The parties will otherwise bear their own costs in providing services under this MOU.

8. Confidentiality of Information/Data and Privacy Use:

- a. **Use and Disclosure of Data Set:** For purposes of this MOU, "Protected Data" means any data obtained and stored by the Participant while undergoing any of the activities described in this MOU. Participant agrees to maintain the confidentiality of the Protected Data. Participant agrees not to use or disclose any Protected Data in any manner not permitted by applicable state or federal health information privacy laws and shall require that its directors, officers, employees, contractors, subcontractors and agents do not use or disclose the Protected Data in any manner that would constitute a violation of this MOU.
- b. **Legal Authority:** Participant and CDPH have the legal authority to exchange the Protected Data pursuant to California Health and Safety Code sections 131050 and 120175.
- c. **Minimum Necessary Information:** Participant agrees, to the extent Protected Data is shared, only the minimum necessary Protected Data for the accomplishment of CDPH and Participant's goals will be shared.
- d. **California Civil Code section 1798.29:** CDPH and Participant agree to comply with applicable privacy breach notification laws, including California Civil Code section 1798.29, with regard to the Protected Data. Participant agrees to notify CDPH as soon as practicable, without unreasonable delay, of any breach that triggers a response under this section.
- e. **Safeguards Against Misuse of Information:** CDPH and Participant shall use appropriate administrative, technical, and physical safeguards to prevent use (sharing, employment,

application, utilization, examination, or analysis of information) or disclosure of the Protected Data that is prohibited under applicable state and federal health information privacy laws:

- CDPH and Participant shall comply with the information security standards, which standards shall be at least as stringent as those set forth in NIST 800-53. These standards shall also include encryption of the Protected Data using a FIPS 140-2 certified algorithm, such as AES, with a 128bit key or higher when Protected Data is being sent outside Participant’s network boundary.
 - Each party is individually responsible for abiding by the applicable laws and regulations pertaining to the Protected Data in its possession.
 - Nothing in this MOU shall relieve either party from abiding by relevant laws or regulations.
- f. **Agreements by Third Parties:** Participant shall require each subcontractor or agent it intends to grant access to the Protected Data to agree to materially the same terms of this MOU in writing.
- g. **No Third-Party Beneficiaries:** Nothing express or implied in the terms and conditions of this MOU is intended to confer, nor shall anything herein confer, upon any person other than CDPH or Participant and their respective successors or assignees, any rights, remedies, obligations or liabilities whatsoever.
- h. **Return or Destruction of Protected Data on Expiration or Termination:** Upon expiration or termination of the MOU between Participant and CDPH for any reason, Participant shall securely return or destroy the Protected Data. If return or destruction is not feasible, Participant shall provide a written explanation to CDPH using the contact information listed in Paragraph 4 When the Protected Data is no longer needed, the MOU has terminated, or any retention period has expired, it must be sanitized. All electronic or physical forms of Protected Data must be sanitized using NIST Special Publication 800-88 standard methods for data sanitization.
- i. **Survival:** If Participant does not return or destroy the Protected Data upon the completion or termination of the MOU, the respective rights and obligations of Participant under clauses D, E, and H of this Paragraph shall survive the completion or termination of the MOU between Participant and CDPH.
- j. **No HIPAA Business Associate Agreement or Relationship Between CDPH and Participant:** This MOU and the relationship it memorializes between CDPH and Participant do not constitute a business associate agreement or business associate relationship pursuant to Title 45 of the Code of Federal Regulations, Part 160.103 (definition of “business associate”). Accordingly, this MOU is neither intended to, nor at any time shall result in, nor shall be interpreted or construed by the parties as to create a business associate relationship between CDPH and Participant. By signing this MOU, CDPH and Participant expressly disclaim the existence of any business associate relationship.

9. Indemnification:

Participant agrees to indemnify, defend, and save harmless the State of California, CDPH, and CDPH K-12 School Laboratories and their respective officers, agents and employees from any and all claims and losses accruing or resulting from Participant’s breach of this MOU, or Participant’s negligence or willful misconduct related to the performance of this MOU.

10. Avoidance of Conflict of Interest by Participant:

- a. CDPH intends to avoid any real or apparent conflict of interest on the part of the Participant, subcontractors, or employees, officers and directors of the Participant or subcontractors. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the

existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Participant to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.

- b. Conflicts of interest include, but are not limited to:
 - 1. An instance where the Participant or any of its subcontractors, or any employee, officer, or director of the Participant or subcontractor has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under this MOU would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of this MOU.
 - 2. An instance where the Participant’s or any subcontractor’s employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- c. If CDPH is or becomes aware of a known or suspected conflict of interest, the Participant will be given an opportunity to submit additional information or to resolve the conflict. A Participant with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating this MOU. CDPH may, at its discretion upon receipt of a written request from the Participant, authorize an extension of the timeline indicated herein.

11. Dispute Resolution:

Any dispute concerning a question of fact arising under the terms of this MOU that is not disposed of within fifteen (15) calendar days by the Participant and State employees normally responsible for the administration of this MOU shall be brought to the attention of the designated representative for the Participant and the Deputy Director CDPH (or designated representative) for joint resolution.

12. Execution:

This MOU may be executed in counterparts with the same force and effectiveness as though executed in a single document. The parties agree that an electronic copy of a signed agreement, or an electronically signed agreement, has the same force and legal effect as an agreement executed with an original ink signature. The term “electronic copy of a signed agreement” refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed agreement in a portable document format. The term “electronically signed agreement” means an agreement that is executed by applying an electronic signature using technology approved by the State. The provisions of this MOU supersede any previous Agreement entered into between the Participant and CDPH.

In witness whereof, this Memorandum of Understanding has been executed by the parties hereto:

California Department of Public Health

Name: Sabel Davis
Title: Testing Task Force Lead Contract
Signature: _____
Date: _____

Participant

Name: Song Chin-Bendib
Title: Assistant Superintendent
Signature: _____
Date: _____

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Items to be surplused and sold to the Assistant Superintendent

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends the Board review the items to be surplused and sold to the Assistant Superintendent.

BACKGROUND:

As part of her regular work routine, the Assistant Superintendent must have proper equipment, including computers (laptops) and printer(s), to carry out her day-to-day functions.

INFORMATION:

For the past four years, the Assistant Superintendent had used the following tools in her day-to-day capacity carrying out the District’s functions. She requests permission to purchase these instruments based on current market pricing as researched online in consultation with the Director of Technology and the auditor. The depreciated values of the instruments are lower than the prices listed below.

FISCAL IMPACT:

1. 2018 Intel Core i7 12.5” 8650u 8.00 GB \$246.00
2. Dell latitude 15.6” Core i7 8GB Ram \$786.00
3. Dell c1760 nw printer \$279

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Updating Network Wires to Access Points to Improve Wireless Performance

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Louis Algaze, Technology Systems Coordinator

RECOMMENDATION:

The District Administration recommends the Board approve a contract with Peninsula Computer Solutions (PCS) to update and replace 10 of our network wires to CAT 6 wires

BACKGROUND:

The Network upgrade project performed in 2020 allowed us to have a detailed view of what is going on in our networks. With this information we have been able to identify which of our Access Points (which provide wireless connectivity to our staff and students) are not performing as expected. After continued troubleshooting it has been determined that the issue is with our aging infrastructure, the wiring.

INFORMATION:

A similar project was approved by the board on June 17, 2021 for wiring at the Middle School and Forest Grove. This project includes additional wiring at the High School, Forest Grove and the Middle School.

Site	Switch	Port	Connected Device	Issue	Resolution	Schedule
High School	PGHS-IDF8-Bldg-K/L-Sw1	10	PGHS-MR45-CRK1-008	CRC errors	Replace wire	After 1pm
High School	PGHS-IDF8-Bldg-K/L-Sw1	18	PGHS-MR45-CRK3-007	CRC errors	Replace wire	Anytime
High School	PGHS-IDF7-Bldg-I-Sw1	35	PGHS-MR45-CRI2-015	CRC errors	Replace wire	Anytime
High School	PGHS-IDF7-Bldg-I-Sw1	48	PGHS-MR45-I1-OFFICE-017	CRC errors	Replace wire	Anytime
High School	PGHS-IDF5-Bldg-E-Sw1	5	PGHS-MR45-CRE5-028	CRC errors	Replace wire	Anytime
High School	PGHS-IDF3-Bldg-C-Sw1	4	PGHS-MR45-CRC1-022	CRC errors	Replace wire	Anytime
High School	PGHS-IDF1-Bldg-A-Sw1	10	Fusion Phone to Speaker Device	CRC errors	Replace wire	Anytime
Forest Grove	FGES-MDF-Sw1-Stack	26	FGES-MR45-MPR-027	CRC errors	Replace wire	Anytime

Forest Grove	FGES-IDF1-B4-Sw1	46	FGES-MR45-CRC4-029	CRC errors	Replace wire	Anytime
Middle School	PGMS-IDF4-Rm31-Wood shop	13	GMS-MR45-CR33-032	CRC errors	Replace wire	Anytime

FISCAL IMPACT:

Fund 40 2021-2022 \$2,306.90

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AGREEMENT FOR CONTRACTOR SERVICES

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Peninsula Computer Solutions			
CONTRACTOR		SOCIAL SECURITY NUMBER OR BUSINESS ID #	
453 Hannon Ave.	Monterey	CA	93940
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on or about June 20th, 2022 and shall be completed on or before June 30, 2022.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR’S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR’S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR’S own expense, all labor, materials, equipment, and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR’S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR’S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to rendered to the DISTRICT by the CONTRACTOR are as follows:
 Replace or connect with additional wiring within the existing cable runs where possible the following connections from the switch to the Access Point or noted device with CAT6 or greater cables.

Site	Switch	Port	Connected Device	Issue
High School	PGHS-IDF8-Bldg-K/L-Sw1	10	PGHS-MR45-CRK1-008	CRC errors
High School	PGHS-IDF8-Bldg-K/L-Sw1	18	PGHS-MR45-CRK3-007	CRC errors
High School	PGHS-IDF7-Bldg-I-Sw1	35	PGHS-MR45-CRI2-015	CRC errors
High School	PGHS-IDF7-Bldg-I-Sw1	48	PGHS-MR45-I1-OFFICE-017	CRC errors
High School	PGHS-IDF5-Bldg-E-Sw1	5	PGHS-MR45-CRE5-028	CRC errors
High School	PGHS-IDF3-Bldg-C-Sw1	4	PGHS-MR45-CRC1-022	CRC errors
High School	PGHS-IDF1-Bldg-A-Sw1	10	Fusion Phone to Speaker Device	CRC errors
Forest Grove	FGES-MDF-Sw1-Stack	26	FGES-MR45-MPR-027	CRC errors
Forest Grove	FGES-IDF1-B4-Sw1	46	FGES-MR45-CRC4-029	CRC errors
Middle School	PGMS-IDF4-Rm31-Woodshop	13	PGMS-MR45-CR33-032	CRC errors

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. Prior to starting, the work shall be authorized by the District in writing. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT’S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that our now, or may in the future become applicable to CONTRACTOR, CONTRACTOR’S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

- J. CONTRACTOR shall be paid \$2,306.90

Source of Funds: Fund 40

- K. Payments will be made by the District to the Contractor as follows:

- 1) Upon completion of the work

- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.
- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this 16 day of June 2022.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date

NOTE: PARAGRAPH “F” ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Equipment to be Discarded

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Lito M. Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the discard of out of service Golf Cart.

BACKGROUND:

Golf cart is a 2009 model that recently stopped working. The information on needed repairs were sent to 3 companies and the cost for repair was more than the cart is currently valued.

INFORMATION:

Upon approval, cart will be traded for a value of \$500 toward a pre-owned cart..

FISCAL IMPACT:

None

Pacific Grove Unified School District Surplus Discard Form

School/Site Pacific Grove High School

Check all that apply: ELECTRONIC EQUIPMENT FURNITURE SUPPLIES FIXTURES
NOT TO BE USED FOR TEXTBOOKS

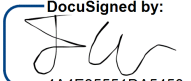
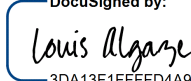

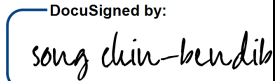
Description/Make <i>(brand name & type of equipment)</i>	Reason for Discard	Quantity	Working <i>Yes or No</i>	Month/Year Purchased	Last Function	Bar Code or ID Tag If over \$500	Model/Serial Number
<i>(sample)</i> Dell TX240 Server	Outdated		yes	1/2000	Office computer	000078943	VX-2652H
2009 EZ-GO TXT STANDARD	TRADE FOR UPDATED CART	1	NO	1/2017	CUSTODIAN CART	N/A	TXT

JILL HOUSTON
PRINT NAME OF PERSON COMPLETING FORM

DocuSigned by:
Lito Garcia
ADMINISTRATOR'S SIGNATURE

5/25/2022
DATE

*** Do not write below this line***

Site Library Approval DocuSigned by:  4A4E35551DA5450...	District Tech Approval DocuSigned by:  3DA13F1FFFD4A9...	Maintenance & Ops Approval DocuSigned by:  C831B91855054E4...	Business Office Approval DocuSigned by:  022A8DF2C4AA412...	Board Approval
--	--	--	---	----------------

8/12/2021

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Apolinario Vivit, DBA Vivit Musical Instrument Repair

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Lito M. Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Apolimario Vivit DBA Vivit Musical Instrument Repair for musical instrument repair and sanitization services for the Pacific Grove High School music department for the 2022-2023 school year.

BACKGROUND:

Vivit Musical Instrument Repair provides musical instrument repair and cleaning for the Pacific Grove High School music department. This is a process that the District does not have the resources or equipment to perform.

INFORMATION:

Vivit Musical Instrument Repair will repair and clean instruments for the 2022-2023 school year.

FISCAL IMPACT:

\$3000 to be paid by District Music budget.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT FULL NAME Apolinario Vivit, DBA Vivit Musical Instrument Repair

TAX I.D. NUMBER* _____ (Consultant to complete)

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY Lito M. Garcia, Principal

ACCOUNT CODE 01-0000-0-1155-1000-5800-00-006-1432-0720

FUNDING SOURCE District Music Fund

AGREEMENT TOTAL AMOUNT \$3000

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District’s approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services (“Agreement”) is made as of June 16, 2022 between the Pacific Grove Unified School District (“District”) and Apolinario Vivit, DBA Vivit Musical Instrument Repair (“Consultant”) (together, “Parties”).

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The Consultant shall furnish to the District the following services herein by this reference (“Services” or “Work”): Consultant shall serve as a contractor. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: repair and cleaning of instruments
2. **Term.** Consultant shall commence providing services under this Agreement on June 16, 2022, and will diligently perform as required and complete performance by June 30, 2023.

3. **Compensation.** District agrees to pay up to \$3000 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$3000 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or

7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Fingerprinting.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement. (Applicable only if checked under Section 20, Submittal of Documents.)
9. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
10. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
11. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
12. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").

- 13. **Confidentiality.** The Consultant and all Consultant’s agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 14. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

<u>District</u>	<u>Consultant</u>
Pacific Grove Unified School District	Name Click or tap here to enter text.
435 Hillcrest Avenue	Address: Click or tap here to enter text.
Pacific Grove, CA 93950	City/State/Zip: Click or tap here to enter text.
ATTENTION: Song Chin-Bendib,	Phone: Click or tap here to enter text.
Assistant Superintendent/CBO	Email: Click or tap here to enter text.

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 15. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 16. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 17. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 18. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 19. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney’s fees.
- 20. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 21. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

- 22. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant’s own firm, or outside experts to perform the services for the District.
- 23. **Submittal of Documents.** The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the following documents:

- Signed Agreement
- Fingerprinting/Criminal Background Investigation Certification
- W-9 Form
- TB Declaration
- SafeSchools Training – completed within 6 weeks (Certification of Completion document required)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Consultant

By: _____
 Name: _____
 Title: _____
 Date: _____

By: _____
 Name: _____
 Date: _____

Consultant Information (Consultant to complete):

Address: _____
 Telephone: _____
 E-Mail: _____

Type of Business Entity:

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: MOU between Pacific Grove Adult Education and Gateway Center of Monterey County

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Pacific Grove Adult School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the renewal of the MOU between Gateway Center of Monterey County and Pacific Grove Adult Education.

BACKGROUND:

Pacific Grove Adult Education has offered an Adults with Disabilities program in partnership with the Gateway Center of Monterey County since 2019. Pacific Grove Adult Education allocates funding to support the Adults with Disabilities program.

INFORMATION:

Pacific Grove Adult Education has leveraged community resources and partnered with Gateway Center of Monterey County to provide the Adults with Disabilities “Without Walls” day program offered to individuals that are 22 and older. This approved program was designed by the San Andreas Regional Center (SARC) to provide students with a curriculum and various activities which include daily living skills, personal development, fiscal responsibilities, civic engagement, college visits and work experience.

“Without Walls” falls under the Adults with Disabilities program which is funded by California Adult Education Program (CAEP).

FISCAL IMPACT:

Fund 11-Adult Education: \$148,754 budgeted for the 22/23 school year.

PGAE employs two part-time aides and provides materials and supplies, facility use and indirect costs for the program. In kind, Gateway Center provides supervision of the program with a Community Integration Coordinator, classroom lead, and additional aides as needed to maintain 3:1 staff to student ratio.



AGREEMENT BETWEEN PACIFIC GROVE ADULT EDUCATION AND GATEWAY CENTER OF MONTEREY COUNTY, INC.

RENEWAL 2022-2023

This agreement is entered into between Pacific Grove Adult Education/Pacific Grove Unified School District and Gateway Center of Monterey County, Inc. for the Adults with Disabilities program, "Without Walls" located at 1025 Lighthouse Ave, Pacific Grove, CA 93950.

- A. **Term:** The term of this agreement shall be for the period of September 01, 2022- June 30, 2023: However, if it should become necessary in the Pacific Grove Adult Education's estimation that the premises described in the agreement be utilized for the Pacific Grove Unified School District's purpose, this agreement is subject to cancellation with 120 days' notice. The Pacific Grove Unified School District will notify Gateway Center of Monterey County, Inc. no later than 60 days prior to the expiration of the agreement if the agreement will not be renewed. If Pacific Grove Adult Education does not give notice preventing renewal of the agreement, Gateway Center of Monterey County, Inc. may give notice 30 days or more prior to the expiration of the agreement that it intends to renew. If renewed, the agreement shall continue under the same conditions as before for an additional term of one year. The issuance of the agreement is further conditional upon Gateway Center of Monterey County, Inc. obtaining any necessary state and/or local operating or use permits.
- B. **Staffing:** Pacific Grove Adult Education will employ two 4-hour Instructional Assistants to support the Without Walls program. Gateway Center of Monterey County will staff the Without Walls program with 3 qualified staff for every SARC client enrolled in the program.
- C. **Utilities Services:** Gas, electricity, water, alarm, and garbage are the responsibility of the Pacific Grove Unified School District.
- D. **Use:** The premises described in the agreement shall be used by Gateway Center of Monterey County, Inc. exclusively for the following purpose and no other purpose without the prior written consent of the District: the purpose(s) for which this agreement is intended are: Providing Day Program Services for Adults with Disabilities on site between the hours of 8:30 a.m. and 3:30 p.m. following the Pacific Grove Adult Education Calendar.
- E. **Waste:** Gateway Center of Monterey County, Inc. agrees that using the above described premise, will not commit any waste or suffer any waste to be committed upon the premises.
- F. **Drivers of Pacific Grove Unified School District Vans:** All drivers, whether PGUSD staff or Gateway Center of Monterey County will have on file a copy of their CA drivers license as well as

a copy of their automobile insurance. All drivers will complete the PGUSD School Driver Certification Form. Documents will be on file at Pacific Grove Adult Education Center.

- G. **Nuisance:** Gateway Center of Monterey County, Inc. agrees that in using the above described premise, not to commit any public or private nuisance or any other act or thing which might or would be reasonably be construed to disturb the quiet enjoyment of nearby property.
- H. **Trade Fixture:** Gateway Center of Monterey County, Inc. may install on the premises such trade fixtures as they deem desirable. Prior to installing such trade fixtures, Gateway Center of Monterey County, Inc. shall inform the Pacific Grove Adult Education of fixtures it intends to install and receive written permission from Pacific Grove Adult Education to do so, which permission shall not be unreasonably withheld. At the termination of this agreement, Gateway Center of Monterey County, Inc. shall remove all said trade fixtures. Those fixtures not removed upon the termination of this agreement, shall, at the option of Pacific Grove Adult Education, become and remain the property of Pacific Grove Adult Education. The removal of such fixtures, whether by Pacific Grove Adult Education or Gateway Center of Monterey County, Inc. must be deemed satisfactorily to the Pacific Grove Unified School District and without injury or damage to the premises. Gateway Center of Monterey County, Inc. shall be responsible for any expense, injury or damage to the Pacific Grove Adult Education's premises caused by such removal.
- I. **Repairs:** All repairs and upgrades are at the expense of Pacific Grove Adult Education and the institution agrees to maintain, in good condition, the following:
 - a. The structural parts of the building and other improvements that are a part of the premises, building and other improvements in which the premises are located; which structural parts include the foundations, bearing and exterior walls, subflooring and roof:
 - b. The electrical, plumbing, and sewer systems, including without limitation those portions of the systems lying outside the premises. Pacific Grove Unified School District shall also be responsible for maintenance of any fixtures that are newly-installed by the institution on the premises during the time of this agreement. Should Gateway Center of Monterey County, Inc. install any fixtures, it shall be responsible for the maintenance of such fixtures, either by bearing such cost or by having Pacific Grove Unified School District bill it for repairs undertaken, with Gateway Center of Monterey County, Inc.'s permission, by Pacific Grove Adult Education.
 - c. Heating, ventilation and air-conditioning system servicing the premises. Gateway Center of Monterey County, Inc. shall not be responsible for the pre-existing conditions.
- J. **Insurance:** Gateway Center of Monterey County, Inc. shall carry and maintain, during the entire term hereof, at its own cost and expense, the following types of insurance, naming Pacific Grove Unified School District as additional insured:
 - a. Comprehensive Public Liability Insurance covering the premises on the minimum basis on One Million and No/100 Dollars (\$1,000,000.00) Combined Single Limit for bodily injury (including death) and property damage and specifically insuring Gateway Center of Monterey County, Inc. of his indemnity agreements set forth. Said policy or policies shall be issued by an insurance company acceptable to Pacific Grove Unified School District and shall cover premises operation, blanket contractual, independent contractors, products/completed operations and personal injury. The coverage for property damage is to provide protection against all perils including within the

classifications of fire, extended coverage, vandalism, malicious mischief, sprinkler leakage and special extended period (all risk) insurance: coverage shall be in the amount of the full replacement value of premises less the deductible of (exclusive of Gateway Center of Monterey County, Inc. trade fixtures and equipment). Said replacement value will be determined by Pacific Grove Unified School District and provided to Gateway Center of Monterey County, Inc.

- b. Gateway Center of Monterey County, Inc. is required to take out and maintain during the life of this agreement Workers' Compensation Insurance.
 - c. This Agreement shall be renewed each year and a copy of each members Certificate of Liability shall be attached and verified by the district.
- K. **Hold Harmless:** Gateway Center of Monterey County, Inc. agrees to indemnify and hold harmless the Pacific Grove Unified School District's Board of Education, officers, official employees, and agents from and against any or all loss, liability, expense, claims, cost, suits, and damage of every kind, nature and description directly or indirectly arising from the performance of activities or any use of the subject facilities. Gateway Center of Monterey County, Inc. as persons or entity to "Hold Harmless" for any loss, liability, expense, claims, cost, suits, and damage of every kind, by Gateway Center of Monterey County, Inc.'s Employees. Accordingly, Pacific Grove Unified School District agrees to hold Gateway Center of Monterey County employees harmless against any loss, liability, expense, claims, cost, suits, and damage of every kind, nature and description directly or indirectly arising from the performance of activities or any use of the subject facilities.
- L. **Parking:** Gateway Center of Monterey County, Inc. shall have access to designated parking spaces;
- M. **Fees:** Facility Use fees are waived. This Adults with Disabilities program is staffed by Gateway Center of Monterey County, Inc. Pacific Grove Adult Education will support this program with staff as necessary for Pacific Grove Adult Education students. This program is a partnership with Pacific Grove Adult Education and the Monterey Peninsula Adult Education Consortia who funds facility upgrades, materials and supplies for the program. All purchases made by the district are property of the district.
- N. **Transportation:** Pacific Grove Adult Education has two eight passenger vans designated to the Adults with Disabilities Program. The Without Walls program may use the vans during program hours as needed. Should Pacific Grove Unified School District need the vans for another purpose, Pacific Grove Adult Education will notify Gateway Center of Monterey County, Inc. in advance for the amount of time they are needed. Pacific Grove Unified School District provides vehicle insurance for all drivers of said vehicles.
- O. **Professional Development:** Gateway Center of Monterey County, Inc. Staff will be CPR-First Aid certified and costs associated with trainings and certifications will be paid for by Gateway Center of Monterey County, Inc. Pacific Grove Adult Education provides CPR-First Aid training to staff and the costs of such training is paid for by district adult education funds.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

By: _____

Date: _____

Title: _____

GATEWAY CENTER OF MONTEREY COUNTY, INC.
850 Congress Ave
Pacific Grove, CA 93950

By: _____ Date: _____

Title: _____

CERTIFICATE OF COVERAGE

ADMINISTRATOR: LICENSE # 0451271
 Keenan & Associates
 1732 North First Street, Suite 100
 San Jose, CA 95112
 Frances Freeman
 ffreeman@keenan.com 408-441-0754 x6156

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

COVERED PARTY:
 Pacific Grove Unified School District
 Monterey & San Benito Counties P&L JPA
 435 Hillcrest Avenue
 Pacific Grove CA 93950

ENTITIES AFFORDING COVERAGE:
 ENTITY A: Northern California ReLIEF
 ENTITY B:
 ENTITY C:
 ENTITY D:
 ENTITY E:

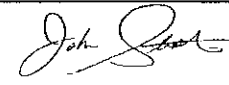
THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED PARTY NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

ENT LTR	TYPE OF COVERAGE	COVERAGE DOCUMENTS	EFFECTIVE/ EXPIRATION DATE	MEMBER RETAINED LIMIT / DEDUCTIBLE	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> GOVERNMENT CODES <input checked="" type="checkbox"/> ERRORS & OMISSIONS <input type="checkbox"/>	NCR 00100-35	7/1/2021 7/1/2022	\$ 25,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE	NCR 00100-35	7/1/2021 7/1/2022	\$ 25,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 1,000,000
A	PROPERTY <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> EXCLUDES EARTHQUAKE & FLOOD <input type="checkbox"/> BUILDER'S RISK	NCR 00100-35	7/1/2021 7/1/2022	\$ 25,000	\$ 500,250,000 EACH OCCURRENCE
A	STUDENT PROFESSIONAL LIABILITY	NCR 00100-35	7/1/2021 7/1/2022	\$ 25,000	\$ Included EACH OCCURRENCE
	WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT
	EXCESS WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	\$ E.L. DISEASE - EACH EMPLOYEE \$ E.L. DISEASE - POLICY LIMITS
	OTHER			\$ \$	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL PROVISIONS:
 Proof of coverage only.

CERTIFICATE HOLDER:
 Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove CA 93950
 PGUSD

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS


 John Stephens
 AUTHORIZED REPRESENTATIVE

DISCLAIMER

The Certificate of Coverage on the reverse side of this form does not constitute a contract between the issuing entity(les), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the coverage documents listed thereon.

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with Casey Printing Inc. for Pacific Grove Adult Education’s 2022 Fall Semester Brochure

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Pacific Grove Adult School Principal; Eric Saavedra, Pacific Grove Adult Education Coordinator

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for service with Casey Printing Inc. to provide printing and delivery of the 2022 Adult School Fall Semester Brochure.

BACKGROUND:

Pacific Grove Adult School distributes brochures to Pacific Grove and the surrounding communities of Monterey, Carmel, and Seaside each semester.

The Fall Semester Brochure will be mailed out and will reach approximately 31,000 addresses. Pacific Grove Adult School plans to once again issue the “booklet” style brochure. This format gives the school’s brochure production team flexibility of designing and adding new content without raising production costs. The style is also easier to follow and read for our community members.

INFORMATION:

Pacific Grove Adult School requests to renew contract services with Casey Printing Inc. to print and deliver the brochures for the Fall Semester session of the 2022-23 school year.

FISCAL IMPACT:

The fiscal impact to Fund 11 is approximately \$4,744. This item has been budgeted from Fund 11 for the 2022-23 school year.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT FULL NAME Casey Printing, Inc.

TAX I.D. NUMBER* _____ (Consultant to complete)

SITE/DEPARTMENT Pacific Grove Adult School

SUBMITTED BY Eric Saavedra

ACCOUNT CODE 11-6391-0-4110-2700-5800-00-008-7200-0000

FUNDING SOURCE Adult School Fund 11

AGREEMENT TOTAL AMOUNT \$4,744

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District’s approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services (“Agreement”) is made as of August 1, 2022 between the Pacific Grove Unified School District (“District”) and Casey Printing, Inc. (“Consultant”) (together, “Parties”).

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The Consultant shall furnish to the District the following services herein by this reference (“Services” or “Work”): Consultant shall serve as a Printer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Adult School Fall 2022 Session Brochure Printing
2. **Term.** Consultant shall commence providing services under this Agreement on August 1, 2022, and will diligently perform as required and complete performance by October 1, 2022.
3. **Compensation.** District agrees to pay \$4,744 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$ during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the

correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Fingerprinting.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement. (Applicable only if checked under Section 20, Submittal of Documents.)
9. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
10. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
11. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
12. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
13. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
14. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States

mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

<u>District</u>	<u>Consultant</u>
Pacific Grove Unified School District	Name <u>Casey Printing, Inc.</u>
435 Hillcrest Avenue	Address: <u>398 E. San Antonio Dr.</u>
Pacific Grove, CA 93950	City/State/Zip: <u>King City, CA 93930</u>
ATTENTION: Song Chin-Bendib,	Phone: <u>831-385-3222</u>
Assistant Superintendent/CBO	Email: <u>epozzi@caseypainting.com</u>

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

15. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
16. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
17. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
18. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
19. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney’s fees.
20. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
21. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
22. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant’s own firm, or outside experts to perform the services for the District.
23. **Submittal of Documents.** The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the following documents:

Signed Agreement

- Fingerprinting/Criminal Background Investigation Certification
- W-9 Form
- TB Declaration
- SafeSchools Training – completed within 6 weeks (Certification of Completion document required)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Consultant

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Date: _____

Date: _____

Consultant Information *(Consultant to complete):*

Address: _____

Telephone: _____

E-Mail: _____

Type of Business Entity:

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Service Wonder Woofs K-9 Safety Unit

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Pacific Grove Adult School Principal

RECOMMENDATION:

The Administration recommends approval of the contract for services with Wonder Woofs K-9 Narcotic Unit to provide search and drug prevention services to the District.

BACKGROUND:

Pacific Grove Unified School District promotes a drug and alcohol-free environment. In an effort to continue our proactive approach to the deterrence of drug use, and to maintain its place in our district comprehensive school plan, our schools recommend to continue to utilize the services of Wonder Woofs K-9 Narcotic Safety Unit for the 2022-2023 school year.

INFORMATION:

Wonder Woofs K-9 Safety Unit is a canine service that provides safety services and demonstrations to district schools. They serve as a visual deterrent for drug use on school campuses, elementary through high school. They provide safety presentations to students regarding the use of service dogs working with first responders in emergency situations.

FISCAL IMPACT:

The fiscal impact for the 2022-2023 school year is \$300.00 per site visit not to exceed \$3,000.00 from the district safety budget.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT FULL NAME Wonder Woofs K-9 Narcotics Search Unit

TAX I.D. NUMBER* EIN 46-1833898
(Consultant to complete)

SITE/DEPARTMENT All District School Sites

SUBMITTED BY Barbara Martinez, Safety Director

ACCOUNT CODE 01-0000-0-0000-8300-5800-00-000-4969-0720

FUNDING SOURCE Safety

AGREEMENT TOTAL AMOUNT Not to exceed \$3,000.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District’s approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services (“Agreement”) is made as of August 1, 2023 between the Pacific Grove Unified School District and Wonder Woofs K-9 Narcotic Search Unit

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The Consultant shall furnish to the District the following services herein by this reference (“Services” or “Work”): Consultant shall serve as a service contractor. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Wonder Woofs K-9 Narcotic Search Unit will provide service and demonstration to district schools in the prevention of drugs on school campuses. Some dates need to be determined by site. Each scheduled visit costs \$300.00 and if no visit is scheduled, no cost is incurred by the district.
2. **Term.** Consultant shall commence providing services under this Agreement on August 1, 2023, and will diligently perform as required and complete performance by May 31, 2024.

3. **Compensation.** District agrees to pay \$300.00 per site visit to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$3,000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or

7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Fingerprinting.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement. (Applicable only if checked under Section 20, Submittal of Documents.)
9. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
10. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
11. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
12. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").

- 13. **Confidentiality.** The Consultant and all Consultant’s agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 14. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

<u>District</u>	<u>Consultant</u>
Pacific Grove Unified School District	Name <u>Wonder Woofs K-9 Narcotic Search Unit</u>
435 Hillcrest Avenue	Address: 1261 Payette Circle
Pacific Grove, CA 93950	City/State/Zip: Hollister, CA 95023
ATTENTION: Song Chin-Bendib,	Phone: 831-673-2037
Assistant Superintendent/CBO	Email: contact@wonderwoofs.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 15. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 16. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 17. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 18. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 19. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney’s fees.
- 20. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 21. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

22. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant’s own firm, or outside experts to perform the services for the District.

23. **Submittal of Documents.** The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the following documents:

- Signed Agreement
- Fingerprinting/Criminal Background Investigation Certification
- W-9 Form
- TB Declaration
- SafeSchools Training – completed within 6 weeks (Certification of Completion document required)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Consultant

By: _____
 Name: _____
 Title: _____
 Date: _____

By: _____
 Name: _____
 Date: _____

Consultant Information (Consultant to complete):

Address: _____
 Telephone: _____
 E-Mail: _____

Type of Business Entity:

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*



EIN 46-1833898
 1261 Payette Circle, Hollister, CA 95023

Site Visits Pacific Grove Unified School District 2022-2023 School Year

SITE	REASON FOR VISIT	Time	Cost Per Visit
PGHS			
October 26, 2022	Safety Visit	10:30 a.m.12:30 p.m.	\$300.00
November 30, 2022	Safety Visit	10:30 a.m.12: 30 p.m.	\$300.00
February 22, 2023	Safety Visit	10:30 a.m.12: 30 p.m.	\$300.00
March 22, 2023	Safety Visit	10:30 a.m.12:30 p.m.	\$300.00
April 27, 2023	Safety Visit	4:00 a.m.-6:00 a.m.	\$300.00
PGMS			
TBD	Safety Visit	TBD	\$300.00
TBD	Safety Visit	TBD	\$300.00
CHS			
TBD	Safety Visit	TBD	\$300.00
TBD	Safety Visit	TBD	\$300.00
PGAE CO-OP			
TBD	Presentations	TBD	\$300.00
Total not to exceed			\$3,000.00

*Dates subject to change at any time, number of site visits remain consistent.

AGREEMENT BETWEEN OWNER AND CONTRACTOR

This Agreement effective June 16, 2022, by and between PACIFIC GROVE UNIFIED SCHOOL DISTRICT, Monterey County, California, hereinafter called the "Owner" and Steel Tape Construction hereinafter called the "Contractor."

WITNESSETH: That the Contractor and the Owner for the consideration hereinafter named agree as follows:

ARTICLE I. SCOPE OF WORK. The Contractor agrees to furnish all labor, equipment and materials, including tools, implements, and appliances required, and to perform all the work in a good and workmanlike manner, free from any and all liens and claims from mechanics, material suppliers, subcontractors, artisans, machinists, teamsters, freight carriers, and laborers required for:

(ENTER NAME AND LOCATION OF PROJECT)

PGUSD David Avenue State Preschool
 1004 David Avenue
 Pacific Grove, CA 93950

all in strict compliance with the plans, drawings and specifications therefore prepared by:

(ARCHITECT'S NAME, ADDRESS AND TELEPHONE NUMBER)

NOT APPLICABLE FOR THIS PROJECT

and other contract documents relating thereto.

ARTICLE II. CONTRACT DOCUMENTS. The Contractor and the Owner agree that all of the documents listed in Article 1.1.1 of the General Conditions form the Contract Documents which form the Contract.

ARTICLE III. TIME TO COMPLETE AND LIQUIDATED DAMAGES.

Time is of the essence in this contract, and the time of completion for this Project shall be 31 **calendar days** from the date established in the Owner's Notice to Proceed. Failure to complete the Project within the time and in the manner provided for by the Contract Documents shall subject the Contractor to liquidated damages. For purposes of liquidated damages, the concept of substantial completion shall not constitute completion and is not part of the Contract Documents. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if the Project were not completed within the specified times set forth are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages. Damages which the Owner would suffer

in the event of delay include, but are not limited to, loss of the use of the Project, disruption of activities, costs of administration, supervision and the incalculable inconvenience and loss suffered by the public.

Accordingly, the parties agree that the amount herein set forth shall be the amount of damages which the Owner shall directly incur upon failure of the Contractor to complete the Project within the time specified: \$200.00 for each calendar day by which completion of the Project is delayed beyond the completion date as adjusted by change orders.

If the Contractor becomes liable under this section, the Owner, in addition to all other remedies provided by law, shall have the right to withhold any and all retained percentages of payments and/or progress payments, and to collect the interest thereon, which would otherwise be or become due the Contractor until the liability of the Contractor under this section has been finally determined. If the retained percentages and withheld progress payments appear insufficient to discharge all liabilities of the Contractor incurred under this Article, the Contractor and its sureties shall continue to remain liable to the Owner for such liabilities until all such liabilities are satisfied in full.

If the Owner accepts any work or makes any payment under this Agreement after a default by reason of delays, the payment or payments shall in no respect constitute a waiver or modification of any Agreement provisions regarding time of completion and liquidated damages.

ARTICLE IV. PAYMENT. The Owner agrees to pay the Contractor in current funds of twenty four thousand nine hundred and ninety five dollars (\$24,995.00) for work satisfactorily performed after receipt of properly documented and submitted Applications for Payment and to make payments on account thereof, as provided in the General Conditions.

ARTICLE V. CHANGES. Changes in this Agreement or in the Work to be done under this Agreement shall be made as provided in the General Conditions.

ARTICLE VI. TERMINATION. The Owner or Contractor may terminate the Contract as provided in the General Conditions.

ARTICLE VII. PREVAILING WAGES. Pursuant to the provisions of Section 1770 et seq. of the Labor Code of the State of California, which are hereby incorporated by reference and made a part hereof, the Director of Industrial Relations has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed, for each craft, classification or type of worker needed to execute this Contract. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the Owner's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate established by the applicable collective bargaining agreement which rate so provided is hereby adopted by

reference and shall be effective for the life of this Agreement or until the Director of the Department of Industrial Relations determines that another rate be adopted. It shall be mandatory upon the Contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this Agreement.

The Contractor and any subcontractor under the Contractor as a penalty to the Owner shall forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for such work or craft in which such worker is employed. The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

The Contractor and each Subcontractor shall keep or cause to be kept an accurate record for work on this Project showing the names, addresses, social security numbers, work classification, straight time and overtime hours worked and occupations of all laborers, workers and mechanics employed by them in connection with the performance of this Contract or any subcontract thereunder, and showing also the actual per diem wage paid to each of such workers, which records shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to the representatives of the Division of Labor Law Enforcement of the State Department of Industrial Relations.

Projects using state bond funds are subject to labor compliance monitoring and investigative activities by the Compliance Monitoring Unit ("CMU") of the Division of Labor Standards Enforcement, Department of Industrial Relations of the State of California ("DIR"), in conformance with Labor Code sections 1771.3 and 1771.7, and subchapter 4.5 (commencing with section 16450) of Title 8 of the California Code of Regulations. A pre-job conference shall be held with the Contractor and Subcontractors to discuss federal and state labor law requirements applicable to the Project. The Contractor and Subcontractors shall furnish certified payroll reports to CMU on a weekly basis, using either the format prescribed by section 16401 of Title 8 of the California Code of Regulations, or using CMU's electronic certified reporting system ("eCPR"). CMU may require the Contractor and Subcontractors to furnish certified payroll reports to CMU using eCPR. CMU shall review, and may confirm or audit payroll records to verify compliance with Chapter 1, Part 7 of Division 2 of the California Labor Code. CMU may also conduct on-site visits to each Project job site at its discretion. Contractor shall display a mandatory poster at the Project job site as described by 16451, subd. (d), of Title 8 of the California Code of Regulations. Owner shall withhold contract payments when CMU issues Owner a notice to withhold such payments upon a finding by CMU that payroll records are delinquent or inadequate. In addition to withholding contract payments based on delinquent or inadequate payroll records, penalties may be assessed for failure to timely comply with a written request for certified payroll records. Further, upon a finding by CMU that Contractor is liable for unpaid wages or penalties, the Labor Commissioner may issue and serve a Civil Wage and Penalty Assessment.

ARTICLE VIII. WORKING HOURS. In accordance with the provisions of Sections 1810 to 1815, inclusive, of the Labor Code of the State of California, which are hereby incorporated and made a part hereof, the time of service of any worker employed by the Contractor or a Subcontractor doing or contracting to do any part of the Work contemplated by this Agreement is limited and restricted to eight hours during any one calendar day and forty hours during any one calendar week, provided, that work may be performed by such employee in excess of said eight hours per day or forty hours per week provided that compensation for all hours worked in excess of eight hours per day, and forty hours per week, is paid at a rate not less than one and one-half (1½) times the basic rate of pay. The Contractor and every Subcontractor shall keep an accurate record showing the name of and the actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the Work. The records shall be kept open at all reasonable hours to inspection by representatives of the Owner and the Division of Labor Law Enforcement. The Contractor shall as a penalty to the Owner forfeit Twenty-five Dollars (\$25.00) for each worker employed in the execution of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day, and forty hours in any one calendar week, except as herein provided.

ARTICLE IX. APPRENTICES. The Contractor agrees to comply with Chapter 1, Part 7, Division 2, Sections 1777.5 and 1777.6 of the California Labor Code, which are hereby incorporated and made a part hereof. These sections require that contractors and subcontractors employ apprentices in apprenticeable occupations in a ratio of not less than one hour of apprentice's work for each five hours of work performed by a journeyman (unless an exemption is granted in accordance with Section 1777.5) and that contractors and subcontractors shall not discriminate among otherwise qualified employees as indentured apprentices on any public works solely on the ground of sex, race, religious creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have signed written apprentice agreements, will be employed on public works in apprenticeable occupations. The responsibility for compliance with these provisions is fixed with the Contractor for all apprenticeable occupations.

ARTICLE X. DSA OVERSIGHT PROCESS. The Contractor must comply with the applicable requirements of the Division of State Architect ("DSA") Construction Oversight Process ("DSA Oversight Process"), including but not limited to (a) notifying the Owner's Inspector of Record/Project Inspector ("IOR") upon commencement and completion of each aspect of the work as required under DSA Form 156; (b) coordinating the Work with the IOR's inspection duties and requirements; (c) submitting verified reports under DSA Form 6-C; and (d) coordinating with the Owner, Owner's Architect, any Construction Manager, any laboratories, and the IOR to meet the DSA Oversight Process requirements without delay or added costs to the Project.

Contractor shall be responsible for any additional DSA fees related to review of proposed changes to the DSA-approved construction documents, to the extent the proposed changes were caused by Contractor's wrongful act or omissions. If inspected

work is found to be in non-compliance with the DSA-approved construction documents or the DSA-approved testing and inspection program, then it must be removed and corrected. Any construction that covers unapproved or uninspected work is subject to removal and correction, at Contractor's expense, in order to permit inspection and approval of the covered work in accordance with the DSA Oversight Process.

ARTICLE XI. INDEMNIFICATION AND INSURANCE. The Contractor will defend, indemnify and hold harmless the Owner, its governing board, officers, agents, trustees, employees and others as provided in the General Conditions.

By this statement the Contractor represents that it has secured the payment of Workers' Compensation in compliance with the provisions of the Labor Code of the State of California and during the performance of the work contemplated herein will continue so to comply with said provisions of said Code. The Contractor shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Contractor shall provide the insurance set forth in the General Conditions. The amount of general liability insurance shall be \$ 1,000,000 per occurrence for bodily injury, personal injury and property damage and the amount of automobile liability insurance shall be \$ 1,000,000 per accident for bodily injury and property damage combined single limit.

ARTICLE XII. ENTIRE AGREEMENT. The Contract constitutes the entire agreement between the parties relating to the Project, and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Project to Contractor, unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE XIII. EXECUTION OF OTHER DOCUMENTS. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE XIV. EXECUTION IN COUNTERPARTS. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XV. BINDING EFFECT. Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

ARTICLE XVI. SEVERABILITY; GOVERNING LAW; CHOICE OF FORUM. If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The Contract shall be governed by the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Placer, subject to transfer of venue under applicable State law.

ARTICLE XVII. AMENDMENTS. The terms of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties and approved or ratified by the Governing Board.

ARTICLE XVIII. ASSIGNMENT OF CONTRACT. The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the surety on the payment bond, the surety on the performance bond and the Owner.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

ARTICLE XIX. WRITTEN NOTICE. Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who gives the notice.

(CONTRACTOR)

**PACIFIC GROVE UNIFIED
SCHOOL DISTRICT**

SIGNED BY (Contractor)

(Title)

CONTRACTOR'S LICENSE NO.

LICENSE EXPIRATION DATE

NOTE: Contractor must give the full business address of the Contractor and sign with Contractor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

Steele Tape Construction

1945 GRANDVIEW ST
 SEASIDE CA 93955
 Lic # 643289

Phone # 831-682-0470
 Fax # 831-899-2625
 E-mail capsteele@sbcglobal.net

Proposal

Date	Estimate #
6/8/2022	504

Property Address 1004 DAVID AVENUE PACIFIC GROVE CA 93950

Name / Address PACIFIC GROVE USD 435 HILLCREST AVE PACIFIC GROVE CA 93950
--

Description	Total
SCHOOL PLAYGROUND IMPROVEMENTS-SITE PREP 1]ENLARGE EXISTING PLAYBOX TO 25 FT WITH WOOD BORDERS 2]INSTALL NEW 8 BY 8 SANDBOX. 3]ADD DG TO EXISTING TRIKE PATH .INSTALL NEW DG PATH TO TOP OF PLAYGROUND. 4]INSTALL ADA CONCRETE RAMP INTO PLAY BOX 5]EXCAVATE AS NEEDED TO INSTALL DRAINAGE AWAY FROM SLOPED AREA WHERE PLANTERBOXES ARE INSTALL DRAINAGE TO INCLUDE BASEROCK FOR DRAIN. 6]INSTALL WOOD FIBER OR CHIPS AS NEEDED.. 7]REMOVE TREE STUMP BY PATH.	24,950.00
NOTE- ANY ADDITIONAL WORK OR PLAYGROUND EQUIPMENT WILL BE AN ITEMIZED EXTRA ..	0.00

Please sign, date and return.
 I hereby authorize the above information and am an authorized agent. Signed _____
 Date _____ FAX: 831-899-2625

	Total \$24,950.00
--	--------------------------

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services to Park Planet for Monterey Bay Charter School David Ave Property

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: C. John Dominguez, Interim Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services to Park Planet for the installation the play structure at the Monterey Bay Charter School, David Avenue.

BACKGROUND:

Currently, the play structure and swing set at the Monterey Bay Charter School is unsafe as it is old and out of compliance with play structure requirements set forth in TITLE 22. Social Security Division 4. Environmental Health Chapter 22. Safety Regulations for Playgrounds. The play structure needs replacement.

INFORMATION:

This contract for services is for supplying, assembling, and installing a new play box, the play structure events, the swing set and proper fall zone material.

New swings ----- \$27,012.82
 New primary playground ages 5 -12 ----- \$122,984.84

FISCAL IMPACT:

Measure D - \$149,997.68

Measure D Budget - \$150,000.00

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AGREEMENT BETWEEN OWNER AND CONTRACTOR

This Agreement effective June 16, 2022, by and between PACIFIC GROVE UNIFIED SCHOOL DISTRICT, Monterey County, California, hereinafter called the "Owner" and Park Planet hereinafter called the "Contractor."

WITNESSETH: That the Contractor and the Owner for the consideration hereinafter named agree as follows:

ARTICLE I. SCOPE OF WORK. The Contractor agrees to furnish all labor, equipment and materials, including tools, implements, and appliances required, and to perform all the work in a good and workmanlike manner, free from any and all liens and claims from mechanics, material suppliers, subcontractors, artisans, machinists, teamsters, freight carriers, and laborers required for:

(ENTER NAME AND LOCATION OF PROJECT)

David Avenue Monterey Bay Charter School
1004 David Avenue
Pacific Grove, CA 93950

all in strict compliance with the plans, drawings and specifications therefore prepared by:

(ARCHITECT'S NAME, ADDRESS AND TELEPHONE NUMBER)

NOT APPLICABLE FOR THIS PROJECT

and other contract documents relating thereto.

ARTICLE II. CONTRACT DOCUMENTS. The Contractor and the Owner agree that all of the documents listed in Article 1.1.1 of the General Conditions form the Contract Documents which form the Contract.

ARTICLE III. TIME TO COMPLETE AND LIQUIDATED DAMAGES. Time is of the essence in this contract, and the time of completion for this Project shall be 31 **calendar days** from the date established in the Owner's Notice to Proceed. Failure to complete the Project within the time and in the manner provided for by the Contract Documents shall subject the Contractor to liquidated damages. For purposes of liquidated damages, the concept of substantial completion shall not constitute completion and is not part of the Contract Documents. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if the Project were not completed within the specified times set forth are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages. Damages

which the Owner would suffer in the event of delay include, but are not limited to, loss of the use of the Project, disruption of activities, costs of administration, supervision and the incalculable inconvenience and loss suffered by the public.

Accordingly, the parties agree that the amount herein set forth shall be the amount of damages which the Owner shall directly incur upon failure of the Contractor to complete the Project within the time specified: \$200.00 for each calendar day by which completion of the Project is delayed beyond the completion date as adjusted by change orders.

If the Contractor becomes liable under this section, the Owner, in addition to all other remedies provided by law, shall have the right to withhold any and all retained percentages of payments and/or progress payments, and to collect the interest thereon, which would otherwise be or become due the Contractor until the liability of the Contractor under this section has been finally determined. If the retained percentages and withheld progress payments appear insufficient to discharge all liabilities of the Contractor incurred under this Article, the Contractor and its sureties shall continue to remain liable to the Owner for such liabilities until all such liabilities are satisfied in full.

If the Owner accepts any work or makes any payment under this Agreement after a default by reason of delays, the payment or payments shall in no respect constitute a waiver or modification of any Agreement provisions regarding time of completion and liquidated damages.

ARTICLE IV. PAYMENT. The Owner agrees to pay the Contractor in current funds one hundred forty nine thousand nine hundred ninety seven dollars and sixty six cents (\$149,997.66) for work satisfactorily performed after receipt of properly documented and submitted Applications for Payment and to make payments on account thereof, as provided in the General Conditions.

ARTICLE V. CHANGES. Changes in this Agreement or in the Work to be done under this Agreement shall be made as provided in the General Conditions.

ARTICLE VI. TERMINATION. The Owner or Contractor may terminate the Contract as provided in the General Conditions.

ARTICLE VII. PREVAILING WAGES. Pursuant to the provisions of Section 1770 et seq. of the Labor Code of the State of California, which are hereby incorporated by reference and made a part hereof, the Director of Industrial Relations has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed, for each craft, classification or type of worker needed to execute this Contract. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the Owner's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate

established by the applicable collective bargaining agreement which rate so provided is hereby adopted by reference and shall be effective for the life of this Agreement or until the Director of the Department of Industrial Relations determines that another rate be adopted. It shall be mandatory upon the Contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this Agreement.

The Contractor and any subcontractor under the Contractor as a penalty to the Owner shall forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for such work or craft in which such worker is employed. The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

The Contractor and each Subcontractor shall keep or cause to be kept an accurate record for work on this Project showing the names, addresses, social security numbers, work classification, straight time and overtime hours worked and occupations of all laborers, workers and mechanics employed by them in connection with the performance of this Contract or any subcontract thereunder, and showing also the actual per diem wage paid to each of such workers, which records shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to the representatives of the Division of Labor Law Enforcement of the State Department of Industrial Relations.

Projects using state bond funds are subject to labor compliance monitoring and investigative activities by the Compliance Monitoring Unit (“CMU”) of the Division of Labor Standards Enforcement, Department of Industrial Relations of the State of California (“DIR”), in conformance with Labor Code sections 1771.3 and 1771.7, and subchapter 4.5 (commencing with section 16450) of Title 8 of the California Code of Regulations. A pre-job conference shall be held with the Contractor and Subcontractors to discuss federal and state labor law requirements applicable to the Project. The Contractor and Subcontractors shall furnish certified payroll reports to CMU on a weekly basis, using either the format prescribed by section 16401 of Title 8 of the California Code of Regulations, or using CMU’s electronic certified reporting system (“eCPR”). CMU may require the Contractor and Subcontractors to furnish certified payroll reports to CMU using eCPR. CMU shall review, and may confirm or audit payroll records to verify compliance with Chapter 1, Part 7 of Division 2 of the California Labor Code. CMU may also conduct on-site visits to each Project job site at its discretion. Contractor shall display a mandatory poster at the Project job site as described by 16451, subd. (d), of Title 8 of the California Code of Regulations. Owner shall withhold contract payments when CMU issues Owner a notice to withhold such payments upon a finding by CMU that payroll records are delinquent or inadequate. In addition to withholding contract payments based on delinquent or inadequate payroll records, penalties may be assessed for failure to timely comply with a written request for certified payroll records. Further, upon a finding by CMU that Contractor is liable for unpaid wages or penalties, the Labor Commissioner may issue and serve a Civil Wage and Penalty Assessment.

ARTICLE VIII. WORKING HOURS. In accordance with the provisions of Sections 1810 to 1815, inclusive, of the Labor Code of the State of California, which are hereby incorporated and made a part hereof, the time of service of any worker employed by the Contractor or a Subcontractor doing or contracting to do any part of the Work contemplated by this Agreement is limited and restricted to eight hours during any one calendar day and forty hours during any one calendar week, provided, that work may be performed by such employee in excess of said eight hours per day or forty hours per week provided that compensation for all hours worked in excess of eight hours per day, and forty hours per week, is paid at a rate not less than one and one-half (1½) times the basic rate of pay. The Contractor and every Subcontractor shall keep an accurate record showing the name of and the actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the Work. The records shall be kept open at all reasonable hours to inspection by representatives of the Owner and the Division of Labor Law Enforcement. The Contractor shall as a penalty to the Owner forfeit Twenty-five Dollars (\$25.00) for each worker employed in the execution of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day, and forty hours in any one calendar week, except as herein provided.

ARTICLE IX. APPRENTICES. The Contractor agrees to comply with Chapter 1, Part 7, Division 2, Sections 1777.5 and 1777.6 of the California Labor Code, which are hereby incorporated and made a part hereof. These sections require that contractors and subcontractors employ apprentices in apprenticeable occupations in a ratio of not less than one hour of apprentice's work for each five hours of work performed by a journeyman (unless an exemption is granted in accordance with Section 1777.5) and that contractors and subcontractors shall not discriminate among otherwise qualified employees as indentured apprentices on any public works solely on the ground of sex, race, religious creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have signed written apprentice agreements, will be employed on public works in apprenticeable occupations. The responsibility for compliance with these provisions is fixed with the Contractor for all apprenticeable occupations.

ARTICLE X. DSA OVERSIGHT PROCESS. The Contractor must comply with the applicable requirements of the Division of State Architect ("DSA") Construction Oversight Process ("DSA Oversight Process"), including but not limited to (a) notifying the Owner's Inspector of Record/Project Inspector ("IOR") upon commencement and completion of each aspect of the work as required under DSA Form 156; (b) coordinating the Work with the IOR's inspection duties and requirements; (c) submitting verified reports under DSA Form 6-C; and (d) coordinating with the Owner, Owner's Architect, any Construction Manager, any laboratories, and the IOR to meet the DSA Oversight Process requirements without delay or added costs to the Project.

Contractor shall be responsible for any additional DSA fees related to review of proposed changes to the DSA-approved construction documents, to the extent

the proposed changes were caused by Contractor's wrongful act or omissions. If inspected work is found to be in non-compliance with the DSA-approved construction documents or the DSA-approved testing and inspection program, then it must be removed and corrected. Any construction that covers unapproved or uninspected work is subject to removal and correction, at Contractor's expense, in order to permit inspection and approval of the covered work in accordance with the DSA Oversight Process.

ARTICLE XI. INDEMNIFICATION AND INSURANCE. The Contractor will defend, indemnify and hold harmless the Owner, its governing board, officers, agents, trustees, employees and others as provided in the General Conditions.

By this statement the Contractor represents that it has secured the payment of Workers' Compensation in compliance with the provisions of the Labor Code of the State of California and during the performance of the work contemplated herein will continue so to comply with said provisions of said Code. The Contractor shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Contractor shall provide the insurance set forth in the General Conditions. The amount of general liability insurance shall be \$1,000,000 per occurrence for bodily injury, personal injury and property damage and the amount of automobile liability insurance shall be \$1,000,000 per accident for bodily injury and property damage combined single limit.

ARTICLE XII. ENTIRE AGREEMENT. The Contract constitutes the entire agreement between the parties relating to the Project, and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Project to Contractor, unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE XIII. EXECUTION OF OTHER DOCUMENTS. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE XIV. EXECUTION IN COUNTERPARTS. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XV. BINDING EFFECT. Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions.

The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

ARTICLE XVI. SEVERABILITY; GOVERNING LAW; CHOICE OF FORUM. If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The Contract shall be governed by the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Placer, subject to transfer of venue under applicable State law.

ARTICLE XVII. AMENDMENTS. The terms of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties and approved or ratified by the Governing Board.

ARTICLE XVIII. ASSIGNMENT OF CONTRACT. The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the surety on the payment bond, the surety on the performance bond and the Owner.

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ARTICLE XIX. WRITTEN NOTICE. Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who gives the notice.

(CONTRACTOR)

**PACIFIC GROVE UNIFIED
SCHOOL DISTRICT**

SIGNED BY (Contractor)

(Title)

CONTRACTOR'S LICENSE NO.

LICENSE EXPIRATION DATE

NOTE: Contractor must give the full business address of the Contractor and sign with Contractor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.



Parks and Play Spaces Since 2000

Proposal For: Monterey Bay Charter School
1450 Elm Ave
Seaside, CA 93955



Monterey Bay
Charter School

Park Planet Rep: Tammie Ward
M: 831-747-0585
Tammie@parkplanet.com

415 Elm St,
Red Bluff CA 96080
PGUSD

www.parkplanet.com

O: 530.244.6116
F: 530.246.0518









Lookout Rock

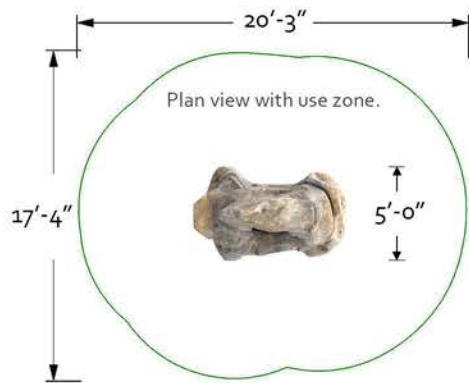
a part of Rocks & Ropes™



Installed in woodchips.



Lookout Rock



Lookout Rock is the ultimate playground climber, offering technical climbing, an easy climb-through cave, a lookout ledge that can be functionally linked to a 5' deck and multiple rope attachment options.



12" of woodchips plus 3" of fill over footing, or: 15" total of fill and synthetic playground safety surfacing over footing.

Color Options:

-  Limestone
-  Sandstone
-  Granite

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

For Ages: 5-12
Estimated Users: 9
Footing: See footing spec
Highest Designated Play Surface: 7'-11"
Installation: Install using two (2) lifting eyes from top.



To verify product certification visit www.ipema.org

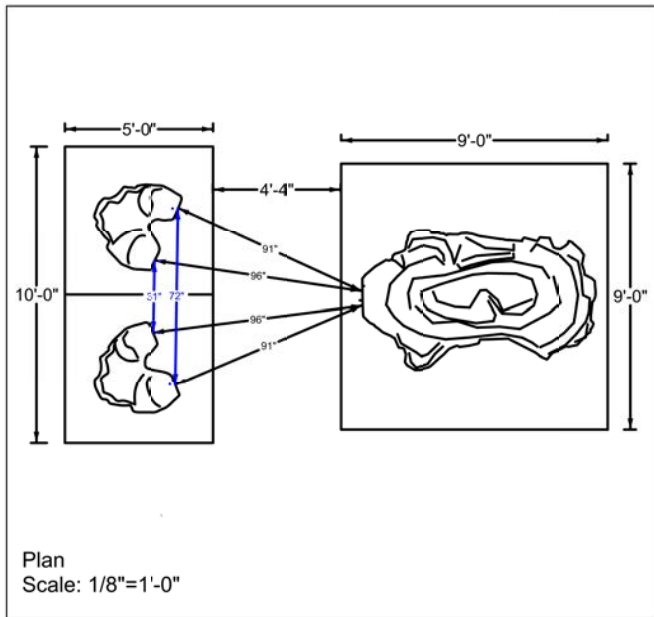
Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Lookout Rock		Part #: 12108	Weight: 11,440 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 5/17	Page: 1/1	

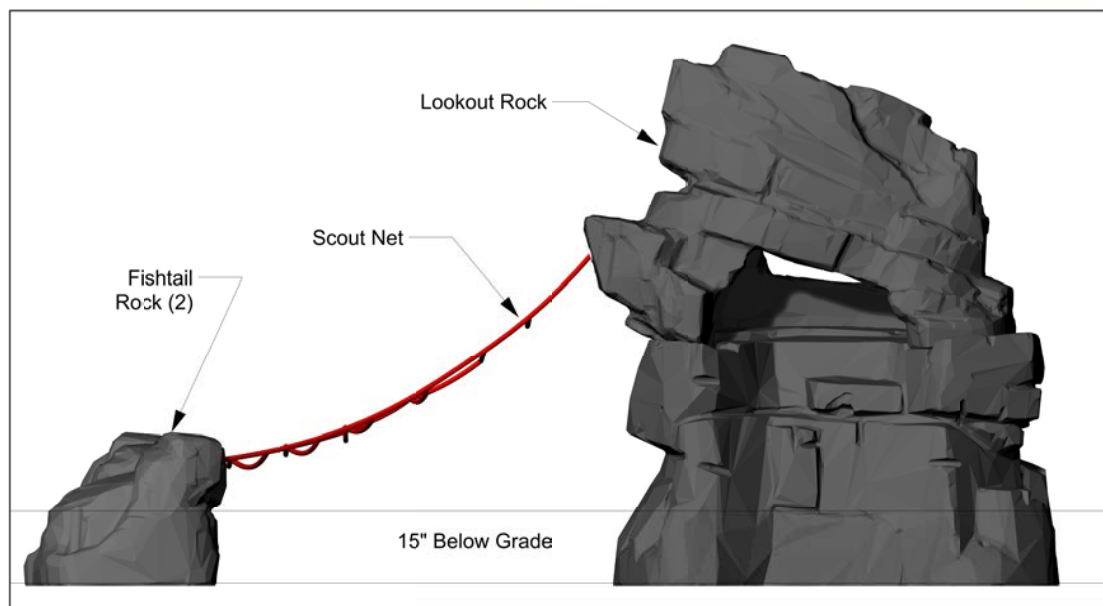




Scout Net Climber



Installation Instructions
Please see scout net installation instruction guide



Rep: TBD	Company: TBD	Phone: TBD
Contractor: TBD	Project: TBD	
Desc: Scout Net	Model #	
Plant: 530-243-6477	Date: 12/15/21	Contact: Dan C
	Rev: na	Page: 1/1



Fishtail Rock

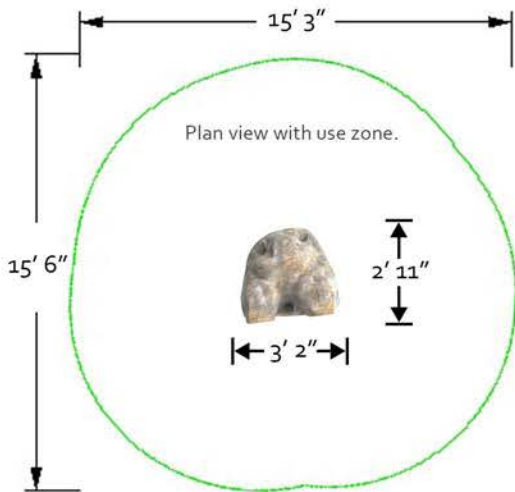
a part of Rocks & Ropes™



Installed in woodchips.



Fishtail Rock



Installs on footing like a monolith.
15" of part must be installed below top of surfacing.

With Fishtail Rock, ropes can attach near the ground without being buried, making rope maintenance and replacement easier since surfacing doesn't need to be removed. It is ideal for ropes or nets that would otherwise be connected under EPDM surfacing.

Color Options:

-  Limestone
-  Sandstone
-  Granite

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer
For Ages: 2-12
Estimated Users: 1

Footing: When ropes are attached use footing E. When ropes not attached a site poured footing is not required. See Installation Manual for details.

Highest Designated Play Surface: 1' 7"
Installation: Install using two (2) straps through slots in base.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Fish Tail Rock		Part #: 12408	Weight: 1,211 lbs		
Plant: 530-243-6477		Contact: Dan C.		Rev: 6/18	Page: 1/1



Billygoat

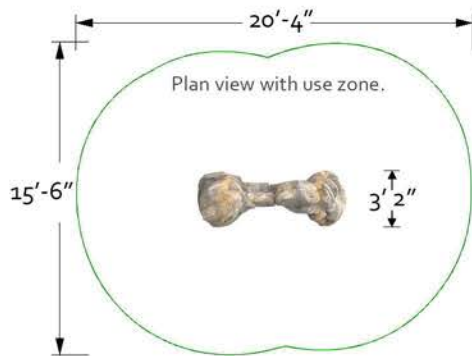
a part of Rocks & Ropes™



Installed in woodchips.



Billygoat



With fun and affordability, the Billygoat offers a good mix of easy climbing and steeper, more challenging slopes. Its crawl-through space and large handholds make it a perfect adventure even for beginning climbers.



12" of woodchips plus 3" of fill over footing, or: 15" total of fill and synthetic playground safety surfacing over footing.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite

For Ages: 5-12
Estimated Users: 5
Footing: Required (see footing spec)
Highest Designated Play Surface: 5'-8"
Installation: Install using two (2) lifting eyes from top.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.

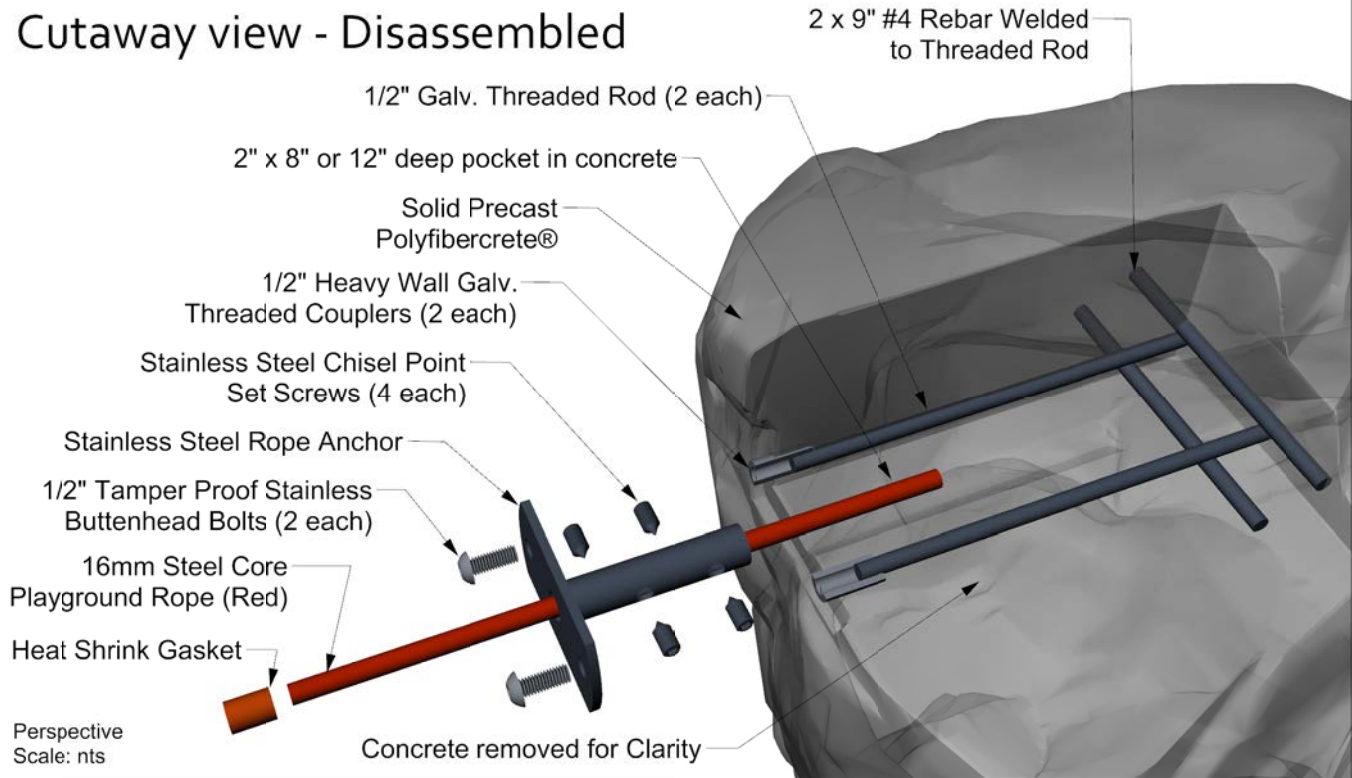
Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Billygoat		Part #: 12105	Weight: 5,500 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 5/17	Page: 1/1	



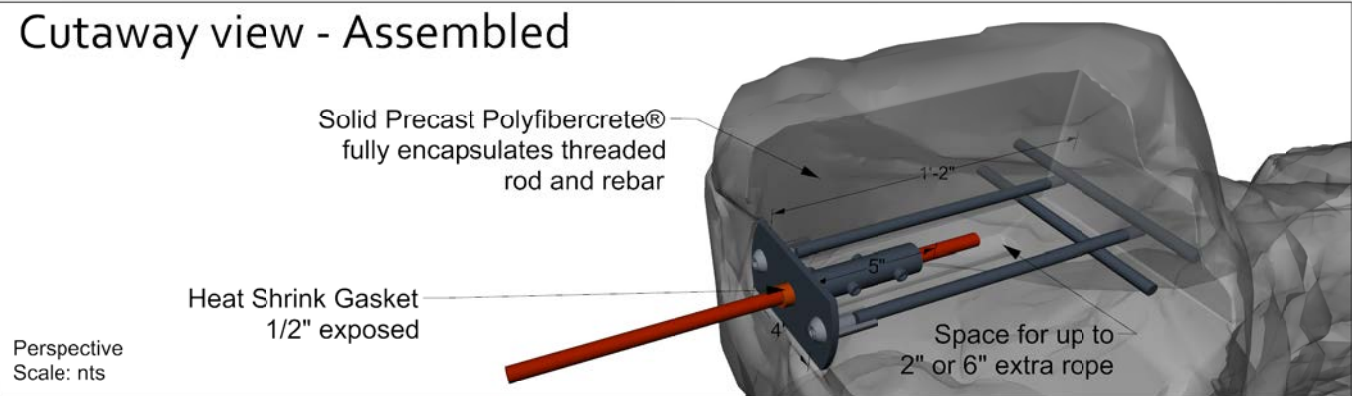


Stainless Steel Rope Anchor

Cutaway view - Disassembled



Cutaway view - Assembled



Rep: tbd	Company: tbd	Phone: tbd
Contractor: tbd	Project: tbd	
Desc: Stainless Steel Rope Anchor	Model # na	
Plant: 530-605-2664	Date: 7-8-2014	Contact: Dan C. Rev: na Page: 1/1



Cub Rock

a part of Rocks & Ropes™



Installed in woodchips.



Cub Rock

The Cub Rock is great for younger children, being a good little climber, offering challenge at a safe height. It's also great for functionally linking to other Roamers.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

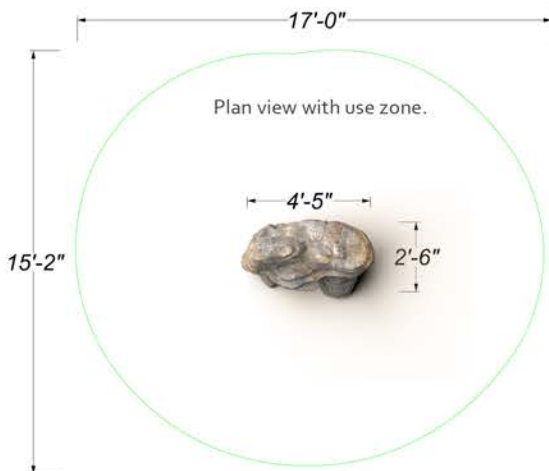
-  Limestone
-  Sandstone
-  Granite

For Ages: 2-12
Estimated Users: 1
Footing: Integral to part
Highest Designated Play Surface: 2' 7"
Installation: Install using straps or fork through slot.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Cub Rock		Part #: 12300	Weight: 1,500 lbs		
Plant: 530-243-6477	Contact: Dan C.		Rev: 5/14	Page: 1/1	



Ground Log

a part of Rocks & Ropes™

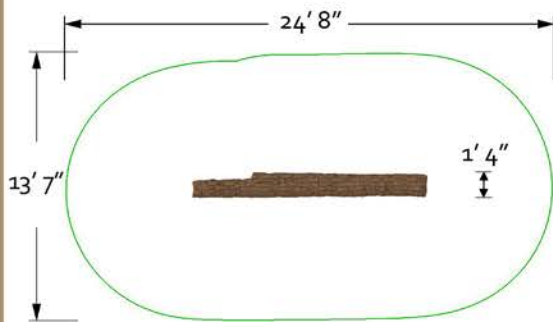


Installed in woodchips.



Ground Log

At over 12' long, Ground Log is a long and low-to-the-ground Roamer. Inspired by natural fallen tree logs as found in the forest, it's great for agility and running, and is especially great for tag games where kids need a fast escape.



Plan view with use zone.



12" of woodchips -or- EPDM surfacing and fill.
12" of part must be installed below top of surfacing.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite

For Ages: 2-12
Estimated Users: 4
Footing: Integral to part
Highest Designated Play Surface: 0' 11"
Installation: Install using two (2) straps under Log.

Weights can vary up to 5% and dimensions ± 1-inch.



To verify product certification visit www.ipema.org

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Ground Log		Part #: 12305	Weight: 1,703 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 4/12	Page: 1/1	

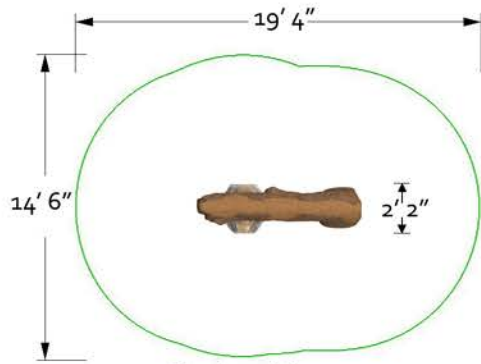


Angle Log

a part of Rocks & Ropes™



Installed in woodchips.



Plan view with use zone.



Angle Log

The Angle Log provides the perfect incline for kids to test and build their agility. It's an excellent bridge between lower and taller Roamers. Kids can race along its length and jump off the end.



12" of woodchips -or- EPDM surfacing and fill.
12" of part must be installed below top of surfacing.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite

For Ages: 2-12
Estimated Users: 3
Footing: Integral to part
Highest Designated Play Surface: 2' 5"
Installation: Install using two (2) straps around Log. See installation instructions for details.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Angle Log		Part #: 12302	Weight: 1,464 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 4/12	Page: 1/1	



Lizard Log

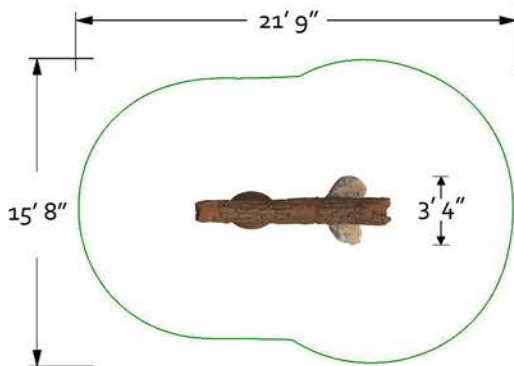
a part of Rocks & Ropes™



Installed in woodchips.



Lizard Log



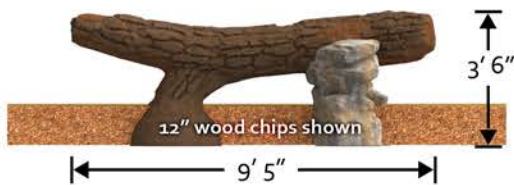
Plan view with use zone.

Part log, part rock, the Lizard Log is great for agility and scampering where kids can challenge themselves climbing up on top of it, and running and jumping off the end.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

For Ages: 2-12
Estimated Users: 4
Footing: Integral to part
Highest Designated Play Surface: 2' 6"
Installation: Install using two (2) straps under Log.

Weights can vary up to 5% and dimensions ± 1-inch.



To verify product certification visit www.ipema.org

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Lizard Log		Part #: 12301	Weight: 2,288 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 4/12	Page: 1/1	



Forked Log

a part of Rocks & Ropes™

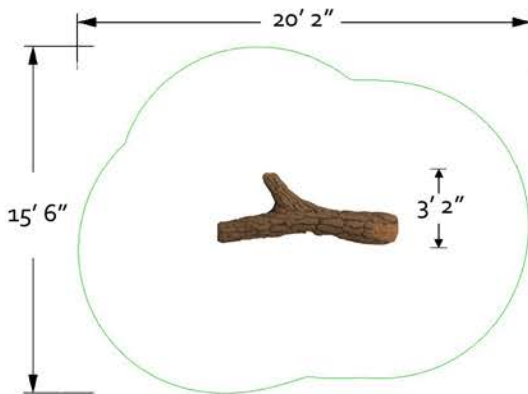


Installed in woodchips.



Forked Log

Forked Log is a low-to-the-ground Roamer designed for fast movement. Its branching path is perfect for a three way connection in a linked-play Roamers area – the perfect piece to be on when playing Hot Lava tag.



Plan view with use zone.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

For Ages: 2-12
Estimated Users: 3
Footing: Integral to part
Highest Designated Play Surface: 1' 2"
Installation: Install using two (2) straps around Log.

Weights can vary up to 5% and dimensions ± 1-inch.



To verify product certification visit www.ipema.org

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Forked Log		Part #: 12304	Weight: 1,351 lbs		
Plant: 530-243-6477		Contact: Dan C.	Rev: 4/12	Page: 1/1	



Gecko Rock

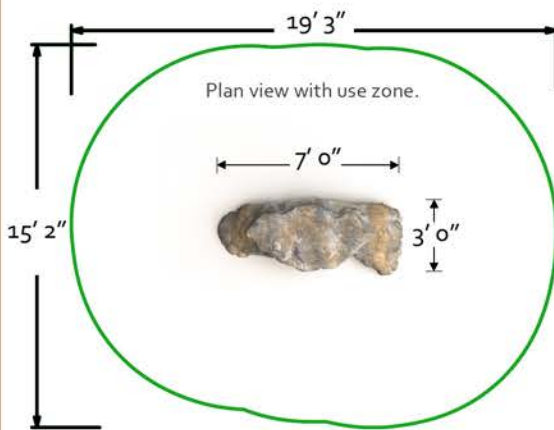
a part of Rocks & Ropes™



Installed in woodchips.



Gecko Rock



The Gecko Rock is a wide Roamer that is perfect between groups of Hop Rocks. It's ideal for the younger 1-2 crowd, offering exploration and a balance point at an appropriate height. It's also a good place for parents to sit close to the fun.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite

For Ages: 2-12
Estimated Users: 3
Footing: Integral to part
Highest Designated Play Surface: 1' 8"
Installation: Install using two (2) straps beneath part.



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

Weights can vary up to 5% and dimensions ± 1-inch.



To verify product certification visit www.ipema.org

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Gecko Rock		Part #: 12204	Weight: 2,100 lbs		
Plant: 530-243-6477		Contact: Dan C.		Rev: 1/14	Page: 1/1



Bison Rock

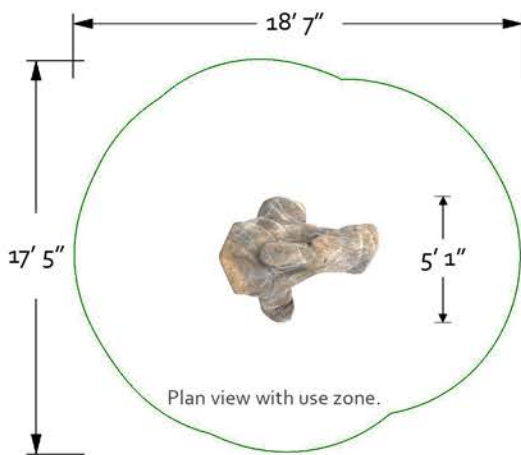
a part of Rocks & Ropes™



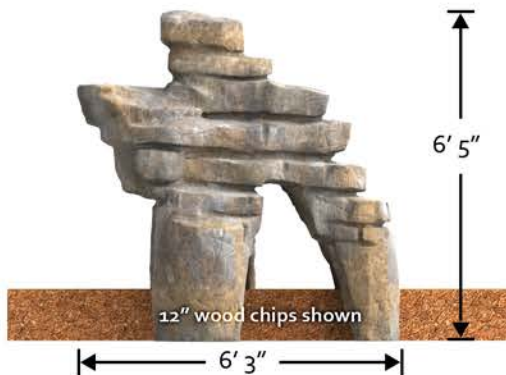
Installed in woodchips.



Bison Rock



Bison Rock is the ideal Roamer to functionally link Rocks & Ropes to a 3' or 4' Post & Deck platform. It provides a safe place for kids to grab while transitioning. It features good, easy climbing and a fun crawl-through tunnel.



12" of woodchips -or- EPDM surfacing and fill.
12" of part must be installed below top of surfacing.

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite

For Ages: 2-12
Estimated Users: 5
Footing: Integral to part
Highest Designated Play Surface: 5' 5"
Installation: Install using two (2) lifting eyes from top.



To verify product certification visit www.ipema.org

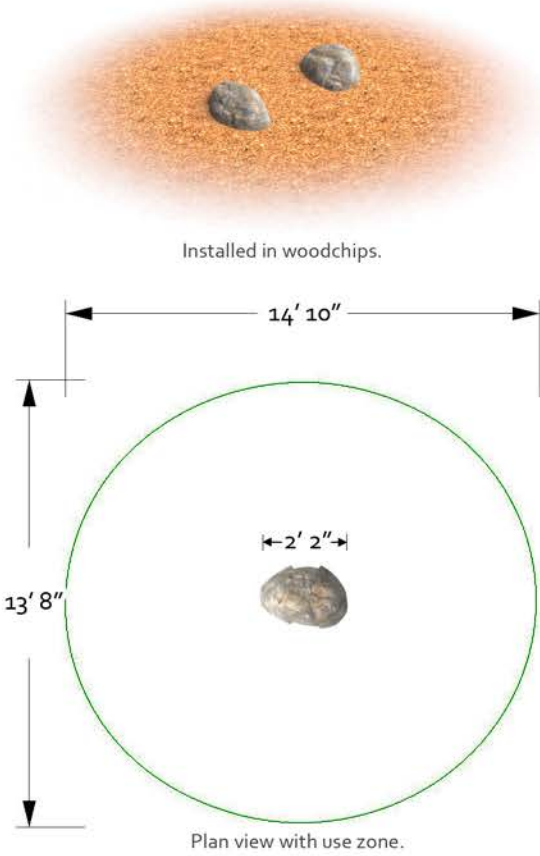
Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Bison Rock		Part #: 12405	Weight: 3,642 lbs		
Plant: 530-243-6477		Contact: Dan C.		Rev: 4/12	Page: 1/1



Small Hop Rock

a part of Rocks & Ropes™



Small Hop Rock

The Small Hop Rock, like other Hop Rocks, is used to create an affordable Linked-Play connection between Monoliths and large Roamers. They are great for active play where kids can run, jump and hop!

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

For Ages: 2-12
Estimated Users: 1
Footing: Integral to part
Highest Designated Play Surface: 0' 8"
Installation: Install using straps or fork through slot.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Small Hop Rock		Part #: 12402	Weight: 357 lbs		
Plant: 530-243-6477		Contact: Dan C.		Rev: 4/12	Page: 1/1



Medium Hop Rock

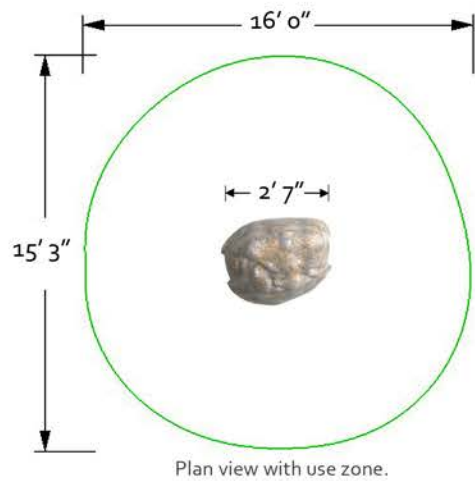
a part of Rocks & Ropes™



Installed in woodchips.



Medium Hop Rock



The Medium Hop Rock, like all Hop Rocks, is used to create an affordable Linked-Play connection between Monoliths and large Roamers. They are great for active play where kids can run, jump and hop!

Material: PolyFiberCrete®
Finish/Texture: Light sandblast
Anti-graffiti: Acrylic sealer

Color Options:

-  Limestone
-  Sandstone
-  Granite



12" of woodchips -or- EPDM surfacing and fill.
 12" of part must be installed below top of surfacing.

For Ages: 2-12
Estimated Users: 1
Footing: Integral to part
Highest Designated Play Surface: 1' 1"
Installation: Install using straps or fork through slot.



To verify product certification visit www.ipema.org

Weights can vary up to 5% and dimensions ± 1-inch.

Rep:		Company:		Phone:	
Contractor:			Project:		
Part Name: Medium Hop Rock		Part #: 12403	Weight: 600 lbs		
Plant: 530-243-6477		Contact: Dan C.		Rev: 4/12	Page: 1/1





Warranty

Universal Precast Concrete, Inc. ("UPC Parks") warrants, that its Rocks & Ropes Adventure Playgrounds are free from defects in material and workmanship. This warranty is valid for twenty (20) years for the Polyfibercrete® and precast concrete features, five (5) years for single strand rope elements, and one year (1) for rope nets and rubber elements, from the date of delivery, excluding normal wear and tear. If the purchaser discovers within this period a failure of the product to conform to specifications, or a defect in material or workmanship, the purchaser must promptly notify UPC Parks in writing within thirty (30) days of discovering the defect. Within a reasonable time after notification, UPC Parks shall repair or supply replacement parts for any failure of the product to conform to specifications or any defect in material or workmanship, at UPC Parks expense.

UPC Parks does not warranty (a) normal wear and tear; (b) any product, components, or parts not manufactured by UPC Parks; (c) defects caused by failure to provide a suitable installation environment for the play structure; (d) defects caused by use of the play structure for purposes other than those for which it was designed; (e) damage caused by disasters such as fire, flood, wind, and lightning; (f) damage caused by unauthorized attachments or modifications; (g) damage during shipment; (h) any other abuse or misuse by the purchaser or users; or (i) damage which results from installation that does not conform to UPC Parks specifications.

Normal wear and tear of Polyfibercrete® consists of, but is not limited to, shrinkage and expansion cracks, the smoothing or polishing of wear points, hairline cracks at grouted seams, and fading of the rock coloring. Playground Ropes and nets, and rubber surfaces, such as Rubber Hop Rocks, will wear with time and need to be replaced at the owners expense. The amount of time between replacement varies with use. Replacement of worn items is not covered under this warranty.

Warranty extends to harsh environments, such as within three miles of salt water, only if parts are quoted and sold, and noted as such, on quotes and sales confirmation orders. A surcharge will apply for products receiving a harsh environment warranty extension. For harsh environments, metal reinforcing will be coated or treated for the harsh environment, and the full warranty will apply to the Polyfibercrete®, Rubber components, and rope components. Stainless Steel Rope Anchors will be used, and may show minor rust blemishes, over time, when used in harsh environments, which is not covered under warranty.

All Products manufactured or supplied by:
 UPC Parks, a division of;
 Universal Precast Concrete, Inc
 16538 Clear Creek Rd,
 Redding CA 96001
 Page 1 of 1


 530-605-2664
 www.upcparks.com

January 15, 2019



Warranty

Disclaimer of warranty. The foregoing warranties are in lieu of all other warranties, express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

Limitation of remedies. In no event will UPC Parks be liable for any special, incidental, or consequential damages based on breach of warranty, breach of contract, negligence, strict tort, or any other legal theory. Damages that UPC Parks will not be responsible for include, but are not limited, loss of profits; loss of savings or revenue; loss of use of the product or any associated equipment; cost of capital; cost of any substitute equipment, facilities, or services; down time; the claims of third parties included guests, invitees and bystanders; and injury to property.

Time limit for bringing suit. Any action for breach of warranty must be commenced the earlier of one (1) year following the date of discovery of the defect or the expiration of the warranty period.

No other warranties. Unless modified in writing, signed by both UPC Parks and purchaser, this agreement is understood to be the complete and exclusive agreement between the parties, superseding all oral or written prior agreements and all other communications between the parties relating to the subject of this agreement, including statements made by salespersons. No employee of UPC Parks or any other party is authorized to make any warranty in addition to those made in this agreement. The purchaser is warned to check this warranty carefully to see that it correctly reflects those terms that are important to the purchaser.

Allocation of risks. This agreement allocates the risks of product failure between UPC Parks and the purchaser. This allocation is recognized by both parties and is reflected in the price of the goods. The purchaser acknowledges that they have read this agreement, understand it, and is bound by its terms.

Rights vary from state to state. This warranty gives the purchaser specific legal rights, and purchaser may also have other rights which vary from state to state.

All Products manufactured or supplied by:
 UPC Parks, a division of;
 Universal Precast Concrete, Inc
 16538 Clear Creek Rd,
 Redding CA 96001
 Page 1 of 1


 530-605-2664
 www.upcparks.com

January 15, 2019



QUOTE

Quoted To:
Pacific Grove USD
435 Hillcrest Ave
Pacific Grove, CA 93950

Quote #: Q22-2675
Date: June 06, 2022
Project: Monterey Bay Charter
Primary - REV 06.06.2022
City: Pacific Grove
Sales Rep - Email: Tammie Ward -
tammie@parkplanet.com
Terms: Net 10dys / Install

#	Description	Vendor	Item No	Qty	Rate	Amount
UPC PARKS EQUIPMENT						
1	Lookout Rock	UPC Parks	12108	1	18,683.00	18,683.00
2	Scout Net	UPC Parks	12914	1	3,838.00	3,838.00
3	Fish Tail Rock	UPC Parks	12408	2	1,223.00	2,446.00
4	Billy Goat	UPC Parks	12105	1	8,926.00	8,926.00
5	Two Rope Bridge	UPC Parks	12903	1	2,692.00	2,692.00
6	Cub Rock	UPC Parks	12300	1	2,258.00	2,258.00
7	Ground Log	UPC Parks	12305	1	2,880.00	2,880.00
8	Angle Log	UPC Parks	12302	2	3,815.00	7,630.00
9	Lizard Log	UPC Parks	12301	1	5,039.00	5,039.00
10	Forked Log	UPC Parks	12304	1	3,240.00	3,240.00
11	Gecko Rock	UPC Parks	12204	1	2,547.00	2,547.00
12	Bison Rock	UPC Parks	12405	1	6,839.00	6,839.00
13	Medium Hop Rock	UPC Parks	12403	5	528.00	2,640.00
14	Small Hop Rock	UPC Parks	12402	3	360.00	1,080.00
NPP DISCOUNT - UPC ITEMS						
15	National Purchasing Partners Contract #PS21050 Customer Member ID#:M-5800855 *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount-NPP-TX	1	-3,536.90	-3,536.90
UPC PARKS FREIGHT						
16	UPC Parks Freight PLEASE NOTE! UPC equipment is EXTREMELY heavy and will require special equipment to offload. Please discuss with a Park Planet representative PRIOR to placing an order.	UPC Parks	UPCF	1	4,320.00	4,320.00
PLAYCRAFT EQUIPMENT						
17	5-12 Age Appropriate Sign (Roto)	PlayCraft	A2-1306	1	395.00	395.00
18	Border Timber w/ stake	PlayCraft	540407	53	63.00	3,339.00
19	Access Ramp w/ Stake (2-Sections)	PlayCraft	1205-2	1	1,390.00	1,390.00
NPP DISCOUNT - PLAYCRAFT ITEMS						
20	National Purchasing Partners Contract #PS21050 Customer Member ID#:M-5800855 *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount-NPP-TX	1	-358.68	-358.68
PGUSD Regular Meeting of June 16, 2022						121

#	Description	Vendor	Item No	Qty	Rate	Amount
PLAYCRAFT FREIGHT						
21	PlayCraft Freight **PlayCraft shipping pallet dimensions can reach upwards of 4'W x 8'H x 18'L and will be delivered on a 53' dry-van WITHOUT a liftgate. Offloading is the CUSTOMER'S responsibility and is NOT included in shipping costs. (2) Forklifts or (1) Forklift with extended forks and a capacity of greater than 5,000lbs will be required to offload the pallet(s). Please discuss offloading options with an Park Planet representative PRIOR to placing an order.	PlayCraft	PCF	1	700.00	700.00
WOOD FIBER SAFETY SURFACING						
22	Wood Fiber - Chinese Camp Mill	Park Planet	Wood Fiber - CC	145	17.50	2,537.50
NPP WOOD FIBER DISCOUNT						
23	National Purchasing Partners Contract #PS21050 Customer Member ID#:M-5800855 *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount-NPP-TX	1	-177.63	-177.63
WOOD FIBER FREIGHT						
24	Bettendorf Freight	Bettendorf Enterprises	BDF	1	3,200.00	3,200.00
SITE PREP						
25	Installation by Park Associates Inc. CA - Lic# 959805 DIR# PW-LR-1000423561 Prevailing Wage Installation assumes normal digging conditions with standard bobcat & auger. Bobcat & concrete truck access required.	Park Associates Inc.	INST-CA			
26	Demo & Disposal of Existing Equipment and Soft Grading of Area	Park Associates Inc.	INST-CA	1	2,750.00	2,750.00
INSTALLATION						
27	Installation of (53) Border Timbers and ADA Ramp	Park Associates Inc.	INST-CA	1	1,720.00	1,720.00
28	Installation of Wood Fiber (145 CY) of Engineered Wood Fiber	Park Associates Inc.	INST-CA	1	2,465.00	2,465.00
29	Off Loading and Installation of UPC Rock and Ropes Plan Per Specifications	Park Associates Inc.	INST-CA	1	27,000.00	27,000.00
NOTES						
30	Exclusions: Dumpster for trash and packaging materials Offloading and storage of equipment. Moving equipment from storage site to construction site. Site preparation not specifically stated. Site is assumed flat and suitable for construction. Drainage Consideration Inspections or applicable permits and fees Removal of obstacles to reach construction site. Site security including security fencing. Footing Spoils to be Disposed of On Site *Additional fees may apply if Bonding or Special Insurance required* **Location and Marking of utility, plumbing and irrigation lines is the responsibility of the customer. Park Planet is not responsible for repairing unmarked underground utilities and pipes. ** By signing below, you acknowledge and agree to our Contract, Exclusions, Conditions & Payment Terms, which are available at www.parkplanet.com	Park Planet	Exclusion			

#	Description	Vendor	Item No	Qty	Rate	Amount
31	<p>are to be included in, and supersede any additional contracts or sub-contract agreements made separately based on this "Estimate". Unless otherwise specified above we Exclude Responsibility for: material delivery &/or offloading equipment, storing of equipment, removal of packaging accumulated by equipment supplied by others, project security, landscape & hardscape repair based on access route to site, delays or returns due to layout conflicts, locating underground utilities; utilities, pipes, obstructions in work area, conditions unforeseen and/or not disclosed at time of estimate, permits, engineering, material testing, soil samples. Conditions: Grades; stable, compacted, & workable (rough grade to be taken + or - one tenth of one inch), adequate access to work site provided for workmen, materials, tools & equipment. Quote assumes all labor to be completed without interruption.</p> <p>Installation Quote Assumes New Playground Will Be Installed in the Same Location as Existing Equipment. If Placement of New Equipment Changes Then Additional Charges May Apply for Grading or Site Prep.</p>	Park Planet	Message: Custom			

QUOTE GOOD FOR 30 DAYS - DUE TO THE CURRENT INDUSTRY WIDE VOLATILITY OF STEEL, AFTER 30 DAYS STEEL PRICES MAY ADJUST. CURRENTLY EXPERIENCING SIGNIFICANTLY EXTENDED LEAD TIMES DUE TO NATIONWIDE TRANSPORTATION DELAYS - LEAD TIMES MAY EXCEED 14 WEEKS, PLEASE DISCUSS WITH A PARK PLANET REPRESENTATIVE.

Sub Total	116,481.29
CA-Monterey-Pacific Grove (8.75%)	6,503.55
Total	\$122,984.84

ORDER / DELIVERY INFORMATION:

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Authorized Signature: _____ Date: _____

**Purchasing agent who is authorized to enter into binding agreement for quoted entity.

**By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following 2 pages.

TERMS & CONDITIONS

1. General Notes

- *Assembly and Installation NOT included unless otherwise noted
- *Payment and Performance bonds are NOT included unless otherwise stated. If required, additional charges will apply. Please call for details!
- *Customer responsible for quoted quantities and model numbers, please check!
- *Price reflects quoted quantity. Please request revision if alternate quantity is desired.

2. Payment / Ordering

- *Most repeat customers are given the terms of 50% Deposit with order; Remainder within 30 Days from Delivery.
- *Others require a onepage credit application or payment with order
- *TO ORDER, please sign quote and return via email or fax to avoid any shipping delays. Fax or email copy deemed to be legal equivalent of original. If Payment with Order is required, please sign quote below and return with payment. All past due accounts subject to 1 ½% monthly finance charge. In the event legal action is required to effect collection venue shall be Red Bluff, CA.

3. Shipping / Unloading

- *Shipped by Common Carrier – Customer will need 2 to 4 people to unload. Liftgate NOT included. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload
- **IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery Please note any shortages or damages on delivery copy.
- *Notwithstanding anything to the contrary in any Contract Documents, Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments.

4. Engineered Wood Fiber

- *Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.
- *Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal.

5. General Notes for Purchased Installation

- *Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal
- *Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal
- *ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.
- *ACCESS CLAUSE: Installation based on clear access to area. Crane service is NOT included. Customer to provide access for bobcat to work area, bobcat will be provided by installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.
- *UTILITY CLAUSE: Unless stated in writing in the quote proposal, installation does not include marking of utilities by Dig Alert or other similar entities. Customer can, however, call Dig Alert directly. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc. Customers responsibility to provide locations of any utilities prior to commencement of work.
- *Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2ton bobcat needed to complete project.
- *Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders unless otherwise noted
- *Before we proceed with the playground installation, the playground area MUST be compacted, be free of debris, and excavated accordingly. Please call for details.
- *Concrete pad for surface mount items NOT included and MUST be provided by customer unless otherwise stated.
- *Surface mount anchoring to asphalt and paver areas is NOT included unless otherwise stated.
- *Private Utility Locator is NOT included unless otherwise noted. Private Utility Locator CANNOT locate any PVC or plastic water lines
- *Installation does NOT include saw cutting and/or core drilling unless otherwise noted
- *Installation does NOT include jackhammering. Please call for details.
- *Area MUST have normal soil conditions and be level.
- *All Athletic Equipment Goals such as soccer, football, etc, install location MUST be marked out by customer prior to installation, if installation was purchased.

6. Temporary Fencing

- *Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.

7. ADA Access

- *Play Equipment MUST be installed over an impactabsorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.
- *This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.

8. PouredinPlace Rubber Surfacing

- *Rubber Surfacing cure time is normally 4872 hours and can vary depending on weather conditions.
- *Rubber Surfacing cannot be installed during extreme weather conditions and may also not be installed if rain or frost is forecast during the cure time.
- *48Hour Manned Security is NOT included for rubber.

9. Shade Shelters (non DSA)

- *Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote engineering, drawings, calculations, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City/County.
- *Shade Shelter manufacture time is 8 weeks. Permitting can add 24 weeks or more to lead time. PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!
- *Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.

10. Shade Shelters (DSA)

**8-10 Week lead time is AFTER DSA approval by your architect of choice

* Customer to receive shade shelter. If receiving by us is needed, please call for pricing and details!

* Job to be completed in one mobilization. Additional moves will be additional pricing if we are required to remobilize due to schedule issues, stop work or a delay in work not caused by us.

*Pricing does NOT include, architectural drawings, site/plot plans, DSA submittal fees, job site inspector fees, shop welding inspection fees, and/or permits

*DSA inplant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.

*School District / Architect responsible for submission of plans to DSA for DSA approval

*Fabrication cannot start until inspections have been coordinated, colors have been selected, and approved plans received.

*Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted.

11. Prevailing Wages

*Prevailing Wages NOT included unless otherwise noted. (ie: Davis Bacon, TERO, ect.) If this is a Prevailing Wage project, please request alternate pricing.

*If Prevailing Wages / Davis Bacon Wages were INCLUDED, all other special work fees NOT included Additional Labor Charges may apply if alternate labor is required.

*If DIR Project Registration is required, work may not begin until we receive DIR Project ID number.

*Park Planet does not meet the Skilled & Trained Workforce Requirements and will not participate in same. Park Planet will not sign any PLA's for Union Work and is not signatory to any unions.

12. Indemnity Provision

*Notwithstanding anything to the contrary in any Contract Documents we shall have no duty to defend or indemnify Owner, Customer, or any other party we agree to defend or indemnify in any Contract Documents for that portion of any claim arising out of the comparative fault of any party we agree to defend or indemnify in any Contract Documents.

13. Park Planet General Insurance

Call for Proof of Insurance & W-9



Parks and Play Spaces Since 2000

Proposal For: Monterey Bay Charter School
1004 David Ave
Monterey, CA 93950

Park Planet Rep: Tammie Ward
M: 831-747-0585
Tammie@parkplanet.com



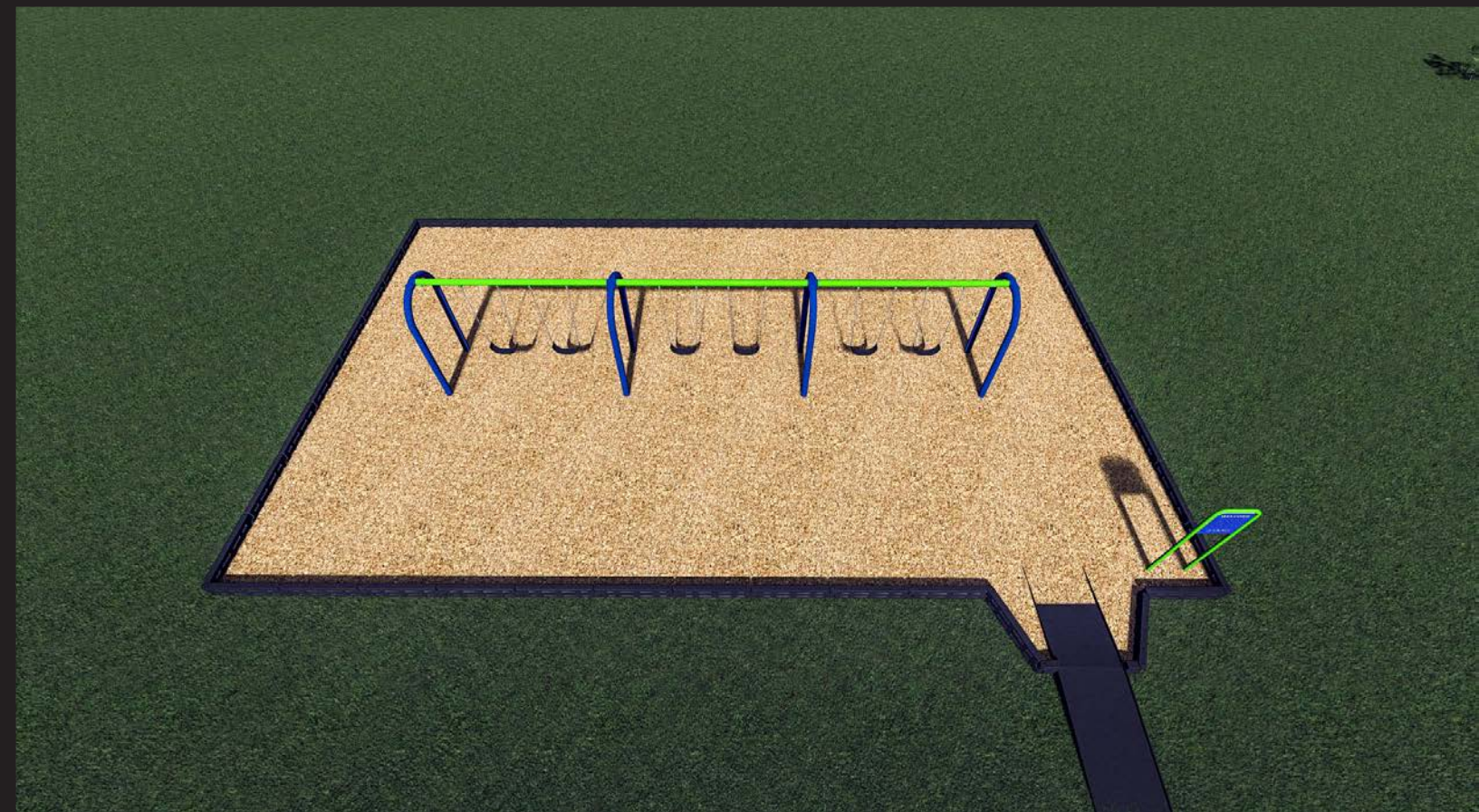
Monterey Bay
Charter School

415 Elm St,
Red Bluff CA 96080
PGUSD

www.parkplanet.com

Regular Meeting of June 16, 2022

O: 530.244.6116
F: 530.246.0518



MONTEREY BAY CHARTER - SWINGS

TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

CONSENT S

FOR KIDS

AGES

5-12

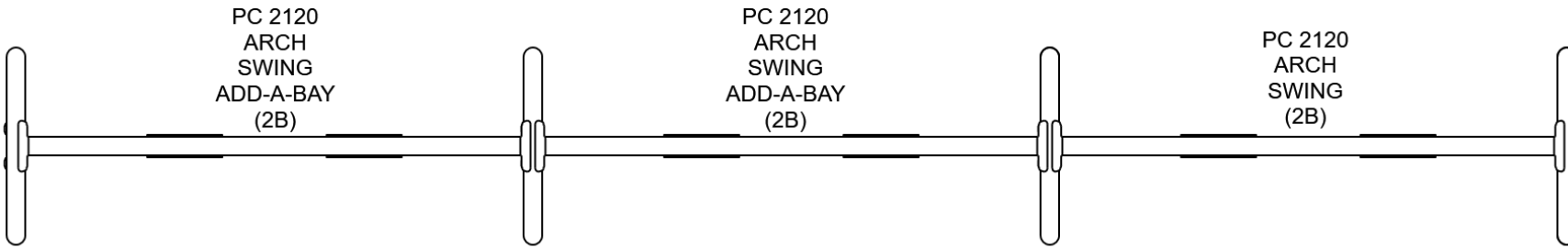
ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	6/0	1/0

ESTIMATED
FALL
HEIGHT: 96"

GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: FREPC2120+AB

PROJECT#: PPT21B1DF4A

DATE: 12/9/2021

MIN. USE ZONE: 48' x 30'

PLAYCRAFT REP:

Park Planet



MONTEREY BAY CHARTER - SWINGS TOP VIEW

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0

1303 AGE
APPROPRIATE
SIGN



GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE#: STAPC1303
PROJECT#: PPT21B1DF4A
DATE: 12/9/2021
PGUSD

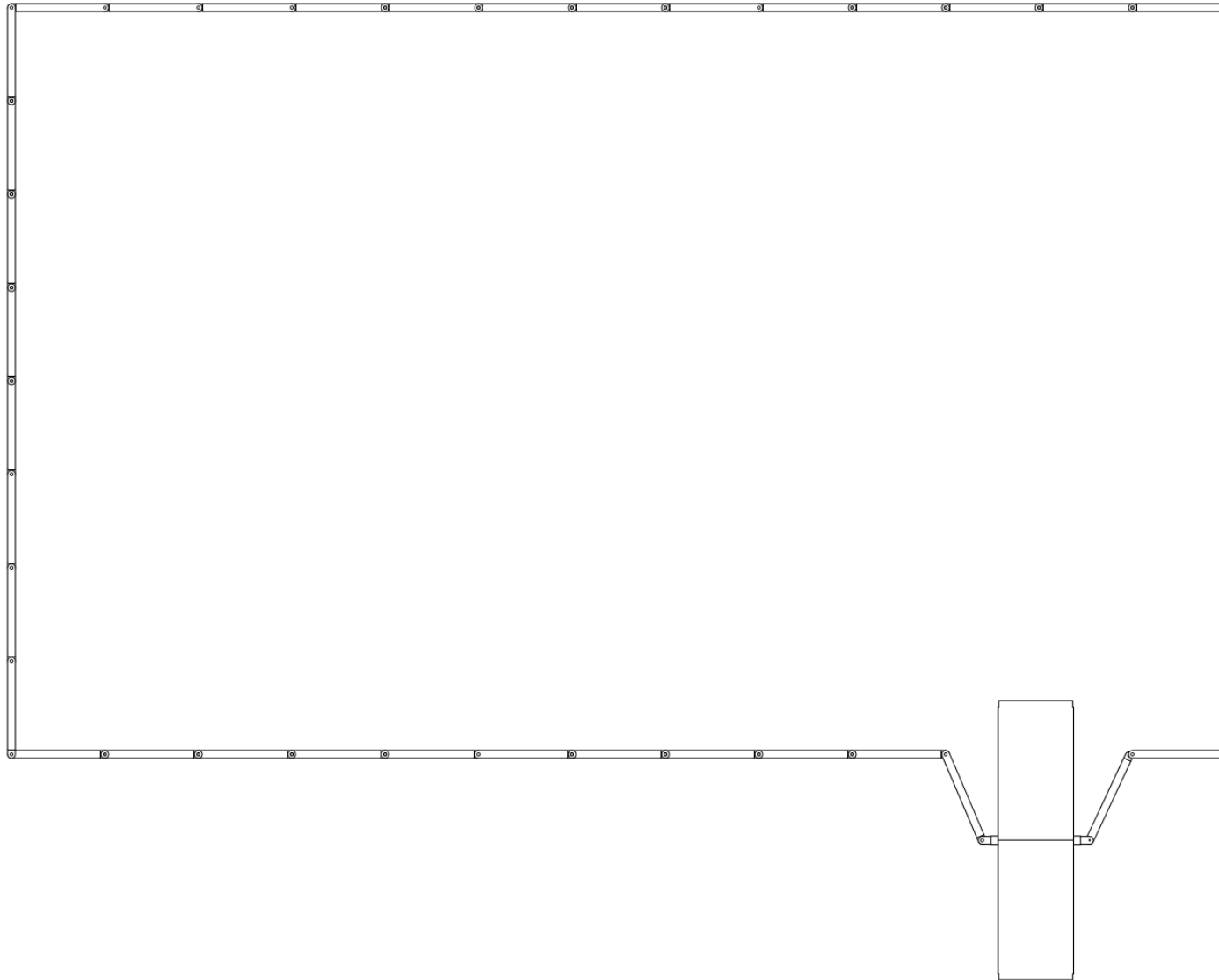
PLAYCRAFT REP:
Park Planet



MONTEREY BAY CHARTER - SWINGS

TOP VIEW

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0



GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE#: STAPC540407

PROJECT#: PPT21B1DF4A

DATE: 12/9/2021

PGUSD

PLAYCRAFT REP:

Park Planet



MONTEREY BAY CHARTER - SWINGS

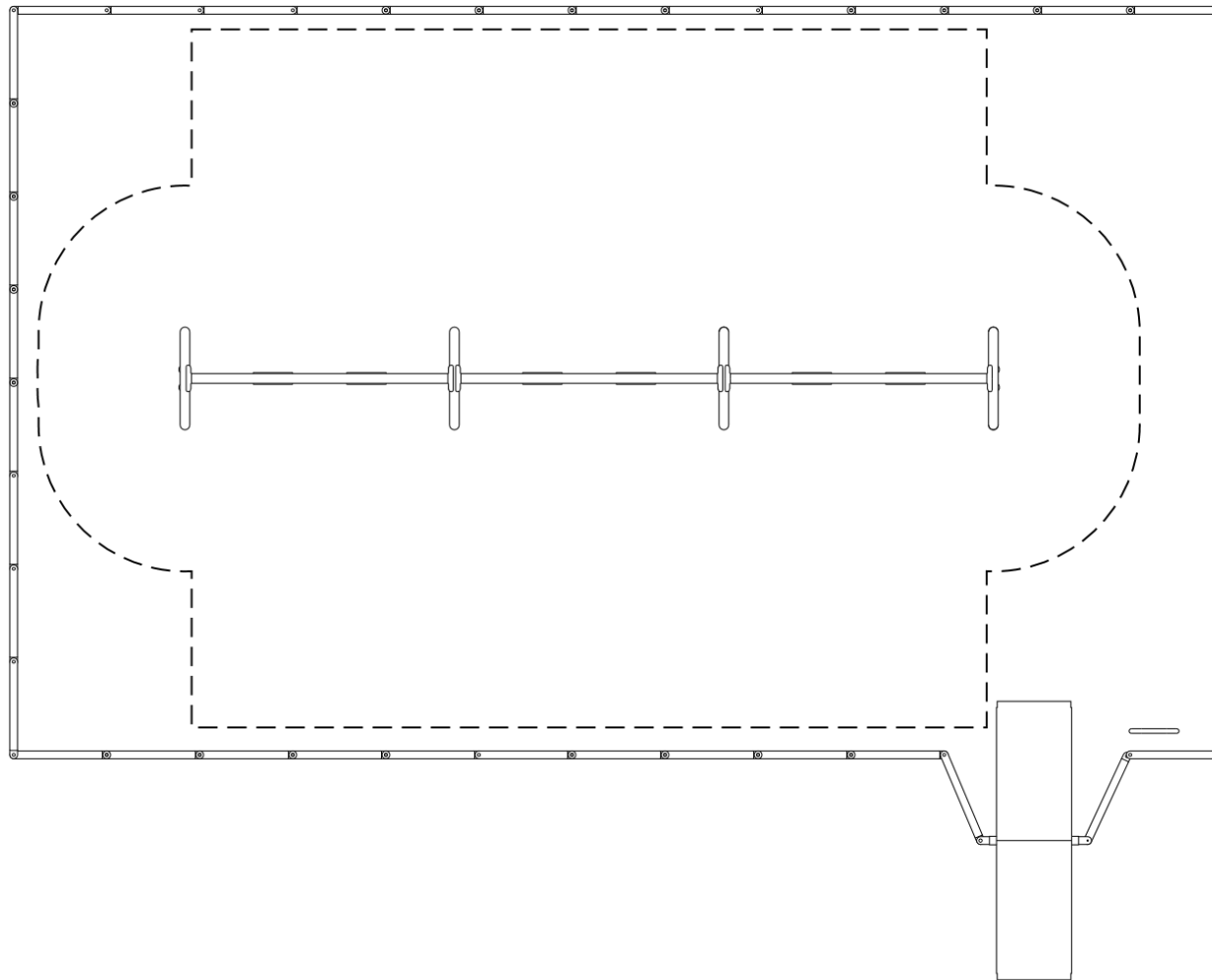
SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

CONSENT S

FOR KIDS
AGES
5-12

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	6/0	1/0



GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT#: PPT21B1DF4A

DATE: 12/9/2021

PGUSD

MIN. USE ZONE: 48' x 30'

Regular Meeting of June 16, 2022

PLAYCRAFT REP:

Park Planet





CONSENT S
Bill of Materials

MONTEREY BAY CHARTER - SWINGS

Project# PPT21B1DF4A
 12/9/2021

Item	Description	Quantity
FREPC2120+AB		
A2-2120-2B	PC 2120 Arch Swing (2B)	1
A2-2120-2B-AB	PC 2120 Arch Swing (Left, 2B)	2
STAPC1303		
A2-1303	1303 Safety Sign (5-12, HDPE)	1
STAPC540407		
1205-2	Access Ramp (2-Section, Female Pivot)	1
540407	Border Timber w/ Stake	42



QUOTE

Quoted To:
Pacific Grove USD
435 Hillcrest Ave
Pacific Grove, CA 93950

Quote #: Q22-2674
Date: June 06, 2022
Project: Monterey Bay Charter Swings - REV 06.06.2022
City: Pacific Grove
Sales Rep - Email: Tammie Ward - tammie@parkplanet.com
Terms: Net 10dys / Install

#	Description	Vendor	Item No	Qty	Rate	Amount
PLAYCRAFT EQUIPMENT						
1	8ft Arch Swing (2 Belts) - 5" Dia. Posts	PlayCraft	A2-2120-2B	1	3,965.00	3,965.00
2	8ft Arch Swing - Add-A-Bay (2 Belts) - 5" Dia. Posts	PlayCraft	A2-2120-2B-AB	2	2,618.00	5,236.00
3	5-12 Age Appropriate Sign (HDPE)	PlayCraft	A2-1303	1	1,087.00	1,087.00
4	Recycled Plastic Border Timber w/ stake	PlayCraft	540407	42	62.81	2,638.02
5	Access Ramp w/ Stake (2-Sections)	PlayCraft	1205-2	1	1,391.00	1,391.00
NPP DISCOUNT						
6	National Purchasing Partners Contract #2060 Customer Member ID#: M-5800855 *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount-NPP-TX	1	-1,278.22	-1,278.22
PLAYCRAFT FREIGHT						
7	PlayCraft Freight **PlayCraft shipping pallet dimensions can reach upwards of 4'W x 8'H x 18'L and will be delivered on a 53' dry-van WITHOUT a liftgate. Offloading is the CUSTOMER'S responsibility and is NOT included in shipping costs. (2) Forklifts or (1) Forklift with extended forks and a capacity of greater than 5,000lbs will be required to offload the pallet(s). Please discuss offloading options with an Park Planet representative PRIOR to placing an order.	PlayCraft	PCF	1	1,700.00	1,700.00
NPP SAFETY SURFACING DISCOUNT						
8	Wood Fiber - Chinese Camp Mill	Park Planet	Wood Fiber - CC	71	17.00	1,207.00
NPP SAFETY SURFACING DISCOUNT						
9	National Purchasing Partners Contract #2060 Customer Member ID#: PENDING MEMBERSHIP *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount-NPP-NT	1	-84.49	-84.49
WOOD FIBER FREIGHT						
10	Bettendorf Freight	Bettendorf Enterprises	BDF	1	1,600.00	1,600.00
INSTALLATION						

#	Description	Vendor	Item No	Qty	Rate	Amount
11	Installation by Park Associates Inc. CA - Lic# 959805 DIR# PW-LR-1000423561 Prevailing Wage Installation assumes normal digging conditions with standard bobcat & auger. Bobcat & concrete truck access required.	Park Associates Inc.	INST-CA			
12	Receiving of Equipment and Offloading	Park Associates Inc.	INST-CA	1	785.00	785.00
13	Demo & Disposal of Existing Swings	Park Associates Inc.	INST-CA	1	1,360.00	1,360.00
14	Grading of Existing Swing Area	Park Associates Inc.	INST-CA	1	1,930.00	1,930.00
15	Installation of Playcraft Swings (3 bays), Plastic Border Timbers and Plastic ADA Ramp, Footing Spoils Disposed of On Site	Park Associates Inc.	INST-CA	1	3,215.00	3,215.00
16	Installation of 71 CY of Wood Fiber	Park Associates Inc.	INST-CA	1	1,015.00	1,015.00

NOTES

17	<p>Exclusions: Dumpster for trash and packaging materials Site preparation not specifically stated. Site is assumed flat and suitable for construction. Drainage Consideration Inspections or applicable permits and fees Removal of obstacles to reach construction site.</p> <p>*Additional fees may apply if Bonding or Special Insurance required* **Location and Marking of utility, plumbing and irrigation lines is the responsibility of the customer. Park Planet is not responsible for repairing unmarked underground utilities and pipes. **</p> <p>By signing below, you acknowledge and agree to our Contract; Exclusions, Conditions & Payment Terms, which are to be included in, and supersede any additional contracts or sub-contract agreements made separately based on this "Estimate". Unless otherwise specified above we Exclude Responsibility for: material delivery &/or offloading equipment, storing of equipment, removal of packaging accumulated by equipment supplied by others, project security, landscape & hardscape repair based on access route to site, delays or returns due to layout conflicts, locating underground utilities; utilities, pipes, obstructions in work area, conditions unforeseen and/or not disclosed at time of estimate, permits, engineering, material testing, soil samples. Conditions: Grades; stable, compacted, & workable (rough grade to be taken + or - one tenth of one inch), adequate access to work site provided for workmen, materials, tools & equipment. Quote assumes all labor to be completed without interruption.</p>	Park Planet	Exclusion			
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QUOTE GOOD FOR 30 DAYS - DUE TO THE CURRENT INDUSTRY WIDE VOLATILITY OF STEEL, AFTER 30 DAYS STEEL PRICES MAY ADJUST. CURRENTLY EXPERIENCING SIGNIFICANTLY EXTENDED LEAD TIMES DUE TO NATIONWIDE TRANSPORTATION DELAYS - LEAD TIMES MAY EXCEED 14 WEEKS, PLEASE DISCUSS WITH A PARK PLANET REPRESENTATIVE.

Sub Total	25,766.31
CA-Monterey-Pacific Grove (8.75%)	1,246.51
Total	\$27,012.82

ORDER / DELIVERY INFORMATION:

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Authorized Signature: _____ Date: _____ CONSENT S

**Purchasing agent who is authorized to enter into binding agreement for quoted entity.

**By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following 2 pages.

TERMS & CONDITIONS

1. General Notes

- *Assembly and Installation NOT included unless otherwise noted
- *Payment and Performance bonds are NOT included unless otherwise stated. If required, additional charges will apply. Please call for details!
- *Customer responsible for quoted quantities and model numbers, please check!
- *Price reflects quoted quantity. Please request revision if alternate quantity is desired.

2. Payment / Ordering

- *Most repeat customers are given the terms of 50% Deposit with order; Remainder within 30 Days from Delivery.
- *Others require a onepage credit application or payment with order
- *TO ORDER, please sign quote and return via email or fax to avoid any shipping delays. Fax or email copy deemed to be legal equivalent of original. If Payment with Order is required, please sign quote below and return with payment. All past due accounts subject to 1 ½% monthly finance charge. In the event legal action is required to effect collection venue shall be Red Bluff, CA.

3. Shipping / Unloading

- *Shipped by Common Carrier – Customer will need 2 to 4 people to unload. Liftgate NOT included. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload
- **IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery Please note any shortages or damages on delivery copy.
- *Notwithstanding anything to the contrary in any Contract Documents, Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments.

4. Engineered Wood Fiber

- *Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.
- *Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal.

5. General Notes for Purchased Installation

- *Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal
- *Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal
- *ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.
- *ACCESS CLAUSE: Installation based on clear access to area. Crane service is NOT included. Customer to provide access for bobcat to work area, bobcat will be provided by installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.
- *UTILITY CLAUSE: Unless stated in writing in the quote proposal, installation does not include marking of utilities by Dig Alert or other similar entities. Customer can, however, call Dig Alert directly. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc. Customers responsibility to provide locations of any utilities prior to commencement of work.
- *Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2ton bobcat needed to complete project.
- *Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders unless otherwise noted
- *Before we proceed with the playground installation, the playground area MUST be compacted, be free of debris, and excavated accordingly. Please call for details.
- *Concrete pad for surface mount items NOT included and MUST be provided by customer unless otherwise stated.
- *Surface mount anchoring to asphalt and paver areas is NOT included unless otherwise stated.
- *Private Utility Locator is NOT included unless otherwise noted. Private Utility Locator CANNOT locate any PVC or plastic water lines
- *Installation does NOT include saw cutting and/or core drilling unless otherwise noted
- *Installation does NOT include jackhammering. Please call for details.
- *Area MUST have normal soil conditions and be level.
- *All Athletic Equipment Goals such as soccer, football, etc, install location MUST be marked out by customer prior to installation, if installation was purchased.

6. Temporary Fencing

- *Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.

7. ADA Access

- *Play Equipment MUST be installed over an impactabsorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.
- *This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.

8. Poured in Place Rubber Surfacing

- *Rubber Surfacing cure time is normally 4872 hours and can vary depending on weather conditions.
- *Rubber Surfacing cannot be installed during extreme weather conditions and may also not be installed if rain or frost is forecast during the cure time.
- *48Hour Manned Security is NOT included for rubber.

9. Shade Shelters (non DSA)

- *Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote engineering, drawings, calculations, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City/County.
- *Shade Shelter manufacture time is 8 weeks. Permitting can add 24 weeks or more to lead time. PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!
- *Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.

10. Shade Shelters (DSA)

**8-10 Week lead time is AFTER DSA approval by your architect of choice

* Customer to receive shade shelter. If receiving by us is needed, please call for pricing and details!

* Job to be completed in one mobilization. Additional moves will be additional pricing if we are required to remobilize due to schedule issues, stop work or a delay in work not caused by us.

*Pricing does NOT include, architectural drawings, site/plot plans, DSA submittal fees, job site inspector fees, shop welding inspection fees, and/or permits

*DSA inplant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.

*School District / Architect responsible for submission of plans to DSA for DSA approval

*Fabrication cannot start until inspections have been coordinated, colors have been selected, and approved plans received.

*Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted.

11. Prevailing Wages

*Prevailing Wages NOT included unless otherwise noted. (ie: Davis Bacon, TERO, ect.) If this is a Prevailing Wage project, please request alternate pricing.

*If Prevailing Wages / Davis Bacon Wages were INCLUDED, all other special work fees NOT included Additional Labor Charges may apply if alternate labor is required.

*If DIR Project Registration is required, work may not begin until we receive DIR Project ID number.

*Park Planet does not meet the Skilled & Trained Workforce Requirements and will not participate in same. Park Planet will not sign any PLA's for Union Work and is not signatory to any unions.

12. Indemnity Provision

*Notwithstanding anything to the contrary in any Contract Documents we shall have no duty to defend or indemnify Owner, Customer, or any other party we agree to defend or indemnify in any Contract Documents for that portion of any claim arising out of the comparative fault of any party we agree to defend or indemnify in any Contract Documents.

13. Park Planet General Insurance

Call for Proof of Insurance & W-9

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract with The Bay School, Non-Public School (NPS)

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board consent to the placement of a student at The Bay School, NPS as per the Individualized Education Plan.

BACKGROUND:

As per the student’s Individualized Education Plan, the student requires placement in a nonpublic school that can provide and support the student’s needs.

INFORMATION:

At times, students may need educational programs that are not available within the public schools. Their IEP teams, with parental consent, may place students into a state certified nonpublic day school. The Monterey County Special Education Local Plan Area (SELPA) holds the Master Contract with The Bay School for all county districts that may require placement of a student. Student established residency in PGUSD with an IEP requiring placement in a nonpublic school uniquely designed to provide for the student’s needs.

FISCAL IMPACT:

\$127,856.49
Previously budgeted Special Education contracts

435 Hillcrest Avenue
Pacific Grove, CA 93950

CONTRACT FOR SERVICES

(To be used for provision of services involving **no** potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and

The Bay School for services rendered as specified below.

- 1. **Scope of Service:**
To provide placement in a non-public school
- 2. **Expected outcome(s)**
Student will receive special education instruction, case-management, and evaluations
- 3. **Dates of Service:**
July 1, 2022-June 30, 2023
- 4. **Financial Arrangements:**
Up to \$127,856.49
School Funding Source: 01-6500-0-5750-1180-5800-00-000-2300-0740

July 1, 2022-June 30, 2023
Tuition- \$256.17/day (229 Days)
Cost of 1:1 Aide- \$250.64/day (229 days)
Designated Instruction & Services: \$251/hr (47 hours)
\$127,856.49 Total

Consultant: The Bay School

Address: 1026 Capitola Rd. Santa Cruz, CA 95062

Signed _____ Date _____

District Employee Independent Consultant *

Signed _____ Date _____

Site/Program Administrator – (Check appropriate box below)

Contracted work was assigned using District’s normal employment recruitment process.

X Contracted work was not assigned using District’s normal employment recruitment process.
Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Asst. Supt./Supt.

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

***Independent Consultant** must sign and submit a W-9 to District prior to providing service.

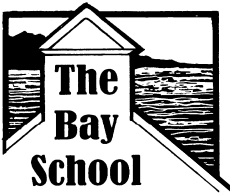
Contract for Services Criteria

District/Site Administrator – Please circle criteria that applies and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) **X** The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date



The Bay School Calendar 2022-2023 School Year

CONSENT T

229 School Days

July 2022						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	16 school days					

August						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
23 school days						

September						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
17 school days						

October						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	21 school days				

November						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
19 school days						

December						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	12 school days					

January 2023						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	21 school days			

February						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	19 school days			

March						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
23 school days						

April						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	15 school days					

May						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	22 school days		

June						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
21 school days						

- 1st day of school session
- Holiday/no school
- Minimum day (dismissal at 12 noon)
- Visitor's Day

First Day of School (September 1, 2022)

Last Day of School (June 30, 2023)

First day of summer session (Thursday July 1, 2022)

Last day of summer session (Tuesday, August 31, 2022)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract with Chartwell, Non-Public School

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board consent to the placement of a student at Chartwell, Non-Public School as per the Individualized Education Plan.

BACKGROUND:

As per the student’s Individualized Education Plan, the student requires placement in a nonpublic school that can provide and support the student’s needs.

INFORMATION:

At times, students may need educational programs that are not available within the public schools. Their IEP teams, with parental consent, may place students into a state certified nonpublic day school. The Monterey County Special Education Local Plan Area (SELPA) holds the Master Contract with Chartwell for all county districts that may require placement of a student. Student established residency in PGUSD with an IEP requiring placement in a nonpublic school uniquely designed to provide for the student’s needs.

FISCAL IMPACT:

\$43,480
Previously budgeted Special Education contracts.

435 Hillcrest Avenue
Pacific Grove, CA 93950

CONTRACT FOR SERVICES

(To be used for provision of services involving **no** potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and

Chartwell School, NPS for services rendered as specified below.

- 1. **Scope of Service:**
To provide placement in a non-public school
- 2. **Expected outcome(s)**
Student will receive special education instruction, case-management, and evaluations
- 3. **Dates of Service:**
August 16, 2022-June 30, 2023
- 4. **Financial Arrangements:**
Up to \$43,480
School Funding Source: 01-6500-0-5750-1180-5800-00-000-2300-0740

August 15, 2022-June 30, 2023:
\$41,200 (Tuition)
\$120 for 1 hour (IEP Service)
\$2160 for 12 sessions (IEP Service)

Consultant: Chartwell School, NPS

Address: 2511 Numa Watson Rd, Seaside, CA 93955

Signed _____ Date _____

District Employee Independent Consultant *

Signed _____ Date _____

Site/Program Administrator – (Check appropriate box below)

Contracted work was assigned using District’s normal employment recruitment process.

Contracted work was not assigned using District’s normal employment recruitment process.

Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Asst. Supt./Supt.

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

***Independent Consultant** must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that applies and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) **X** The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Pacific Grove Unified School District Board Representative/s to the Monterey County Special Education Local Plan Association Community Advisory Committee

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the appointment of one or two parent candidates to serve as a parent representative on the Monterey County Special Education Local Plan Association Community Advisory Committee.

BACKGROUND:

The Monterey County Community Advisory Committee (CAC) reviews and provides input into the development of the Special Education Local Plan Association (SELPA) local plan and recommends annual priorities to be addressed by the SELPA. The CAC includes parents, students, special and general education staff, and community members appointed by the Local Education Agency governing boards. The majority of CAC members are parents of students with disabilities.

INFORMATION:

PGUSD parents who have students being served on Individualized Education Plans (IEPs) were sent information about the MCOE SELPA CAC and invited to apply to be considered as a candidate to represent the PGUSD. Board President Dawson, Trustee Carolyn Swanson, and Director Davies reviewed the applications and conducted interviews. Parent representative/s will be named and appointed by the PGUSD School Board

FISCAL IMPACT:

None

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Increase .20 FTE for Speech and Language Pathologist

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve an increase of .20 FTE for a Speech and Language Pathologist (SLP) position.

BACKGROUND:

For students with speech, language, or hearing disabilities, specialized support and/or instruction is sometimes a necessary component of their regular or special education curriculum. This may be provided through consultation with the student, parent, and school staff; direct instructional services to the student within the regular or special class; and/or direct instruction to the student using a “pull-out” model. The primary goal is to maximize the student's ability to be a successful communicator within their current and future school, home, and work environments. Each specialist has a credential authorizing provision of therapeutic intervention for students with speech, language, and communication needs.

INFORMATION:

Increased number of students on IEPs that require assistive technology to support and aide language and communication. The Speech and Language Therapist (SLP) researches to identify the appropriate programs for the assigned iPad, loads the app, and provides training and consultation to the student, staff and families to support consistent use of augmentative communication.

Increased use of low-tech language supports embedded throughout the daily schedule such as visual schedules, visual icons, social stories, choice boards and the need to train staff for effective and consistent implementation.

Increased number of students that require the Response To Intervention model for the provision of Speech and Language therapy for students not on IEPs.

Increased number of students that require social/emotional support such as social thinking and speech pragmatics therapy.

FISCAL IMPACT:

Increase of \$27,160.00 not previously budgeted.

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract with Positive Behavior Supports Corp.

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract between Pacific Grove Unified School District and Positive Behavioral Supports Corp.

BACKGROUND:

The district will provide a Behavior Technician to serve as a one to one for a student on an IEP. In addition, a Board Certified Behavior Analyst (BCBA) will provide supervision and oversight to the provision of a highly specialized behavior intervention plan, analyze data, and continue to provide consultation to the classroom team and the student’s IEP team.

INFORMATION:

Positive Behavior Supports Corp. will provide a Behavior Technician and supervision by a Board Certified Behavior Analyst (BCBA) to provide specialized support for a student as per the student’s IEP.

FISCAL IMPACT:

\$77,700	1 Behavior Technicians 7.0 hours daily for 185 days (\$60/hr)
\$6,400	1 Board Certified Behavior Analyst 1.5 hours weekly for 36 weeks + 10 hrs additional time for data analysis and IEP meeting attendance. (\$100/hr)
 \$84,100	 Total not previously budgeted

Funding Source-Contracted Services
 Redirect unused funding from an unfilled district paraprofessional vacancy to offset cost.

435 Hillcrest Avenue

Pacific Grove, CA 93950

CONTRACT FOR SERVICES

(To be used for provision of services involving no potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and

Positive Behavior Supports Corporation for services rendered as specified below.

1. Scope of Service:

To provide 1 Behavior Technician to support the needs of a student on an Individualized Education Plans (IEP) that require paraprofessional support, and 1 Board Certified Behavior Analyst (BCBA) to provide supervision, analysis, and consultation.

2. Expected outcome(s)

Student will receive paraprofessional support by a Behavior Technician as per their IEP.

3. Dates of Service:

July 25, 2022- May 26, 2023

4. Financial Arrangements:

Up to \$84,100

\$77,700 1 Behavior Technician 7.0 hours daily for 185 days

\$6,400 1 Board Certified Behavior Analyst 1.5 hours weekly supervision for 36 Weeks and 10 hours of consultation and IEP meeting attendance.

School Funding Source: 01-6500-0-5750-1180-5800-00-000-2375-0740

Consultant: Nicole Postma, Positive Behavior Supports Corporation

Address: 7108 South Kanner Hwy Stuart FL 34997

Signed _____ Date _____

District Employee Independent Consultant *

Signed _____ Date _____

Site/Program Administrator – (Check appropriate box below)

Contracted work was assigned using District’s normal employment recruitment process.

Contracted work was not assigned using District’s normal employment recruitment process. Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Asst. Supt./Supt.

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

***Independent Consultant** must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that applies and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) **X** The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: District Update on Response to COVID-19

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends the Board receive information regarding District response to COVID-19, and provide direction to Administration.

INFORMATION:

The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity
- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Approval of the New Assistant Superintendent's 2022-2023 Contract

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board of Education review and approve the new Assistant Superintendent's contract for the 2022 - 2023 school year as proposed.

BACKGROUND:

The District Assistant Superintendent works as a contracted employee to the Governing Board. This contract governs his term of employment and compensation. Highlights of the full contract include the following (*please see attached contract for full details including all fiscal impacts*):

1. **Term** — The District hereby employs Joshua R. Jorn as Assistant Superintendent for Business Services at the Pacific Grove Unified School District, commencing the first year, September 6, 2022 through June 30, 2023, and a second year pending a positive evaluation, July 1, 2023 through June 30, 2024. The annual work calendar is 225 work days, typically July 1st through June 30 each year and prorated for 2022-23 school year at 180 work days, September 6, 2022 through June 30, 2023 and paid in equal monthly installments.
2. **Salary** — Board agrees to pay Assistant Superintendent an annual compensation of \$208,000 annually payable in twelve (12) equal monthly installments, July 1, 2022 through June 30, 2023. This amount of this contract will be pro-rated based on the starting date of September 6, 2022. This salary shall remain the same through the remaining term of this contract unless otherwise adjusted by the Board.
3. **Fringe Benefits** —The Assistant Superintendent shall also be entitled to receive a Health Care Allowance of \$4,200 per year directed toward health coverage under the District's MCSIG or other provider's medical, dental and vision insurance. This Health Care Allowance shall continue after retirement as a post retirement benefit up to age 65. This fringe benefits package shall stay in force during the term of this Agreement.
4. **Work Days** — The Assistant Superintendent shall work 225 days of service for the period from July 1, 2022 through June 30, 2023. Under this contract, the work calendar shall be prorated to the start date of September 6, 2022 through June 30, 2023 and approved by the Superintendent upon hire.
5. Full description of duties and responsibilities are noted in the attached contract.

ACTION/DISCUSSION B

PACIFIC GROVE UNIFIED SCHOOL DISTRICT ASSISTANT
SUPERINTENDENT CONTRACT

This Employment Agreement ("Agreement") is made on this 16th day of June 2022, by and between the Governing Board of Pacific Grove Unified School District ("District") and Joshua R. Jorn ("Assistant Superintendent").

1. **Term** — The District hereby employs Joshua R. Jorn as Assistant Superintendent for Business Services at the Pacific Grove Unified School District, commencing the first year, September 6, 2022 through June 30, 2023, and a second year pending a positive evaluation, July 1, 2023 through June 30, 2024. The annual work calendar is 225 work days, typically July 1st through June 30 each year and prorated for 2022-23 school year at 180 work days, September 6, 2022 through June 30, 2023 and paid in equal monthly installments.
2. **Salary** — Board agrees to pay Assistant Superintendent an annual compensation of \$208,000 annually payable in twelve (12) equal monthly installments, July 1, 2022 through June 30, 2023. This amount of this contract will be pro-rated based on the starting date of September 6, 2022. This salary shall remain the same through the remaining term of this contract unless otherwise adjusted by the Board.

The Superintendent, after determining satisfactory evaluation of the Assistant Superintendent, may recommend to the Board of Education that the Assistant Superintendent receive an increase in compensation which may serve in lieu of the generally applied increase listed in the following paragraph. This determination can be made at any time at the direction of the Superintendent. A change in salary shall not constitute the creation of a new Agreement, nor extend the termination date of this agreement.

Unless the Board and Assistant Superintendent mutually agree to a different amount for an annual increase to the Assistant Superintendent's compensation, the Assistant Superintendent's compensation may be increased each year by the same percentage increase and/or one-time payment, if any, received by the District's classified employee bargaining unit.

The Assistant Superintendent shall receive longevity increments in base salary after completion of ten (10), twelve (12), fifteen (15), and twenty (20) contractual work years served in the capacity of the PGUSD Assistant Superintendent for Business Services position. The increments shall be 2.5% of base salary, as is available to all management personnel.

3. **Fringe Benefits** — The Assistant Superintendent shall also be entitled to receive a Health Care Allowance of \$4,200 per year directed toward health coverage under the District's MCSIG or other provider's medical, dental and vision insurance. This Health Care Allowance shall continue after retirement as a post retirement benefit up to age 65. This fringe benefits package shall stay in force during the term of this Agreement.
4. **Work Days** — The Assistant Superintendent shall work 225 days of service for the period from July 1, 2022 through June 30, 2023. Under this contract, the work calendar shall be prorated to the start date of September 6, 2022 through June 30, 2023 and approved by the Superintendent upon hire.
5. **Sick Leave** — The Assistant Superintendent is entitled to one sick day per month of employment by the District. Sick leave may be accrued and applied to PERS Retirement.
6. **Cell Phone and Vehicle Expense** — The Assistant Superintendent is required to have a cell phone and to have a vehicle. The Assistant Superintendent shall receive \$65 per month for the use of this cell phone. The Assistant Superintendent shall receive a monthly work related mileage stipend of \$40 per month, or \$480

per year, for travel purposes accrued on a monthly basis within the Pacific Grove boundaries. The Assistant Superintendent shall receive actual mileage reimbursement for work outside of the Pacific Grove boundaries. Travel to and from work does not qualify for reimbursement.

7. **Expenses** — The Assistant Superintendent shall be reimbursed for all documented actual necessary job-related expenses, which have been authorized by Board policy and have received prior approval from the Superintendent. Included in this shall be the cost of membership in professional organizations for school business officials, including ACSA, CASH and CASBO.
8. **Assistant Superintendent General Duties** — The Assistant Superintendent is directly responsible to the Superintendent as a technical expert whose primary duty is the financial operation of the District, and the development and implementation of the annual budget. The Assistant Superintendent shall be responsible for all duties detailed in the Board approved job description. In addition, the Assistant Superintendent:
- Oversees the accounting, payroll, budgeting, purchasing, attendance, internal control, maintenance, buildings, grounds and food services, transportation, disaster preparedness, facility usage, insurance programs and loss control.
 - Evaluates employees under her jurisdiction using timelines and procedures noted in collective bargaining contracts.
 - Advises the Superintendent in a timely manner about financial and budgetary issues and threats to the financial well-being of the District, including sources of funds that might be available to implement present and contemplated District programs.
 - Presentations of required reports to the Superintendent prior to public release. Examples:
 - First and second interim reports
 - Draft budget for new year
 - February - School Expenditure Summary
 - August - Property Tax Report
 - November/March - District budget review
 - Negotiation proposals
 - Others upon request
 - Presents options and solutions that will enact the goals of the District and directions of the Superintendent.
 - Maintains and improves professional competence by attending professional development meetings and conferences.
 - Establishes and maintains positive staff relationships and actively seeks solutions that will enable schools to offer a successful educational program.
 - Keeps the Superintendent informed in a timely manner of all administrative and related issues associated with the operation of the school District, and discusses these issues with the Superintendent prior to public or staff review.
 - Serves on all committees and completes all assigned duties as directed by the Superintendent.
 - Supervises and coordinates District general construction efforts.
 - Changes in the duties may occur at the direction of the Superintendent.
9. **Evaluation** — The Assistant Superintendent's evaluation will include both performance of duties and professional growth, and shall review the following areas:
- Administrative skills, business services, communication and interpersonal skills.
 - Supervision of all departments assigned (i.e. business, custodians, grounds, maintenance, transportation and food services).
 - Positive, affirmative support for the attainment of District's yearly educational goals.

- Completion of goals assigned by the Superintendent.
- All duties noted in the Assistant Superintendent for Business Services job description.
- The Assistant Superintendent, in cooperation with the Superintendent, may choose to develop an evaluation document.

In addition, any contract extension or salary increase shall be approved by the Board in open session at a regular meeting of the Board and reflected in the minutes of such meeting.

10. **Termination of Contract**— Mutual Consent: Upon the recommendation of the Superintendent, this Agreement may be terminated at any time by mutual consent of the Board of Education and the Assistant Superintendent. Any party seeking to terminate the agreement shall give 60-day written notice to the other party.
11. **Termination Without Cause** — If the District chooses to terminate this Agreement prior to its expiration, due to reasons other than job abandonment or conviction of criminal activities, then, in accordance with Government Code 53260, the District shall pay to the Assistant Superintendent an amount equal to the current monthly salary of the Assistant Superintendent at the time of termination multiplied by the number of months remaining on the unexpired contract up to a maximum of 12 months. In addition, the District shall continue to contribute to the employee's medical insurance, at the same level as prior to termination, for the remaining time of the unexpired contract term up to nine months or until the employee finds other employment, whichever occurs first.
12. **Non-Renewal of Agreement** — The Board of Education, at the recommendation of the Superintendent, may elect not to renew this agreement at the end of its term, for any reason, by providing a 45-day written notice to the Assistant Superintendent, in accordance to the Education Code Section 3503 1.
13. **Termination for Cause** — The Assistant Superintendent's status and all rights under this agreement may be terminated by the Board of Education at any time for, but not limited to, breach of contract, any grounds enumerated in the Education Code, or the Assistant Superintendent's failure to perform responsibilities as set forth in this Agreement, or as defined by law. Within 30 days of receipt of a written statement identifying the grounds for termination, the Assistant Superintendent shall be entitled to a conference with the Superintendent and Board of Education. This conference will be the Assistant Superintendent's exclusive right to any hearing.
14. **Abuse of Office Provisions** - In accordance with Government Code section 53243 et seq., and as a separate contractual obligation, if the Assistant Superintendent receives a paid leave of absence or cash settlement and this Agreement is terminated for any reason, such paid leave or cash settlement shall be fully reimbursed to the District by the Assistant Superintendent if the Assistant Superintendent is convicted of a crime involving an abuse of office or the position of Assistant Superintendent. In addition, if the District funds the criminal defense of the Assistant Superintendent against charges involving abuse of office or position and the Assistant Superintendent is then convicted of such charges, the Assistant Superintendent shall fully reimburse the District all funds expended for the Assistant Superintendent's criminal defense. For purposes of this provision, "abuse of office or position" means either of the following: (a) an abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority and (b) a crime against public justice, including but not limited to, a crime described in Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

15. General Provisions

- a. **Governing Law and Venue** — This agreement and the rights, obligations of the parties shall be governed by and construed in accordance with the laws of the State of California.

- b. Entire Agreement — This agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions and neither party has relied upon any representation expressed or implied not contained in this agreement, including Board policies that may be deemed to infer an employment benefit.
- c. No Assignment — The Assistant Superintendent may not assign or transfer any rights granted or obligations assumed under this agreement.
- d. Modification — This agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both parties. Any party requesting a modification shall give 30 days written notice to the other party.
- e. Severability — If any provision of this agreement is ruled to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the agreement shall continue in full force and effect.
- f. Professional Liability — The District agrees that it shall defend, hold harmless and indemnify the Assistant Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against the Assistant Superintendent in his official capacity as agent and employee of the District, provided the incident arose while the Assistant Superintendent was acting in the scope of his employment and excluding criminal litigation. The District shall provide public liability insurance for the Assistant Superintendent to cover legal expenses in the defense of claims and related judgments resulting from her functions as Assistant Superintendent. Coverage shall not apply for any loss, claim or suit arising out of the intentional violation of a penal statute or ordinance committed by or with the knowledge or consent of the Assistant Superintendent. The District shall provide Legal Expenses for any action brought against the Assistant Superintendent seeking resulting damages from his functions as Assistant Superintendent and will reimburse him for any portion of such expense and judgment not covered by insurance. However, in no event will individual Board members be considered personally liable for indemnifying the Assistant Superintendent against such legal proceedings.

 President, Board of Trustees

 Date

 Superintendent

 Date

 Assistant Superintendent

 Date

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
-

SUBJECT: Approval of the District General Fund Budget and All Other Funds for fiscal year 2022-23

DATE: June 16, 2022

PERSON RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve the District General Fund Budget and all other Funds for fiscal year 2022-23.

BACKGROUND:

Per Education Code 42127, school districts are required to adopt their budgets prior to July 1 of each fiscal year for the next fiscal year. With the introduction of the Local Control Accountability Plan (LCAP), Governing Boards must hold at least one public hearing prior to adoption of the District's LCAP and Adopted Budget. Per Education Code 52062, this public hearing must take place in advance of, and at a meeting separate from, the Board meeting to adopt the LCAP and the District's Adopted Budget.

The Pacific Grove USD Adopted Budget is a reflection of the education programs of the District expressed in terms of the allocation of financial resources. The General Fund Adopted Budget includes anticipated revenues and the distribution of those revenues among educational programs and support services. Assumptions are developed to ensure that the final budget documents, General Fund and Other Funds, are a complete and accurate reflection of the intent of the Board.

INFORMATION:

The attached budget documents include the most recent set of assumptions regarding enrollment, State Teacher Retirement System (STRS) and Public Employees Retirement System (PERS) employer contribution rates, property tax revenue, state categoricals, site allocations, and other pertinent factors that were used in preparing the final 2022-23 Adopted Budget.

Below are some key components of the 2022-23 Adopted Budget:

- 1) Enrollment: District enrollment is projected at 1,824 students, the same number of students as 2021-22.

- 2) STRS and PERS employer contribution rates:
 - a. The CalSTRS Board has set the employer contribution rate for 2022-23 at **19.10%**. It is the same rate as 2021-22 except that the state provided a subsidy of 2.18% in 2021-22, reducing the scheduled 19.10% to 16.92%. For the May Revision, the governor has not provided a proposal to reduce the employer rate for 2022-23.
 - b. The California Public Employees' Retirement System (CalPERS) Board, on April 18, 2022, approved the staff recommendation to set the 2022-23 employer contribution rate at **25.37%**. At the 2021-22 Second Interim report, it was projected at 26.10%, thus, a savings of 0.73% for 2022-23.
- 3) Property Tax Revenue: Property tax revenue for 2022-23 is projected to increase by **5.15%** over the 2021-22 Estimated Actuals (actuals-to-date up to April 2022 and projections for May and June). This represents an increase of \$1,577,099 to \$32,200,377
 - The April 2022 receipts came in lower than projected by \$256,249, wiping off the gains received in November and December
- 4) Categorical Funding: Categorical funding is estimated at \$1,729,419 for 2022-23. Other state categoricals were combined into one LCFF line item since 2013-14, which was then reduced by the Fair Share deduction. The District's share has been a constant \$2,505,456 over the years for the LCFF amount.
- 5) Site Allocations: the pupil rate was increased by \$10 to \$150, given the inflationary cost of supplies and materials. Preliminary distribution is at 97% of the projected enrollment data and will be adjusted to reflect actual CBEDs in October.
- 6) General Fund: The District is projecting an operating **deficit** for 2022-23, at (\$590,049). The Unrestricted Reserve level is projected at 11.0%.
 - At the 2021-22 Second Interim, the projection for 2022-23 was 19.0% for the Reserve, **before** negotiated settlements for 2021-22
 - For negotiations, staff projected an operating deficit of (\$988,018) for 2022-23
 - This was before negotiations were finalized
 - Allowable expenditures were shifted to ESSER III and Expanded Learning Opportunity Grant (ELO)
- 7) One time funds: An amount of \$473,703 for Elementary & Secondary School Emergency Relief (ESSER) funds, or AB 86 funds is included in the 2022-23 Adopted Budget.
 - This amount is to pay for Teacher on Special Assignment (TOSA) and Mental Health positions
 - Any unspent funds from 2021-22 will be carried forward into 2022-23 after the books are closed.
- 8) Salaries and Benefits: Negotiated salary and health benefit increases for all employees have been incorporated into the 2022-23 Adopted Budget.
- 9) Other Funds for 2022-23:
 - a) Adult Education Fund – Projected Fund Balance is \$1,463,240
 - b) Child Development Fund – Projected Fund Balance is \$81,814
 - c) Cafeteria Fund – Projected Fund Balance is \$135,278
 - d) Deferred Maintenance Fund – Projected Fund Balance is \$254,021
 - e) Postemployment Benefits Fund – Projected Fund Balance is \$6,394
 - f) Building Fund (Education Technology and Facilities Bond, Measure A and D respectively) – Projected Fund Balance is \$3,437,345

g) Capital Outlay Projects Fund – Projected Fund Balance is \$621,596

Per Education Code Sections 42127(a)(2)(C) and 42127(c)(4), the District is required to complete a “Statement of Reasons for Excess Reserves” as part of the Adopted Budget documents. Although a school district reserve cap is not currently in effect, a provision of the law relating to reserves was implemented commencing with the 2015-16 fiscal year and continues to be in effect for budgets adopted each fiscal year thereafter.

If the combined amounts in the Components of Ending Fund Balance exceed the District’s minimum reserve requirement of 3%, the District is required to present at the public hearing and Adoption Budget a statement of reasons for excess reserve.

FISCAL IMPACT:

Fiscal impact for each fund is contained within the Fund Balances.

Pacific Grove Unified School District

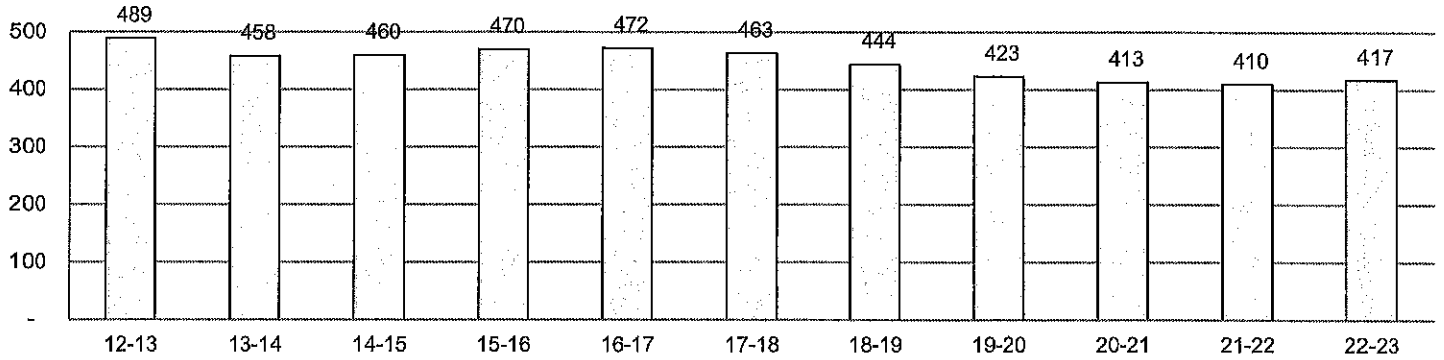
Enrollment - CBEDS

	2015-16 actual		2016-17 actual		2017-18 actual		2018-19 actual		2019-20 actual		2020-21 actual		2021-22 actual		2022-23 Estimate	
	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%

Forest Grove

TK	26		28		27		26		25		17		18		22	
K	78		85		65		65		68		59		71		71	
1	82	5.1%	73	-6.4%	86	1.2%	58	-10.8%	62	-4.6%	66	-2.9%	61	3.4%	71	0.0%
2	66	3.1%	80	-2.4%	66	-9.6%	89	3.5%	60	3.4%	66	6.5%	64	-3.0%	61	0.0%
3	70	1.4%	72	9.1%	77	-3.8%	63	-4.5%	84	-5.6%	61	1.7%	58	-12.1%	64	0.0%
4	71	2.9%	68	-2.9%	76	5.6%	73	-5.2%	55	-12.7%	83	-1.2%	70	14.8%	58	0.0%
5	77	2.7%	66	-7.0%	66	-2.9%	70	-7.9%	69	-5.5%	61	10.9%	68	-18.1%	70	0.0%
Total	470		472		463		444		423		413		410		417	
change	10	2.2%	2	0.4%	(9)	-1.9%	(19)	-4.1%	(21)	-4.7%	(10)	-2.4%	(3)	-0.7%	7	1.7%

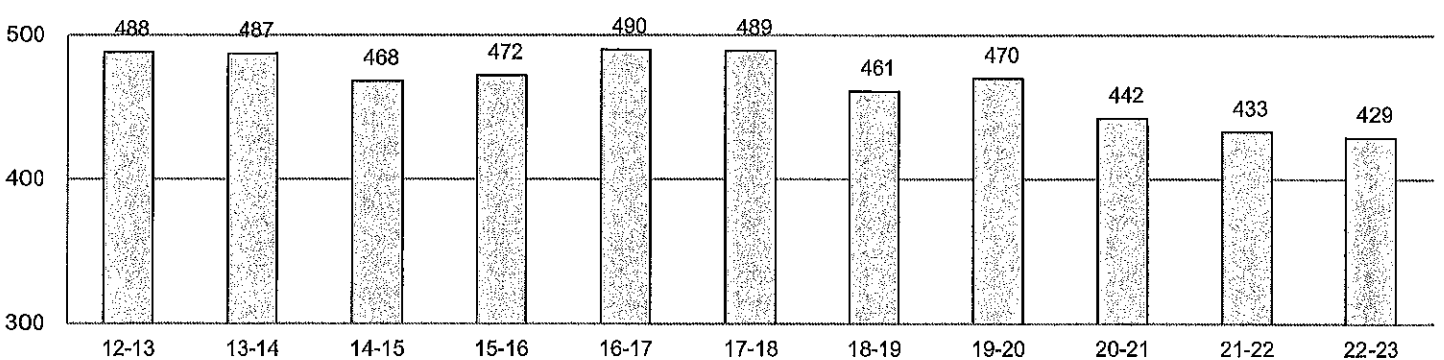
Forest Grove Enrollment



Robert Down

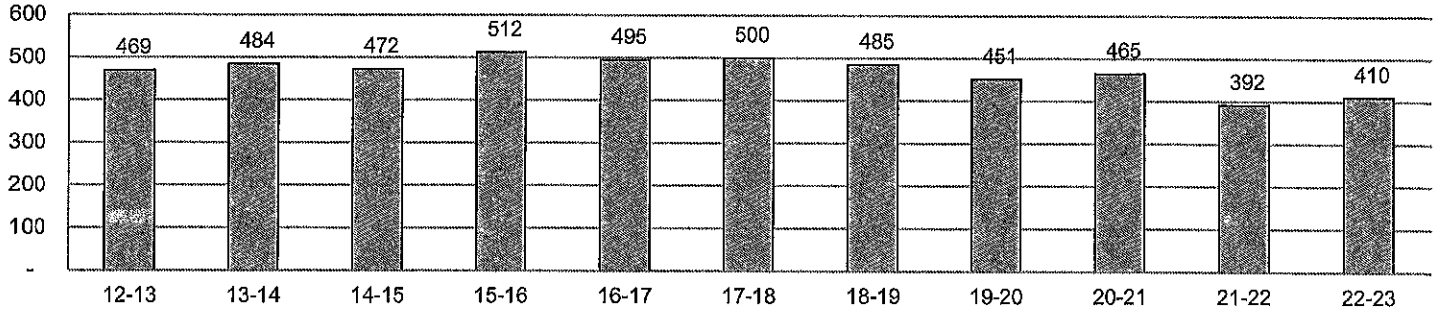
K	68		87		76		81		66		61		72		72	
1	83	9.2%	78	14.7%	90	3.4%	73	-3.9%	86	6.2%	72	9.1%	62	1.6%	72	0.0%
2	79	9.7%	78	-6.0%	81	3.8%	88	-2.2%	74	1.4%	88	2.3%	70	-2.8%	62	0.0%
3	87	10.1%	73	-7.6%	76	-2.6%	76	-6.2%	92	4.5%	75	1.4%	82	-6.8%	70	0.0%
4	86	1.2%	93	6.9%	73	0.0%	79	3.9%	73	-3.9%	79	-14.1%	71	-5.3%	82	0.0%
5	69	-4.2%	81	-5.8%	93	0.0%	64	-12.3%	79	0.0%	67	-8.2%	76	-3.8%	71	0.0%
Total	472		490		489		461		470		442		433		429	
change	4	0.9%	18	3.8%	(1)	-0.2%	(28)	-5.7%	9	2.0%	(28)	-6.0%	(9)	-2.0%	(4)	-0.9%

Robert Down Enrollment



	2015-16		2016-17		2017-18		2018-19		2019-20		2020-21		2021-22		2022-23	
	actual		actual		actual		actual		actual		actual		actual		Estimate	
	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%	CBEDS	%
Middle School																
6	188	18.0%	151	3.4%	155	5.4%	174	9.4%	131	-2.2%	151	2.0%	127	-0.8%	144	0.0%
7	164	7.2%	186	-1.1%	161	6.6%	144	-7.1%	180	3.4%	133	1.5%	139	-7.9%	127	0.0%
8	160	-1.8%	158	-3.7%	184	-1.1%	167	3.7%	140	-2.8%	181	0.6%	126	-5.3%	139	0.0%
Total	512	8.5%	495	-3.3%	500	1.0%	485	-3.0%	451	-7.0%	465	3.1%	392	-15.7%	410	4.6%
change	40	8.5%	(17)	-3.3%	5	1.0%	(15)	-3.0%	(34)	-7.0%	14	3.1%	(73)	-15.7%	18	4.6%

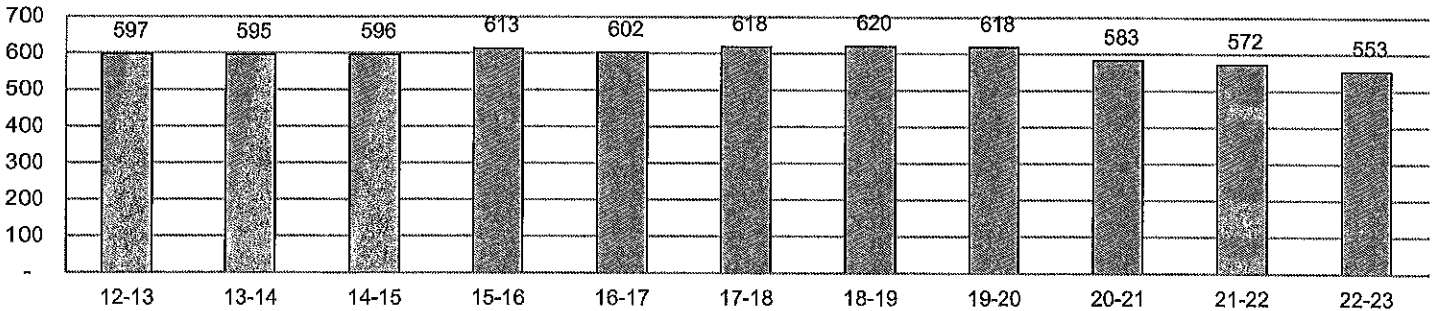
Middle School Enrollment



High School

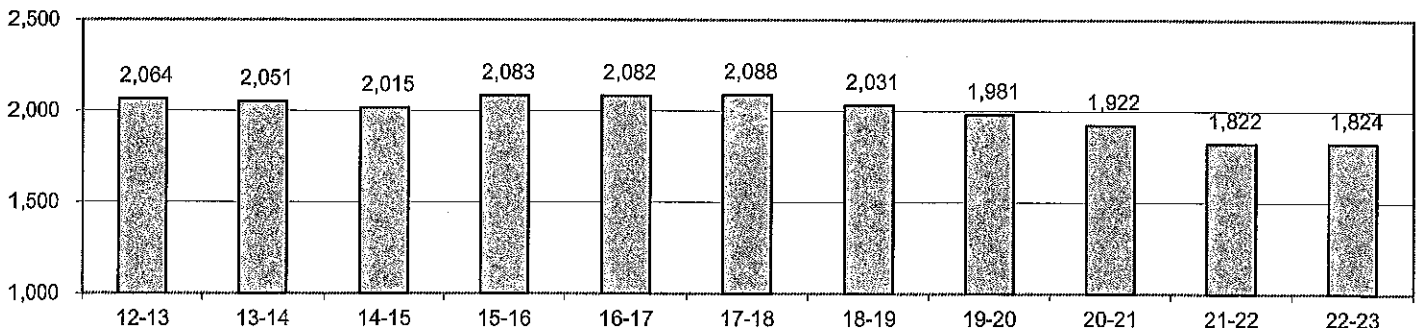
9	164	5.1%	170	6.3%	169	7.0%	184	0.0%	168	0.6%	136	-2.9%	163	-9.9%	126	0.0%
10	155	-3.1%	152	-7.3%	170	0.0%	150	-11.2%	171	-7.1%	157	-6.5%	123	-9.6%	163	0.0%
11	147	-2.6%	138	-11.0%	144	-5.3%	148	-12.9%	138	-8.0%	154	-9.9%	141	-10.2%	123	0.0%
12	147	-2.6%	142	-3.4%	135	-2.2%	138	-4.2%	141	-4.7%	136	-1.4%	145	-5.8%	141	0.0%
Total	613		602		618		620		618		583		572		553	
change	17	2.9%	(11)	-1.8%	16	2.7%	2	0.3%	(2)	-0.3%	(35)	-5.7%	(11)	-1.9%	(19)	-3.3%

High School Enrollment



CHS	16		23		18		21		19		19		15		15	
District	2,083		2,082		2,088		2,031		1,981		1,922		1,822		1,824	
change	68	3.4%	(1)	0.0%	6	0.3%	(57)	-2.7%	(50)	-2.5%	(59)	-3.0%	(100)	-5.2%	2	0.1%

Total District Enrollment



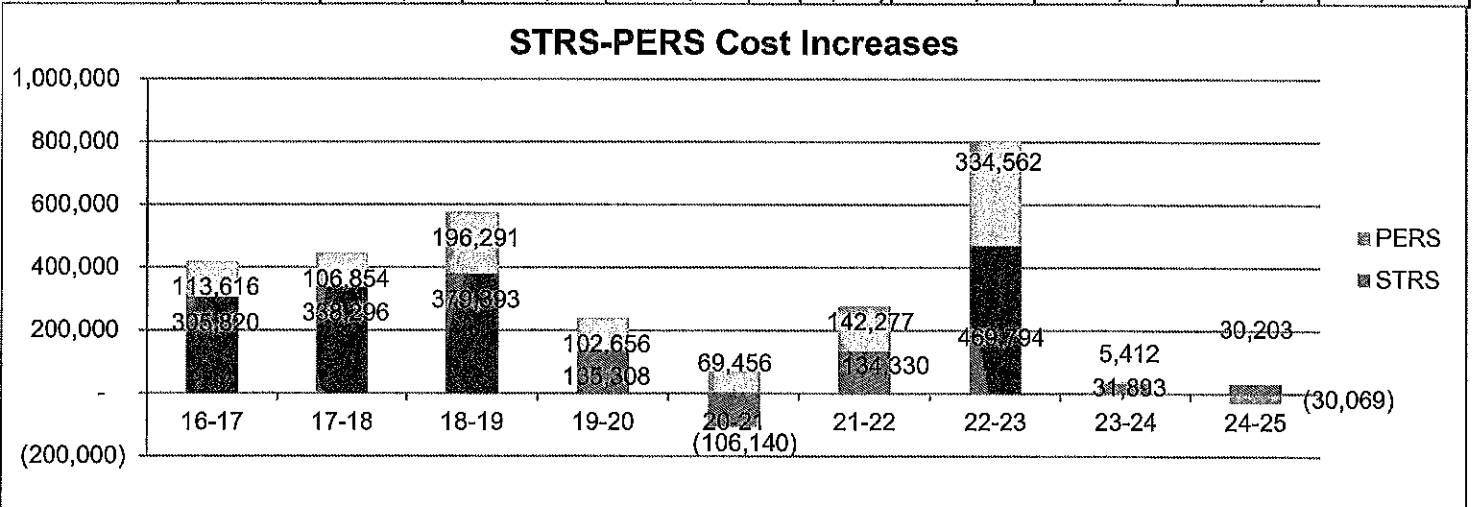
Pacific Grove Unified School District

STRS-PERS Cost Increases

STRS	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25
Old Rate	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%
Cert Payroll	15,120,421	16,068,126	17,090,954	17,036,292	17,741,410	17,715,125	18,485,672	18,779,616	19,057,986
Cost	1,247,435	1,325,620	1,410,004	1,405,494	1,463,666	1,461,498	1,525,068	1,549,318	1,572,284
New Rate	12.58%	14.43%	16.28%	17.10%	16.15%	16.92%	19.10%	19.10%	19.10%
Cert Payroll	15,120,421	16,068,126	17,090,954	17,036,292	17,741,410	17,715,125	18,485,672	18,779,616	19,057,986
Cost	1,902,149	2,318,631	2,782,407	2,913,206	2,865,238	2,997,399	3,530,763	3,586,907	3,640,075
Addtl Cost	654,714	993,010	1,372,404	1,507,712	1,401,571	1,535,901	2,005,695	2,037,588	2,067,792
compared to old rate									
Addtl Cost	305,820	338,296	379,393	135,308	(106,140)	134,330	469,794	31,893	30,203
compared to prior year									

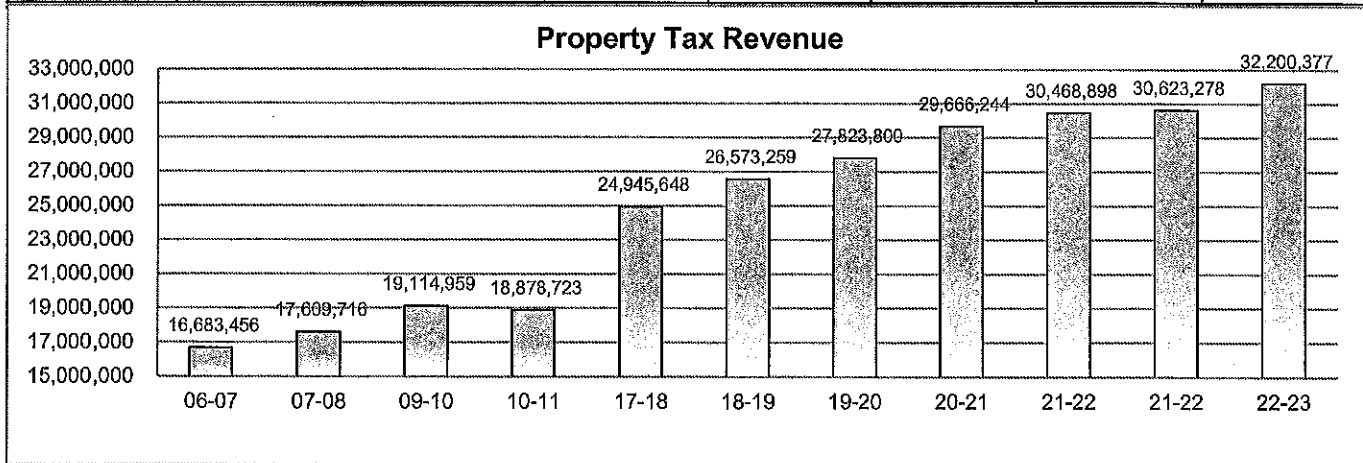
PERS	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25
Old Rate	11.44%	11.44%	11.44%	11.44%	11.44%	11.44%	11.44%	11.44%	11.44%
Class Payroll	5,478,317	5,892,951	6,605,049	6,521,442	6,582,045	6,554,260	7,798,713	7,934,417	8,067,704
Cost	626,829	674,271	755,750	746,183	753,118	749,938	892,329	907,856	923,107
New Rate	13.89%	15.53%	18.062%	19.721%	20.700%	22.910%	25.370%	25.200%	24.600%
Class Payroll	5,478,317	5,892,951	6,605,049	6,521,442	6,582,045	6,554,260	7,798,713	7,934,417	8,067,704
Cost	760,938	915,234	1,193,004	1,286,094	1,362,483	1,501,581	1,978,533	1,999,473	1,984,655
(these rates were adopted by Cal-PERS on 4-17-18)									
Addtl Cost	134,109	240,963	437,254	539,910	609,366	751,643	1,086,205	1,091,617	1,061,549
compared to old rate									
Addtl Cost	113,616	106,854	196,291	102,656	69,456	142,277	334,562	5,412	(30,069)
compared to prior year									

STRS-PERS	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	23-24
Combined	788,823	1,233,973	1,809,658	2,047,622	2,010,937	2,287,544	3,091,900	3,129,205	3,129,340
Compared to old rate									
Combined	419,435	445,150	575,685	237,964	(36,685)	276,607	804,356	37,305	135



Property Tax Revenue

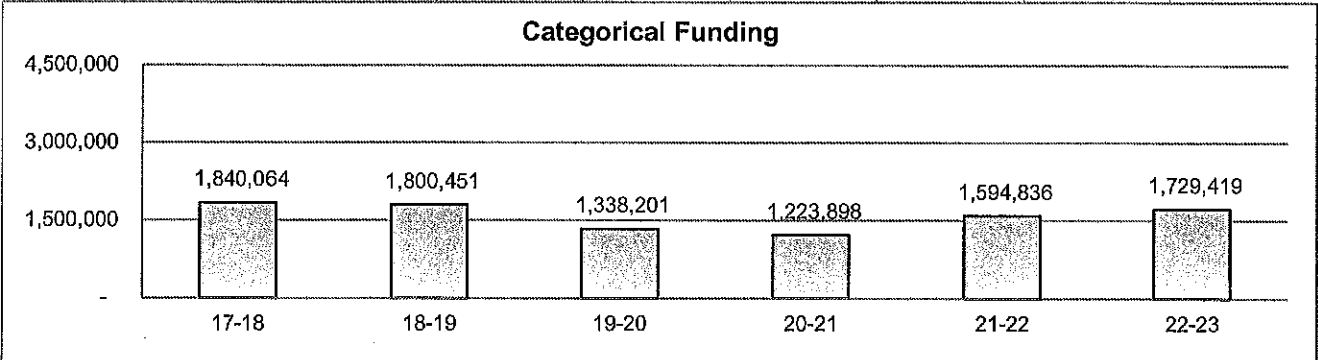
	5.96%	6.52%	4.71%	6.62%	4.15%	3.23%	5.15%
	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22	2022-23
	actual	actual	actual	actuals	Adopted Bdgt	Est & Actuals	Estimate
July	-	-	-	-	-	-	-
Year-to-Date	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-
Year-to-Date	-	-	-	-	-	-	-
September	56,920	81,929	91,507	109,662	99,117	85,291	89,683
Year-to-Date	56,920	81,929	91,507	109,662	99,117	85,291	89,683
October	818,005	-	-	-	-	-	-
Year-to-Date	874,925	81,929	-	109,662	99,117	85,291	89,683
November	46,407	943,522	1,012,590	1,025,732	1,096,797	1,327,911	1,396,299
Year-to-Date	921,332	1,025,451	1,104,097	1,135,394	1,195,914	1,413,202	1,485,982
December	13,648,659	13,591,740	14,644,626	15,891,982	15,843,632	16,471,008	17,319,265
Year-to-Date	14,569,991	14,617,191	15,748,723	17,027,376	17,039,545	17,884,211	18,805,247
percent change	7.34%	0.32%	7.74%	4.08%	4.15%	5.03%	5.15%
January	755,156	880,650	645,269	280,379	698,930	331,670	348,751
Year-to-Date	15,325,147	15,497,841	16,393,992	17,307,755	17,738,475	18,215,881	19,153,999
percent change	10.41%	1.13%	5.78%	1.62%	4.15%	5.25%	5.15%
February	1,459,505	719,652	726,703	657,961	787,135	698,073	734,024
Year-to-Date	16,784,652	16,217,492	17,120,695	17,965,716	18,525,610	18,913,954	19,888,023
percent change	15.90%	-3.38%	5.57%	1.00%	4.15%	5.28%	5.15%
March	5,135	560,829	635,096	866,946	662,126	794,324	835,232
Year-to-Date	16,789,787	16,778,321	17,755,791	18,832,662	19,187,736	19,708,278	20,723,254
percent change	12.05%	-0.07%	5.83%	2.22%	4.15%	4.65%	5.15%
April	7,665,157	9,268,101	9,353,536	10,108,449	10,659,167	10,167,265	10,690,879
Year-to-Date	24,454,944	26,046,422	27,109,326	28,941,111	29,846,904	29,875,543	31,414,134
percent change	6.21%	6.51%	4.08%	0.99%	4.15%	3.23%	5.15%
May	72,178	102,453	62,709	82,045	120,959	84,602	88,959
Year-to-Date	24,527,122	26,148,876	27,172,035	29,023,156	29,967,862	29,960,145	31,503,093
percent change	6.14%	6.61%	3.91%	0.87%	4.15%	3.23%	5.15%
June	418,526	424,383	651,765	643,089	501,035	663,133	697,284
Year-to-Date	24,945,648	26,573,259	27,823,800	29,666,244	30,468,898	30,623,278	32,200,377
percent change	5.96%	6.52%	4.71%	1.41%	4.15%	3.23%	5.15%
Total	24,945,648	26,573,259	27,823,800	29,666,244	30,468,898	30,623,278	32,200,377
Inc (Dec)	1,403,586	1,627,611	1,250,541	1,842,444	1,214,075	957,034	1,577,099
percent change	5.96%	6.52%	4.71%	6.62%	4.15%	3.23%	5.15%



Pacific Grove Unified School District

Categoricals

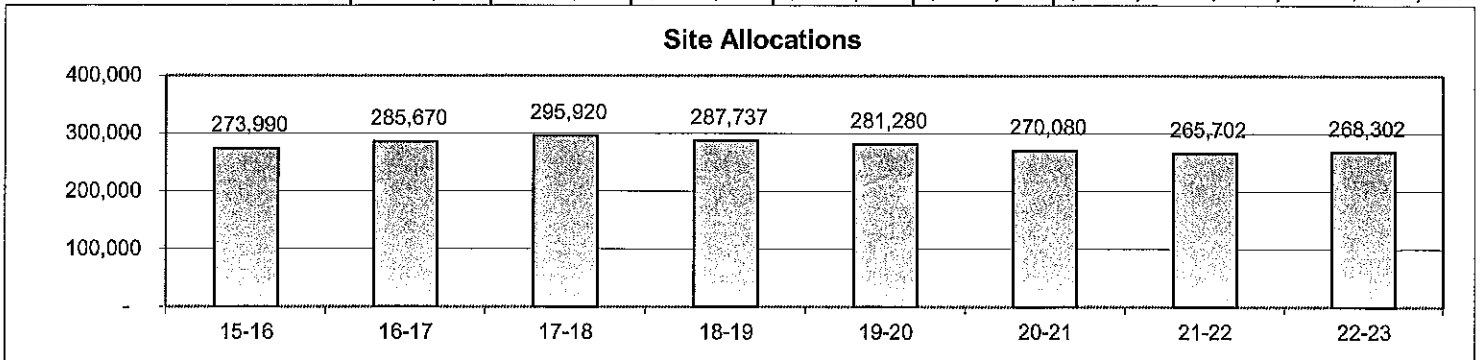
Title	Obj-Res	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
1 Special Ed/ Mental health	8181-3310	395,383	382,284	377,224	379,110	381,006	376,592
2 MAA	8290-0000	150,579	51,500	50,000	50,000	50,000	50,000
3 Title I	8290-3010	162,825	124,888	126,137	128,394	164,859	147,447
4 VEA	8290-3550	21,112	21,510	21,246	27,312	27,312	23,700
5 ESSER - covid 19	8290-3710	-	-	-	-	168,059	473,703
5 Title II Teacher Quality	8290-4035	33,429	31,476	31,791	32,839	40,531	34,500
6 Title II Principal Training	8290-4036	-	-	-	-	-	-
7 Title III Limited English	8290-4201	22,150	36,983	10,000	10,000	10,000	10,000
8 EIA	8311-7090	-	-	-	-	-	-
9 Transportation	8311-7230	-	-	-	-	-	-
10 Mandated Costs	8550-0000	293,305	443,730	79,086	79,086	78,833	79,000
11 Lottery - Rest	8560-6300	124,776	108,650	102,816	103,032	91,580	101,246
12 Lottery - Unrest	8560-1100	324,015	309,550	291,312	291,924	274,740	288,231
13 Oth State Rev/Medi Cal		54,619	30,909	31,218	31,530	-	-
14 Fair Share	8590-0000	-	-	-	-	-	-
15 MENTAL HTL - SPEC	8590-6512	38,671	38,671	38,671	38,671	-	30,000
16 School Counselor	8590-0080	-	-	-	-	-	-
17 CSR 9-12	8590-0120	-	-	-	-	-	-
18 K-3 Class Size Reductio	8590-0130	-	-	-	-	-	-
19 GATE	8590-0140	-	-	-	-	-	-
20 Instructional Materials	8590-0156	-	-	-	-	-	-
21 PAR	8590-0271	-	-	-	-	-	-
23 Math and Reading	8590-0294	-	-	-	-	-	-
24 Math and Reading	8590-0296	-	-	-	-	-	-
25 Adminstrator Training	8590-0325	-	-	-	-	-	-
26 ROP (CTE)	8590-0350	112,373	87,772	178,700	52,000	59,000	115,000
27 Adult Education	8590-0390	-	-	-	-	-	-
28 Prof Development	8590-0393	-	-	-	-	-	-
29 TIIG	8590-0394	-	-	-	-	-	-
30 SIP	8590-0395	-	-	-	-	-	-
31 School Safety	8590-0405	-	-	-	-	-	-
32 Pupil Retention	8590-0739	-	-	-	-	-	-
33 CAHSEE	8590-0755	-	-	-	-	-	-
34 Art and Music Grant	8590-0760	-	-	-	-	-	-
35 Prop 39 Energy Efficient	8590-6230	105,886	15,943	-	-	-	-
36 TUPE	8590-6690	941	-	-	-	-	-
37 Common Core	8590-7405	-	116,585	-	-	248,916	-
Total		1,840,064	1,800,451	1,338,201	1,223,898	1,594,836	1,729,419



Pacific Grove Unified School District

Site Allocations

	2015-16 actual	2016-17 actual	2017-18 actual	2018-19 actual	2019-20 actual	2020-21 actual	2021-22 budget	2022-23 budget
Forest Grove								
Enrollment (97% of estimate)	428	458	449	448	437	423	415	404
Allocation per Student	\$ 130.00	\$ 135.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 150.00
Initial Allocation	\$ 55,575	\$ 61,830	\$ 62,875	\$ 62,740	\$ 61,180	\$ 59,220	\$ 58,122	\$ 60,674
Enrollment (actual CBEDS)	470	472	463	448	422	393	415	404
Final Allocation	\$ 61,100	\$ 63,720	\$ 64,820	\$ 62,740	\$ 59,080	\$ 55,020	\$ 58,122	\$ 60,674
Increase (Decrease)	\$ 5,525	\$ 1,890	\$ 1,945	\$ -	\$ (2,100)	\$ (4,200)	\$ -	\$ -
Robert Down								
Enrollment (97% of estimate)	447	458	474	458	462	451	427	416
Allocation per Student	\$ 130.00	\$ 135.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 150.00
Initial Allocation	\$ 58,045	\$ 61,830	\$ 66,406	\$ 64,098	\$ 64,680	\$ 63,140	\$ 59,752	\$ 62,420
Enrollment (actual CBEDS)	472	490	489	458	472	443	427	416
Final Allocation	\$ 61,360	\$ 66,150	\$ 68,460	\$ 64,098	\$ 66,080	\$ 62,020	\$ 59,752	\$ 62,420
Increase (Decrease)	\$ 3,315	\$ 4,320	\$ 2,054	\$ -	\$ 1,400	\$ (1,120)	\$ -	\$ -
Middle School								
Enrollment (97% of estimate)	454	496	485	461	440	459	400	398
Allocation per Student	\$ 130.00	\$ 135.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 150.00
Initial Allocation	\$ 59,033	\$ 66,960	\$ 67,900	\$ 64,540	\$ 61,600	\$ 64,260	\$ 55,950	\$ 59,655
Enrollment (actual CBEDS)	512	495	500	461	451	464	400	398
Final Allocation	\$ 66,560	\$ 66,825	\$ 70,000	\$ 64,540	\$ 63,140	\$ 64,960	\$ 55,950	\$ 59,655
Increase (Decrease)	\$ 7,527	\$ (135)	\$ 2,100	\$ -	\$ 1,540	\$ 700	\$ -	\$ -
High School								
Enrollment (97% of estimate)	561	591	599	647	633	615	609	536
Allocation per Student	\$ 130.00	\$ 135.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 150.00
Initial Allocation	\$ 72,865	\$ 79,785	\$ 83,924	\$ 90,579	\$ 88,620	\$ 86,100	\$ 85,282	\$ 80,462
Enrollment (actual CBEDS)	613	602	618	647	618	583	609	536
Final Allocation	\$ 79,690	\$ 81,270	\$ 86,520	\$ 90,579	\$ 86,520	\$ 81,620	\$ 85,282	\$ 80,462
Increase (Decrease)	\$ 6,825	\$ 1,485	\$ 2,596	\$ -	\$ (2,100)	\$ (4,480)	\$ -	\$ -
Community High School								
Enrollment (97% of estimate)	18	14	17	17	19	20	19	15
Allocation per Student	\$ 330.00	\$ 335.00	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00	\$ 350.00
Initial Allocation	\$ 5,957	\$ 4,690	\$ 5,936	\$ 5,780	\$ 6,460	\$ 6,800	\$ 6,596	\$ 5,093
Enrollment (actual CBEDS)	16	23	18	17	19	19	19	15
Final Allocation	\$ 5,280	\$ 7,705	\$ 6,120	\$ 5,780	\$ 6,460	\$ 6,460	\$ 6,596	\$ 5,093
Increase (Decrease)	\$ (677)	\$ 3,015	\$ 184	\$ -	\$ -	\$ (340)	\$ -	\$ -
Total Final Allocations	\$ 273,990	\$ 285,670	\$ 295,920	\$ 287,737	\$ 281,280	\$ 270,080	\$ 265,702	\$ 268,302



Allocations are adjusted at CBEDS. Starting 12-13, Health Permits & Copier Leases are excluded. SIP and Site Allocations are combined.

Fund 1 - General Fund - Combined

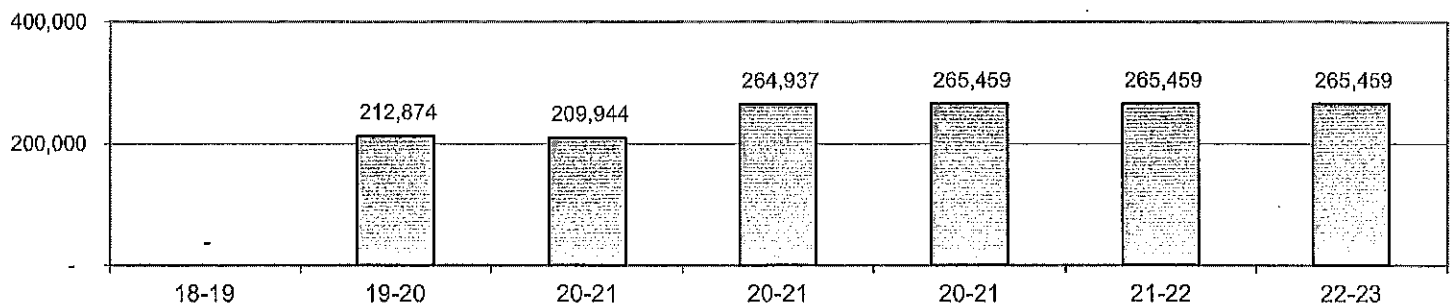
	6.52%	4.71%	6.62%	4.36%	5.15%	4.15%	4.00%
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance - Rest	446,664	526,947	916,588	1,404,399	505,374	-	-
Beginning Fund Balance - Unrest.	4,151,404	4,169,422	4,496,234	5,435,813	5,042,913	4,958,238	5,363,337
Beginning Fund Balance	4,598,068	4,696,369	5,412,822	6,840,212	5,548,287	4,958,238	5,363,337
Revenues:							
LCFF Sources 8000	29,357,332	30,391,753	32,234,767	33,104,444	34,706,630	36,042,946	37,384,413
Federal Sources 8100	719,971	669,659	2,011,995	2,702,852	1,115,942	1,119,981	1,124,052
State Sources 8300	2,700,969	2,837,359	3,081,226	2,453,976	2,280,637	2,280,784	2,299,969
Local Sources 8600	1,721,841	1,973,552	1,719,742	1,896,238	1,716,254	1,716,254	1,716,254
Total Revenues	34,500,113	35,872,323	39,047,731	40,157,510	39,819,463	41,159,965	42,524,688
percent change	2.7%	0.5%	4.2%	7.0%	2.0%	13.2%	3.3%
Expenditures:							
Certificated Salaries 1000	17,073,639	17,045,277	18,000,573	18,088,259	18,485,672	18,779,616	19,057,986
Classified Salaries 2000	6,579,721	6,532,991	6,989,510	7,087,956	7,798,713	7,934,417	8,067,704
Employee Benefits 3000	7,068,637	7,861,659	8,174,039	8,660,600	10,316,927	10,111,873	10,122,341
Books and Supplies 4000	933,021	907,160	1,357,427	2,512,033	995,266	1,000,242	1,006,744
Services and Other 5000	2,435,873	2,374,406	2,390,198	3,972,791	2,755,302	2,855,720	2,962,881
Capital Outlay 6000	41,256	115,593	53,065	69,620	-	-	-
Other Outgo 7000	650	318,895	655,530	46,797	57,632	72,997	77,997
Total Expenditures	34,132,796	35,155,981	37,620,342	40,438,056	40,409,512	40,754,866	41,295,653
percent change	-1.6%	-1.1%	1.1%	8.5%	7.4%	14.7%	1.3%
Surplus (Deficit)	367,317	716,343	1,427,389	(280,546)	(590,049)	405,099	1,229,035
carryover funds			(487,811)	(1,043,444)	(590,049)		
Transfers In (Out)							
Fund 11 - Adult Education	(93,891)		(36,358)	41,910	-	-	
Fund 12 - Child Development		95,515	(313,544)	-	(19,635)	35,000	40,000
Fund 13 - Cafeteria	(58,105)	95,111	(277,819)	-	-	-	-
Fund 14 - Deferred Maintenance							
Fund 20 - Postemployment Ben.							
Other Sources (Uses) Bus/FD 40	(117,024)	-	-	-	-	-	-
Net Transfers In (Out)	(269,019)	190,626	(627,720)	41,910	(19,635)	35,000	40,000
Ending Fund Balance	4,696,366	5,412,712	6,840,211	6,559,666	4,958,238	5,363,337	6,592,372
Components of Ending Fund Balance							
a Nonspendable - Revolving Cash	5,000	5,000	5,000	5,000	5,000	5,000	5,000
b Restricted (restricted carryover)	526,947	916,588	1,404,408	360,964	490,374	426,468	287,140
c Committed / Prepaid Exp.	3,220						
d Assigned							
Prop Tax Reserve (0.50%)	132,866	139,119	148,332	161,002	161,002	167,683	174,391
Basic Aid Reserve	1,032,054	2,636,125	3,589,206	4,299,148	2,611,308	3,120,763	4,312,284
Sick Leave Incentive Reserve	70,000	70,000	70,000	70,000	70,000	-	-
Deferred Maint. & RRM Reserve	539,351	355,539	369,714	332,577	276,846	287,207	303,431
STRS/PERS Reserve 2020-21	1,057,412	235,783	124,950	125,881	131,422	133,570	271,257
C/o to FD 40; Donations	297,461						
e 3% Resv for Econ Uncertainties (3)	1,032,054	1,054,679	1,128,610	1,213,142	1,212,285	1,222,646	1,238,870
Unassigned/Unappropriated							
subtotal Unrestricted Reserves	4,161,199	4,491,246	5,430,813	6,201,749	4,462,864	4,931,869	6,300,232
Undesignated Resv Percent	12.1%	12.8%	14.4%	15.4%	11.0%	12.1%	15.3%
Ending Fund Balance	4,696,366	5,412,834	6,840,221	6,567,713	4,958,238	5,363,337	6,592,372

Fund 11 - Adult Education Fund

		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
		Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance		2,336,590	2,005,884	1,922,958	2,210,660	1,783,232	1,463,240	1,057,278
Revenues:								
LCFF Sources	8000	-	212,874	209,944	264,937	265,459	265,459	265,459
Federal Revenue	8200	35,628	56,076	55,022	49,435	59,915	60,000	60,000
Other State Revenue	8091/8590	1,387,498	1,662,622	1,527,706	1,592,134	1,669,948	1,669,948	1,669,948
Other Local Revenue	8600	632,818	550,920	536,912	384,506	441,250	442,000	442,000
Total Revenues		2,055,943	2,482,492	2,329,584	2,291,012	2,436,572	2,437,407	2,437,407
Expenditures:								
Certificated Salaries	1000	599,032	594,616	546,437	632,714	666,749	676,884	687,511
Classified Salaries	2000	642,999	866,106	795,267	912,991	1,055,592	1,073,854	1,092,431
Employee Benefits	3000	328,805	426,275	410,135	494,328	596,538	608,931	619,695
Books and Supplies	4000	259,354	131,850	133,263	342,573	242,331	250,700	250,700
Services & Other Opera	5000	86,482	90,808	76,208	219,114	112,594	150,000	150,000
Capital Outlay	6000	453,868	455,764	-	32,080	-		
Other Outgo	7100							
Indirect Costs	7350	110,000	-	80,574	84,640	82,760	83,000	83,000
Total Expenditures		2,480,540	2,565,418	2,041,884	2,718,440	2,756,564	2,843,369	2,883,338
Surplus (Deficit)		(424,597)	(82,926)	287,700	(427,428)	(319,992)	(405,962)	(445,931)
Transfers In - Fund 1	8900	93,891						
Ending Fund Balance		2,005,884	1,922,958	2,210,657	1,783,232	1,463,240	1,057,278	611,348
Components of Ending Fund Balance:								
a) Nonspendable - Revolvi	9711							
b) Restricted - grants/dons	9740	996,295	499,125	366,935	97,344	97,344		
c) Committed	9750							
d) Assigned	9780	1,009,589	1,423,833	1,843,722	1,685,885	1,365,896	1,057,278	611,348
e) Unassigned/Unappropri.	9790							
Ending Fund Balance		2,005,884	1,922,958	2,210,657	1,783,229	1,463,240	1,057,278	611,348

Fund 11 accounts for all the transactions related to the District's Adult Education program. The state has changed the way Adult Ed posts the apportionments, making it difficult to compare across years. Prior to 2008-09, Adult Ed received their apportionment directly from the state. In 2009-10, it became a Transfer-In from the General Fund. Then, in 2011-12, it was not transferred in, but posted from the General Fund into their Other State Revenue line item. In 2015-16, funding is posted directly to Fund 11.

Fund 11 - Transfers In From General Fund

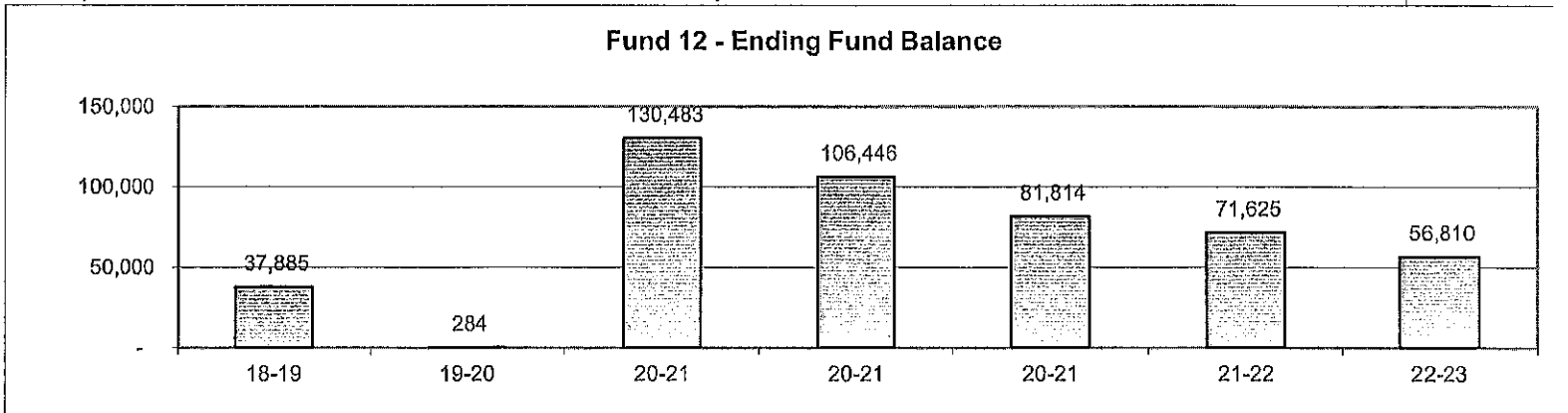


Fund 12 - Child Development Fund

		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
		Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance		108,280	37,885	284	130,483	97,076	81,814	71,625
Revenues:								
LCFF Sources	8000							
Federal Revenue	8100			9,371				
State Rev. (Preschool)	8500	124,217	132,612	124,244	129,042	129,899	130,000	131,000
Local Rev. (BASRP)	8600	353,160	313,499	(1,544)	350,000	360,000	360,000	360,500
Total Revenues		477,377	446,111	132,071	479,042	489,899	490,000	491,500
Expenditures:								
Certificated Salaries	1000	65,542	63,426	68,364	65,948	64,104	65,110	66,133
Classified Salaries	2000	319,384	337,524	149,732	299,509	297,389	302,534	307,768
Employee Benefits	3000	121,028	141,117	71,503	139,194	130,575	134,182	137,853
Books and Supplies	4000	9,136	7,710	2,149	12,908	10,866	11,000	12,000
Services & Other Opera	5000	3,505	4,911	3,581	5,542	4,500	5,000	5,200
Capital Outlay	6000	4,637				-	-	-
Other Outgo	7100							
Indirect Costs	7300	24,540	24,540	20,050	21,888	17,362	17,362	17,362
Total Expenditures		547,773	579,228	315,379	544,989	524,796	535,189	546,315
Surplus (Deficit)		(70,395)	(133,117)	(183,308)	(65,947)	(34,897)	(45,189)	(54,815)
Transfers In from Fund C	8900		95,515	313,508	41,910	19,635	35,000	40,000
Ending Fund Balance		37,885	284	130,483	106,446	81,814	71,625	56,810

Components of Ending Fund Balance:								
a) Nonspendable - Revolvi	9711							
b) Restricted	9740			9,371	9,372	-		
c) Committed	9750							
d) Assigned	9780	37,885	284	121,112	97,074	81,814	71,625	56,810
e) Unassigned-Res for Ecc	9789							
Unassigned/Unappropri.	9790							
Ending Fund Balance		37,885	284	130,483	106,446	81,814	71,625	56,810

Fund 12 accounts for all the transactions related to the State Preschool program and the Before and After School Recreation Program (BASRP). In 2011-12, fees were raised which allowed the Fund to operate at a surplus. In 2013-14, Fund 12 paid for a new portable classroom to be located at Forest Grove Elementary School.

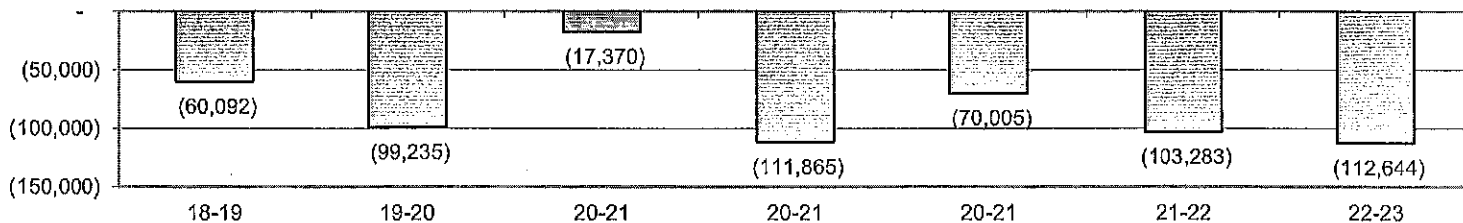


Fund 13 - Cafeteria Fund

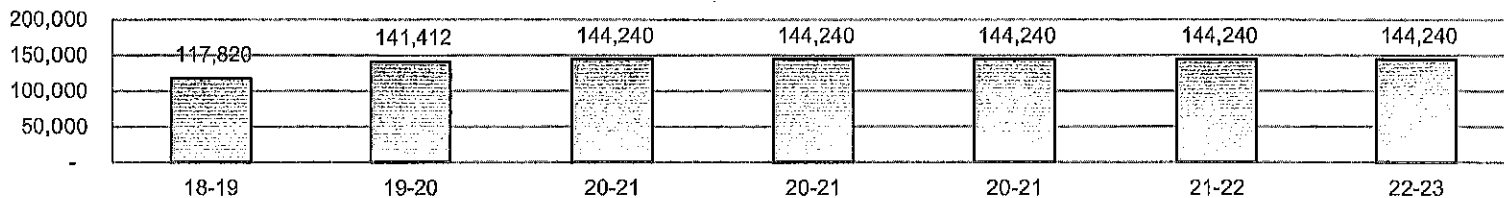
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
		Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance		13,765	11,778	56,696	317,148	205,283	135,278	31,995
Revenues:								
LCFF Sources	8000							
Federal Revenue	8200	178,292	231,886	470,081	930,000	903,104	905,000	907,000
Other State Revenue	8500	12,282	22,148	43,305	60,000	59,894	60,000	60,000
Other Local Revenue	8600	429,035	338,397	6,606	5,846	5,500	5,500	6,000
Total Revenues		619,608	592,431	519,992	995,846	968,498	970,500	973,000
Expenditures:								
Certificated Salaries	1000							
Classified Salaries	2000	301,683	302,089	282,727	323,330	351,820	357,906	364,528
Employee Benefits	3000	81,293	86,937	83,488	105,436	123,988	133,548	138,287
Supplies	4000	282,802	288,598	160,744	650,000	536,242	552,329	552,829
Services	5000	13,921	14,042	10,403	28,945	26,453	30,000	30,000
Capital Outlay	6000							
Other Outgo	7100							
Total Expenditures		679,700	691,666	537,362	1,107,711	1,038,503	1,073,783	1,085,644
Surplus (Deficit)		(60,092)	(99,235)	(17,370)	(111,865)	(70,005)	(103,283)	(112,644)
Transfers In - General Fund	8900	58,105	95,111	277,819				
Ending Fund Balance		11,778	7,653	317,145	205,283	135,278	31,995	(80,649)

Components of Ending Fund Balance:								
a) Nonspendable - Stores	9711	11,226	6,783	7,815				
b) Restricted	9740	-			201,041	135,278	31,995	(80,649)
c) Committed								
d) Assigned - cash in drawer		552	870	309,330	4,242	-		
e) Unassigned/Unappropriated	9790							
Ending Fund Balance		11,778	7,653	317,145	205,283	135,278	31,995	(80,649)

Fund 13 - Surplus (Deficit)



Meals Served

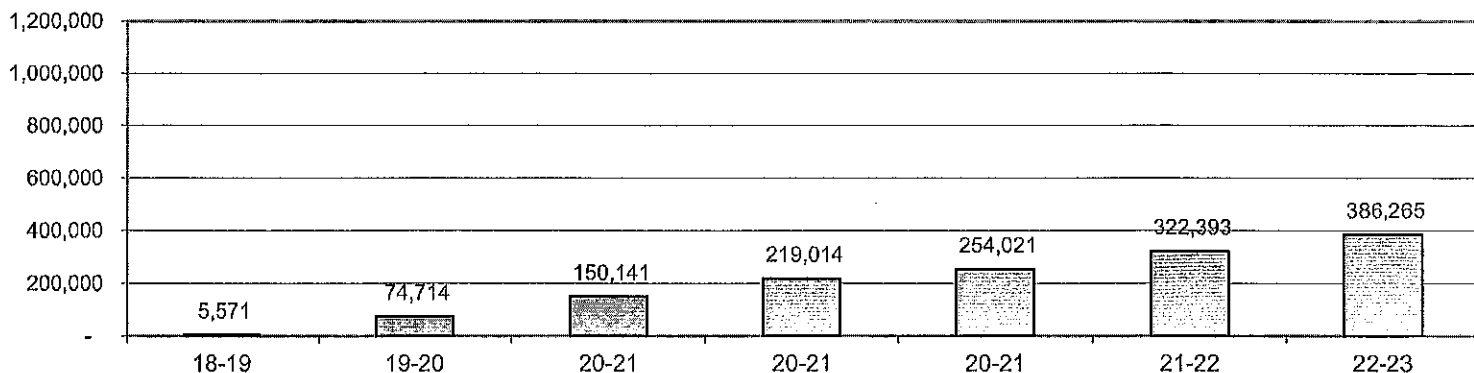


Fund 14 - Deferred Maintenance Fund

		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
		Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance		26,040	5,571	74,714	150,142	185,149	254,021	322,393
Revenues:								
LCFF Sources	8000	93,372	93,372	93,372	93,372	93,372	93,372	93,372
Federal Revenue	8100							
Other State Revenue	8590						-	-
Other Local Revenue	8660	(272)	31	795	500	500	500	500
Total Revenues		93,100	93,403	94,167	93,872	93,872	93,872	93,872
Expenditures:								
Certificated Salaries	1000							
Classified Salaries	2000							
Employee Benefits	3000							
Supplies	4300						-	-
Services	5800	113,569	24,260	18,741	25,000	25,000	25,500	30,000
Capital Outlay	6000							
Other Outgo	7100							
Indirect Costs	7300							
Total Expenditures		113,569	24,260	18,741	25,000	25,000	25,500	30,000
Surplus (Deficit)		(20,469)	69,144	75,427	68,872	68,872	68,372	63,872
Transfers In (Out) - to G	8900							
Ending Fund Balance		5,571	74,714	150,141	219,014	254,021	322,393	386,265

Components of Ending Fund Balance:								
a) Nonspendable - Revolve	9711							
b) Restricted	9740							
c) Committed	9750							
d) Assigned	9780	5,571	74,714	150,141	219,014	254,021	322,393	386,265
e) Unassigned-Reserve for	9789							
Unassigned/Unappropri	9790							
Ending Fund Balance		5,571	74,714	150,141	219,014	254,021	322,393	386,265

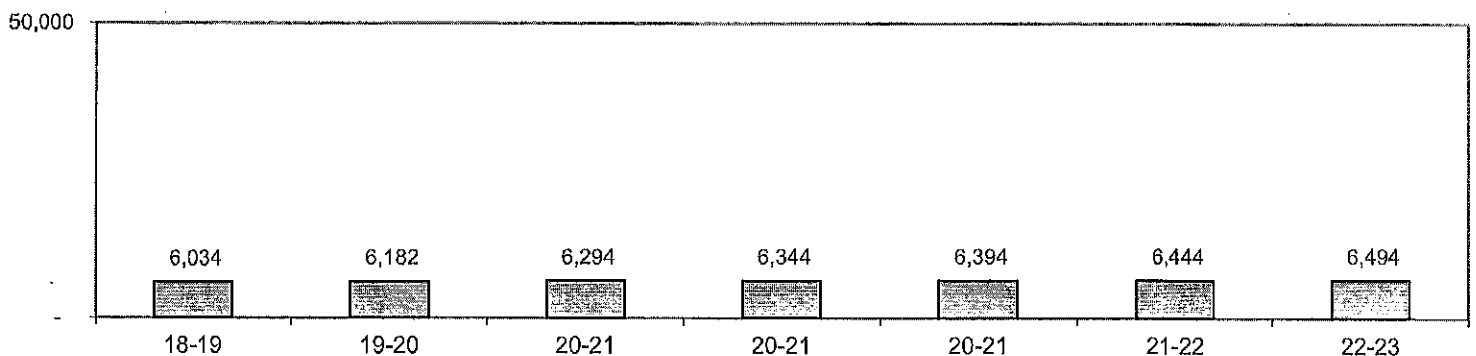
Fund 14 - Ending Fund Balance



Fund 20 - Postemployment Benefits Fund

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance	5,860	6,034	6,182	6,294	6,344	6,394	6,444
Revenues:							
LCFF Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	174	148	112	50	50	50	50
Total Revenues	174	148	112	50	50	50	50
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000							
Services 5000							
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	-	-	-	-	-	-	-
Surplus (Deficit)	174	148	112	50	50	50	50
Transfers In (Out) - from 8900							
Ending Fund Balance	6,034	6,182	6,294	6,344	6,394	6,444	6,494
Components of Ending Fund Balance:							
a) Nonspendable - Revolve 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned - Medigap 9780	6,034	6,182	6,294	6,344	6,394	6,444	6,494
e) Unassigned-Reserve for Unassigned/Unappropri. 9790							
Ending Fund Balance	6,034	6,182	6,294	6,344	6,394	6,444	6,494

Fund 20 - Ending Fund Balance



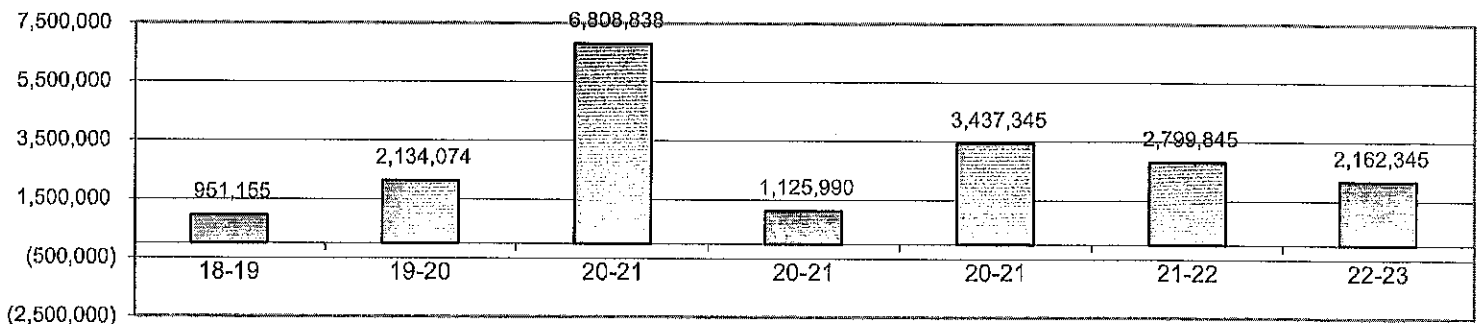
Fund 21 - Building Fund (Education Technology)

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance	1,504,309	951,155	2,134,074	6,808,840	1,125,990	3,437,345	2,799,845
Revenues:							
Mea D - Series A 8951			6,388,830				
Mea D - Series B					5,871,750		
Mea A - Series C 8951		2,000,000					
Mea A - Series D 8951				2,000,000			
Other Local Revenue 8600	28,524	19,879	49,144	16,200	2,500	2,500	2,500
Total Revenues	28,524	2,019,879	6,437,975	2,016,200	5,874,250	2,500	2,500
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000				12,577	38,127	49,411	
Employee Benefits 3000				3,585	12,903	18,004	
Supplies 4000	383,315	289,095	53,033	2,766,617	988,480	100,000	100,000
Services 5000	177,836	180,461	521,951	900,754	1,324,500	440,000	440,000
Capital Outlay 6000	20,527	367,404	819,995	1,980,649	1,182,500	100,000	100,000
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	581,677	836,960	1,411,141	5,699,050	3,562,895	640,000	640,000
Surplus (Deficit)	(553,154)	1,182,919	5,026,833	(3,682,850)	2,311,355	(637,500)	(637,500)
Transfers In (Out) 8900/(7619)			(352,069)				
Ending Fund Balance	951,155	2,134,074	6,808,838	1,125,990	3,437,345	2,799,845	2,162,345

Components of Ending Fund Balance:							
a) Nonspendable - Revolving 9711							
b) Restricted 9740	912,112	2,095,030	6,808,838	1,060,741	3,372,096	2,799,845	2,162,345
c) Committed 9750							
d) Assigned 9780	39,044	39,044	-	65,249	65,249		
e) Unassigned-Reserve for 9789							
Unassigned/Unappropri. 9790							
Ending Fund Balance	951,155	2,134,074	6,808,838	1,125,990	3,437,345	2,799,845	2,162,345

Fund 21 accounts for the revenues and expenditures associated with Measure A and Measure D Bonds.

Fund 21 - Ending Fund Balance



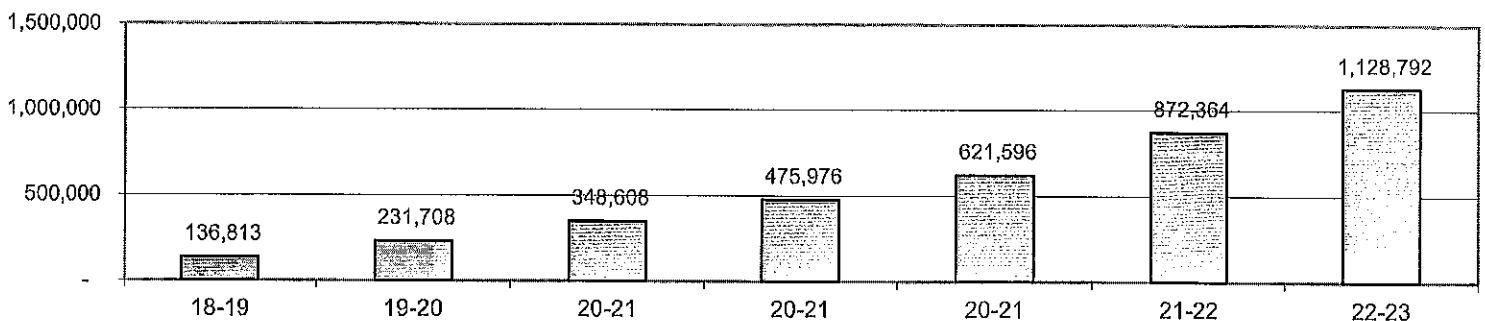
Fund 40 - Capital Outlay Projects Fund

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actuals	Actuals	Unaudited Actuals	Second Interim	Adopted Budget	Estimate	Estimate
Beginning Fund Balance	10,636	136,813	231,708	348,609	475,976	621,596	872,364
Revenues:							
LCFF Sources 8000							
Other State Revenue 8300							
Leases & Rentals 8600			230,268	243,103	264,047	271,968	280,127
Interest income 8600	663,611	313,880	3,668	1,300	1,300	1,300	1,300
Total Revenues	663,611	313,880	233,936	244,403	265,347	273,268	281,427
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000							
Services 5000	449,936	37,882				22,500	25,000
Capital Outlay - Equipm 6000	3,882	64,068					
Other Outgo 7100	200,640	117,035	117,035	117,036	119,727		
Indirect Costs 7300						-	-
Total Expenditures	654,458	218,986	117,035	117,036	119,727	22,500	25,000
Surplus (Deficit)	9,154	94,894	116,901	127,367	145,620	250,768	256,427
Transfers In (Out) 8900	117,024						
Ending Fund Balance	136,813	231,708	348,608	475,976	621,596	872,364	1,128,792

Components of Ending Fund Balance:							
a) Nonspendable - Revolvi 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780	136,813	231,708	348,608	475,976	621,596	872,364	1,128,792
e) Unassigned/Unappropri. 9790							
Ending Fund Balance	136,813	231,708	348,608	475,976	621,596	872,364	1,128,792

Fund 40 includes revenues collected from David Avenue leases, expenditures authorized by the Board, and prior to 18-19 maintenance department expenses in excess of the program 6220 allocation. The Board approved \$500,000 to help with the cost of construction of the High School swimming pool. In 2017-18, Fund 40 was used to fund the construction of three portable classrooms at Robert Down, and two portable classrooms at Forest Grove.

Fund 40 - Ending Fund Balance



PACIFIC GROVE UNIFIED

2022-23 JULY 1ST BUDGET CHECKLIST

Please place on the top of your hard copies, in the same order as below

This checklist must be completed, signed, dated and submitted with your July 1st Budget packet. All do submitted no later than five days after Budget adoption or by July 1, 2022, whichever occurs first, per E (a)(2)(A).

- _____ Form CB – Budget Certification **(with an original signature)**
- _____ Form CC – Workers' Compensation Certification **(with an original signature)**
- _____ Form 01 – General Fund
- _____ Form 08 – Student Body Account
- _____ Form 11 – Adult Education Fund
- _____ Form 12 – Child Development Fund
- _____ Form 13 – Cafeteria Fund
- _____ Form 14 – Deferred Maintenance Fund
- _____ Form 20 – Special Reserve Fund
- _____ Form 21 – Building Fund
- _____ Form 40 – Special Reserve Fund (Capital Projects)
- _____ Form A – Average Daily Attendance
- _____ Form MYP – Multiyear Projection **(all 3 tabs)**
- _____ Form SIAA – Current Year Summary of Interfund Activities
- _____ Form SIAB – Budget Year Summary of Interfund Activities
- _____ Form 01CS – Criteria and Standards
- _____ Technical Review Checklists **(2 separate TRCs for both Estimated Actuals AND Budget)**
- _____ Budget Assumptions reflecting all 3 years of Form MYP
- _____ * Statement of Reasons for Excess Reserves

Send Via Email

- _____ DAT file – Official export
- _____ Excel file of LCFF Calculation reconciled to fiscal years 2022-23 thru 2024-25

* Per Education Code section 42127(a)(2)(B), I certify that the attached Statement of Reserves was present at a public hearing held on: _____

ANNUAL BUDGET REPORT:
July 1, 2022 Budget Adoption

Insert "X" in applicable boxes:

X This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

X If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Place: PGUSD District Office
Date: May 30 - June 1 2022

Adoption
Date: _____
Signed: _____

Clerk/Secretary of the
Governing Board
(Original signature
required)

Public Hearing:

Place: PGUSD District Office
Date: June 02, 2022
Time: 06:30 PM

Contact person for additional information on the budget reports:

Name: Song Chin -Bendib
Title: Assistant
Superintendent/CBO

Telephone: 831-646-6509
E-mail: schinbendib@pgusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.		X

4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.		X
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.		X
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	
SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2021-22) annual payment?		X

S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go?	X	X
S7b	Other Self-Insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1)		X X X
S9	Local Control and Accountability Plan (LCAP)	Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year? • Approval date for adoption of the LCAP or approval of an update to the LCAP:		X Jun 16, 2022
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?		X
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to Education Code Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of
Schools:

Our district is self-insured for workers' compensation claims as defined in Education Code
Section 42141(a):

Total liabilities actuarially determined:	\$	_____
Less: Amount of total liabilities reserved in budget:	\$	_____
Estimated accrued but unfunded liabilities:	\$	0.00

This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

Monterey Educational Risk Management Authority

This school district is not self-insured for workers' compensation claims.

Signed

Date of Meeting: June 2, 2022

Clerk/Secretary of the Governing Board

(Original signature required)

For additional information on this certification, please contact:

Name:	Song Chin-Bendib
Title:	Assistant Superintendent/CBO
Telephone:	831-646-6509
E-mail:	schinbendib@pgusd.org

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LOFF Sources		8010-3089	33,104,444.00	0.00	33,104,444.00	34,706,630.00	0.00	34,706,630.00	4.8%
2) Federal Revenue		8100-3289	50,000.00	2,652,852.00	2,702,852.00	50,000.00	1,065,942.00	1,115,942.00	-58.7%
3) Other State Revenue		8500-8699	353,573.00	2,798,797.00	3,152,370.00	367,231.00	1,913,406.00	2,280,637.00	-27.7%
4) Other Local Revenue		8600-8799	140,159.00	1,779,202.00	1,919,361.00	132,156.00	1,584,058.00	1,716,254.00	-10.6%
5) TOTAL, REVENUES			33,648,176.00	7,230,851.00	40,879,027.00	35,256,017.00	4,563,446.00	39,819,463.00	-2.6%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	15,574,541.00	4,160,592.20	19,735,133.20	15,065,147.00	3,420,525.00	18,485,672.00	-8.3%
2) Classified Salaries		2000-2999	4,625,010.00	2,464,910.46	7,089,920.46	5,013,028.00	2,785,685.00	7,798,713.00	10.0%
3) Employee Benefits		3000-3999	5,209,326.00	3,569,732.88	8,779,058.88	5,596,653.00	3,720,274.00	10,316,927.00	17.5%
4) Books and Supplies		4000-4999	619,621.62	1,894,849.96	2,514,471.58	587,776.00	407,490.00	995,266.00	-60.4%
5) Services and Other Operating Expenditures		5000-5999	2,263,719.37	1,652,595.00	3,916,308.37	2,405,501.00	349,801.00	2,755,302.00	-29.6%
6) Capital Outlay		6000-6999	0.00	54,620.00	54,620.00	0.00	0.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299	1,782.00	109,633.00	111,415.00	0.00	138,119.00	138,119.00	24.0%
8) Other Outgo - Transfers of Indirect Costs		7400-7499	(220,723.00)	148,848.50	(71,874.50)	(200,922.00)	100,800.00	(100,122.00)	39.3%
9) TOTAL, EXPENDITURES			28,073,276.99	14,055,776.00	42,129,052.99	29,467,183.00	10,922,694.00	40,389,877.00	-4.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			5,574,899.01	(6,824,925.00)	(1,250,025.99)	5,786,834.00	(6,359,248.00)	(570,414.00)	-54.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	41,910.00	0.00	41,910.00	19,635.00	0.00	19,635.00	-53.1%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(5,925,891.00)	5,925,891.00	0.00	(6,344,248.00)	6,344,248.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(5,967,801.00)	5,925,891.00	(41,910.00)	(6,363,863.00)	6,344,248.00	(19,635.00)	-53.1%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
			(392,901.99)	(895,034.00)	(1,291,935.99)	(575,049.00)	(15,000.00)	(590,049.00)	-54.3%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		8791	5,435,815.00	1,404,408.00	6,840,223.00	5,042,913.01	505,374.00	5,548,287.01	-18.9%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,435,815.00	1,404,408.00	6,840,223.00	5,042,813.01	505,374.00	5,548,287.01	-18.9%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,435,815.00	1,404,408.00	6,840,223.00	5,042,913.01	505,374.00	5,548,287.01	-18.9%
2) Ending Balance, June 30 (E + F1e)			5,042,913.01	505,374.00	5,548,287.01	4,467,864.01	490,374.00	4,958,238.01	-10.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	5,000.00	0.00	5,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	895.00	0.00	895.00	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	505,374.00	505,374.00	0.00	490,374.00	490,374.00	-3.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	5,037,018.01	0.00	5,037,018.01	4,467,864.01	0.00	4,467,864.01	-11.3%
G. ASSETS									
1) Cash									
a) in County Treasury		9110	16,187,415.65	(3,695,539.10)	12,491,876.55				
1) Fair Value Adjustment to Cash in County Treasury		9111	12,272.71	0.00	12,272.71				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	5,000.00	0.00	5,000.00				
d) with Fiscal Agent/Trustee		9135	6,823,201.67	0.00	6,823,201.67				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	322,264.46	322,264.46				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				

ACTION/DISCUSSION C

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals		2022-23 Budget		% Diff Column C & F			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)		Restricted (E)	Total Fund col. D + E (F)	
7) Prepaid Expenditures		9330	895.00	0.00	895.00					
8) Other Current Assets		9340	0.00	0.00	0.00					
9) TOTAL, ASSETS			22,828,785.03	(3,373,274.64)	19,455,510.39					
H. DEFERRED OUTFLOWS OF RESOURCES										
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00					
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00					
I. LIABILITIES										
1) Accounts Payable		9500	1,368,985.38	10,878.41	1,379,863.79					
2) Due to Grantor Governments		9590	0.00	0.00	0.00					
3) Due to Other Funds		9610	0.00	0.00	0.00					
4) Current Loans		9640	6,617,415.00	0.00	6,617,415.00					
5) Unearned Revenue		9650	0.00	0.00	0.00					
6) TOTAL, LIABILITIES			7,986,400.38	10,878.41	7,997,278.79					
J. DEFERRED INFLOWS OF RESOURCES										
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00					
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00					
K. FUND EQUITY										
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			14,842,384.65	(3,384,153.05)	11,458,231.60					
LCFF SOURCES										
Principal Apportionment										
State Aid - Current Year		8011	2,505,456.00	0.00	2,505,456.00		2,505,456.00	0.00	2,505,456.00	0.0%
Education Protection Account State Aid - Current Year		8012	381,848.00	0.00	381,848.00		375,073.00	0.00	375,073.00	-1.8%
State Aid - Prior Years		8019	0.00	0.00	0.00		0.00	0.00	0.00	0.0%
Tax Relief Subventions										
Homeowners' Exemptions		8021	120,749.00	0.00	120,749.00		126,968.00	0.00	126,968.00	5.2%
Timber Yield Tax		8022	0.00	0.00	0.00		0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00		0.00	0.00	0.00	0.0%
County & District Taxes										
Secured Roll Taxes		8041	29,172,400.00	0.00	29,172,400.00		30,708,830.00	0.00	30,708,830.00	5.3%
Unsecured Roll Taxes		8042	1,094,670.00	0.00	1,094,670.00		1,151,046.00	0.00	1,151,046.00	5.2%
Prior Years' Taxes		8043	203,075.00	0.00	203,075.00		213,533.00	0.00	213,533.00	5.1%
Supplemental Taxes		8044	0.00	0.00	0.00		0.00	0.00	0.00	0.0%

ACTION/DISCUSSION C

Budget, July 1
General Fund / County School Service Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)		8051	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Royalties and Bonuses		8052	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			33,478,198.00	0.00	33,478,198.00	35,080,906.00	0.00	35,080,906.00	4.8%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	(358,309.00)		(358,309.00)		(358,331.00)		0.1%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(15,445.00)	0.00	(15,445.00)	(15,445.00)	0.00	(15,445.00)	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			33,104,444.00	0.00	33,104,444.00	34,706,630.00	0.00	34,706,630.00	4.8%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	378,472.00	378,472.00	0.00	376,592.00	376,592.00	-0.5%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									

ACTION/DISCUSSION C

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		146,675.00	146,675.00		147,447.00	147,447.00	0.5%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		34,506.00	34,506.00		34,500.00	34,500.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290		0.00	0.00		0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3081, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		10,000.00	10,000.00		10,000.00	10,000.00	0.0%
Career and Technical Education	3500-3599	8290		27,312.00	27,312.00		23,700.00	23,700.00	-13.2%
All Other Federal Revenue	All Other	8290	50,000.00	2,055,897.00	2,105,897.00	50,000.00	473,703.00	523,703.00	-75.1%
TOTAL FEDERAL REVENUE			50,000.00	2,652,852.00	2,702,852.00	50,000.00	1,065,942.00	1,115,942.00	-58.7%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement									
Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520		0.00	0.00		0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	78,833.00	0.00	78,833.00	78,833.00	0.00	79,000.00	0.2%
Lottery - Unrestricted and Instructional Materials		8560	274,740.00	91,560.00	366,320.00	286,231.00	101,246.00	389,477.00	6.3%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)		8590		0.00	0.00		0.00	0.00	0.0%
SACS Financial Reporting Software	6010			0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive									
Grant Program	6367	8590	161,949.00	161,949.00	161,949.00		115,000.00	115,000.00	-29.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00		0.00	0.00	0.0%
Implementation All Other State Revenue	7405 All Other	8590 8590	0.00	2,545,268.00	2,545,268.00	0.00	1,697,160.00	1,697,160.00	-33.3%
TOTAL, OTHER STATE REVENUE			353,573.00	2,798,797.00	3,152,370.00	367,231.00	1,913,406.00	2,280,637.00	-27.7%
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	84,880.00	0.00	84,880.00	100,020.00	0.00	100,020.00	17.8%
Net Increase (Decrease) in the Fair Value of investments			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
SACS Financial Reporting Software		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

ACTION/DISCUSSION C

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	15,000.00	0.00	15,000.00	New
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	55,279.00	568,817.00	624,096.00	17,136.00	401,098.00	418,234.00	-33.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791							0.0%
From County Offices	6500	8792		1,210,385.00	1,210,385.00		1,183,000.00	1,183,000.00	-2.3%
From JPA's	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPA's	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPA's	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers in from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			140,159.00	1,779,202.00	1,919,361.00	132,166.00	1,584,098.00	1,716,254.00	-10.6%
TOTAL, REVENUES			33,848,176.00	7,230,851.00	40,879,027.00	35,256,017.00	4,563,446.00	39,819,463.00	-2.6%
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	11,776,779.00	2,913,995.20	14,690,774.20	12,369,017.00	2,204,111.00	14,603,128.00	-0.6%
Certificated Pupil Support Salaries		1200	874,048.00	863,686.00	1,737,734.00	892,151.00	810,279.00	1,692,430.00	-2.6%
SACS Financial Reporting Software									

ACTION/DISCUSSION C

Budget, July 1
General Fund / County School Service Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Certificated Supervisors' and Administrators' Salaries		1300	1,676,978.00	191,710.00	1,868,688.00	1,596,019.00	166,706.00	1,761,725.00	-5.7%
Other Certificated Salaries		1900	1,246,736.00	191,201.00	1,437,937.00	1,871,960.00	240,429.00	428,389.00	-70.2%
TOTAL, CERTIFICATED SALARIES			15,574,541.00	4,160,592.20	19,735,133.20	15,065,147.00	3,420,525.00	18,485,672.00	-6.3%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	740,803.00	1,556,140.00	2,296,943.00	796,763.00	1,773,424.00	2,570,187.00	11.9%
Classified Support Salaries		2200	1,419,385.00	421,848.00	1,841,233.00	1,557,113.00	406,478.00	1,963,591.00	6.6%
Classified Supervisors' and Administrators' Salaries		2300	545,085.00	152,799.00	697,884.00	557,734.00	149,061.00	706,795.00	1.3%
Clerical, Technical and Office Salaries		2400	1,650,400.00	72,691.46	1,723,091.46	1,753,745.00	84,284.00	1,838,029.00	6.7%
Other Classified Salaries		2900	269,337.00	261,432.00	530,769.00	347,673.00	372,438.00	720,111.00	35.7%
TOTAL, CLASSIFIED SALARIES			4,625,010.00	2,464,910.46	7,089,920.46	5,013,028.00	2,795,685.00	7,798,713.00	10.0%
EMPLOYEE BENEFITS									
STRS		3101-3102	2,301,515.00	2,416,834.88	4,718,349.88	2,823,667.00	2,310,283.00	5,133,950.00	8.8%
PERS		3201-3202	1,033,682.00	548,997.00	1,582,689.00	1,386,912.00	726,560.00	2,113,472.00	33.5%
OASDI/Medicare/Alternative		3301-3302	537,964.00	239,527.72	777,511.72	656,324.00	274,936.00	933,260.00	20.0%
Health and Welfare Benefits		3401-3402	380,949.00	144,018.00	524,967.00	854,309.00	238,682.00	1,092,991.00	108.2%
Unemployment Insurance		3501-3502	95,433.00	33,582.43	129,015.43	101,687.00	31,513.00	133,200.00	3.2%
Workers' Compensation		3601-3602	529,887.00	183,851.85	713,738.85	443,730.00	136,927.00	580,657.00	-18.6%
OPEB, Allocated		3701-3702	314,571.00	0.00	314,571.00	314,880.00	0.00	314,880.00	0.1%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	15,295.00	2,921.00	18,216.00	13,144.00	1,373.00	14,517.00	-20.3%
TOTAL, EMPLOYEE BENEFITS			5,209,326.00	3,569,732.88	8,779,058.88	6,596,653.00	3,720,274.00	10,316,927.00	17.5%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	175,675.00	129,657.00	305,332.00	175,000.00	101,246.00	276,246.00	-9.5%
Books and Other Reference Materials		4200	17,063.00	42,115.00	59,178.00	17,000.00	0.00	17,000.00	-71.3%
Materials and Supplies		4300	402,091.62	1,567,129.00	1,969,220.62	390,776.00	298,057.00	688,833.00	-65.0%
Noncapitalized Equipment		4400	24,762.00	155,302.00	180,064.00	5,000.00	8,187.00	13,187.00	-92.7%
Food		4700	0.00	646.96	646.96	0.00	0.00	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			619,621.62	1,894,849.96	2,514,471.58	587,776.00	407,490.00	995,266.00	-60.4%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	59,646.00	32,658.00	92,304.00	55,000.00	5,850.00	60,850.00	-34.1%
Dues and Memberships		5300	35,142.00	980.00	36,122.00	28,638.00	450.00	29,088.00	-19.5%
Insurance		5400 - 5450	286,422.00	0.00	286,422.00	256,215.00	0.00	256,215.00	-10.5%

ACTION/DISCUSSION C

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Operations and Housekeeping									
Services		5500	938,924.00	0.00	938,924.00	1,056,805.00	0.00	1,056,805.00	12.6%
Rentals, Leases, Repairs, and									
Noncapitalized Improvements		5600	137,130.00	70,620.00	207,750.00	101,258.00	80,000.00	181,258.00	-12.8%
Transfers of Direct Costs		5710	(582.00)	582.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and									
Operating Expenditures		5800	686,687.37	1,526,458.00	2,213,145.37	781,986.00	260,849.00	1,042,835.00	-52.9%
Communications		5900	120,350.00	21,291.00	141,641.00	125,599.00	2,652.00	128,251.00	-9.5%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			2,263,719.37	1,852,599.00	3,916,306.37	2,405,501.00	349,801.00	2,755,302.00	-29.6%
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
or Major Expansion of School Libraries		6400	0.00	45,656.00	45,656.00	0.00	0.00	0.00	-100.0%
Equipment		6500	0.00	8,964.00	8,964.00	0.00	0.00	0.00	-100.0%
Equipment Replacement		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets			0.00	54,620.00	54,620.00	0.00	0.00	0.00	-100.0%
TOTAL, CAPITAL OUTLAY			0.00	54,620.00	54,620.00	0.00	0.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Attendance Agreements		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools									
Tuition, Excess Costs, and/or Deficit Payments		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to Districts or Charter Schools		7142	1,782.00	109,633.00	111,415.00	0.00	138,119.00	138,119.00	24.0%
Payments to County Offices		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs									
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

ACTION/DISCUSSION C

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F	
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)		
Special Education SELPA Transfers of Apportionments										
To Districts or Charter Schools	6500	7221		0.00	0.00			0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00			0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00			0.00	0.00	0.0%
ROC/PT Transfers of Apportionments										
To Districts or Charter Schools	6380	7221		0.00	0.00			0.00	0.00	0.0%
To County Offices	6380	7222		0.00	0.00			0.00	0.00	0.0%
To JPAs	6380	7223		0.00	0.00			0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service										
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,782.00	109,633.00	111,415.00	0.00	138,119.00	138,119.00	138,119.00	24.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS										
Transfers of Indirect Costs		7310	(114,195.00)	148,848.50	34,653.50	(100,800.00)	100,800.00	0.00	0.00	-100.0%
Transfers of Indirect Costs - Interfund		7350	(106,528.00)	0.00	(106,528.00)	(100,122.00)	0.00	(100,122.00)	(100,122.00)	-6.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(220,723.00)	148,848.50	(71,874.50)	(200,922.00)	100,800.00	(100,122.00)	(100,122.00)	39.3%
TOTAL, EXPENDITURES			28,073,276.99	14,055,776.00	42,129,052.99	29,467,183.00	10,922,694.00	40,389,877.00	40,389,877.00	-4.1%
INTERFUND TRANSFERS										
INTERFUND TRANSFERS IN										
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT										
To: Child Development Fund		7611	0.00	0.00	0.00	19,635.00	0.00	19,635.00	19,635.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Budget, July 1
General Fund / County School Service Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	41,910.00	0.00	41,910.00	0.00	0.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			41,910.00	0.00	41,910.00	19,635.00	0.00	19,635.00	-53.1%
OTHER SOURCES/USES									
SOURCES									
State Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Emergency Apportionments									
Proceeds									
Proceeds from Disposal of Capital Assets									
Other Sources		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(5,925,891.00)	5,925,891.00	0.00	(6,344,248.00)	6,344,248.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(5,925,891.00)	5,925,891.00	0.00	(6,344,248.00)	6,344,248.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			(5,967,901.00)	5,925,891.00	(41,910.00)	(6,363,883.00)	6,344,248.00	(19,635.00)	-53.1%
(a - b + c - d + e)									

ACTION/DISCUSSION C

Description	Function Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	33,104,444.00	0.00	33,104,444.00	34,706,630.00	0.00	34,706,630.00	4.8%
2) Federal Revenue		8100-8299	50,000.00	2,652,852.00	2,702,852.00	50,000.00	1,085,942.00	1,115,942.00	-58.7%
3) Other State Revenue		8300-8599	353,573.00	2,798,797.00	3,152,370.00	367,231.00	1,913,408.00	2,280,637.00	-27.7%
4) Other Local Revenue		8600-8799	140,159.00	1,779,202.00	1,919,361.00	132,158.00	1,584,088.00	1,716,284.00	-10.6%
5) TOTAL, REVENUES			33,648,176.00	7,230,851.00	40,879,027.00	35,256,017.00	4,563,446.00	39,819,463.00	-2.6%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		15,880,819.99	9,820,880.50	25,701,700.49	17,471,119.00	6,935,337.00	24,406,456.00	-5.0%
2) Instruction - Related Services	2000-2999		3,299,540.00	616,006.00	3,915,546.00	3,286,247.00	558,329.00	3,844,576.00	-1.8%
3) Pupil Services	3000-3999		2,655,573.00	2,104,383.96	4,759,956.96	1,617,396.00	1,992,778.00	3,610,174.00	-24.2%
4) Ancillary Services	4000-4999		271,563.00	20,119.00	291,682.00	393,261.00	14,143.00	407,404.00	39.7%
5) Community Services	5000-5999		0.00	3,147.00	3,147.00	0.00	0.00	0.00	-100.0%
6) Enterprise	6000-6999		(221,996.00)	0.00	(221,996.00)	(221,996.00)	0.00	(221,996.00)	0.0%
7) General Administration	7000-7999		3,453,987.00	211,405.54	3,665,392.54	3,746,883.00	145,171.00	3,891,854.00	6.2%
8) Plant Services	8000-8999		2,732,008.00	1,170,191.00	3,902,199.00	3,044,473.00	1,138,817.00	4,183,290.00	7.2%
9) Other Outgo	9000-9999	Except 7600-7699	1,782.00	109,633.00	111,415.00	130,000.00	138,119.00	268,119.00	140.6%
10) TOTAL, EXPENDITURES			28,073,276.99	14,055,776.00	42,129,052.99	29,467,183.00	10,922,694.00	40,389,877.00	-4.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			5,574,899.01	(6,824,925.00)	(1,250,025.99)	5,788,834.00	(6,359,248.00)	(570,414.00)	-54.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8600-8923	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7623	41,910.00	0.00	41,910.00	19,635.00	0.00	19,635.00	-53.1%
2) Other Sources/Uses									
a) Sources		8630-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(5,925,891.00)	5,925,891.00	0.00	(6,344,248.00)	6,344,248.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(5,967,801.00)	5,925,891.00	(41,910.00)	(6,363,883.00)	6,344,248.00	(19,635.00)	-53.1%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
			(392,901.99)	(899,034.00)	(1,291,935.99)	(575,049.00)	(15,000.00)	(560,049.00)	-54.3%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	5,435,815.00	1,404,408.00	6,840,223.00	5,042,913.01	505,374.00	5,548,287.01	-18.9%

ACTION/DISCUSSION C

Budget, July 1
General Fund / County School Service Fund
Expenditures by Function

Description	Function Codes	Object Codes	2021-22 Estimated Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,435,815.00	1,404,408.00	6,840,223.00	5,042,913.01	505,374.00	5,548,287.01	-18.9%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,435,815.00	1,404,408.00	6,840,223.00	5,042,913.01	505,374.00	5,548,287.01	-18.9%
2) Ending Balance, June 30 (E + F1e)			5,042,913.01	505,374.00	5,548,287.01	4,467,864.01	490,374.00	4,958,238.01	-10.8%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	5,000.00	0.00	5,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	895.00	0.00	895.00	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	505,374.00	505,374.00	0.00	490,374.00	490,374.00	-3.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	5,037,018.01	0.00	5,037,018.01	4,467,864.01	0.00	4,467,864.01	-11.3%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
5540		48,945.00	48,945.00
6230	California Clean Energy Jobs Act	5,259.00	5,259.00
6300	Lottery: Instructional Materials	1,640.00	1,640.00
6512	Special Ed: Mental Health Services	146,700.00	101,700.00
6546	Mental Health-Related Services	30,478.00	60,478.00
7311	Classified School Employee Professional Development Block Grant	13,495.00	13,495.00
7426	Expanded Learning Opportunities (ELO) Grant: Paraprofessional Staff	116,190.00	116,190.00
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	15,000.00	15,000.00
9010	Other Restricted Local	127,667.00	127,667.00
Total, Restricted Balance		505,374.00	490,374.00

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	264,937.00	265,459.00	0.2%
2) Federal Revenue		8100-8299	49,435.00	59,915.00	21.2%
3) Other State Revenue		8300-8599	1,592,134.00	1,069,946.00	4.9%
4) Other Local Revenue		8600-8799	364,606.00	441,250.00	14.8%
5) TOTAL, REVENUES			2,291,012.00	2,436,572.00	6.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	632,714.00	666,749.00	6.4%
2) Classified Salaries		2000-2999	912,991.00	1,055,582.00	15.6%
3) Employee Benefits		3000-3999	494,328.00	596,538.00	20.7%
4) Books and Supplies		4000-4999	342,417.00	242,331.00	-29.2%
5) Services and Other Operating Expenditures		5000-5999	219,270.00	112,594.00	-48.7%
6) Capital Outlay		6000-6999	32,080.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	84,640.00	82,760.00	-2.2%
9) TOTAL, EXPENDITURES			2,718,440.00	2,756,564.00	1.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(427,428.00)	(319,992.00)	-25.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7530-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(427,428.00)	(319,992.00)	-25.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,210,660.00	1,783,232.00	-19.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,210,660.00	1,783,232.00	-19.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,210,660.00	1,783,232.00	-19.3%
2) Ending Balance, June 30 (E + F1e)					
			1,783,232.00	1,463,240.00	-17.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	97,344.00	97,344.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	1,365,896.00	New
e) Unassigned/Unappropriated Reserve for Economic Uncertainties					
Unassigned/Unappropriated Amount		9790	1,685,888.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	2,148,681.51		
1) Fair Value Adjustment to Cash In County Treasury		9111	2,799.44		
b) In Banks		9120	3,832.00		
c) In Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			2,155,312.95		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			2,155,312.95		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	264,937.00	265,459.00	0.2%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			264,937.00	265,459.00	0.2%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from					
Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	49,435.00	59,915.00	21.2%
TOTAL, FEDERAL REVENUE			49,435.00	59,915.00	21.2%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from					
State Sources		8587	0.00	0.00	0.0%
Adult Education Program	6391	8590	1,635,189.00	1,611,948.00	5.0%
All Other State Revenue	All Other	8590	56,945.00	58,000.00	1.9%
TOTAL, OTHER STATE REVENUE			1,592,134.00	1,669,948.00	4.9%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	8,000.00	5,000.00	-37.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	290,853.00	342,850.00	17.9%
Interagency Services		8677	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Other Local Revenue					
All Other Local Revenue		8699	85,653.00	93,400.00	9.0%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			384,508.00	441,250.00	14.8%
TOTAL, REVENUES			2,291,012.00	2,436,572.00	6.4%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	482,421.00	512,237.00	6.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	160,293.00	154,512.00	2.8%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			632,714.00	666,749.00	5.4%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	424,715.00	521,618.00	22.8%
Classified Support Salaries		2200	139,089.00	147,672.00	6.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	87,109.00	New
Clerical, Technical and Office Salaries		2400	285,568.00	251,625.00	-11.9%
Other Classified Salaries		2900	63,619.00	47,570.00	-25.2%
TOTAL, CLASSIFIED SALARIES			912,991.00	1,055,592.00	15.6%
EMPLOYEE BENEFITS					
STRS		3101-3102	164,003.00	179,017.00	9.2%
PERS		3201-3202	160,448.00	216,863.00	35.2%
OASDI/Medicare/Alternative		3301-3302	69,758.00	97,633.00	40.0%
Health and Welfare Benefits		3401-3402	47,460.00	49,787.00	4.9%
Unemployment Insurance		3501-3502	7,757.00	9,474.00	22.1%
Workers' Compensation		3601-3602	42,935.00	41,617.00	-2.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	1,947.00	1,947.00	0.0%
TOTAL, EMPLOYEE BENEFITS			494,328.00	596,536.00	20.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	250,065.00	227,751.00	-8.9%
Noncapitalized Equipment		4400	92,352.00	14,580.00	-84.2%
TOTAL, BOOKS AND SUPPLIES			342,417.00	242,331.00	-29.2%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	34,779.00	0.00	-100.0%
Dues and Memberships		5300	290.00	0.00	-100.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,763.00	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	165,112.00	111,188.00	-32.7%
Communications		5900	16,326.00	1,406.00	-90.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			219,270.00	112,594.00	-48.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	32,080.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			32,080.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest					
Other Debt Service - Principal		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)					
			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	84,640.00	82,760.00	-2.2%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
			84,640.00	82,760.00	-2.2%
TOTAL, EXPENDITURES					
			2,718,440.00	2,758,584.00	1.4%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN					
			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/					
County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT					
			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of					
Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates					
of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases					
		8972	0.00	0.00	0.0%
All Other Financing Sources					
		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES					
			0.00	0.00	0.0%
USES					
Transfers of Funds from					
Lapsed/Reorganized LEAs		7851	0.00	0.00	0.0%
All Other Financing Uses					
		7889	0.00	0.00	0.0%
(d) TOTAL, USES					
			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues					
		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues					
		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS					
			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	264,937.00	265,459.00	0.2%
2) Federal Revenue		8100-8209	49,435.00	59,915.00	21.2%
3) Other State Revenue		8300-8599	1,592,134.00	1,899,948.00	4.9%
4) Other Local Revenue		8600-8799	384,506.00	441,250.00	14.8%
5) TOTAL, REVENUES			2,291,012.00	2,438,572.00	6.4%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		1,535,394.00	1,573,044.00	2.5%
2) Instruction - Related Services	2000-2999		869,066.00	881,411.00	1.4%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		84,640.00	82,760.00	-2.2%
8) Plant Services	8000-8999		229,318.00	219,349.00	-4.3%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,718,440.00	2,756,564.00	1.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(427,428.00)	(319,992.00)	-25.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions					
		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(427,428.00)	(319,992.00)	-25.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,210,660.00	1,783,232.00	-19.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,210,660.00	1,783,232.00	-19.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,210,660.00	1,783,232.00	-19.3%
2) Ending Balance, June 30 (E + F1e)					
			1,783,232.00	1,463,240.00	-17.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	97,344.00	97,344.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	1,365,896.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	1,685,888.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
6391	Adult Education Program	97,344.00	97,344.00
Total, Restricted Balance		97,344.00	97,344.00

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	132,755.00	129,899.00	-2.2%
4) Other Local Revenue		8600-8799	360,000.00	380,000.00	2.9%
5) TOTAL, REVENUES			482,755.00	489,899.00	1.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	65,948.00	64,104.00	-2.8%
2) Classified Salaries		2000-2999	299,509.00	297,389.00	-0.7%
3) Employee Benefits		3000-3999	139,194.00	130,575.00	-6.2%
4) Books and Supplies		4000-4999	25,992.95	10,888.00	-58.2%
5) Services and Other Operating Expenditures		5000-5999	5,542.00	4,500.00	-18.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	21,888.00	17,362.00	-20.7%
9) TOTAL, EXPENDITURES			558,073.95	524,796.00	-8.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(75,318.95)	(34,897.00)	-53.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	41,910.00	19,635.00	-53.1%
b) Transfers Out		7800-7829	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			41,910.00	19,635.00	-53.1%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(33,408.95)	(15,262.00)	-54.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	130,485.00	97,076.05	-25.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			130,485.00	97,076.05	-25.6%
d) Other Restatements		9785	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			130,485.00	97,076.05	-25.6%
2) Ending Balance, June 30 (E + F1e)			97,076.05	81,814.05	-15.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	.05	.05	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9750	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	81,814.00	New
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	97,076.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	(121,476.59)		
1) Fair Value Adjustment to Cash in County Treasury		9111	(220.31)		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		
d) With Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			(121,686.90)		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	(547.91)		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			(547.91)		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			(121,146.99)		
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from					
State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	122,899.00	122,899.00	0.0%
All Other State Revenue	All Other	8590	9,856.00	7,000.00	-29.0%
TOTAL, OTHER STATE REVENUE			132,755.00	129,899.00	-2.2%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	350,000.00	360,000.00	2.9%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			350,000.00	360,000.00	2.9%
TOTAL, REVENUES			482,755.00	489,899.00	1.5%
CERTIFICATED SALARIES					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Certificated Teachers' Salaries		1100	65,948.00	64,104.00	-2.8%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			65,948.00	64,104.00	-2.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	35,658.00	37,076.00	4.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	283,851.00	280,313.00	-1.3%
TOTAL, CLASSIFIED SALARIES			299,509.00	297,389.00	-0.7%
EMPLOYEE BENEFITS					
STRS		3101-3102	16,480.00	15,244.00	-7.5%
PERS		3201-3202	68,714.00	60,820.00	-11.5%
OASDI/Medicare/Alternative		3301-3302	20,686.00	22,031.00	6.5%
Health and Welfare Benefits		3401-3402	21,343.00	22,790.00	6.8%
Unemployment Insurance		3601-3602	1,831.00	1,811.00	-1.1%
Workers' Compensation		3601-3602	10,141.00	7,879.00	-22.3%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			139,194.00	130,576.00	-6.2%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	19,487.95	9,666.00	-50.4%
Noncapitalized Equipment		4400	6,505.00	1,200.00	-81.6%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			25,992.95	10,866.00	-58.2%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	5,542.00	4,500.00	-18.8%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,542.00	4,500.00	-18.8%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7280	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	21,868.00	17,362.00	-20.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			21,868.00	17,362.00	-20.7%
TOTAL, EXPENDITURES			558,073.95	524,798.00	-6.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	41,910.00	0.00	-100.0%
Other Authorized Interfund Transfers In		8919	0.00	19,635.00	New
(a) TOTAL, INTERFUND TRANSFERS IN			41,910.00	19,635.00	-53.1%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			41,910.00	19,635.00	-53.1%
(a - b + c - d + e)					

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	132,755.00	129,899.00	-2.2%
4) Other Local Revenue		8600-8799	350,000.00	360,000.00	2.9%
5) TOTAL, REVENUES			482,755.00	469,899.00	1.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		169,764.95	158,540.00	-6.6%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		366,421.00	348,894.00	-4.8%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		21,688.00	17,362.00	-20.7%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			558,073.95	524,796.00	-8.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(75,318.95)	(34,897.00)	-53.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8600-8929	41,910.00	19,635.00	-53.1%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8830-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8880-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			41,910.00	19,635.00	-53.1%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(33,408.95)	(15,262.00)	-54.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	130,485.00	97,076.05	-25.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			130,485.00	97,076.05	-25.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			130,485.00	97,076.05	-25.6%
2) Ending Balance, June 30 (E + F1e)			97,076.05	81,814.05	-15.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	81,814.05	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	97,076.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
5058	Child Development: Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act - One-time Stipend		
Total, Restricted Balance		.05	.05

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Cafeteria Special Revenue Fund
Expenditures by Object

2768134000000
Form 13
D8BS3T8XB8(2022-23)

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	930,000.00	903,104.00	-2.9%
3) Other State Revenue		8300-8599	60,000.00	59,894.00	-0.2%
4) Other Local Revenue		8600-8799	5,846.00	5,500.00	-5.9%
5) TOTAL, REVENUES			995,846.00	968,498.00	-2.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	323,330.00	351,820.00	8.8%
3) Employee Benefits		3000-3999	105,436.00	123,988.00	17.6%
4) Books and Supplies		4000-4999	650,000.00	636,242.00	-17.5%
5) Services and Other Operating Expenditures		5000-5999	28,945.00	26,453.00	-8.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,107,711.00	1,038,503.00	-6.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(111,865.00)	(70,005.00)	-37.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7500-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8830-8979	0.00	0.00	0.0%
b) Uses		7530-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(111,865.00)	(70,005.00)	-37.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	317,148.00	205,283.00	-35.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			317,148.00	205,283.00	-35.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			317,148.00	205,283.00	-35.3%
2) Ending Balance, June 30 (E + F1e)			205,283.00	135,278.00	-34.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	7,814.51	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	193,226.39	135,278.00	-30.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9760	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9769	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	4,242.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	124,139.53		
1) Fair Value Adjustment to Cash in County Treasury		9111	(28.64)		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	7,814.81		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			131,925.50		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	30.45		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			30.45		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30					
(G9 + H2) - (I6 + J2)			131,895.05		
FEDERAL REVENUE					
Child Nutrition Programs		8220	930,000.00	903,104.00	-2.9%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			930,000.00	903,104.00	-2.9%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	60,000.00	59,894.00	-0.2%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			60,000.00	59,894.00	-0.2%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	5,846.00	5,500.00	-5.9%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,846.00	5,500.00	-5.9%
TOTAL, REVENUES			995,846.00	968,498.00	-2.7%
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	207,147.00	228,974.00	10.6%
Classified Supervisors' and Administrators' Salaries		2300	116,183.00	122,846.00	5.7%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			323,330.00	351,820.00	8.8%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	62,135.00	75,007.00	20.7%
CASDI/Medicare/Alternative		3301-3302	20,468.00	22,891.00	11.8%
Health and Welfare Benefits		3401-3402	11,262.00	15,462.00	37.3%
Unemployment Insurance		3501-3502	1,626.00	1,764.00	8.5%
Workers' Compensation		3601-3602	8,995.00	7,914.00	-12.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	950.00	950.00	0.0%
TOTAL, EMPLOYEE BENEFITS			105,438.00	123,988.00	17.6%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	65,000.00	61,242.00	-5.8%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	685,000.00	475,000.00	-18.8%
TOTAL, BOOKS AND SUPPLIES			650,000.00	538,242.00	-17.5%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,660.00	1,380.00	-17.9%
Dues and Memberships		5300	400.00	843.00	110.8%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	14,600.00	12,500.00	-14.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	11,235.00	10,800.00	-3.9%
Communications		5900	1,030.00	930.00	-9.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			28,945.00	26,453.00	-8.6%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			1,107,711.00	1,038,503.00	-6.2%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
SOURCES					
Other Sources					
Transfers from Funds of					
Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from					
Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	930,000.00	903,104.00	-2.9%
3) Other State Revenue		8300-8599	60,000.00	59,894.00	-0.2%
4) Other Local Revenue		8600-8799	5,848.00	5,500.00	-5.9%
5) TOTAL, REVENUES			995,848.00	968,498.00	-2.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		1,107,711.00	1,038,503.00	-6.2%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,107,711.00	1,038,503.00	-6.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(111,865.00)	(70,005.00)	-37.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(111,865.00)	(70,005.00)	-37.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	317,148.00	205,283.00	-35.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			317,148.00	205,283.00	-35.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			317,148.00	205,283.00	-35.3%
2) Ending Balance, June 30 (E + F1e)			205,283.00	135,278.00	-34.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	7,814.61	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	193,226.39	135,278.00	-30.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	4,242.00	0.00	-100.0%

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Cafeteria Special Revenue Fund
Restricted Detail

2766134000000
Form 13
D8BS3T8XB8(2022-23)

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	193,226.39	135,278.00
Total, Restricted Balance		193,228.39	135,278.00

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Deferred Maintenance Fund
Expenditures by Object

2766134000000
Form 14
D8BS3T8XB8(2022-23)

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	93,372.00	93,372.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	500.00	500.00	0.0%
5) TOTAL, REVENUES			93,872.00	93,872.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	46,865.00	25,000.00	-46.7%
6) Capital Outlay		6000-6999	12,000.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			58,865.00	25,000.00	-57.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			35,007.00	68,872.00	96.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			35,007.00	68,872.00	96.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	150,142.00	185,149.00	23.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			150,142.00	185,149.00	23.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			150,142.00	185,149.00	23.3%
2) Ending Balance, June 30 (E + F1e)			185,149.00	254,021.00	37.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	254,021.00	New
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	185,149.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	105,052.68		
1) Fair Value Adjustment to Cash in County Treasury		9111	77.93		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		
d) With Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			105,130.81		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30					
(G9 + H2) - (I6 + J2)			105,130.81		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	93,372.00	93,372.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			93,372.00	93,372.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		9590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds					
Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest					
Net Increase (Decrease) in the Fair Value of Investments		8660	500.00	500.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			500.00	500.00	0.0%
TOTAL, REVENUES			93,872.00	93,872.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Workers' Compensation		3801-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	36,865.00	15,000.00	-59.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	10,000.00	10,000.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			46,865.00	25,000.00	-46.7%
CAPITAL OUTLAY					
Land Improvements		6170	12,000.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			12,000.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			58,865.00	25,000.00	-57.5%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of					
Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from					
Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

ACTION/DISCUSSION C

2766134000000
Form 14
D8BS3T8XB8(2022-23)

Budget, July 1
Deferred Maintenance Fund
Expenditures by Function

Pacific Grove Unified
Monterey

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	93,372.00	93,372.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	500.00	500.00	0.0%
5) TOTAL, REVENUES			93,872.00	93,872.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		68,865.00	25,000.00	-57.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			68,865.00	25,000.00	-57.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			35,007.00	68,872.00	96.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8880-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			35,007.00	68,872.00	96.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	150,142.00	185,149.00	23.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			150,142.00	185,149.00	23.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			150,142.00	185,149.00	23.3%
2) Ending Balance, June 30 (E + F1e)			185,149.00	254,021.00	37.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	254,021.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	185,149.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8088	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8588	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	50.00	50.00	0.0%
5) TOTAL, REVENUES			50.00	50.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3899	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			50.00	50.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			50.00	50.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,294.00	6,344.00	0.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,294.00	6,344.00	0.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,294.00	6,344.00	0.8%
2) Ending Balance, June 30 (E + F1e)			6,344.00	6,394.00	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	6,394.00	New
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	6,344.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	6,298.88		
1) Fair Value Adjustment to Cash In County Treasury		9111	8.52		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		
d) With Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
a) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			6,307.40		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30					
(G9 + H2) - (I6 + J2)			6,307.40		
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	50.00	50.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			50.00	50.00	0.0%
TOTAL, REVENUES			50.00	50.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
(a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	50.00	50.00	0.0%
5) TOTAL, REVENUES			50.00	50.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7800-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			50.00	50.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			50.00	50.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,294.00	6,344.00	0.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,294.00	6,344.00	0.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,294.00	6,344.00	0.8%
2) Ending Balance, June 30 (E + F1e)			6,344.00	6,394.00	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	6,394.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	6,344.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
Total, Restricted Balance		0.00	0.00

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Building Fund
Expenditures by Object

2766134000000
Form 21
D8B3T8XB8(2022-23)

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	16,200.00	2,500.00	-84.6%
5) TOTAL, REVENUES			16,200.00	2,500.00	-84.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	38,127.00	49,411.00	29.6%
3) Employee Benefits		3000-3999	12,903.00	18,004.00	39.5%
4) Books and Supplies		4000-4999	2,609,167.00	988,480.00	-62.1%
5) Services and Other Operating Expenditures		5000-5999	928,254.00	1,324,600.00	42.7%
6) Capital Outlay		6000-6999	2,110,589.00	1,182,500.00	-44.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			5,699,050.00	3,662,895.00	-37.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(5,682,850.00)	(3,560,395.00)	-37.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	5,871,750.00	New
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	5,871,750.00	New
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,682,850.00)	2,311,355.00	-140.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9701	6,808,840.00	1,125,990.00	-83.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,808,840.00	1,125,990.00	-83.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,808,840.00	1,125,990.00	-83.5%
2) Ending Balance, June 30 (E + F1e)			1,125,990.00	3,437,345.00	206.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,060,741.00	3,372,096.00	217.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	65,249.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	65,249.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	6,787,355.56		
1) Fair Value Adjustment to Cash in County Treasury		9111	10,205.32		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
d) With Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	(1.65)		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			6,797,559.23		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	54.07		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			54.07		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I5 + J2)			6,797,505.16		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	16,200.00	2,500.00	-84.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			16,200.00	2,500.00	-84.6%
TOTAL, REVENUES			16,200.00	2,500.00	-84.6%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	38,127.00	49,411.00	29.6%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			38,127.00	49,411.00	29.6%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	8,735.00	12,897.00	47.6%
OASDI/Medicare/Alternative		3301-3302	2,917.00	3,781.00	29.6%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	192.00	248.00	29.2%
Workers' Compensation		3601-3602	1,059.00	1,078.00	1.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			12,903.00	18,004.00	39.5%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	261,500.00	458,480.00	75.3%
Noncapitalized Equipment		4400	2,347,667.00	530,000.00	-77.4%
TOTAL, BOOKS AND SUPPLIES			2,609,167.00	988,480.00	-62.1%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	140,000.00	30,000.00	-78.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	788,254.00	1,294,500.00	64.2%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			928,254.00	1,324,500.00	42.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	1,291,900.00	105,000.00	-91.9%
Buildings and Improvements of Buildings		6200	300,287.00	645,000.00	114.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	518,412.00	432,500.00	-18.6%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			2,110,599.00	1,182,500.00	-44.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			5,699,050.00	3,662,895.00	-37.5%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
From: All Other Funds To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	5,871,750.00	New
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8966	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	5,871,750.00	New
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	5,871,750.00	New

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	16,200.00	2,500.00	-84.6%
5) TOTAL, REVENUES			16,200.00	2,500.00	-84.6%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	-0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	-0.0%
3) Pupil Services	3000-3999		0.00	0.00	-0.0%
4) Ancillary Services	4000-4999		0.00	0.00	-0.0%
5) Community Services	5000-5999		0.00	0.00	-0.0%
6) Enterprise	6000-6999		0.00	0.00	-0.0%
7) General Administration	7000-7999		0.00	0.00	-0.0%
8) Plant Services	8000-8999		5,699,050.00	3,562,895.00	-37.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			5,699,050.00	3,562,895.00	-37.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES(A5 -B10)			(5,682,850.00)	(3,560,395.00)	-37.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		6900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	5,871,750.00	New
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	5,871,750.00	New
E. NET INCREASE (DECREASE) IN FUND BALANCE(C + D4)			(5,682,850.00)	2,311,355.00	-140.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,808,840.00	1,125,990.00	-83.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,808,840.00	1,125,990.00	-83.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,808,840.00	1,125,990.00	-83.5%
2) Ending Balance, June 30 (E + F1e)			1,125,990.00	3,437,345.00	205.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,060,741.00	3,372,096.00	217.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	65,249.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	65,249.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
9010	Other Restricted Local	1,060,741.00	3,372,086.00
Total, Restricted Balance		1,060,741.00	3,372,086.00

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Special Reserve Fund for Capital Outlay Projects
Expenditures by Object

2766134000000
Form 40
D8BS3T8XB8(2022-23)

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8209	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	244,403.00	265,347.00	8.6%
5) TOTAL, REVENUES			244,403.00	265,347.00	8.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	117,038.00	119,727.00	2.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			117,038.00	119,727.00	2.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			127,367.00	145,620.00	14.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			127,367.00	145,620.00	14.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	348,609.00	475,976.00	36.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			348,609.00	475,976.00	36.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			348,609.00	475,976.00	36.5%
2) Ending Balance, June 30 (E + F1e)			475,976.00	621,596.00	30.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	621,596.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	475,976.00	0.00	-100.0%
G. ASSETS					
1) Cash					
a) In County Treasury		9110	414,163.67		
1) Fair Value Adjustment to Cash in County Treasury		9111	415.09		
b) In Banks		9120	0.00		
c) In Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			414,568.76		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			414,568.76		
FEDERAL REVENUE					
FEMA		8261	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	8230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	243,103.00	264,047.00	8.6%
Interest		8660	1,300.00	1,300.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			244,403.00	265,347.00	8.6%
TOTAL, REVENUES			244,403.00	265,347.00	8.6%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
OASDI/Medicare/Alternative Health and Welfare Benefits		3301-3302	0.00	0.00	0.0%
Unemployment Insurance		3401-3402	0.00	0.00	0.0%
Workers' Compensation		3501-3502	0.00	0.00	0.0%
OPEB, Allocated		3601-3602	0.00	0.00	0.0%
OPEB, Active Employees		3701-3702	0.00	0.00	0.0%
Other Employee Benefits		3751-3752	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS		3901-3902	0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	9,678.00	2,691.00	-71.9%
Other Debt Service - Principal		7439	107,468.00	117,036.00	8.9%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			117,036.00	119,727.00	2.3%
TOTAL, EXPENDITURES			117,036.00	119,727.00	2.3%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: Special Reserve Fund From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
From: Special Reserve Fund To: General Fund/CSSF		7612	0.00	0.00	0.0%
From: All Other Funds To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					

Description	Resource Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7689	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Estimated Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	244,403.00	265,347.00	8.6%
5) TOTAL, REVENUES			244,403.00	265,347.00	8.6%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	117,036.00	119,727.00	2.3%
10) TOTAL, EXPENDITURES			117,036.00	119,727.00	2.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES(A5 -B10)			127,367.00	145,620.00	14.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE(C + D4)			127,367.00	145,620.00	14.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	348,609.00	475,976.00	36.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			348,609.00	475,976.00	36.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			348,609.00	475,976.00	36.5%
2) Ending Balance, June 30 (E + F1e)			475,976.00	621,596.00	30.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	621,596.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	475,976.00	0.00	-100.0%

Resource	Description	2021-22 Estimated Actuals	2022-23 Budget
Total, Restricted Balance		0.00	0.00

Description	2021-22 Estimated Actuals			2022-23 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (Includes Necessary Small School ADA)	1,555.66	1,555.66	1,555.66	1,633.44	1,633.44	1,633.44
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0.00
3. Total Basic Aid Open Enrollment Regular ADA						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	.85	.85	.85	.85	.85	.85
4. Total, District Regular ADA (Sum of Lines A1 through A3)	1,556.51	1,556.51	1,556.51	1,634.29	1,634.29	1,634.29
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class	.17	.95	.95	.95	.95	.95
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.00
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.00
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.00
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0.00
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	.17	.95	.95	.95	.95	.95

Description	2021-22 Estimated Actuals			2022-23 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	1,556.68	1,557.46	1,557.46	1,635.24	1,635.24	1,635.24
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0.00
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2021-22 Estimated Actuals			2022-23 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c) (4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund(Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2021-22 Estimated Actuals			2022-23 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						

Description	2021-22 Estimated Actuals			2022-23 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported In Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	34,708,830.00	3.85%	36,042,946.00	3.72%	37,384,413.00
2. Federal Revenues	8100-8299	50,000.00	0.00%	50,000.00	0.00%	50,000.00
3. Other State Revenues	8300-8599	367,231.00	0.05%	367,398.00	0.02%	367,484.00
4. Other Local Revenues	8600-8799	132,156.00	0.00%	132,156.00	0.00%	132,156.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(8,344,248.00)	0.00%	(8,344,248.00)	0.00%	(8,344,248.00)
6. Total (Sum lines A1 thru A6c)		28,911,769.00	4.82%	30,248,262.00	4.44%	31,589,806.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				15,065,147.00		15,304,539.00
b. Step & Column Adjustment				239,392.00		229,417.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	15,065,147.00	1.59%	15,304,539.00	1.50%	16,533,956.00
2. Classified Salaries						
a. Base Salaries				5,013,028.00		5,099,325.00
b. Step & Column Adjustment				86,297.00		84,279.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,013,028.00	1.72%	5,099,325.00	1.65%	5,183,604.00
3. Employee Benefits	3000-3999	6,596,653.00	-2.27%	6,446,581.00	0.22%	6,480,839.00
4. Books and Supplies	4000-4999	587,776.00	0.50%	580,715.00	0.75%	595,168.00
5. Services and Other Operating Expenditures	5000-5999	2,405,501.00	4.10%	2,504,009.00	4.19%	2,608,995.00
6. Capital Outlay	6000-6999	0.00	0.00%	(165,922.00)	-3.01%	(180,922.00)
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(200,922.00)	-100.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	19,635.00	-100.00%	0.00	0.00%	0.00
b. Other Uses	7830-7899	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		29,486,816.00	0.99%	29,779,247.00	1.48%	30,221,440.00

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A8 minus line B11)		(575,049.00)		469,005.00		1,368,365.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		5,042,913.01		4,467,864.01		4,936,869.01
2. Ending Fund Balance (Sum lines C and D1)		4,467,864.01		4,936,869.01		6,305,234.01
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		5,000.00		5,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
2. Unassigned/Unappropriated	9790	4,467,864.01		4,931,869.01		6,300,234.01
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,467,864.01		4,936,869.01		6,305,234.01
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	4,467,864.01		4,931,869.01		6,300,234.01
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750			0.00		0.00
b. Reserve for Economic Uncertainties	9789			0.00		0.00
c. Unassigned/Unappropriated	9790			0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		4,467,864.01		4,931,869.01		6,300,234.01
F. ASSUMPTIONS						

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	1,065,942.00	0.36%	1,069,981.00	0.38%	1,074,052.00
3. Other State Revenues	8300-8599	1,913,408.00	0.00%	1,913,388.00	1.00%	1,932,485.00
4. Other Local Revenues	8600-8799	1,584,098.00	0.00%	1,584,098.00	0.00%	1,584,098.00
6. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	6,344,248.00	0.00%	6,344,248.00	0.00%	6,344,248.00
6. Total (Sum lines A1 thru A5c)		10,907,694.00	0.04%	10,911,713.00	0.21%	10,934,883.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,420,525.00		3,475,077.00
b. Step & Column Adjustment				54,552.00		48,953.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,420,525.00	1.59%	3,475,077.00	1.41%	3,524,030.00
2. Classified Salaries						
a. Base Salaries				2,785,685.00		2,835,093.00
b. Step & Column Adjustment				49,408.00		49,007.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,785,685.00	1.77%	2,835,093.00	1.73%	2,884,100.00
3. Employee Benefits	3000-3999	3,720,274.00	-1.48%	3,665,292.00	-0.10%	3,661,701.00
4. Books and Supplies	4000-4999	407,490.00	0.50%	409,527.00	0.50%	411,575.00
5. Services and Other Operating Expenditures	5000-5999	349,801.00	0.55%	351,711.00	0.62%	353,885.00
6. Capital Outlay	6000-6999	0.00	0.00%	238,919.00	0.00%	238,919.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	138,119.00	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	100,800.00	-100.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7830-7899	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		10,922,694.00	0.48%	10,976,619.00	0.90%	11,074,210.00

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(15,000.00)		(63,806.00)		(139,327.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		505,374.00		490,374.00		426,468.00
2. Ending Fund Balance (Sum lines C and D1)		490,374.00		426,468.00		287,141.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	490,374.00		426,468.00		287,141.00
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00				
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		490,374.00		426,468.00		287,141.00
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	34,706,630.00	3.85%	36,042,946.00	3.72%	37,384,413.00
2. Federal Revenues	8100-8299	1,115,942.00	0.36%	1,119,981.00	0.36%	1,124,052.00
3. Other State Revenues	8300-8599	2,280,637.00	0.01%	2,280,784.00	0.84%	2,299,969.00
4. Other Local Revenues	8600-8799	1,718,254.00	0.00%	1,718,264.00	0.00%	1,718,254.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		39,819,463.00	3.37%	41,159,965.00	3.32%	42,524,688.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				18,485,672.00		18,779,616.00
b. Step & Column Adjustment				293,944.00		278,370.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	18,485,672.00	1.59%	18,779,616.00	1.48%	19,057,986.00
2. Classified Salaries						
a. Base Salaries				7,798,713.00		7,934,418.00
b. Step & Column Adjustment				135,705.00		133,286.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	7,798,713.00	1.74%	7,934,418.00	1.68%	8,067,704.00
3. Employee Benefits	3000-3999	10,316,927.00	-1.99%	10,111,873.00	0.10%	10,122,340.00
4. Books and Supplies	4000-4999	995,266.00	0.50%	1,000,242.00	0.65%	1,006,743.00
5. Services and Other Operating Expenditures	5000-5999	2,755,302.00	3.64%	2,855,720.00	3.75%	2,862,880.00
6. Capital Outlay	6000-6999	0.00	0.00%	72,997.00	6.85%	77,997.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	138,119.00	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(100,122.00)	-100.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	19,635.00	-100.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		40,409,512.00	0.85%	40,754,866.00	1.33%	41,295,650.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
(Line A6 minus line B11)		(590,049.00)		405,099.00		1,229,038.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		5,548,287.01		4,958,238.01		5,363,337.01
2. Ending Fund Balance (Sum lines C and D1)		4,958,238.01		5,363,337.01		6,592,375.01
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		5,000.00		5,000.00
b. Restricted	9740	490,374.00		428,468.00		287,141.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
2. Unassigned/Unappropriated	9790	4,467,864.01		4,931,869.01		6,300,234.01
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,958,238.01		5,363,337.01		6,592,375.01
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	4,467,864.01		4,931,869.01		6,300,234.01
d. Negative Restricted Ending Balances (Negative resources 2000-9999)						
	9792			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		4,467,864.01		4,931,869.01		6,300,234.01
4. Total Available Reserves - by Percent (Line E3 divided by Line F3e)		11.06%		12.10%		15.26%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						

Description	Object Codes	2022-23 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2023-24 Projection (C)	% Change (Cols. E-C/C) (D)	2024-25 Projection (E)
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds: 1. Enter the name(s) of the SELPA(s); Monterey County Selpa						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		1,634.29		1,634.29		1,634.29
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		40,409,512.00		40,754,866.00		41,295,650.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		40,409,512.00		40,754,866.00		41,295,650.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3.00%		3.00%		3.00%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,212,285.36		1,222,645.98		1,238,869.50
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,212,285.36		1,222,645.98		1,238,869.50
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

ACTION/DISCUSSION C

Pacific Grove Unified
Monterey

Budget, July 1
Summary of Interfund Activities - Actuals

2766134000000
Form SIAA
D8BS3T8XB8(2022-23)

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	(106,528.00)				
Other Sources/Uses Detail					0.00	41,910.00		
Fund Reconciliation							0.00	0.00
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	84,640.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	21,888.00	0.00				
Other Sources/Uses Detail					41,910.00	0.00		
Fund Reconciliation							0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	0.00	0.00	106,528.00	(106,528.00)	41,910.00	41,910.00	0.00	0.00

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900- 8929	Interfund Transfers Out 7600- 7629	Due From Other Funds 9310	Due To Other Funds 9610
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	(100,122.00)				
Other Sources/Uses Detail					0.00	19,635.00		
Fund Reconciliation								
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	82,760.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	17,362.00	0.00				
Other Sources/Uses Detail					19,635.00	0.00		
Fund Reconciliation								
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15 PUPIL TRANSPORTATION EQUIPMENT FUND								

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900- 8929	Interfund Transfers Out 7600- 7629	Due From Other Funds 9310	Due To Other Funds 9610
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900- 8929	Interfund Transfers Out 7600- 7629	Due From Other Funds 9310	Due To Other Funds 9610
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61 CAFETERIA ENTERPRISE FUND								

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900- 8929	Interfund Transfers Out 7600- 7629	Due From Other Funds 9310	Due To Other Funds 9610
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73 FOUNDATION PRIVATE- PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76 WARRANT/PASS- THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900- 8929	Interfund Transfers Out 7600- 7629	Due From Other Funds 9310	Due To Other Funds 9610
Fund Reconciliation								
TOTALS	0.00	0.00	100,122.00	(100,122.00)	19,635.00	19,635.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the approval of the budget.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**

STANDARD: Funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the

previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA
3.0%	0 to 300
2.0%	301 to 1,000
1.0%	1,001 and over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):	1,634.29
District's ADA Standard Percentage Level:	1.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

Fiscal Year		Original Budget	Estimated/Unaudited Actuals	ADA Variance Level	Status
		Funded ADA (Form A, Lines A4 and C4)	Funded ADA (Form A, Lines A4 and C4)	(If Budget is greater than Actuals, else N/A)	
Third Prior Year (2019-20)	District Regular	1,911	1,910		
	Charter School	0			
	Total ADA	1,911	1,910	0.0%	Met
Second Prior Year (2020-21)	District Regular	1,910	1,910		
	Charter School	0			
	Total ADA	1,910	1,910	0.0%	Met
First Prior Year (2021-22)	District Regular	1,556	1,557		
	Charter School	0	0		
	Total ADA	1,556	1,557	N/A	Met
Budget Year (2022-23)	District Regular	1,634			
	Charter School	0			
	Total ADA	1,634			

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:
(required if NOT met)

N/A

1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

N/A

2. CRITERION: Enrollment

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years

by more than the following percentage levels:

Percentage Level	District ADA
3.0%	0 to 300
2.0%	301 to 1,000
1.0%	1,001 and over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

1,634.3

District's Enrollment Standard Percentage Level:

1.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CBEDS Actual column for the First Prior Year; all other data are extracted or calculated. CBEDS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
	Budget	CBEDS Actual		
Third Prior Year (2019-20)	District Regular	2,055	1,988	
	Charter School	0	0	
	Total Enrollment	2,055	1,988	3.3%
Second Prior Year (2020-21)	District Regular	1,968	1,899	
	Charter School	0	0	
	Total Enrollment	1,968	1,899	3.5%
First Prior Year (2021-22)	District Regular	1,968	1,899	
	Charter School	0	0	
	Total Enrollment	1,968	1,899	3.5%

Budget Year (2022-23)		
District Regular		1,829
Charter School		0
Total Enrollment		1,829

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Beginning at the end of 2019-20, the Pandemic resulted in a continued loss of enrollment due to distance learning. As we got deeper into the pandemic and due to distant learning, the district felt they would be able to sustain current enrollment when the pandemic is over.

- 1b. STANDARD NOT MET - Enrollment was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

The pandemic continued, as did distance learning. However, home sales in the district increased because the wage earners in families with children began to move because they were able to work remotely.

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year		P-2 ADA	Enrollment	Historical Ratio of ADA to Enrollment
		Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	CBEDS Actual (Criterion 2, Item 2A)	
Third Prior Year (2019-20)	District Regular	1,910	1,988	96.1%
	Charter School		0	
	Total ADA/Enrollment	1,910	1,988	
Second Prior Year (2020-21)	District Regular	1,910	1,899	100.6%
	Charter School	0	0	
	Total ADA/Enrollment	1,910	1,899	
First Prior Year (2021-22)	District Regular	1,557	1,899	82.0%
	Charter School		0	
	Total ADA/Enrollment	1,557	1,899	

Historical Average Ratio: 92.9%

District's ADA to Enrollment Standard (historical average ratio plus 0.5%): 93.4%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year		Estimated P-2 ADA	Enrollment	Ratio of ADA to Enrollment	Status
		Budget (Form A, Lines A4 and C4)	Budget/Projected (Criterion 2, Item 2A)		
Budget Year (2022-23)	District Regular	1,634	1,829	89.4%	Met
	Charter School	0	0		
	Total ADA/Enrollment	1,634	1,829		
1st Subsequent Year (2023-24)	District Regular	1,910	1,829	104.4%	Not Met
	Charter School	0	0		
	Total ADA/Enrollment	1,910	1,829		
2nd Subsequent Year (2024-25)	District Regular	1,910	1,829	104.4%	Not Met
	Charter School	0	0		
	Total ADA/Enrollment	1,910	1,829		

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio is above the standard for one or more of the budget or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

The district expects enrollment to increase as the pandemic comes to an end. The ADA is based on funded ADA which puts the district higher than the average ratio. This is a basic aid district and the ADA ratio does not affect the district fiscally.

4. CRITERION: LCFF Revenue

STANDARD: Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's gap funding or cost-of-living adjustment (COLA) and its economic recovery target payment, plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's gap funding or COLA and its economic recovery target payment, plus or minus one percent.

* Districts that are already at or above their LCFF target funding as described in Education Code Section 42238.03(d) receive no gap funding. These districts have a COLA applied to their LCFF target, but their year-over-year revenue increase might be less than the statutory COLA due to certain local factors and components of the funding formula.

4A. District's LCFF Revenue Standard

Indicate which standard applies:

- LCFF Revenue
- Basic Aid
- Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: Basic Aid

4A1. Calculating the District's LCFF Revenue Standard

DATA ENTRY: Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated. Enter data for Steps 2a through 2b1. All other data is calculated.

Note: Due to the full implementation of LCFF, gap funding and the economic recovery target increment payment amounts are no longer applicable.

Projected LCFF Revenue

	Prior Year (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Step 1 - Change in Population				
a. ADA (Funded) (Form A, lines A6 and C4)	1,557.46	1,635.24	1,910.95	1,910.95
b. Prior Year ADA (Funded)		1,557.46	1,635.24	1,910.95
c. Difference (Step 1a minus Step 1b)		77.78	275.71	0.00
d. Percent Change Due to Population (Step 1c divided by Step 1b)		4.99%	16.86%	0.00%

Step 2 - Change in Funding Level

a. Prior Year LCFF Funding	34,706,630.00	36,042,946.00	37,384,413.00
b1. COLA percentage	2.48%	3.85%	3.72%
b2. COLA amount (proxy for purposes of this criterion)	860,724.42	1,387,653.42	1,390,700.16
c. Percent Change Due to Funding Level (Step 2b2 divided by Step 2a)	2.5%	3.9%	3.7%

Step 3 - Total Change in Population and Funding Level

(Step 1d plus Step 2c)	7.5%	20.7%	3.7%
LCFF Revenue Standard (Step 3, plus/minus 1%):	N/A	N/A	N/A

4A2. Alternate LCFF Revenue Standard - Basic Aid

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

Basic Aid District Projected LCFF Revenue

	Prior Year (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	30,590,894.00	32,200,377.00	33,536,693.00	34,878,160.00
Percent Change from Previous Year		5.26%	4.15%	4.00%
Basic Aid Standard (percent change from previous year, plus/minus 1%):		4.26% to 6.26%	3.15% to 5.15%	3.00% to 5.00%

4A3. Alternate LCFF Revenue Standard - Necessary Small School

DATA ENTRY: All data are extracted or calculated.

Necessary Small School District Projected LCFF Revenue

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Necessary Small School Standard (COLA Step 2c, plus/minus 1%):	N/A	N/A	N/A

4B. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	33,478,198.00	35,080,906.00	36,042,946.00	37,384,413.00
District's Projected Change in LCFF Revenue:		4.79%	2.74%	3.72%
Basic Aid Standard		4.26% to 6.26%	3.15% to 5.15%	3.00% to 5.00%
Status:		Met	Not Met	Met

4C. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected change in LCFF revenue is outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard(s) and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

Property tax revenues are projected based on the county tax assessor's analysis. Home sales have been rapid and at or above asking price. This trend is not expected to continue indefinitely.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Estimated/Unaudited Actuals - Unrestricted

(Resources 0000-1999)

Ratio

Fiscal Year	Salaries and Benefits	Total Expenditures	Ratio
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2019-20)	22,885,939.79	25,056,056.43	91.3%
Second Prior Year (2020-21)	24,068,191.53	26,152,046.08	92.0%
First Prior Year (2021-22)	25,408,877.00	28,073,276.99	90.5%
Historical Average Ratio:			91.3%

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
District's Reserve Standard Percentage (Criterion 10B, Line 4):	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	88.3% to 94.3%	88.3% to 94.3%	88.3% to 94.3%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not,

enter data for the two subsequent years. All other data are extracted or calculated.

Budget - Unrestricted

(Resources 0000-1999)

Fiscal Year	Salaries and Benefits	Total Expenditures	Ratio	Status
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	
	(Form MYP, Lines B1-B3)	(Form MYP, Lines B1-B8, B10)		
Budget Year (2022-23)	26,674,828.00	29,467,183.00	90.5%	Met
1st Subsequent Year (2023-24)	26,850,445.00	29,779,247.00	90.2%	Met
2nd Subsequent Year (2024-25)	27,178,199.00	30,221,440.00	89.9%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

N/A

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	7.47%	20.71%	3.72%
2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-2.53% to 17.47%	10.71% to 30.71%	-6.28% to 13.72%
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	2.47% to 12.47%	15.71% to 25.71%	-1.28% to 8.72%

6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent

years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2021-22)	2,702,852.00		
Budget Year (2022-23)	1,115,942.00	(58.71%)	Yes

1st Subsequent Year (2023-24)
2nd Subsequent Year (2024-25)

1,119,981.00	.36%	Yes
1,124,052.00	.36%	No

Explanation:
(required if Yes)

Conservative estimates based on current volatile economic conditions. Federal ESSER I, ESSER II and GEER funds are not projected to recur.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYR, Line A3)

First Prior Year (2021-22)
Budget Year (2022-23)
1st Subsequent Year (2023-24)
2nd Subsequent Year (2024-25)

3,152,370.00		
2,280,637.00	(27.65%)	Yes
2,280,784.00	.01%	Yes
2,299,969.00	.84%	No

Explanation:
(required if Yes)

Conservative estimates based on current volatile economic circumstances, and lingering effects of the pandemic.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYR, Line A4)

First Prior Year (2021-22)
Budget Year (2022-23)
1st Subsequent Year (2023-24)
2nd Subsequent Year (2024-25)

1,919,361.00		
1,716,254.00	(10.58%)	Yes
1,716,254.00	0.00%	Yes
1,716,254.00	0.00%	No

Explanation:
(required if Yes)

Local revenues in subsequent years are conservative due to the lasting effects of COVID & the current economic volatility.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYR, Line B4)

First Prior Year (2021-22)
Budget Year (2022-23)
1st Subsequent Year (2023-24)
2nd Subsequent Year (2024-25)

2,514,471.58		
995,266.00	(60.42%)	Yes
1,000,242.00	.50%	Yes
1,006,743.00	.65%	No

Explanation:
(required if Yes)

Books and supplies costs are reduced due to reduced Federal and State funding, expectations.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYR, Line B5)

First Prior Year (2021-22)
Budget Year (2022-23)
1st Subsequent Year (2023-24)
2nd Subsequent Year (2024-25)

3,916,308.37		
2,755,302.00	(29.65%)	Yes
2,855,720.00	3.64%	Yes
2,962,880.00	3.75%	No

Explanation:
(required if Yes)

Services & Operating expenditures are reduced due to reduced Federal and State funding, expectations.

6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
Total Federal, Other State, and Other Local Revenue (Criterion 6B)			
First Prior Year (2021-22)	7,774,583.00		
Budget Year (2022-23)	5,112,833.00	(34.24%)	Not Met
1st Subsequent Year (2023-24)	5,117,019.00	.08%	Not Met
2nd Subsequent Year (2024-25)	5,140,275.00	.45%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)			
First Prior Year (2021-22)	6,430,779.95		
Budget Year (2022-23)	3,750,568.00	(41.68%)	Not Met
1st Subsequent Year (2023-24)	3,855,962.00	2.81%	Not Met
2nd Subsequent Year (2024-25)	3,969,623.00	2.95%	Met

6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Federal Revenue
(linked from 6B
if NOT met)

Conservative estimates based on current volatile economic conditions. Federal ESSERI, ESSERII and GEER funds are not projected to recur.

Explanation:

Other State Revenue
(linked from 6B
if NOT met)

Conservative estimates based on current volatile economic circumstances, and lingering effects of the pandemic.

Explanation:

Other Local Revenue
(linked from 6B
if NOT met)

Local revenues in subsequent years are conservative due to the lasting effects of COVID & the current economic volatility.

1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Books and Supplies
(linked from 6B)

Books and supplies costs are reduced due to reduced Federal and State funding, expectations.

If NOT met)

Explanation:

Services and Other Exps

(linked from 6B

if NOT met)

Services & Operating expenditures are reduced due to reduced Federal and State funding expectations.

7. CRITERION: Facilities Maintenance

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute excludes the following resource codes from the total general fund expenditures calculation: 3210, 3212, 3213, 3214, 3215, 3216, 3218, 3219, 5316, 7027, and 7690.

DATA ENTRY: Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation?
- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)

2. Ongoing and Major Maintenance/Restricted Maintenance Account

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999, exclude resources 3210, 3212, 3213, 3214, 3215, 3216, 3218, 3219, 5316, 7027, and 7690)

38,268,649.00

b. Plus: Pass-through Revenues and Apportionments (Line 1b, If line 1a is No)

0.00

3% Required

Budgeted Contribution¹

Minimum Contribution

to the Ongoing and Major

(Line 2c times 3%)

Maintenance Account

Status

c. Net Budgeted Expenditures and Other Financing Uses

38,268,649.00

1,148,059.47

1,135,439.00

Not Met

¹ Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input checked="" type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

RRMA is fully funded in components of ending fund balance.

8. **CRITERION: Deficit Spending**

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2019-20)	Second Prior Year (2020-21)	First Prior Year (2021-22)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	1,054,676.00	1,128,610.58	0.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	0.00	0.00	5,037,018.01
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
e. Available Reserves (Lines 1a through 1d)	1,054,676.00	1,128,610.58	5,037,018.01
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	35,155,866.53	37,620,341.85	42,170,962.99
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	35,155,866.53	37,620,341.85	42,170,962.99
3. District's Available Reserve Percentage (Line 1e divided by Line 2c)	3.0%	3.0%	11.9%

District's Deficit Spending Standard Percentage Levels
(Line 3 times 1/3):

1.0%	1.0%	4.0%
------	------	------

¹Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in	Total Unrestricted	Deficit Spending Level	Status
	Unrestricted Fund Balance (Form 01, Section E)	Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	(If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Third Prior Year (2019-20)	595,054.06	25,246,682.33	N/A	Met
Second Prior Year (2020-21)	939,578.25	26,779,766.09	N/A	Met
First Prior Year (2021-22)	(392,901.99)	28,115,186.99	1.4%	Met
Budget Year (2022-23) (Information only)	(575,049.00)	29,486,818.00		

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

N/A

9. CRITERION: Fund Balance

STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

9A. Calculating the District's Unrestricted General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance ² (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance	Status
	Original Budget	Estimated/Unaudited Actuals	Variance Level (If overestimated, else N/A)	
Third Prior Year (2019-20)	3,192,067.00	3,901,180.27	N/A	Met
Second Prior Year (2020-21)	4,438,131.00	4,496,234.33	N/A	Met
First Prior Year (2021-22)	4,989,654.00	5,435,815.00	N/A	Met
Budget Year (2022-23) (Information only)	5,042,913.01			

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9B. Comparison of District Unrestricted Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA
5% or \$75,000 (greater of)	0 to 300
4% or \$75,000 (greater of)	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 400,000
1%	400,001 and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYR, Line F2, if available.)	1,634	1,715	1,801
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYR, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?

2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s): Monterey County Selpa

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYR, Line B11)	40,409,512.00	40,754,866.00	41,295,650.00

2.	Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3.	Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	40,409,512.00	40,754,866.00	41,295,650.00
4.	Reserve Standard Percentage Level	3%	3%	3%
5.	Reserve Standard - by Percent (Line B3 times Line B4)	1,212,285.36	1,222,645.98	1,238,869.50
6.	Reserve Standard - by Amount (\$75,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7.	District's Reserve Standard (Greater of Line B5 or Line B6)	1,212,285.36	1,222,645.98	1,238,869.50

10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):		Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
1.	General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2.	General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	0.00	0.00	0.00
3.	General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	4,467,864.01	4,931,869.01	6,300,234.01
4.	General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5.	Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00	0.00	0.00
6.	Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00	0.00	0.00
7.	Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00	0.00	0.00
8.	District's Budgeted Reserve Amount (Lines C1 thru C7)	4,467,864.01	4,931,869.01	6,300,234.01
9.	District's Budgeted Reserve Percentage (information only) (Line 8 divided by Section 10B, Line 3)	11.06%	12.10%	15.26%
District's Reserve Standard (Section 10B, Line 7):		1,212,285.36	1,222,645.98	1,238,869.50
Status:		Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

N/A

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for Items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

1b. If Yes, identify the expenditures:

S4. Contingent Revenues

1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: -10.0% to +10.0% or
-\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year data will be extracted. For Transfers In and Transfers Out, the First Prior Year and Budget Year data will be extracted. If Form MYP exists, the data will be extracted for the 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data for the 1st and 2nd Subsequent Years. Click the appropriate button for 1d. All other data are extracted or calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
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1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)

First Prior Year (2021-22)	(5,925,891.00)			
Budget Year (2022-23)	(6,344,248.00)	418,357.00	7.1%	Met
1st Subsequent Year (2023-24)	(6,344,248.00)	0.00	0.0%	Met
2nd Subsequent Year (2024-25)	(6,345,000.00)	752.00	0.0%	Met

1b. Transfers In, General Fund *

First Prior Year (2021-22)	0.00			
Budget Year (2022-23)	0.00	0.00	0.0%	Met
1st Subsequent Year (2023-24)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2024-25)	0.00	0.00	0.0%	Met

1c. Transfers Out, General Fund *

First Prior Year (2021-22)	41,910.00			
Budget Year (2022-23)	19,635.00	(22,275.00)	(53.1%)	Not Met
1st Subsequent Year (2023-24)	0.00	(19,635.00)	(100.0%)	Met
2nd Subsequent Year (2024-25)	0.00	0.00	0.0%	Met

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation: N/A

(required if NOT met)

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

(required if NOT met)

N/A

1c. NOT MET - The projected transfers out of the general fund have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify the amount(s) transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:

(required if NOT met)

The district continues to increase expenses in restricted resources for SPED.

1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:

(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payments for the budget year and two subsequent fiscal years. Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your district have long-term (multiyear) commitments?

(If No, skip item 2 and Sections S6B and S6C)

Yes

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2022-23
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Leases	1	General Fund		0
Certificates of Participation				
General Obligation Bonds	18	Fund 51		357,782
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

Bond Premium-Measure A Series C	21			2,000,529
Bond Premium Measure D	21			3,300,875
Bond Premium Measure D Series B	21			0
TOTAL:				5,659,186

Type of Commitment (continued)	Prior Year	Budget Year	1st	2nd
	(2021-22)	(2022-23)	Subsequent	Subsequent
	Annual Payment	Annual Payment	Year	Year
	(P & I)	(P & I)	(2023-24)	(2024-25)
			Annual	Annual
			Payment	Payment
			(P & I)	(P & I)
Leases	117,036	117,035	0	0
Certificates of Participation				
General Obligation Bonds	4,836,247	4,155,146	3,652,815	2,187,231
Supp Early Retirement Program		0		
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Bond Premium-Measure A Series C	1,066,747	318,854	2,000,529	2,000,529
Bond Premium Measure D	36,647	1,040,350	733,350	0
Bond Premium Measure D Series B	0	0	0	0
Total Annual Payments:	6,056,677	5,631,385	6,386,694	4,187,760
Has total annual payment increased over prior year (2021-22)?		No	Yes	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(required if Yes
to increase in total
annual payments)

The bonds have been issued on individual schedules - so the distribution of debt expense varies.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

[Empty box for explanation]

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

2. For the district's OPEB:

a. Are they lifetime benefits?

No

b. Do benefits continue past age 65?

No

c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

N/A

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Actuarial

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund	Governmental Fund
0	0

4. OPEB Liabilities

- a. Total OPEB liability
- b. OPEB plan(s) fiduciary net position (if applicable)
- c. Total/Net OPEB liability (Line 4a minus Line 4b)
- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?
- e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

9,298,705.00
0.00
9,298,705.00
Actuarial
May 10, 2021

- 5. OPEB Contributions
 - a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method
 - b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)
 - c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
 - d. Number of retirees receiving OPEB benefits

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)
0.00	0.00	0.00
314,880.00	314,880.00	314,880.00
635,486.00	654,653.00	674,293.00
129.00	129.00	129.00

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in Item 1 and enter data in all other applicable items; there are no extractions in this section.

- 1 Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

- 2 Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

N/A

- 3. Self-Insurance Liabilities
 - a. Accrued liability for self-insurance programs
 - b. Unfunded liability for self-insurance programs

0.00

- 4. Self-Insurance Contributions
 - a. Required contribution (funding) for self-insurance programs
 - b. Amount contributed (funded) for self-insurance programs

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

- S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multi year agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Number of certificated (non-management) full-time equivalent(FTE) positions	139.9	141.9	141.9	141.9

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:		End Date:	
-------------	--	-----------	--

5. Salary settlement:

Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)

Is the cost of salary settlement included in the budget and multi year projections (MYPs)?

No	No	No
----	----	----

One Year Agreement

Total cost of salary settlement		
% change in salary schedule from prior year		

or

Multyear Agreement

Total cost of salary settlement		
% change in salary schedule from prior year (may enter text, such as "Reopener")		

Identify the source of funding that will be used to support multyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits 206086

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

7. Amount included for any tentative salary schedule increases

0	0	0
---	---	---

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

No	No	No
0		
0.0%		
0.0%		

Certificated (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		
----	--	--

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Yes	Yes	Yes
270928	275243	279288
2.8%	2.0%	1.0%

Budget Year	1st Subsequent Year	2nd Subsequent Year
-------------	---------------------	---------------------

Certificated (Non-management) Attrition (layoffs and retirements)

	(2022-23)	(2023-24)	(2024-25)
1. Are savings from attrition included in the budget and MYPs?	No	No	No
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?	No	No	No

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Number of classified(non - management) FTE positions	95.08	95.08	95.08	95.08

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations Settled

2a.	Per Government Code Section 3547.5(a), date of public disclosure board meeting:	
2b.	Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official? If Yes, date of Superintendent and CBO certification:	
3.	Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement? If Yes, date of budget revision board adoption:	
4.	Period covered by the agreement:	Begin Date: <input type="text"/> End Date: <input type="text"/>

5. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
No	No	No

One Year Agreement

Total cost of salary settlement
% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement
% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

182465

7. Amount included for any tentative salary schedule increases

Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
No	No	No

Classified (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		

Classified (Non-management) Step and Column Adjustments

Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Yes	Yes	Yes
131851	134304	136711
2.5%	2.0%	2.0%

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

**Classified (Non-management)
Attrition (layoffs and
retirements)**

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

No	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2021-22)	Budget Year (2022-23)	1st Subsequent Year (2023-24)	2nd Subsequent Year (2024-25)
Number of management, supervisor, and confidential FTE positions	20	20	20	20

Management/Supervisor/Confidential

Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

No		No
0	0	0
	0.0%	

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

25545

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

4. Amount included for any tentative salary schedule increases

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

No	No	No

Management/Supervisor/Confidential

Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step and column adjustments
- Percent change in step & column over prior year

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

Yes		
34188	35897	37692
5.0%	5.0%	5.0%

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Budget Year	1st Subsequent Year	2nd Subsequent Year
(2022-23)	(2023-24)	(2024-25)

No	No	
0	0	0
0.0%	0.0%	0.0%

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in Item 1, and enter the date in Item 2.

- Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?
- Adoption date of the LCAP or an update to the LCAP.

Yes
Jun 16, 2022

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described

in the Local Control and Accountability Plan and Annual Update Template?

Yes

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

- | | | |
|-----|--|----|
| A1. | Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund? | No |
| A2. | Is the system of personnel position control independent from the payroll system? | No |
| A3. | Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No) | No |
| A4. | Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year? | No |
| A5. | Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | No |
| A6. | Does the district provide uncapped (100% employer paid) health benefits for current or retired employees? | No |
| A7. | Is the district's financial system independent of the county office system? | No |
| A8. | Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education) | No |
| A9. | Have there been personnel changes in the superintendent or chief business official positions within the last 12 months? | No |

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Budget Criteria and Standards Review

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of the Local Control Accountability Plan and State Local Priorities 2022-2023

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ana Silva, Director of Curriculum/Special Projects

RECOMMENDATION:

The District Administration recommends the Board approve the Local Control Accountability Plan (LCAP) and LCAP 2022-2023, Supplement to Annual Update for 2021-22 LCAP, and The State Local Priorities 2022-2023.

BACKGROUND:

Pursuant to Education Code 42103, the Pacific Grove Unified School District will conduct a public hearing regarding the Local Control Accountability Plan (LCAP). Copies of the LCAP will be available for public viewing beginning May 27, 2022-June 2, 2022.

INFORMATION:

By July 1, 2022, the governing board of each school district shall adopt a local control and accountability plan (LCAP) using a template adopted by the State Board, effective for three years with annual updates. The LCAP consists of the Plan Summary (General Information, Reflections, Highlights), Stakeholder Engagement, Goals & Actions, and Increased or Improved Services, and the LCFF Budget Overview for Parents. It includes the district's annual goals for all pupils and for each target student group identified according to the State and local performance indicators included in the Local Control Funding Formula (LCFF) Evaluation Rubrics. The Evaluation Rubrics are aligned to the eight state priorities listed below.

Another addition to the approval of the 2022-2023 LCAP is the mid-year update which was presented to the board information/discussion.0 on February 10, 2022.

The LCAP template is aligned to the State Accountability System: California Schools Dashboard and the District 5 by 5 District/School Placement Report.

- The 2022-2023 LCAP consists of the following sections:
 - LCFF Budget Overview for Parents
 - Supplement to the Annual Update for 2021-22 LCAP

- The Plan Summary enables the district to highlight the following:

- The Story: A description of how the District serves the students and the community
- Reflections: Successes and Identified Need
- LCAP Highlights: A summary of the key features of this year's LCAP

- Engaging Educational Partners
- 2022-2023 LCAP Goals, Actions, and Expenditures (Goals 1,2,&3)
- Increased or Improved Services for Unduplicated Students
- 2022-23 Total Expenditures Table
- 2022-23 Contributing Actions Tables
- 2021-22 Annual Update Table
- 2021-22 Contributing Actions Annual Update Table
- 2021-22 LCFF Carryover Table

This year the District's LCAP is the second year of a three-year implementation plan, consisting of three goals in an effort to capture the commitment of all students and the student target groups identified with achievement gaps in Mathematics and English Language Arts. The first goal is designed to capture our base program, and what we do to provide a quality educational program for ALL students in our TK-12 grade program. The second goal is focused on the social and emotional learning aspects of students and the third goal is written to specifically address the academic gaps for targeted student groups in the areas of mathematics and English Language Arts.

The three LCAP goals are listed below:

1. Pacific Grove Unified School District, in partnership with students, parents, staff, and the community, will challenge all students by providing a quality instructional program in a positive, safe and stimulating environment, providing differentiated pathways for all students to be college and career ready upon graduation.
2. Social-Emotional Learning: Advance educational equity and excellence by focusing on the social, emotional, and mental health of our school community by creating a safe and affirming school environment and culture that supports and encourages school connectedness and resiliency.
3. All English learners, socioeconomically disadvantaged students, foster youth, and students with disabilities will show a measurable increase in achieving grade-level standards in English Language Arts each year as measured by Smarter Balanced Assessments and local valid formative assessments.

The California Eight State Priorities update will be presented to the board on June 2, 2022, with the exception of Priorities 6 and 7 which are included with this document. The California Eight State Priorities are listed below:

1. Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities.
2. Implementation of California's academic standards, including the Common Core State Standards in English language arts and math, Next Generation Science Standards, English language development, history-social science, visual and performing arts, health education, and physical education standards.

3. Parent involvement and participation, so the local community is engaged in the decision-making process and the educational programs of students.
4. Improving student achievement and outcomes along with multiple measures, including test scores, English proficiency, and college and career preparedness.
5. Supporting student engagement, including whether students attend a school or are chronically absent.
6. Highlight school climate and connectedness through a variety of factors, such as suspension and expulsion rates and other locally identified means. **(Please see attached documents for specific information on School Climate Indicators)**
7. Ensuring all students have access to classes that prepare them for college and careers, regardless of what school they attend or where they live. **(Please see attached documents for specific information on Broad Course of Study Indicators)**
8. Measuring other important student outcomes related to required areas of study, including physical education and the arts.

FISCAL IMPACT:

See LCAP for fiscal details

Priority 6: School Climate

For the 2021-22 school year, Pacific Grove Unified administered the California Healthy Kids Survey (CHKS) to students in grades 5, 7, 9, and 11. Every year the results of the California Healthy Kids Survey are reported to the board of trustees at a regularly scheduled meeting.

The 2021-22 student survey results for 5th grade (an average of both elementary schools) showed that 82% (80% 20-21) felt connected to school, 89% (88% 20-21) felt academically motivated, 74% (78% 20-21) felt adults cared for them, 79% (81% 20-21) felt safe at school, 79% (85% 20-21) had social & emotional supports, and 73% (89% 20-21) felt there was an anti-bullying climate. Both elementary schools continue to implement Toolbox character programs to build cultures of respect and growth mindsets to enhance academic achievement. Actions that will be specified in the School Site Plans for both Forest Grove and Robert Down:

Forest Grove Elementary:

- Anti-bullying assembly: Morris Brothers
- Continued implementation of the Toolbox
- Cultural proficiency training for staff, so they can implement equity, inclusion, and diversity activities in their instruction
- Improved messaging about school rules
- Discussion of schoolwide use of restorative practices and other means of correction to address misbehavior
- Include students in the creation of playground rules to increase ownership.

Robert Down Elementary:

- Increase counselors in classrooms for Circle of Caring
- Anti-Bullying Assembly: Morris Brothers
- Student Council with video announcements
- Garden Rangers and other campus leadership

The 2021-22 student survey for grades 7, 9, and 11 identified the following criteria related to school connectedness, safety, and social-emotional well-being: In grade 7, 68% (67% 20-21), grade 9, 63% (59% 20-21), grade 11, 62% (62% 20-21), 58% CHS (Community High School) feel academically motivated. In grade 7, 76% (73% 20-21), grade 9, 62% (71% 20-21), grade 11, 75% (71% 20-21), 92% CHS felt the adults set high expectations. In grade 7, 62% (68% 20-21), grade 9, 52% (63% 20-21), grade 11, 59% (59%) and 79% CHS felt they had caring adult relationships.

Regarding social-emotional areas, the survey revealed a decrease in chronic feelings of sadness or hopelessness: Grade 7, 36%; Grade 9, 30%; Grade 11, 38%, and an increase at Community High at 81%. (Grade 7: 2019-20 52%, 2020-21 27%; Grade 9: 2019-20 38%, 2020-21 46%; Grade 11: 2019-20 43%, 2020-21 47%, with a decrease at Community High School from 50% in 19-20 to 36% in 20-21).

Although we have seen mostly a decrease in the number of students stating they had considered suicide in the last two school years, we note there is an increase for grades 7,9,&11 in 2021-2022. Referring to the

data from the previous two years:from 2019-20 to 2020-21 (Grade 7 (19-20) 12%, (20-21) 7%; Grade 9 (19-20) 21%, (20-21) 12%; Grade 11 (19-20) 18%, (20-21) 11%), with an increase at Community High from 14% in 19-20 to 29% in 20-21,there were some increases in 21-22: 7th Grade, 18%; 9th Grade 15%; 11th Grade 20%; and CHS 25%.

The high school is continuing its efforts with suicide prevention practices and supports for students. The high school is implementing the Restorative and Trauma-Informed Practices along with the OLWEUS surveys to capture students who are at risk. The high school has outreach programs, counseling services, and other monitoring programs focused on suicide prevention. Other specific actions as noted in the High School School Site Plan:

- Increase awareness of services provided by Mental Health Therapist
- Implement with fidelity Restorative Approaches
- Provide presentations to students and families regarding Fentanyl and other illegal drug trends
- Implement Advisory period through new bell schedule on Thursday
- Promote online confidential reporting form
- Promote “See something say something” culture
- Increase awareness of services provided through Outreach Counselor
- Increase opportunities for students to be involved in a variety of school activities
- Monthly review of attendance data and provide necessary interventions as appropriate
- Develop a survey for parents/guardians to better understand their needs
- Provide a variety of educational workshops for parents/guardians
- Provide varied platforms for meetings, e.g. in person and via Zoom
- Reduce language barriers by providing information in a variety of languages
- Promote increasing inclusion by reducing incidents of discrimination, harassment, and bias-related incidents
- Freshman Academy
- Professional Development for staff equity and inclusion

The middle school continues to host assemblies on suicide prevention, counseling services, and providing a Smart Social Cyber Safety Curriculum as well as an ongoing data collection focused on “Students of Concern”. The OLWEUS survey is administered to all middle school students to identify concerns related to bullying as a preventive measure and build awareness and design programs to encourage students to stop bullying behavior. The middle school has also implemented Character Strong, a program designed to build safe and positive school culture. Actions to address areas of concern such as:

Academic Motivation:

- Staff UDL training and reflection. Teacher reflection on Google Slides with specific plans to implement at the beginning of next year
- Offer student choice on how to display mastery (Universal Design)
- Connecting the academic requirements to real-world and culturally relevant topics
- Clear Learning Objectives/Student understanding of the criteria for success (Teacher Clarity Playbook)
- Reignite Growth Mindset emphasis/ Leverage CalHope grant to build school-wide SEL opportunities

Caring Adult Relationships

- UDL again (student choice)
- Character Strong (nonacademic adult interactions and supports)
- CHILL Games (bi-monthly lunchtime games to build community and improve climate)
- Continue to employ restorative practices
- 3 additional days of counseling (Chapman Grant)
- Leverage CalHope Grant for Community Building training and activities

To address social-emotional support, we have allocated more funding to counseling services at the elementary, middle, and high schools.

Priority 7 Broad Course of Study

Pacific Grove Unified School District tracks progress in meeting Priority 7 standards by undertaking a qualitative and quantitative review of course offerings, class schedules, and school schedules to assess the extent to which all students have access to and are enrolled in a broad course of studies. Additionally, course enrollment reports developed in the district's student information system identify access and enrollment based upon grade spans, unduplicated student groups, and students with exceptional needs. Quantitative data tables reflecting the percent of students with access to and/or enrolled in a broad course of studies were constructed via data from SIS Illuminate, Calpads, and DataQuest. For the 2021-2022 year, 100% of Pacific Grove Unified School District's students had full access to a broad course of studies as defined by California Education Code 51210 and 51220(a)-(i).

All PGUSD students in grades TK – 5 are enrolled in a broad course of study. Both elementary schools offer access and enrollment in the seven areas identified as a broad course of studies for grades 1-5. All elementary students have access to visual and performing arts within the regular school day in addition to computer science classes and digital citizenship. Students in grades 4 and 5 will also have Spanish language classes on a weekly basis.

All PGUSD secondary students have access to a broad course of studies within their school offerings. The middle school offers a comprehensive visual and performing arts course selection. For example, students have access to Symphonic Band, Chamber Orchestra, Concert Band, String Orchestra, and Jazz Band/Combo within and after the school day. Additionally, students also engage in STEAM (Science, Technology, Engineering, Art, Math) through their science class and instructional wheel in 6th grade. Other courses offered include Leadership, Home

Economics, Nutrition, Advancement Via Academic Determination (AVID), and Computer Video Bulletin. Students who require additional support are offered transition English and Math classes, a learning center, and study halls to support student academic achievement. For the 2022-23 school year students will also have access to Spanish as a second language.

Every year the high school presents the course bulletin for board approval and all courses are evaluated to ensure students have access to offerings that are approved A to G as well as a variety of Honors, AP (Advanced Placement), and Career Technical Education (CTE) Industry Pathways. Every year the high school increases its CTE pathways to increase its variety. Examples of pathways include Design & Media Arts (ART, Photography), Computer Networking & Security (College Dual Enrollment), Software & Systems Development, Health Science & Medical Technology, and Food Service & Hospitality (College Dual Enrollment), Online Academy (College Dual Enrollment). Other College Dual Enrollment classes are offered as part of the Capstone projects for CTE completion. All courses offered at the high school are A to G approved for CSU/UC except for AVID (9, 10, 11), Leadership, Physical Education, and the Transitional Special Education program for students aged 18-22.

The High School will continue expanding our offerings of dual-enrolled classes. We plan to achieve this by continuing our relationship with Monterey Peninsula College and staying up to date with our College and Career Pathways (CCAP) Agreement. Currently, we offer 11 dual enrolled courses through our culinary and photography pathways and computer science pathway. There are plans to add two more dual enrolled courses in 2023-2024 in the social science department. Also, we will expand enrollment of freshmen and sophomores in a pathway with a long-term goal of increasing the amount of CTE completers from 20% to 30% by 2022-23. We plan to achieve this by offering waivers to students from physical education for those that are active in high school sports. Additionally, to promote CTE pathways to incoming freshmen, there will be frequent academic counseling meetings, CTE teacher presentations outlining the benefits of the pathways, and providing continued funding via CTEIG and Perkins Grants to increase the number of course offerings.

Barriers preventing PGUSD from maximizing broad course of study offerings to all students include a lack of time during the regular school day and small staff size. Based on a need to increase students successfully graduating with A to G completion, the LCAP identified increasing counseling hours to support students. In response to supporting students to be successful in high school, a freshman academy program is implemented via all-freshman Geography and AP Human Geography classes. A credit recovery class is being offered to all students who are getting a D or F so they may retake a class via Edmentum to become A to G eligible. Regular analysis of enrollment in a broad course of study courses helps to inform the district as it makes decisions on offerings and using the LCAP as a planning and budgetary tool to support Priority 7.

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Pacific Grove Unified School District

CDS Code: 27661340000000

School Year: 2022-23

LEA contact information:

Ana Silva

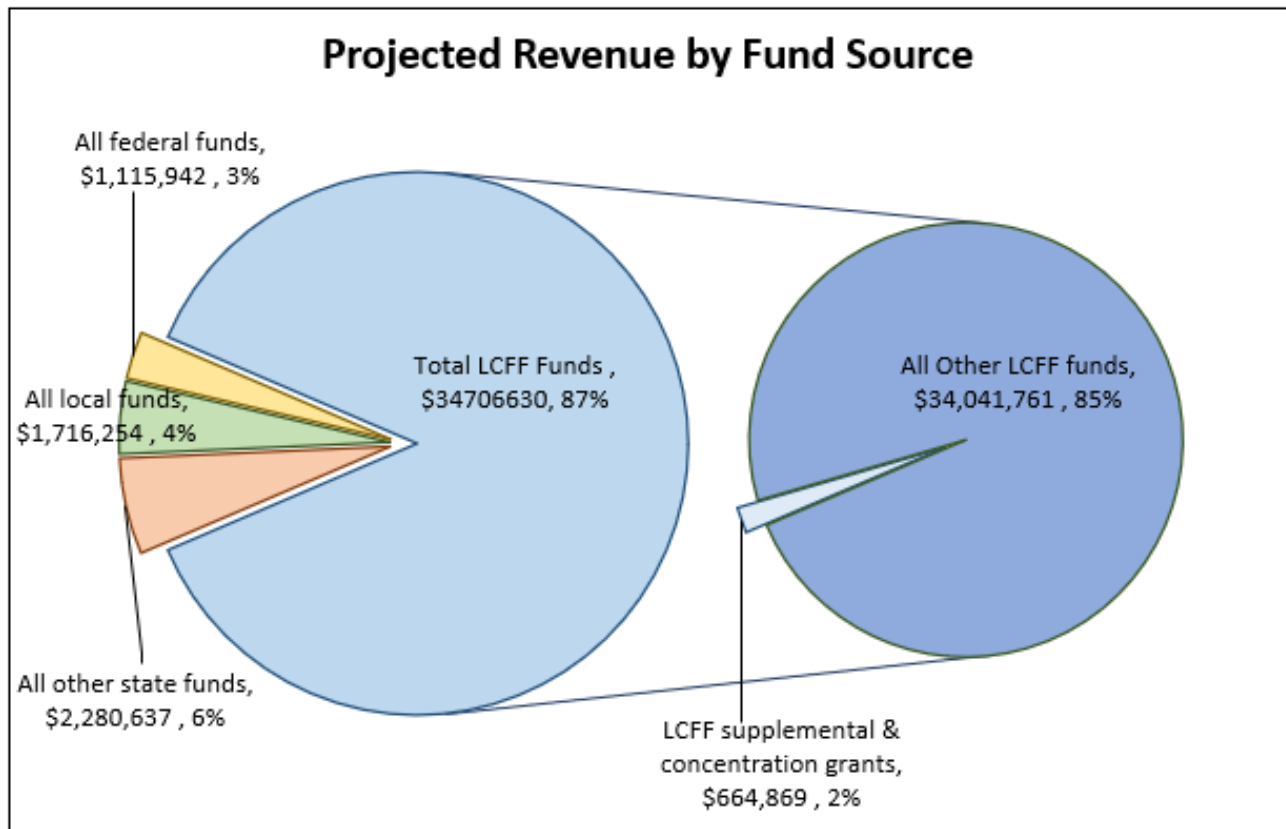
Director of Curriculum & Special Projects

asilva@pgusd.org

831 646-6526

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2022-23 School Year

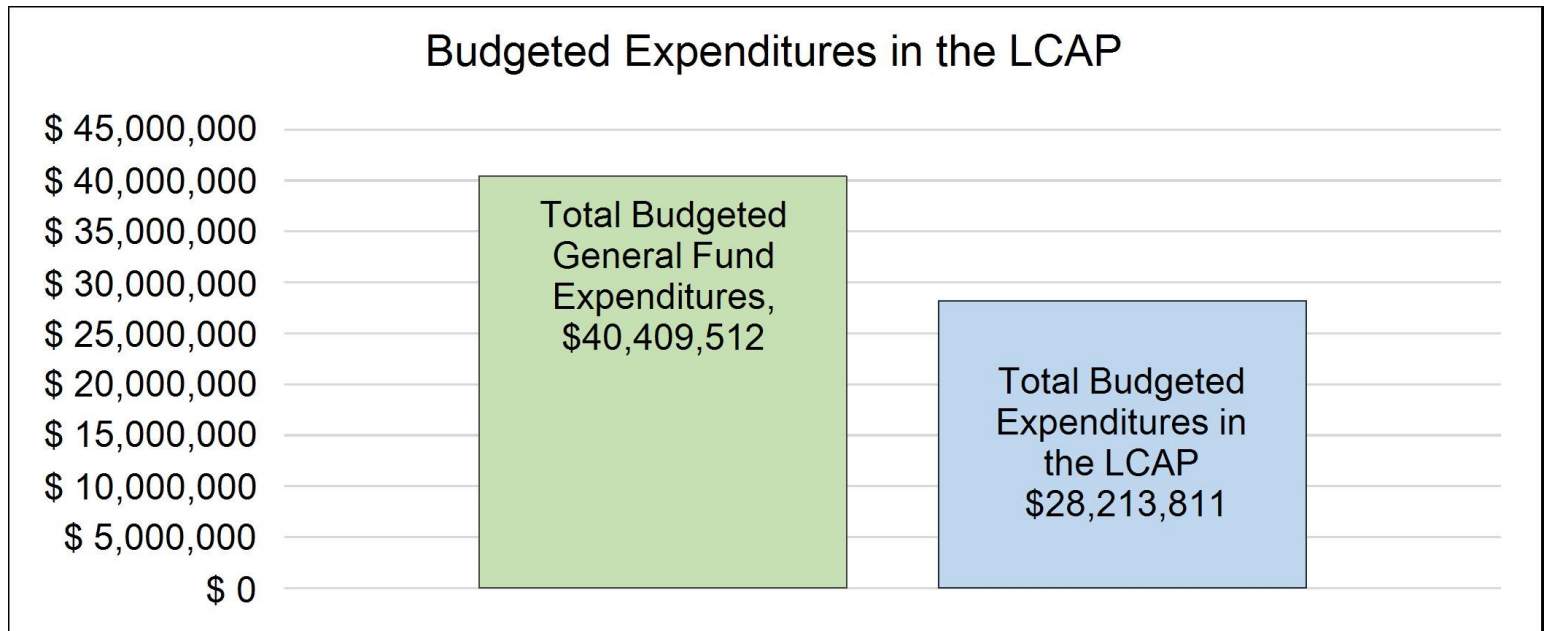


This chart shows the total general purpose revenue Pacific Grove Unified School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Pacific Grove Unified School District is \$39,819,463.00, of which \$34,706,630.00 is Local Control Funding Formula (LCFF), \$2,280,637.00 is other state funds, \$1,716,254.00 is local funds, and \$1,115,942.00 is federal funds. Of the \$34,706,630.00 in LCFF Funds, \$664,869.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Pacific Grove Unified School District plans to spend for 2022-23. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Pacific Grove Unified School District plans to spend \$40,409,512 for the 2022-23 school year. Of that amount, \$28,213,811 is tied to actions/services in the LCAP and \$12,195,701 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

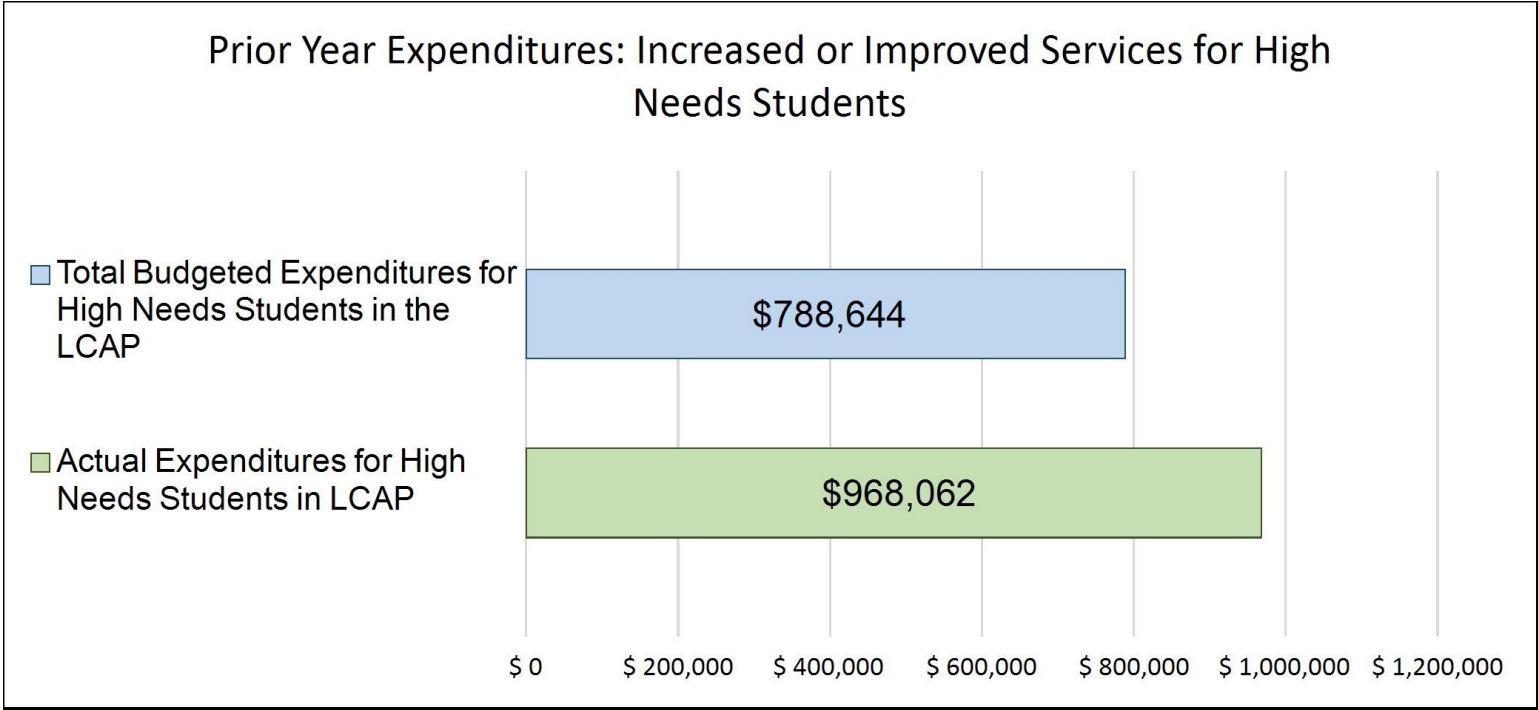
The \$12,195,701 will be used to pay for employee benefits (3000 object code), Services (5000 object code), other outgo expenditure (7000 object code)

Increased or Improved Services for High Needs Students in the LCAP for the 2022-23 School Year

In 2022-23, Pacific Grove Unified School District is projecting it will receive \$664,869.00 based on the enrollment of foster youth, English learner, and low-income students. Pacific Grove Unified School District must describe how it intends to increase or improve services for high needs students in the LCAP. Pacific Grove Unified School District plans to spend \$1,210,901.02 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2021-22



This chart compares what Pacific Grove Unified School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Pacific Grove Unified School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2021-22, Pacific Grove Unified School District's LCAP budgeted \$788,644.00 for planned actions to increase or improve services for high needs students. Pacific Grove Unified School District actually spent \$968,062.33 for actions to increase or improve services for high needs students in 2021-22.

Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pacific Grove Unified School District	Ana Silva Director of Curriculum and Special Projects	asilva@pgusd.org 8316466526

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).

Pacific Grove Unified School District received the following grants: Expanded Learning Opportunities Grant (\$1,302,510), ESSER III Plan (\$1,253,054) details on Educational Partner input can be found in the plans on the district website at <https://www.pgusd.org/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/index.html>

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Pacific Grove Unified School District does not receive the additional concentration grant or the concentration add-on funding.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

Pacific Grove Unified School District engaged its educational partners on the use of one-time federal funds to support both recovery from the COVID-19 pandemic and the impacts of distance learning on pupils by hosting town hall meetings for all grade spans (Elementary, Middle, & High School), site-specific teacher and parent meetings, gathering feedback from parents, students, and teachers via surveys, as well as input from each School Site Council and, English Language Advisory Committees. Also at every board meeting, the Superintendent discussed the process and progress of all aspects of the district's Covid Safety Plan where the public had the opportunity to provide input. Teachers, administrators, classified staff and parents provided meaningful input providing the board with direction on revising and enhancing the plan to ensure all safety protocols were in place and effective. A more detailed description for the process of engaging our educational partners can be found in the Extended Learning Opportunities Grant Plan <https://www.pgusd.org/documents/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/2021-Expanded-Learning-Opportunities-Grant-Plan-PGUSD.pdf> and The ESSER III Plan <https://www.pgusd.org/documents/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/2021-Expanded-Learning-Opportunities-Grant-Plan-PGUSD.pdf>

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

Pacific Grove Unified's school board approved the ESSER III plan on October 28, 2021. The money we receive from this grant will allow us to continue to offer the supports we began this school year 2021-2022 to provide intervention supports for our students to mitigate learning loss. We are able to continue to provide each of the sites with additional certificated teacher positions (teachers on special assignment) to identify and intervene with students who are struggling and provide the assessments (Measures of Academic Progress) to identify academic areas of growth and monitor student progress throughout the year. We are also going to embark on an equity project during the second half of this school year (spring 2022) as well as add another intervention math section at the high school and continue to offer credit recovery through Edmentum, an online program, throughout this school year and in 2022-2023. Regarding Covid safety, we hired a health clerk and have been able to provide additional supervision during lunchtime to monitor student safety as well as maintain all facilities with the appropriate equipment providing a safe environment to decrease the spread of COVID. We have posted for a mental health professional for the High School and anticipate having someone in that position soon. The challenges have been in filling the instructional aide positions we had planned for despite ongoing job postings and reaching out to the community.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.

The additional monies received from the federal and state grants such as the Safe Return to In-Person Instruction and Continuity of Services Plan, Esser III Plan, and the Extended Learning Opportunities Grants are helping to support our LCAP goals to provide additional services to ensure students and staff were safe to attend school during the pandemic. Some of these expenditures were aligned to our second LCAP goal to meet the social and emotional needs of our students and staff. We were able to purchase personal protective gear, air purifiers, Binax testing kits, health care supplies, extra personnel for noon duty, an extra health clerk, meal vouchers for the summer, and additional social-emotional support for students, teachers, and site administrators. To support our most challenged students and in alignment with our third LCAP goal, we purchased an assessment system (Measures of Academic Progress) to provide targeted intervention strategies for students. We were also able to hire additional certificated teachers to provide intervention at the elementary level and teachers on special assignments at the Middle and High schools. We also were able to provide credit recovery services for students with D's and F's via Edmentum at the high school.

Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year

For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA's educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template
-

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA's 2022–23 LCAP.

Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA's educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

Prompt 1: *“A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”*

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

Prompt 2: *“A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”*

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Prompt 3: *“A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”*

If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fq/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fq/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

Prompt 4: *“A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”*

If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA’s implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

Prompt 5: *“A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.”*

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA’s 2021–22 LCAP. For purposes of responding to this prompt, “applicable plans” include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education
November 2021

Local Control Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pacific Grove Unified School District	Ana Silva Director of Curriculum & Special Projects	asilva@pgusd.org 831 646-6526

Plan Summary [2022-23]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

General Information for the 2022-23 School Year:

The Pacific Grove Unified School District (PGUSD) offers public education to students in grades transitional kindergarten through twelfth grade, in addition, we offer a special education preschool and an adult transition program, ages 18-22 for students who reside in the City of Pacific Grove and a portion of Pebble Beach. There are two elementary schools – Robert Down and Forest Grove, one middle school – PG Middle School, one comprehensive high school-PG High School, and one alternative high school – PG Community High School. The District serves a diverse student population with a total enrollment of 1,854 comprised of 60% white, 20.4% Hispanic, 10% Asian, 4.2% two or more, 1.9% African American, 0.75% Pacific Islander, Filipino 1.9%, 1.13% American Indian, 1.7% not reported, 5% English learners, 17.05% Socio Economically disadvantaged. All students in Pacific Grove Unified are taught by highly qualified and appropriately assigned teachers with instructional materials that support the implementation of the California State Standards for all core content areas. In addition to our instructional base program, all students receive physical education and a robust music program that includes vocal and instrumental instruction in grades TK-12 with appropriately assigned teachers. In order for students to thrive academically, we also address their social and emotional needs through a variety of programs at all of the school sites. We provide counseling services and school psychologists to ensure students' social and emotional needs are met. Our district is dedicated to keeping elementary class sizes low, especially in the primary grades. The goal of our elementary schools is to promote strong literacy and mathematics instruction to support critical thinking in all content areas. The middle school builds on this foundation with content-area instruction and further develops students' abilities to effectively communicate orally and in writing, think critically, collaborate, and extend learning through creativity and innovation. Our district is dedicated to preparing students for college and careers with 21st-century skills. The high school offers academic counseling to guide students with various options for college or career through Career Technical Education pathways, courses aligned to A to G, a variety of Advanced Placement courses and dual enrollment courses with Monterey Peninsula College. Students who are learning the English language are supported by staff with the appropriate credential to support the various language levels of our students. Students who have been identified with disabilities are taught by appropriately credentialed staff who meet each student's needs through the Individual Education Plans process. Currently, our district serves 13% of Students with Disabilities and .4% of Foster. We strive to ensure all students receive the appropriate support to ensure college and career readiness upon high school graduation.

Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

After a careful analysis of the District's performance on the multiple indicators, a majority of our students are meeting or exceeding the standards in grades 3-8 in English Language and Mathematics, graduation rates are very high, suspension rates are very low, and reclassified English learners are performing at or better than their English only counterparts on both English Language Arts and Mathematics assessments. Additionally, 71.4% of English learners are making progress toward English Language proficiency placing the district in the very high category for this area. We are continuing to monitor all English learners and provide support in class and through after-school tutoring. We also showed an improvement in the 2020 College and Career readiness as compared to the 2019 readiness data with an overall improvement from 60% prepared to 69% prepared. All target groups made positive gains as well: Socio-economically challenged improved from 43% prepared to 48% prepared, Hispanic 40% prepared to 64%. Our graduation rates also improved from 2018-2019 (92.6% graduated) to 2019-2020 (95.3%), Socio-economically challenged 94.3% (2018-2019) to 96% (2019-2020). We saw a decrease in 2020-2021 for graduation rates to 93.9% with 90.2% for socio-economically challenged students which is a decrease since the last year. We plan to maintain and build upon this success by implementing the Measures of Academic Progress Assessments three times a year to monitor student progress especially for our English learners, low income, special needs, and foster/homeless youth. In addition to this assessment, we will continue to monitor student progress through the analysis of student work at the classroom level to meet students where they are instructionally. Teacher and staff will collaborate and share best practices in support of student learning.

Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

Other areas requiring attention based on the data from the 2019-2020 California Schools Dashboard and this school year 2021-2022 are chronic absenteeism rates. With the pandemic affecting the district during the spring of 2020 and the majority of 2020-2021, there has been a continued issue with chronic absenteeism. With all of the new intervention programs such as the mental health counseling and site-based intervention regarding absenteeism rates, we will be triangulating information on students with high rates of absenteeism. Next school year we will continue to identify students with learning gaps, especially our English learners, socio-economically challenged, special needs, and homeless/foster youth. Based on local assessments, the identified target groups will receive increased and improved services honing in on specific skill gaps through our intervention supports at the elementary and an increase in support classes at the middle and high schools with additional classes added for credit recovery, advisory periods, and additional productive study classes offered at the high school. Ongoing collaborative discussions and analysis of formative assessments at grade level and department meetings focus on refining and increasing services to meet the needs of target groups at each site. This information helps to identify specific target groups by school site, content area and identify additional areas of intervention support and determine if intervention efforts are being successful. Furthermore, the work being done at each site to address the social and emotional needs of students is proving to be working. However, the pandemic and its

effects will require us to increase support in the area of social and emotional wellness to make school a safe place where all students thrive. The implementation of Toolbox at the elementary schools, Character Strong at the Middle School and Restorative practices at the high school will address the needs of our struggling students due to the pandemic. With additional grant funding through Esser 3 and Educator Effectiveness Grants, we have added one counseling position at the high school and one at the elementary level. The Middle School received a grant from CalHope that will support the school with additional counseling and other social-emotional supports for students.

LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

The key features included in the 2021-24 LCAP include 3 goals. The first goal aims to capture the overall mission of the district which is to provide optimal conditions so that students will graduate College and/or Career ready to be productive citizens. As a result of the COVID pandemic and returning to in-person instruction, we also are continuing with a goal to support students, parents, and staff with social-emotional support to enhance well-being and academic achievement. We are pleased to be offering a parent education series on social-emotional learning, digital citizenship/social media, hiring a bilingual parent liaison for parent outreach, and continuing with professional development to staff in support of issues related to the pandemic for students, staff, and families in our community. We are maintaining our efforts to support our target student groups in the areas of English language arts and mathematics by providing targeted improved and increased services based on local assessments providing specific skill gap analysis with instruction aimed to close those gaps. An area of focus is mathematics in middle and high school. For the 2022-2023 school year the high school like the middle will support our targeted student groups by offering math support classes in grades 6-8 and IM1, IM2, for students who are concurrently enrolled in those grade-level math classes. This model is proving to be successful since students are given the opportunity for a differentiated and more personalized approach to applying and understanding mathematical concepts taught in the regular math classes with additional opportunities for practice in the math support class. With the Extended Learning Opportunities Grant, the district purchased a tutoring service named Paper to support All students in grades 6-12. Based on the usage analysis for 2021-2022, most students used this service in the area of math. The math support class at the high school offered after school was successful and will be continued in the 2022-2023 school year. The high school has also added an advisory period along with three sections named Productive Study where students will have time within their school day to study, do homework, work on projects, and receive support from the teacher. The district is also engaged in a professional development series focused on Cultural proficiency practices to ensure equity for all student groups creating a safe place where students are valued and supported to thrive academically, socially, and emotionally.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

N/A

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

Engaging Educational Partners

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

In an effort to involve a greater number of stakeholders, each site has had multiple meetings with a variety of stakeholder groups to discuss current site plan goals, which are all aligned to the district's LCAP goals and the eight state priorities. During this process, each of the sites shared the actions implemented throughout the school year along with the measurable outcomes for those actions. With this information, stakeholders were able to provide specific input and direction for actions to be implemented in this and the following school year. This was done intentionally to involve all stakeholders with multiple opportunities to provide feedback on annual updates and future goals in a meaningful way. Based on our experiences since the inception of the LCAP, we found this approach enabled stakeholders to offer ideas that directly affected their respective school sites where their children would be impacted. For this reason, we felt the involvement process needed to be primarily at the site level. In order to reach a broader stakeholder group and provide direction for the district goals, a parent survey from WestEd was also sent out to parents. Generally at all of the schools, the stakeholder process includes Site Councils, Leadership meetings, staff meetings, student surveys/focus groups, townhall, and virtual principal check-ins. The most powerful engagement strategy used in 2021-2022 was the virtual meetings that enabled more stakeholders to participate and be heard. We also improved our communication efforts via the district's new messaging system, district newsletter, and site-based newsletters.

We received a total of 459 parent surveys, a decrease (of 459) over last year's respondents. At the district level, we also had meetings representing both the Teachers and Classified Unions and the District English Language Advisory Committee. We also had a district-wide discussion at multiple board meetings and site-based parent-teacher-student meetings to gather input regarding safety COVID protocols and other issues affecting students as a result of the pandemic. Most of our site-based meetings, town halls, and surveys primarily related to the reopening of schools, safety, and testing protocols, and the possibility of returning to a distance learning program. The following are the meeting dates for each of the sites and the stakeholders involved in those meetings:

High School/Community High School

Site Council meetings: quarterly

Leadership meetings: Monthly from August to May

Staff meetings: monthly or bimonthly meetings as needed.

Student surveys/focus groups: PGHS makes a concerted effort to engage multiple levels of stakeholders in an inquiry and reflection process that helps the organization to utilize a transformational leadership approach to organizational change. This year, the administration and newly appointed TOSA, utilized several different data instruments throughout the year to gain insight into the current state of student learning, both in terms of academic growth and social-emotional health. The Equity, Learning Loss, and Student Outcomes report presented to the school board in the fall of 2021 details the methods by which data was collected, the findings that resulted from the analysis, and the recommendations for change. Input from this report combined with data analysis from other collection instruments, such as the CORE SEL survey, MAP results, and the CHKS, help provide the impetus for and serve as a rationale for programmatic decisions. Some of the programs that will be put in place next year that are a result of data-informed decisions are:

ILT: This year the school has decided to fund an instructional leadership team (ILT). The team will work to strengthen and identify effective research-based practices being used throughout the school, to build a culture that welcomes the sharing of best practices and embraces the PLC process

RTI: Continuation of progress monitoring to help support struggling students in an efficient and effective manner

Intervention Classes: addition of two new Independent Productive Study (IPS) courses and one credit recovery course

Mental Health Therapist: the addition of a full-time mental health therapist to assist with SEL efforts provide a safe place for students who are struggling emotionally

Middle School:

Discussed with Staff, PTSA, School Site Council the CoreSEL and Olweus Bullying Survey: Administered Quarter 1 and quarter 4. California Healthy Kids Survey quarter 3.

PGMS Site Leadership: Instructional Leadership Team (meets monthly): The team looked at Map assessment data, Olweus student survey data, and CoreSEL Student survey data to determine the next steps in the progress monitoring of site goals.

Principal Check-Ins: PGMS Social Emotional Learning Night- 9/20/2021; feedback consisted of asking how the school can find additional counselors to fill in the days that PGMS has none. Rectified by the Chapman Grant which pays for an additional three days a week counselor. Grant is annual, so we must reapply and hope.

Staff Meetings: Monthly: staff members were presented with the site goals and data on the at-risk student populations and discussed how to differentiate instruction to meet student needs.

PTSA: PTSA: Triannual meetings: presentation and input on the site goals. Suggestions were made on improving family participation in school events (honors night, tech night, How to raise a teenager). One strong suggestion was to combine events (all four schools participate) to improve parent participation. Less "one and done" events and more series-based opportunities.

PGMS Staff Meetings: Teacher feedback indicated a focus on California Student Healthy Kids student survey data which included the following areas of concern:

Academic Motivation

Caring Adult Relationships

Meaningful Participation

School connectedness

In the areas above, there were either minimal gains or outright declines compared to the prior year.

School Site Council met on the following dates to discuss and provide input regarding site goals 10/1/22, 11/1/22, 2/8/22, 4/5/22, 5/10/22.

Committee members were tasked with comparing the data with the school goals to ensure that adequate emphasis is placed on the greatest area(s) of need. The council recommended that PGMS utilize the Chapman Grant to continue the additional counseling at PGMS for three

days a week. Currently, the award is set to run out, and Mr. Roach will appeal to the Chapman Board of Directors to fund for several years more. The Council also recommends that the new CalHope Grant have a parent outreach component, and assemblies that raise awareness on topics like anxiety, being an Upstander, and Race. This is now part of our SPSA plan for 2022-2023

Forest Grove:

Principal Check-In for Families - Held monthly on the second or third Tuesday of the month.

Leadership team meetings - Held monthly

Staff Meetings - Held monthly

Staff Check-In - Held every other month

School Site Council Meetings - Held monthly

Student Council Meetings - Held monthly

Robert Down:

Site Council meetings:

Leadership meetings: Monthly from August to May

Staff meetings: monthly or bimonthly meetings as needed.

PTA Meetings: quarterly

District Parent Advisory Committee: March 29, 2022, and May 17, 2022

English Language Advisory Committee: May 17, 2022

Pacific Grove Teachers Association/ Classified Employees Association: May 18, 2022

Student Services: The Director of Student Services attends monthly SELPA meetings. Meetings provide direction from the CDE on current assembly bills that directly impact policy and procedures as they relate to compliance with federal law. SELPA provides direction and support in the development and submission of required annual reports such as; CALPADS, Personnel Data report, Performance Indicator Review reports, Annual Service Plan, Compliance Reviews, and corrective action plans. In addition, the SELPA provides professional development at the Monterey County Office of Education that focuses on best educational practices and the improvement of services to SWDs. PGUSD SpEd staff are encouraged and financially supported to attend any training pertinent to their assignment. Examples of PD attended by PGUSD staff include; The Autism Series, CAPTAIN training, Assistive Technology Series, and Legally Defensible IEP Notes. In addition, The SELPA provides on-site professional development at the district's request. For instance, SELPA program specialists provided training to district sped teachers and paraprofessionals on Applied Behavioral Analysis and data collection

The SELPA Director and Program Specialists are available for consultation by phone and email at all times for specific questions regarding cases and improving best practices.

A summary of the feedback provided by specific educational partners.

At the High school: PGHS and PGCHS feedback indicated a need to meet the social-emotional needs of students in the new school year. Feedback indicated a need to provide students with learning recovery opportunities and therefore a new credit recovery class has been added to the schedule along with a student advisory section. Student information was gathered through the California Healthy Kids Survey. Based on the data there is a need to increase “student connectedness.” Site administration will work closely with the counseling staff and other community partners to identify strategies for increasing school connectedness.

Parent feedback was very supportive of the social-emotional programs implemented at the elementary schools (Toolbox) and the Middle School (Character Strong) wanting schools to continue with these efforts.

At the Middle School: Student SEL Committee (parents, staff, representative sample of students) meeting monthly for Character Strong input on lessons, school climate, Spirit Days, and quarterly events.

Teacher emphasis on student connections (sharing student data with the staff indicated a slip in connection to staff). The MS will utilize the UDL (Universal Design for Learning) training and ongoing discussion (TOSA-led) to employ culturally relevant pedagogy. Additionally, they will continue with a focus on Growth Mindset as a site focus (in response to student slide in academic readiness)

At Forest Grove: Based on educational partner feedback, parents requested that lunch be served outside daily; that students be socially distanced to the extent possible when eating and playing at lunch; that testing is made available at the site; that pool testing be implemented at the school, and that higher-quality masks be made available to students. Families requested that cultural proficiency education become a priority for Forest Grove and PGUSD. Students expressed concerns about some adults using gender to group students (ie boys over here, girls over there). The principal worked with staff and discussed alternative ways to group students. Students requested having more activities available to them at lunchtime. Students also asked for more student-led clubs next year and would like to participate in the morning announcements to identify a social-emotional goal for the school from the Toolbox and what will be served for lunch.

At Robert Down: Based on stakeholder feedback: Parents and students requested more leadership opportunities for students and students will be teaching toolbox to their parents and to their younger peers via their buddy classes. To increase student voice and input, there will be a student council implemented for the 2022-2023 school year. Parents at Robert Down want to make the school nut-free.

The District Advisory Committee and the District Language Advisory Committee suggested the district hire a bilingual parent liaison to reach out to members of our school community to solicit feedback and ensure parents feel supported with parent education programs providing tools for parents/caregivers to help students be successful academically, socially, and emotionally. Members also suggested we offer more parent nights on digital literacy/citizenship as well as more outreach to parents about the tutoring service offered by Paper. The need for standardized, equitable grading practices at the high school level was discussed at length. There is a need to address this issue in an equitable way so that it impacts all students across the board not just targeted subgroups. The importance and effectiveness of AVID practices were discussed and it is being fully supported at PGMS at this time, it will also continue to expand into PGHS.

A description of the aspects of the LCAP that were influenced by specific input from educational partners.

Based on the feedback from parents, staff, students, and administrators regarding social-emotional concerns, the LCAP's second goal provides actions to address these concerns. We have added multiple actions to address the social-emotional needs of our students at all grade spans. Specifically, we are adding two additional full-time Mental Health Counselors, one for the high school and one for the elementary schools. The middle school is also adding additional counseling supports with new grant funding provided by CALHOPE. We will be looking into designing a position for a parent liaison to support the parent education success program. We will also be providing training for site staff and administrators on how to support students in the classroom along with self-care strategies. Our counseling staff will be attending training and offering professional development for staff at the school sites. In response to student input, the high school is adding a total of 3 Productive Study classes to support students with the space and time to address academic needs as well as a weekly advisory period.

Goals and Actions

Goal

Goal #	Description
1	Pacific Grove Unified, in partnership with students, parents, staff, and the community, will challenge all students by providing a quality instructional program in a positive, safe and stimulating environment, providing differentiated pathways for all students to be college and /or and/or complete a career technical education pathway.

An explanation of why the LEA has developed this goal.

This goal captures the mission of the district to ensure we provide an educational system where all students thrive, are valued and graduate college and/or career ready to become productive global citizens. We want to continue to provide students with highly qualified teachers and classified staff, in a setting where students are safe and proud of their schools. We are also committed to providing the technology infrastructure and upgrades in accordance with the District Technology Plan. Although we are a small school district, we offer students a variety of course offerings ensuring our students have opportunities to be well rounded academically and socially/emotionally. The next three year LCAP will show how we not only set high expectations for all yet also provide the supports for students with challenges as is represented in the actions for Goals 2 and 3. It is evident our district support all students beginning with our special education preschoolers to our students who attend the adult transition program once they leave the high school.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 1 A: Degree to which teachers are appropriately assigned and fully credentialed.	100% in 2020-2021 Source: SARC	100% in 2021-2022 Source: SARC			100%
State Priority 1 B: Degree to which students have standards-aligned instructional materials.	100% in 2020-2021 Source: SARC	100% in 2021-2022 Source: SARC			100%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 1 C: FIT Rating for school facilities in good repair.	Overall Rating: GOOD Source: SARC/FIT	Overall Rating: GOOD Source: SARC/FIT			GOOD overall Rating
State Priority 2. The implementation of academic content and performance standards for all students.	100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record during observations log.	100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record during observations log.			100%
State Priority 4 A: The percentage of pupils that have successfully completed A-G requirements The percentage of pupils that have successfully completed CTE pathways	76.4 % completed either A-G or CTE pathways 73.6% Met A-G 22.9% Completed CTE Pathways Source: Illuminate SIS/Calpads 2019-2020	2020-2021 59% graduated A to G eligible 2021-2022 65.2% graduated A to G eligible 23.7% completed CTE Pathways 78.5% completed either CTE or A to G eligible			80% meet A-G 29% Complete CTE pathways
State Priority 4 B: The percentage of students who have passed an AP exam with a score of 3 or higher	2019-2020 73% Source: College Board	Data will not be available until mid-June 2022			79% Pass AP with a 3 or higher

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 4 C: The percentage of pupils who participate in, and demonstrate college preparedness in the EAP.	2019-2020 79.2% prepared in ELA 64.2% prepared in Math	No CAASP Data for 2020-2021 as SBAC was not administered Waiting on Caaspp data from the 2021-2022 Spring administration			85% prepared in ELA 70% prepared in Math
State Priority 5 E: High School graduation rate	95.3% Source: Calpads 2019-2020	2020-2021 Graduation rate PGHS/CHS 93.9% 2021-2022 Graduation rate PGHS/CHS 96.8%			100% graduation rate
State Priority 2 B: The degree to which programs/services enable English Learners to access the CSS and the ELD standards	All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL	All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL			100%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	students in their classrooms.	students in their classrooms.			
State Priority 7 A: Broad course of study	<p>Students have access and are enrolled in all required areas of study as monitored through CalPads & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p>	<p>Students have access and are enrolled in all required areas of study as monitored through CalPads & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p>			100%

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Certificated Teachers, Classified Staff and Administrators	All teachers and administrators are highly qualified to provide support to students in attaining access to a comprehensive education. (1000 object code) Classified staff and administrators in each job alike support student learning, health, and safety. (2000 object code)	\$25,073,484.00	No
1.2	Instructional Materials and Resources	Instructional delivery of all core content areas with standards aligned instructional materials. Teachers and support staff are trained on instructional materials to support students during small group instruction. (4000 object code)	\$995,266.00	No
1.3	High School Outreach Counselor	The Outreach High School Counselor position was created to provide support to at-risk and special populations. At-risk students include students who are struggling academically, social-emotionally, or may have other barriers to their success. Special populations of students include our students with a Section 504 accommodation plan, socio-economically disadvantaged, and English Language Learners. Supports range from teaching coping skills, strategies to overcome a variety of obstacles, regular meetings, Student Study Team meetings, crisis intervention, and collaboration with the teachers and staff to support the students.	\$90,020.00	Yes
1.4	Career Technical Education	By identifying our populations of English Language Learners, low income, and students in special education, our academic counseling department works to ensure that the benefits of our CTE pathways are understood by both parents/guardians and students. CTE teachers also provide material outlining the benefits of their courses to incoming eighth-graders as well as new students to the district.		Yes

Action #	Title	Description	Total Funds	Contributing
1.5	Broad Course of Study	<p>The High School will continue expanding our offerings of dual-enrolled classes. We plan to achieve this by continuing our relationship with Monterey Peninsula College and staying up to date with our College and Career Pathways (CCAP) Agreement. Currently, we offer 11 dual enrolled courses through our culinary and photography pathways and computer science pathway. There are plans to add two more dual enrolled courses in 2023-2024 in the social science department. Also, we will expand enrollment of freshmen and sophomores in a pathway with a long-term goal of increasing the amount of CTE completers from 20% to 30% by 2022-23.</p> <p>We plan to achieve this by offering waivers to students from physical education for those that are active in high school sports. Additionally, to promote CTE pathways to incoming freshmen, there will be frequent academic counseling meetings, CTE teacher presentations outlining the benefits of the pathways, and providing continued funding via CTEIG and Perkins Grants to increase the number of course offerings.</p>		No
1.6	Technology Infrastructure	<p>Here are PGTech's priorities for the next 3 years: Support the transition of Synergy SIS and Assessment: Build end-user capacity/proficiency with working in Synergy (classified and certificated) Continue with Classroom hardware upgrades to reach standard classroom configuration - elementary, middle school, high school. This includes moving to interactive panels, integrated audio, and laptop as teachers' primary devices. Outdoor wifi installations on all campuses Security Camera system upgrade Total budget from Measure A is \$660,000</p>	\$660,000.00	No

Action #	Title	Description	Total Funds	Contributing
1.7	High School Credit Recovery class	We will be adding a Credit Recovery section where students will be monitored by a credential teacher and do coursework via Edmentum for retake classes where a student received a D or F making to become eligible for A to G college entrance to the UC and CSU systems.	\$17,190.40	Yes

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All actions were implemented according the the plan.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

The substantive differences were due to an increase in salary. All intended expenditures were exceeded.

An explanation of how effective the specific actions were in making progress toward the goal.

Based on our 2020-21 data on A to G eligibility only 59% were eligible and 41% were not, therefore we are adding a section within the school day at the high school to enroll students in the credit recovery class. We will also be able to add students who need to do credit recovery into the Fundamentals of Success and the 3 Productive Study class at the high school. We anticipate these actions will improve our A to G eligible students. We will also see what the 2021-2022 data shows regarding A to G eligibility once all students have graduated. On a positive note, we are fortunate to have all certificated staff properly credentialed with no positions left unfilled. All tech expenditures were accomplished to meet district and site needs. All of the other actions are in place for the following school year and we are making progress towards the goal.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There are no changes to the planned goal, metrics, or desired outcomes. We have added actions to continue supporting the goal such as a high school credit recovery class and three sections for a productive study class based on student needs and assessments.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
2	Social Emotional Learning: Advance educational equity and excellence by focusing on the social, emotional, and mental health of our school community by creating a safe and affirming school environment and culture that supports and encourages school connectedness and resiliency.

An explanation of why the LEA has developed this goal.

This goal that was intended to be in the LCAP well before the pandemic. Based on all stakeholder feedback and unanimous board support, counseling hours were increased for 2019-2020 and a new curriculum was adopted at the middle school (Courage Strong) as well as additional counseling hours were added to the middle school. During all stakeholder meetings across the district during the pandemic, there was a unanimous request to provide more social emotional support for parents, staff, and especially students as they returned to school. We are continuing to research other options in addition to the actions listed here as we progress throughout the school year. We will be administering a district wide social emotional student assessment to determine specific areas of need. We will adjust our offerings to meet the varied needs based on the initial and ongoing progress monitoring of students' social and emotional well being.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 3 A: Demonstration of the efforts the school district makes to seek parent input in making decisions for the school district and school sites.	86% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 82% of parents Strongly Agree and Agree that "parents feel welcome to participate at school". CHKS 2020-21	68% Strongly Agree and Agree that "school actively seeks the input of parents before making important decisions". 78% of parents Strongly Agree and Agree that "parents feel welcome to participate at school". CHKS 2021-22			95% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 95% of parents Strongly Agree and Agree that "parents feel welcome to participate at school".

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 3 B: Demonstration of how the school district will promote parental participation in programs for unduplicated. (number of meetings, number of participants)	80% (2019-20 CHKS) & 87% (2020-21 CHKS) "Strongly Agree and Agree that "school encourages me to be an active partner".	83% "Strongly Agree and Agree that "school encourages me to be an active partner". CHKS 21-22			95% "Strongly Agree and Agree that "school encourages me to be an active partner".
State Priority 3 C: Demonstration of how the school district will promote parental participation in programs for students with exceptional needs. (number of meetings, number of participants)	260 SPED Students SELPA opportunities multiple time per year 504 Annual Meetings IEP Meetings 1-2 times per year Orientation at start of each school year Orientation at transition from Elem to MS, and MS to HS	265 SPED Students SELPA opportunities multiple time per year 504 Annual Meetings IEP Meetings 1-2 times per year Orientation at start of each school year Orientation at transition from Elem to MS, and MS to HS			Continue with documentation
State Priority 5 A: School Attendance Rate	District Wide: 94.1% Forest Grove 96.8% Robert Down: 97.3% Pacific Grove Middle School: 97.2% Pacific Grove High School: 96.8% Community High School: 82.4% Source: Calpads	91.2% District Wide 21-22 Data Source: Synergy Forest Grove 89.6% Robert Down 91.2% PGMS 94.7% PGHS 94.2% CHS 84%			All attendance rates maintain or improve and Community HS improves by 3 percentage points

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 5 B: Chronic Absenteeism rates	7.6% 2019-2020 Dashboard Data Files	10.8% District Wide Source: Synergy & Dashboard Data Files 2021-2022 Forest Grove 18.2% Robert Down 10.8% PGMS 16.4% PGHS 14.5% CHS 45.0%			5% or less Chronic Absenteeism rates
State Priority 5 C: Middle School dropout rates	0% dropout 2019-2020 Source: Calpads	0% dropout 2021-2022 Source: Calpads			Maintain 0% dropout
State Priority 5 D: High School dropout rates	1.4% (2 students) 2019-2020 Source Calpads	0% dropout 2021-2022 Source: Calpads			0% dropout
State Priority 6 A: Pupil Suspension rates	2019-2020 1.6% Source: Calpads	0.43% District-Wide Forest Grove .68% Robert Down .43% PGMS 1.7% PGHS 2.2% CHS 5% 2021-2022 Source: Synergy or SWIS, Dashboard reports			Decrease suspension rate to 1%
State Priority 6 B: Pupil expulsion	2019-2020 0% Source Calpads	PGHS 0.33% (2 students) 0% All other sites			maintain 0% expulsion rate

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Source: Synergy or SWIS, Dashboard reports 2021-2022			
State Priority 6 C: Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness	<p>95% (2019-20 CHKS) & 99% (2020-21) of Parents Strongly Agree and Agree that "school is a safe place for students"</p> <p>79% (2019-20 CHKS) & 80% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel connected with their school"</p> <p>82% (2019-20 CHKS) & 81% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school".</p> <p>66% (2019-20 CHKS) & 80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school".</p>	<p>95% of Parents Strongly Agree and Agree that "school is a safe place for my child".</p> <p>82% of Elementary Students Strongly Agree and Agree that they "feel connected with their school"</p> <p>79% of Elementary Students "feel safe at school" most of the time or all of the time.</p> <p>61% of Secondary Students Strongly Agree and Agree that they "feel connected with their school".</p> <p>66% of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".</p> <p>CHKS 2022</p>			<p>100% of Parents Strongly Agree and Agree that "school is a safe place for students"</p> <p>90% of Elementary Students Strongly Agree and Agree that they "feel connected with their school"</p> <p>90% Elementary Students Strongly Agree and Agree that they "feel safe at school".</p> <p>90% Secondary Students Strongly Agree and Agree that they "feel connected with their school".</p> <p>85% of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	76.5%(2019-20 CHKS) & 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".				

Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Counseling Services	<p>Counseling services are offered at the elementary, middle, and high school level. All student learning is enhanced by providing an orderly, caring, and nurturing educational and social environment in which all students feel safe and take pride in their school and achievements. Positive interpersonal relationships among students and between students and staff are promoted through a variety of social/emotional supports and programs at each of the sites.</p> <p>The elementary and middle school counselors work collaboratively with the classroom teachers in providing the elementary program Toolbox to build social/emotional skills leading to resiliency and positive communication skills and self care when dealing with life stresses. Counselors from the elementary schools also support students at the middle school to build continuity for students as they transition to the middle school.</p>	\$242,924.99	No

Action #	Title	Description	Total Funds	Contributing
2.2	Social Emotional Learning resources	Elementary schools will continue to implement Toolbox, Middle school will continue to implement Character Strong, and the High School will be implementing Restorative Practices training for staff to support students in building resiliency and learning positive approaches to challenges.		Yes
2.3	Parent Engagement & Student Success	Based on parent feedback, the administration will be designing a position for a parent liaison for the parent education student success program. The intention will be to pay a stipend out of the Adult School Fund to provide outreach and programs to support parents in helping to support their children academically, socially, and emotionally.		No
2.4	Fundamentals of Success	Grades 10 and 11: This course is designed to facilitate student reflection in their own academic progress to achieve a passing grade in a previously taken or concurrent course. Using a variety of teaching practices and frequent check-ins, students develop individual learning strategies and enhance student connectedness to the school community. Throughout the year we will explore the following main themes: Planning & Organization, Working with Yourself, Reflective Practices, and Working with Others. We will also elaborate on concepts and necessary skills from core classes (e.g. English, Math, Science, and Social Studies).	\$17,189.30	Yes
2.5	Institute for Social Emotional Learning	Professional development series for school certificated teachers, administration, and classified staff to provide social-emotional learning strategies to support students. The elementary school staff will also engage in SEL training during the fall. The high school and middle school will engage in a professional development entitled: Catalyzed by SEL: Innovative approaches to activating SEL through subject content can support depth of insight and empowered learning for students. This session provides a facilitated exploration of opportunities for social		No

Action #	Title	Description	Total Funds	Contributing
		and emotional learning in different discipline areas - centering on the SEL skillset and IFSEL's 20 Educator Practices. You will hear about creative lesson ideas for embedding SEL into subject content and also work with fellow participants in your department to create new SEL opportunities in the lessons and units you already teach.		
2.6	Trauma Informed Practices PD	The Behavioral Mental Health Counselor at the high school will train the staff on Trauma-Informed practices which are changing the lens from what is "wrong" with this student, to "what happened" to this student. PD will be offered during early release times and staff meetings accordingly so as not to have teachers be out of the classroom. There is no cost associated with this action.		No
2.7	Restorative Practices	Professional development for High School Staff on Restorative Practices to support students with a focus on how to improve and repair relationships between people and communities. The purpose is to build healthy communities, increase social capital, decrease crime and antisocial behavior, repair harm, and restore relationships. The focus is through the lens of the 5 R's: Relationship, Respect, Responsibility, Repair, and Reintegration. The High School Principal with the Behavioral Mental Health Counselor will lead this professional development during designated times.		No
2.8	Digital Citizenship and Literacy	Students in grades 4, 5, 7, and 9 participate in an integrated digital citizenship/tech safety program to improve awareness and to learn to better engage with online communities in a safe, positive, and responsible manner. These are steps to accomplishing this action for 2022-2023. 1. Research, evaluate/pilot, and purchase a comprehensive digital safety/citizenship program for student use in target grade levels in PGUSD.	\$4,000.00	No

Action #	Title	Description	Total Funds	Contributing
		2. Schedule and deliver “mini monthly-PD” events for teachers/staff that focus on grade-level specific digital citizenship/safety topics. 3. Students sign a Digital Safety Agreement indicating their commitment to maintaining a respectful and safe online presence.		
2.9	Parent Ed Tech Nights	Two Parent Ed Tech nights are scheduled each year to provide practical strategies, information, and resources on technology tools and safety/digital citizenship topics.	\$4,000.00	No
2.10	High School and Middle School Student Advisory period	A student advisory period will continue at the Middle school and added to the High School Bell schedule for 2022-2023. The purpose will be to support students socially and emotionally on an on-going basis.		No
2.11	Vector Training Student Safety & Wellness Courses Grades 6-12	Students at the Middle and High School via their physical education classes will engage on curriculum that covers essential safety and wellness topics that are age appropriate for students in grades 6-8 and 9-12. The following are topics that will covered with this curriculum: Alcohol, Drug, & Vaping Prevention, Bullying & Cyberbullying, Digital Citizenship, Sexual Harrassment, Youth Suicide Awareness, Stress & Anxiety, Depression, Good Decision Making, Healthy Relationships, and Resolving Disagreements.	\$6,045.00	No
2.12	High School Licensed Mental Health Therapist	The Licensed Mental Health Therapist provides direct mental health services including counseling, consultation, mental health evaluations, treatment, mental health assessments, and case management to help guide students in developing skills and strategies for dealing with problems like anxiety, depression, trauma, substance abuse, suicide, grief, family discord or any problems contributing functional		No

Action #	Title	Description	Total Funds	Contributing
		<p>impairments in school and achievement. Multiple members of the school community including parents and caregivers, teachers, and staff are engaged in interventions targeted at supporting students' academic success and behavioral health wellness. Students receive individual and in group (sometimes family) sessions to assist in overcoming dependencies, maladaptive behavior, adjusting to life and making changes. The Licensed Mental Health Therapist also acts as a resource to teachers and staff by communicating and collaborating with them as a means of effectively supporting student progress. Additionally, the therapist will provide professional development to staff in the area of youth social-emotional health. The cost of this position is being funded by the Esser 3 Grant and the Educator Effectiveness Grant.</p>		
2.13	Elementary Licensed Mental Health Therapist	<p>This full time position will be split between Forest Grove and Robert Down elementary schools and be paid for with Esser and Educator Effectiveness Grant funding. The position will support students and staff in providing social emotional supports and activities and the continued promotion of the social-emotional curriculum Toolbox.</p>		No
2.14	Middle School Social Emotional Supports	<p>The Middle School was awarded the CALHOPE Grant (\$55,557.00). With this funding the intent is to establish a Health and Wellness Club, implement a 4 part movie assembly featuring (Angst, Like, The Upstanders and Race to be Human), To expand opportunities for parent engagement and input, the Middle school will host parent nights on topics: Safety, Health, Social Media, Connecting with your Teen by Ohana group, Dr. Bonnie Bufkin, Officer Hankes and PGMS Counseling staff presentations. They will also seek student input via student temperature checks, classwide surveys, student focus groups, and survey students on a quarterly basis to seek feedback on changes or initiatives that impact students.</p>		No

Action #	Title	Description	Total Funds	Contributing
2.15	Equity and Cultural Proficiency	With Esser 3 funding (\$91,350) we will continue with a professional development series on Cultural Proficiency Practices. A committee of 30 will be engaged in a certification program to write a identify areas of need and write a District Equity Plan.		No

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All actions were implemented according the the plan.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

The substantive differences were due to an increase in salary. All intended expenditures were exceeded.

An explanation of how effective the specific actions were in making progress toward the goal.

There is much work to be done in this area as the effects of the pandemic are impacting everyone on many levels. Although we increased counseling support and effectively used other funding to support students and staff, we are adding many more actions to continue to support our school community. According to the Parent Survey in 2022, 68% Strongly Agree and Agree that "school actively seeks the input of parents before making important decisions". . This is a decrease from last year's parent response (86% 2020-2021). On a positive note 83% (2021-2022) "Strongly Agree and Agree that "school encourages me to be an active partner", however, we need to do a better job of reaching out to the parents in a variety of ways to seek their input and feedback. For this reason, we will be adding a bilingual liaison position for engagement and parent outreach to be funded by the Adult School Parent Engagement Students Success Program.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

We did not make any changes to our goal or metrics. We are looking closely at the CORE SEL survey as well as the California Healthy Kids survey and increase students opportunity to provide input on what we can do better to support their needs. We have added parent supports as well and are looking to hire a bilingual parent liason position to provide outreach to create a more inclusive enviroment for all parent groups. We are also working diligently to deepen our work in the areas of Equity and Cultural Proficiency practices districtwide. At the elementary level, we will be adding a Mental Health Counselor and targeting Bullying with specific assemblies and a continued

implementation of the Toolbox. Districtwide there will be continued Cultural Proficiency training for staff, so they can implement equity, inclusion, and diversity activities in their instruction. All sites are targeting specific actions to target the social emotional needs of students.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
3	All English Learners (EL), Socioeconomically Disadvantaged Students (SED), Foster Youth (FY), Students With Disabilities (SWD), and Hispanic will show a measurable increase in achieving grade level standards in mathematics and English Language Arts each year as measured by Smarter Balanced Assessments and local valid assessments.

An explanation of why the LEA has developed this goal.

This goal was carried over from the last LCAP 2017-2020. Although we have made gains every year with these student groups, we feel there are still gaps that exist in both content areas. Therefore we have increased class offerings such as in math support with a more supported and targeted approach as well as improved services by pinpointing the skills that are deficient. We are continuing to use the assessment platform for 2022-2024 from NWEA named MAP (Measures of Academic Progress) to guide tier one interventions in the classroom and tier two interventions to meet students at their zone of proximal development (learning zone).

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 4 A English Language Arts Statewide Assessments: ELA	78.67% Met/exceeded standards 68.1 points above standard (blue) Dashboard data 2019- 2020	No CAASPP Data for 2020-2021 as SBAC was not administered Waiting on CAASPP data for 2021-2022 for ELA and Mathematics coming during the summer.			90% Meet or exceed state standards
State Priority 4 B Statewide Assessment: Math	65.02% Met/exceeded standards 33.5 points above standard (green)	No CAASPP Data for 2020-2021 as SBAC was not administered Waiting on CAASPP data for 2021-2022 for			80% Meet or exceed state standards

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	Dashboard data 2019-2020	ELA and Mathematics coming during the summer.			
State Priority 4 C Statewide Assessments: CAA	Student data is not reported due to small numbers of students for 2019-2020	No CAASPP Data for 2020-2021 as SBAC was not administered Waiting on CAASPP data for 2021-2022 for ELA and Mathematics coming during the summer.			
State Priority 4 D Percent of ELs who make progress toward English proficiency as measured by the ELPAC	71.4% make progress Dashboard data 2019-2020	No CAASPP Data for 2020-2021 as SBAC was not administered Waiting on CAASPP data for 2021-2022 for ELA and Mathematics coming during the summer.			85% make progress towards English Proficiency
State Priority 4 E: English learner reclassification rate Calpads	22.6% EL Reclassification rate Calpads 2019-2020	11.3% EL Reclassification Rate Calpads 2020-2021			30% reclassification rate
State Priority 4 F: Map testing ELA in lieu of state testing Spring 2021	Map Testing results for grades 3-11 ELA (waiting on results) Grade 3: 8.6% Not met ,17.2% Nearly	Map Testing results Spring 2022 (student disaggregated data will be forthcoming for English learners, Low Income, Foster/homeless)			10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Met 74.2% Met/exceeded</p> <p>Grade 4: 17.3% Not met, 15.3 Nearly Met, 67.3% Met/exceeded</p> <p>Grade 5: 13.8% Not met, 19.8% Nearly Met, 66.4% Met/exceeded</p> <p>Grade 6: 12.4% Not met, 12.4% Nearly Met, 75.2% Met/exceeded</p> <p>Grade 7: 14.3% Not met, 17% Nearly Met, 68.8% Met/exceeded</p> <p>Grade 8: 6.6% Not Met, 18.2% Nearly Met, 75.2 Met/exceeded</p> <p>Grade 11: 9.9% Not Met, 19.8% Nearly Met, 70.4% Met/exceeded</p>	<p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 31% Low, 19% Low Average, 16% Average, 14% High Average, 20% High</p> <p>RD Grade K: 5% Low, 10% Low Average, 13% Average, 23% High Average, 49% High</p> <p>FG Grade 1: 18% Low, 8% Low Average, 13% Average, 33% High Average, 28% High</p> <p>RD Grade 1: 10% Low, 2% Low Average, 25% Average, 17% High Average, 46% High</p> <p>FG Grade 2: 3% Low, 5% Low Average, 14% Average, 29% High Average, 49% High</p>			<p>10% of students in the not met move over to the nearly met/met category</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>RD Grade 2: 4% Low, 4% Low Average, 7% Average, 26% High Average, 59% High</p> <p>The following scores are projected to CA-Smarter Balanced Assessment Consortia taken in spring 2022</p> <p>Elementary Grade 3: 11.0% Not Met, 16.9% Nearly Met, 21.2% Met, 50.8% Exceeded</p> <p>Elementary Grade 4: 7.9% Not Met, 12.1% Nearly Met, 25.0% Met, 55.0% Exceeded</p> <p>Elementary Grade 5: 13.0% Not Met, 15.2% Nearly Met, 24.6% Met, 47.1% Exceeded</p> <p>Grade 6: 8.6% Not met, 28.9% Nearly Met, 62.5% Met/exceeded</p> <p>Grade 7: 12.0% Not met, 13.5% Nearly Met, 74.4% Met/exceeded</p>			

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>Grade 8: 8.1% Not Met, 22.8% Nearly Met, 69.1% Met/exceeded</p> <p>The following scores are Map growth norm-referenced</p> <p>Grade 9: 4% Low, 10% Low Average, 22% Average, 34% High Average, 31% High</p> <p>Grade 10: 9% Low, 17% Low Average, 24% Average, 30% High Average, 21% High</p>			
State Priority 4 G:Map testing Math in lieu of state testing Spring 2021	<p>Map Testing results for grades 3-11 Math (waiting on results)</p> <p>Grade 3: 16.4% Not met, 25% Nearly met, 58.6% Met/exceeded</p> <p>Grade 4: 19.6% Not met, 30.7% Nearly Met, 49.7% Met/exceeded</p>	<p>Map Testing Results Spring 2022</p> <p>FG Grade K: 24% Low, 14% Low Average, 16% Average, 24% High Average, 22% High</p> <p>RD Grade K: 5% Low, 5% Low Average, 11% Average, 37% High Average, 42% High</p>			<p>10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels.</p> <p>10% of students in the not met move over to the nearly met/met category</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Grade 5: 28.4% Not met, 31% Nearly Met, 40.5% Met/exceeded</p> <p>Grade 6: 26.8% Not met, 26.1% Nearly Met, 47.2% Met/exceeded</p> <p>Grade 7: 20.9% Not met, 33.9% Nearly Met, 45.2% Met/exceeded</p> <p>Grade 8: 21.9% Not met, 24.5% Nearly Met, 53.6% Met/exceeded</p> <p>Grade 11: 29.6% Not met, 26.5% Nearly Met, 43.9% Met/exceeded</p>	<p>FG Grade 1: 16% Low, 17% Low Average, 24% Average, 17% High Average, 26% High</p> <p>RD Grade 1: 11% Low, 6% Low Average, 19% Average, 39% High Average, 25% High</p> <p>FG Grade 2: 6%, 14% Low Average, 27% Average, 26% High Average, 27% High</p> <p>RD Grade 2: 4% Low, 7% Low Average, 19% Average, 32% High Average, 38% High</p> <p>Elementary Grade 3: 13.8% Not Met, 9.5% Nearly Met, 31.9% Met, 44.8% Exceeded</p> <p>Elementary Grade 4: 6.4% Not Met, 33.6% Nearly Met, 31.4% Met, 28.6% Exceeded</p>			

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>Elementary Grade 5: 21.9% Not Met, 27.7% Nearly Met, 19.7% Met, 30.7% Exceeded</p> <p>Grade 6: 22.7% Not met, 33.6% Nearly Met, 43.7% Met/exceeded</p> <p>Grade 7: 26.5% Not met, 24.3% Nearly Met, 49.2% Met/exceeded</p> <p>Grade 8: 26.8% Not met, 31.7% Nearly Met, 41.5% Met/exceeded</p> <p>Grade 9: 4% Low, 17% Low Average, 20% Average, 24% High Average, 36% High</p> <p>Grade10: 6% Low, 15% Low Average, 18% Average, 26% High Average, 36% High</p>			
State Priority 7B: Programs and services developed	Academic counselors and site administration keep track of student	Continuting: Academic counselors and site administration			Maintain services for unduplicated pupils

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>and provided to unduplicated pupils</p>	<p>enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p>	<p>keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p>			

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Priority 7C: Programs and services developed and provided to pupils with exceptional needs	Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offering. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.	Continuing: Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offering. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.			Maintain services for pupils with exceptional needs
State Priority 8 Pupil Outcomes:	<p>DIBELS Assessments Spring 2021 Robert Down Elementary & Forest Grove Elementary Schools combined data:</p> <p>Kindergarten: Intensive: 26% Strategic 13% Proficient: 28% Advanced: 33%</p> <p>First Grade: Intensive: 7% Strategic: 9% Proficient: 43% Advanced: 41%</p>	<p>DIBELS Assessments Spring 2022 Robert Down Elementary & Forest Grove Elementary Schools combined data:</p> <p>Kindergarten: Intensive: 23% Strategic: 9% Proficient: 30% Advanced: 37%</p> <p>First Grade: Intensive: 3% Strategic: 14% Proficient: 34% Advanced: 49%</p>			Increase proficient and/or advanced status for each grade level by 10% points.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Second Grade: Intensive: 7% Strategic: 8% Proficient: 50% Advanced: 34%</p> <p>Third Grade: Intensive: 5% Strategic: 8% Proficient: 28% Advanced: 58%</p> <p>Fourth Grade: Intensive: 6% Strategic: 7% Proficient: 55% Advanced: 32%</p> <p>Fifth Grade: Intensive: 15% Strategic: 5% Proficient: 45% Advanced: 35%</p>	<p>Second Grade: Intensive: 7% Strategic: 7% Proficient: 33% Advanced: 54%</p> <p>Third Grade: Intensive: 7% Strategic: 15% Proficient: 20% Advanced: 59%</p> <p>Fourth Grade: Intensive: 10% Strategic: 19% Proficient: 35% Advanced: 35%</p> <p>Fifth Grade: Intensive: 20% Strategic: 8% Proficient: 23% Advanced: 49%</p>			

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Site Based Professional Learning Teams	All Instructional Leadership teams (ILT) teams will continue to support the PLC (Professional Learning Community) work at the sites focusing on targeted instruction based on data analysis of common formative assessments and other local measures. All sites will also continue to refine practices with teacher clarity, feedback and success criteria. Continuing to implement the Cycles of Professional Learning, teachers will share and implement best practices to meet the needs of identified student groups and determine their success based on student data.		Yes
3.2	AVID Classes at the High and Middle School	AVID stands for Advancement Via Individual Determination, and is a program that supports students in the academic middle as they prepare for and attend a four-year college/university. This program focuses on the students that have the potential to excel academically but are not demonstrating that ability in their classes. The program is very specific in the requirements to be part of the class and there are rigorous steps each student must go through to participate. AVID has been described as "Wonderful for all, but necessary for some." The middle school will offer two sections for grades 7, 8, and the HS grades 9-12. The Avid District Director is also allotted one section at the MS.	\$113,317.30	Yes
3.3	English Language Arts Support Classes	Students who struggle in English Language Arts will receive multiple levels of support at the middle school. At the middle school, students two or more grade levels behind will be scheduled in general education Read 180 courses and students will also have a transitions English class to support them with general education English classes	\$72,158.34	Yes

Action #	Title	Description	Total Funds	Contributing
3.4	Elementary Schools English Language Arts Intervention	<p>Elementary ELA programs will incorporate certificated teachers and instructional assistants and materials needed to support grade level targeted interventions such as Read 180, targeted foundational reading instruction, and designated English language development support. Students who are designated as below grade level will receive support in the classroom and with the intervention staff. Instructional aids and the intervention teacher will also support teachers in the classroom with small group instruction. Designated English Language Arts Teachers will work with students to provide support with students who are emerging, expanding, and bridging proficiency levels of English Language acquisition and focusing on how English works. Designated ELD teachers will work closely with the classroom teacher to support students with current curriculum in the classroom.(Object codes 1000,2000)</p> <p>An additional Certificated 1.5 FTE was added to support the elementary intervention program at Robert Down and Forest Grove and additional instructional aides were also increased to support the intervention program and classroom teachers. These additional positions were funded by the Expanded Learning Opportunities Grant, Esser 3, and the Educator Effectiveness Grant.</p>	\$679,656.22	Yes
3.5	Language Review Teams	<p>Designated English Language Development teachers collaborate with general education teachers to ensure English Learners access core programs. Language Review teams meet twice a year to discuss English Learners and Reclassified Fluent English Learners individual strengths and areas of growth, reclassification criteria, and designated support for Smarter Balanced end of year tests. The expenditure is for the cost of substitutes for teachers and English language development teachers to attend the Language Review Team day.</p>	\$1,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
3.6	Math Intervention Programs	<p>Elementary teachers will support students through leveled targeted interventions in the classroom through small group instruction as well as grade level flexible grouping. In the Middle School: students two or more grade levels behind will be enrolled in Math 180 courses beginning in grade six for a total of one general ed and one special education.</p> <p>The Middle School will offer two 6th grade math support classes, one 7th and 8th grade where identified students are concurrently enrolled in the grade level math class. The support classes offer a differentiated approach focusing on conceptual learning of mathematics and its application.</p> <p>At the high school, two math support classes have been added to support students in Integrated Math 1, and 2. Students will be concurrently enrolled in the support class and the grade-level math class. The support classes offer a differentiated approach focusing on conceptual learning of mathematics and its application. (Object code 1000)</p>	\$141,292.86	Yes
3.7	High School Productive Study Class	<p>Due to a needs assessment, there will be a total of 3 Sections for Math/ELA Independent Productive Study: Grades 10,11, and 12: This class is for completing unfinished classwork, homework assignments/projects, and studying for upcoming tests/quizzes. (object code 1000)</p>	\$73,290.40	Yes
3.8	HS math tutoring section	<p>One section will be added to support students who struggle with mathematics and this section will be shared by two teachers. Students are encouraged to attend this class during 7th period.</p>	\$22,976.60	Yes

Action #	Title	Description	Total Funds	Contributing
3.9	Paper Tutoring Service	PAPER, the world's first Educational Support System (ESS) where students in grades 6-12 can get one-on-one tutoring in any subject area and essay review from trained professionals 24 hours a day in multiple languages (English, Spanish, and French). This service was purchased for two years to support all students and specifically targeted students who are struggling academically. This purchase was made possible through the Expanded Learning Opportunities Grant.		No

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All actions were implemented according the the plan.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

The substantive differences were due to an increase in salary. All intended expenditures were exceeded.

An explanation of how effective the specific actions were in making progress toward the goal.

The actions implemented were highly effective and with the added intervention classes added for 2022-2023 school year, we should be able to continue to close the gaps in student learning districtwide. In looking at the data for elementary, we realize our Kindergarten students will need increased support in reading upon entering first grade. Elementary intervention supports will be place to meet those needs and instructional resources may need to be adjusted between Robert Down and Forest Grove to meet the grade levels where the need is greatest in both ELA and Math. End of year Map scores also show a discrepancy in gaps between schools, hence this further supports the reallocation of resources to meet the needs of students. The middle and the high school are making progress in the area of English language arts and will continue to work on improving supports for students scoring at the Not met and low/lowaverage (grades9-10) with additional math support classes at the middle school (one additional math 6 support class), and the math support classes for IM1 and IM2 at the high school. Additionally, the high school is continuing to offer the 7th period math tutoring class. Students who are getting a d or f in math and not attending a math support class will be given first priority for tutoring in math during seventh period.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes have been made to the goal, metrics, or desired outcomes. We have increased the supports at the Middle school by adding an additional math support class for 6th graders. The high school added an advisory period and two additional productive study sections for a total of 3 and a credit recovery class to ensure students are A to G eligible upon graduation.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2022-23]

Projected LCFF Supplemental and/or Concentration Grants	Projected Additional LCFF Concentration Grant (15 percent)
\$664,869.00	0

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
3.87%	0.00%	\$0.00	3.87%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

Goal 1: College and Career Ready

After assessing the needs, conditions, and circumstances of our low-income students, English learners, and foster youth, we learned that our unduplicated students perform at the same rate as all students, as demonstrated in the Metrics section in this LCAP, and as demonstrated on the CA School Dashboard, Graduation Rate in 2020, where SED students graduation rate (95.7) surpassed all student graduation rate (95.3)

In order to maintain and accelerate the performance of our low-income, English learners, and foster youth students, we will develop and implement additional counselors, career technical education, and access to a robust broad course of study (Goal 1, Action 3, 4, 7) that is designed to enhance the base program and continue to support these students in their academic and graduation success.

We expect these actions to lead to continued results for low-income, English learners, and foster youth students as they maintain and surpass the same performance level as all students. To maximize the impact of increasing graduation rates amongst all students, these actions are provided on a schoolwide basis.

Goal 2: Social Emotional Learning

After assessing the needs, conditions, and circumstances of our low-income students, English learners, and foster youth, we learned that some of our unduplicated students (socioeconomically disadvantaged) have a higher rate of chronic absenteeism than all students especially upon returning to school after the pandemic. In addition, as demonstrated in the Engaging Educational Partners section, there is strong concern from partners regarding social-emotional health.

In order to the social-emotional well-being of students and staff, Pacific Grove Unified School District will add Actions 2, 4, 6, and 7 to provide support for unduplicated students first, to ensure that they are engaged, have access to SEL resources, and staff has professional development on practices to support SEL and wellbeing. We will care for the social-emotional well-being of our students by implementing a social-emotional learning curriculum, as well as using trauma-informed practices and conflict resolution as appropriate. These actions are designed to care for the whole child and will result in increased engagement and higher attendance rates, primarily for low-income students, and ultimately for all students. These actions will enhance the base program by creating a well-informed community of belonging and will support students to achieve high levels of attendance and low levels of suspension.

As a result of these actions, we expect our students and staff to attend school regularly, increase positive responses in CHKS, and maintain low suspension and expulsion rates.

These actions are being provided on an LEA-wide or school-wide basis and we expect that the chronic absenteeism and suspension rates will continue to remain low, primarily for low-income, English learners, and foster youth, but also for all students in our community. To maximize the impact of SEL training and support, all students will be given access.

A thorough explanation of these additional resources is as follows:

To address the social-emotional learning needs of students, all certificated and classified staff will continue to receive a series of professional development geared towards strategies for the classroom as well as strategies for conflict resolution. The High School and Community High will also be trained on Restorative practices and trauma-informed practices in 2022-2023. The goal is to build a positive school community that is student-centered and provide students with meaningful adult connections and guidance throughout their high school years. The high

school will offer 2 math support classes for students who are also enrolled in Integrated Math 1, and Integrated Math 2, that have been identified as needing further support within the school day designed to address students' skill gaps in math. We will continue to offer a math tutoring section that will be open to all students who need math support during 7th period. . Other supports for unduplicated pupils include 3 sections for a High School Productive Study class for 9-12 for completing unfinished classwork, homework assignments/projects, and studying for upcoming tests/quizzes.

Students with disabilities also have the option to be placed in the Read 180 and/or Math 180 program at the high school and are supported through a learning center model.

Students in Foster Care

All school front office and district office staff receive annual training on the rights of Foster Youth AB490 in August prior to school registration. This school year it was a virtual training. Our school district is contacted by the Foster Care Liaison at Monterey County Office of Education to inform us of students placed with a Foster Care family in our school district. We currently have 5 students. The district liaison, the Director of Student Services, contacts the principal and the school counselor with the student's name and grade. The school counselor places the student on the Students of Concern list in order to provide some degree of case management along with weekly check-ins to oversee the student's progress and any emerging needs. Students have access to all services available on campus. Students are issued chrome books (and Ipads K-1st) and all instructional materials. In addition, students are provided with a backpack, school supplies, and a hygiene kit.

Students Experiencing Homelessness

All school front office and district office staff receive annual training on the rights of Students Experiencing Homelessness via the McKinney Vento Act. This year it was a virtual training in August prior to school registration. Our school district identifies students experiencing homelessness by reviewing each student's Residency Questionnaire. We currently have 3 students. Parents are provided with a brochure that informs them of their rights. The district liaison, the Director of Student Services, contacts the principal and the school counselor with the student's name and grade. The school counselor places the student on the Students of Concern list in order to provide case management and weekly check-ins to oversee the student's progress and any emerging needs. The school counselor also makes contact with the parents and provides information from the Monterey County resources notebook of local agencies that can provide additional services and assistance. Students have access to all services available on campus. Students were issued chrome books (and ipads K-1st) and all instructional materials for DL. In addition, students are provided with a backpack, school supplies, and a hygiene kit.

Goal 3: Targeted Academic Growth for Unduplicated Students

As provided in the Engaging Educational Partners and Metrics section, the performance levels of low-income students, English learners, and foster youth are at the same rate as all students, as demonstrated in the Metrics section in this LCAP, and as demonstrated on the CA

School Dashboard, Graduation Rate in 2020, where SED students graduation rate (95.7) surpassed all student graduation rate (95.3). Similarly, there are no EL students by graduation, as EL students have been reclassified before graduation.

To continue to address these strong outcomes, Goal 3, Actions 1, 2, 3, 4, 5, 6, and 7 provide additional college and career-ready resources and extra support in academic areas to ensure all students graduate with options for the next steps in their lives.

We expect these actions will continue to lead increase in student scores, MAP and CAASPP, and continued high rates of graduating students who are ready for college and career, as measured by the metrics in Goal 1 and Goal 3. These actions are being provided on an LEA-wide or school-wide basis as it is likely that other students falling behind academically will also benefit from these actions.

A thorough explanation of these additional resources is as follows:

Students who are struggling academically are our first priority. Every year our district intervention program is refined with a focus on ensuring we are providing the support for students who are identified with achievement gaps at the elementary, middle, and high school focusing on closing the achievement gap for English learners, socioeconomically challenged students, students with disabilities, and foster youth. For the 2022-2023 school year, we continue to administer the Measures of Academic Progress Assessments k-11 3 times per year to measure student progress and identify growth and strength skill areas. This will assist teachers and the intervention staff to target instruction for those skill gaps. Our goal is to provide tier 1 classroom intervention and support students with additional intervention push-in support in the classroom. We believe that providing a robust elementary intervention program is essential in supporting target student groups early on with mathematics and literacy instruction. The elementary intervention supports include a Multiple Tiered System where teachers address the academic, social, and emotional needs of the child. Every school has counseling services and school-wide programs such as Toolbox at Robert Down and Forest Grove, PG Middle school Courage Strong, and Restorative Practices at the High School and Community High to ensure students' social and emotional needs are met. We are continuing with the additional counseling hours at all sites to target students' emotional/social needs as a preemptive measure. As well as providing professional development for certificated, classified and Administrators on social-emotional learning. Every week grade levels and departments work collaboratively to analyze student work and common formative assessments to identify student needs and differentiate instruction accordingly within and across the grade levels. Each elementary school has an intervention team composed of a certificated teacher, an English language development teacher, special education teachers, and instructional aides that deliver support in the classroom with additional intervention supports outside of the classroom with a pull-out model before, during, and after school. Intervention teachers and instructional aides push into the classroom and support students as needed with supplemental materials aligned to the core curriculum. Students are also offered homework help and tutoring before and after school. Students are monitored weekly to ensure they are progressing in meeting academic standards. We also offer the Read 180 program for students who are behind grade level in reading for students in 4th and 5th grades before school. To support our English learners in the elementary grades, we have two certificated English Language Development (ELD) teachers who provide additional classroom support to enhance language acquisition as well as provide the social/emotional support to ensure students and families are connected to the greater school community. The ELD teachers also work in concert with the intervention team to ensure the instructional targets are met in a coordinated effort. Districtwide ELD teachers were trained on GLAD strategies and will continue to demonstrate these strategies to other

teachers in their classrooms and offer professional development at staff meetings and collaboration times throughout the school year. This will make core content comprehensible for English learners, and other students with learning gaps. Tutoring is offered to all English learners at elementary, middle, and high school. The middle and the high school intervention programs also follow a Multiple Tiered System of Support. The counseling departments at the middle and high school work with students to provide academic, social, and emotional support. Students who are identified with achievement gaps are placed in support classes such as Read 180 and Math 180. At the middle school students with Individual Education Plans (IEP) and 504 plans are scheduled into the learning center for one period a day to receive academic support, homework assistance, and re-teaching of skills. The middle school is continuing with the English transition class for students on IEPs who have completed the Read 180 program but still have an achievement gap that precludes them from accessing general education English language arts and mathematics classes. The middle school is continuing to offer a 7th and 8th-grade AVID(Advancement Via Individual Determination) class to build the AVID program at the Middle school which feeds the AVID program at the High School. Students who are identified as struggling according to formative assessments, grades, and teacher recommendations are assigned to the Academic Intervention class after school. The middle school math department will also be continuing to offer 2 math support classes for grades 6 and one for grades 7 & 8, with concurrent enrollment in the grade-level math. The intent is to provide students with additional and differentiated instruction to build conceptual understanding and increase academic language instruction for math. The high school will continue to provide two AVID sections, one for incoming freshman and sophomores and one section for 11th and 12th grades. To support students in 10th grade based on data, a new intervention entitled Fundamentals of Success will be geared towards students who struggle in grades 10 and 11 to target math and English language arts instruction as well as building self-efficacy through the development of individual learning strategies and self-reflection. Additional Instructional aids will be provided to assist with small group instruction. A 3rd full-time outreach counselor will continue to target English learners, low income, foster/homeless students and also continue supporting our students at Community High School academically, socially, and emotionally.

Please note the amount of money our district spends on providing increased or improved services for our unduplicated students exceeds the estimated amount of Supplemental and Concentration Grant Funds listed above. Due to the fact Pacific Grove is a Basic Aid district, where funding comes from property taxes, the district will implement services that will exceed \$ 664,869

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

The Pacific Grove Unified School District is required to increase or improve services for EL, Foster Youth, and Low-Income students by 3.87% which is equal to \$664,869 as shown above. This increased percentage is met by actions and services included in the Local Control Accountability Plan. The following actions described below are increased or improved and meet and/or exceed the totality of the required percentage increase as compared to services for all students and will yield an expected increase in student data outcomes for our unduplicated students.

Actions in the Local Control Accountability Plan:

In the plan, you will see the following actions marked as contributing which are included as part of the increased percentage:

Goal 1 Actions 3,4,7

Goal 2 Actions 2, 4

Goal 3 Actions, 1, 2, 3, 4, 5, 6, 7, 8

The planned quantitative increase of the budgeted LCFF expenditures is \$1,210,901, which is over the percent required at 3.87%, or \$664,869.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Pacific Grove Unified does not receive additional grant add-on funding.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	N/A	N/A
Staff-to-student ratio of certificated staff providing direct services to students	N/A	N/A

2022-23 Total Expenditures Table

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$1,210,901.02	\$17,190.40	\$26,985,719.99		\$28,213,811.41	\$1,471,016.41	\$26,742,795.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	1.1	Certificated Teachers, Classified Staff and Administrators	All Students with Disabilities			\$25,073,484.00		\$25,073,484.00
1	1.2	Instructional Materials and Resources	All Students with Disabilities			\$995,266.00		\$995,266.00
1	1.3	High School Outreach Counselor	English Learners Foster Youth Low Income	\$90,020.00				\$90,020.00
1	1.4	Career Technical Education	English Learners Foster Youth Low Income					
1	1.5	Broad Course of Study	All					
1	1.6	Technology Infrastructure	All Students with Disabilities			\$660,000.00		\$660,000.00
1	1.7	High School Credit Recovery class	English Learners Foster Youth Low Income		\$17,190.40			\$17,190.40
2	2.1	Counseling Services	All Students with Disabilities			\$242,924.99		\$242,924.99
2	2.2	Social Emotional Learning resources	English Learners Foster Youth Low Income					

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
2	2.3	Parent Engagement & Student Success	All					
2	2.4	Fundamentals of Success	English Learners Foster Youth Low Income	\$17,189.30				\$17,189.30
2	2.5	Institute for Social Emotional Learning	All					
2	2.6	Trauma Informed Practices PD	All					
2	2.7	Restorative Practices	All					
2	2.8	Digital Citizenship and Literacy	All			\$4,000.00		\$4,000.00
2	2.9	Parent Ed Tech Nights	All			\$4,000.00		\$4,000.00
2	2.10	High School and Middle School Student Advisory period	All					
2	2.11	Vector Training Student Safety & Wellness Courses Grades 6-12	All			\$6,045.00		\$6,045.00
2	2.12	High School Licensed Mental Health Therapist	All					
2	2.13	Elementary Licensed Mental Health Therapist	All					
2	2.14	Middle School Social Emotional Supports	All					
2	2.15	Equity and Cultural Proficiency	Targeted to EL, SES, Foster/Homeless All					
3	3.1	Site Based Professional Learning Teams	English Learners Foster Youth Low Income					
3	3.2	AVID Classes at the High and Middle School	English Learners Foster Youth Low Income	\$113,317.30				\$113,317.30
3	3.3	English Language Arts Support Classes	English Learners Foster Youth	\$72,158.34				\$72,158.34

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
			Low Income					
3	3.4	Elementary Schools English Language Arts Intervention	English Learners Foster Youth Low Income	\$679,656.22				\$679,656.22
3	3.5	Language Review Teams	English Learners	\$1,000.00				\$1,000.00
3	3.6	Math Intervention Programs	English Learners Foster Youth Low Income	\$141,292.86				\$141,292.86
3	3.7	High School Productive Study Class	English Learners Foster Youth Low Income	\$73,290.40				\$73,290.40
3	3.8	HS math tutoring section	English Learners Foster Youth Low Income	\$22,976.60				\$22,976.60
3	3.9	Paper Tutoring Service	students who are struggling and those who need more support with their academic classes. All Students with Disabilities					

2022-23 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$17,198,598	\$664,869.00	3.87%	0.00%	3.87%	\$1,210,901.02	0.00%	7.04 %	Total:	\$1,210,901.02
								LEA-wide Total:	\$141,292.86
								Limited Total:	\$1,000.00
								Schoolwide Total:	\$1,068,608.16

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.3	High School Outreach Counselor	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Pacific Grove HS & Community HS 9-12	\$90,020.00	
1	1.4	Career Technical Education	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Pacific Grove HS 9-12		
1	1.7	High School Credit Recovery class	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: PGHS & CHS 9-12		
2	2.2	Social Emotional Learning resources	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		
2	2.4	Fundamentals of Success	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Pacific Grove HS grades 10 & 11	\$17,189.30	
2	2.6	Trauma Informed Practices PD				All Schools		

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
2	2.7	Restorative Practices				Specific Schools: Pacific Grove and Community High 9-12		
3	3.1	Site Based Professional Learning Teams	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools TK-12		
3	3.2	AVID Classes at the High and Middle School	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Middle and High School grades 7,8,9,10,11,12	\$113,317.30	
3	3.3	English Language Arts Support Classes	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Middle School 6, 7, 8	\$72,158.34	
3	3.4	Elementary Schools English Language Arts Intervention	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Robert Down and Forest Grove TK, K, 1,2,3,4,5,	\$679,656.22	
3	3.5	Language Review Teams	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$1,000.00	
3	3.6	Math Intervention Programs	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools k-12	\$141,292.86	
3	3.7	High School Productive Study Class	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Pacific Grove High School 10,11,12	\$73,290.40	
3	3.8	HS math tutoring section	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: PGHS 9-12	\$22,976.60	

2021-22 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$26,294,325.50	\$28,337,323.38

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Certificated Teachers, Classified Staff and Administrators	No	\$23,379,142.00	\$25,148,464.98
1	1.2	Instructional Materials and Resources	No	\$1,019,423.00	\$1,153,037.38
1	1.3	High School Outreach Counselor	Yes	\$85,109.00	\$85,109.00
1	1.4	Career Technical Education	Yes		
1	1.5	Broad Course of Study	Yes		
1	1.6	Technology Infrastructure	No	\$660,000.00	\$550,893.00
2	2.1	Counseling Services	No	\$320,017.50	\$380,691.59
2	2.2	Social Emotional Learning Curriculum	Yes		
2	2.3	Parent Engagement & Student Success: Nurturing Parent & Caregiver SEL Educational Workshop Series	No	\$7,500.00	\$7,500.00
2	2.4	Fundamentals of Success	Yes	\$18,961.00	\$20,761.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.5	Institute for Social Emotional Learning	No	\$17,000.00	\$17,000.00
2	2.6	Trauma Informed Practices PD	Yes		
2	2.7	Restorative Practices	Yes		
3	3.1	Site Based Professional Learning Teams	Yes		
3	3.2	AVID Classes at the High and Middle School		\$102,599.00	\$111,673.70
3	3.3	English Language Arts Support Classes	Yes	\$42,126.00	\$46,512.94
3	3.4	Elementary Schools English Language Arts Intervention	Yes	\$487,175.00	\$636,909.36
3	3.5	Language Review Teams	Yes	\$1,000.00	\$1100.00
3	3.6	Math Intervention Programs	Yes	\$129,014.00	\$149,846.03
3	3.7	High School Productive Study Class	Yes	\$25,259.00	\$27,824.40

2021-22 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$788,644.00	\$788,644.00	\$968,062.33	(\$179,418.33)	0.00%	0.00%	0.00%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.3	High School Outreach Counselor	Yes	\$85,109.00	\$85,109.00		
1	1.4	Career Technical Education	Yes				
1	1.5	Broad Course of Study	Yes				
2	2.2	Social Emotional Learning Curriculum	Yes				
2	2.4	Fundamentals of Success	Yes	\$18,961.00	\$20,761.00		
2	2.6	Trauma Informed Practices PD	Yes				
2	2.7	Restorative Practices	Yes				
3	3.1	Site Based Professional Learning Teams	Yes				
3	3.3	English Language Arts Support Classes	Yes	\$42,126.00	\$46,512.94		
3	3.4	Elementary Schools English Language Arts Intervention	Yes	\$487,175.00	\$636,909.36		
3	3.5	Language Review Teams	Yes	\$1,000.00	\$1,100.00		
3	3.6	Math Intervention Programs	Yes	\$129,014.00	\$149,846.03		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
3	3.7	High School Productive Study Class	Yes	\$25,259.00	\$27,824.00		

2021-22 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
	\$788,644.00		0.00%	\$968,062.33	0.00%	0.00%	\$0.00	0.00%

Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for educational partners and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard (Dashboard), how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions that the LEA believes, based on input gathered from educational partners, research, and experience, will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

Requirements and Instructions

General Information – Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

Reflections: Successes – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, input from educational partners, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

Reflections: Identified Need – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? An LEA that is required to include a goal to address one or more consistently low-performing student groups or low-performing schools must identify that it is required to include this goal and must also identify the applicable student group(s) and/or school(s). Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

LCAP Highlights – Identify and briefly summarize the key features of this year's LCAP.

Comprehensive Support and Improvement – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC Section 52064[e][1]*). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the educational partners that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for engagement of educational partners in the LCAP development process:

Local Control and Accountability Plan:

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.
- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.

- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

Prompt 1: “A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.”

Describe the engagement process used by the LEA to involve educational partners in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required educational partners as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA’s philosophical approach to engaging its educational partners.

Prompt 2: “A summary of the feedback provided by specific educational partners.”

Describe and summarize the feedback provided by specific educational partners. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from educational partners.

Prompt 3: “A description of the aspects of the LCAP that were influenced by specific input from educational partners.”

A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the educational partner feedback described in response to Prompt 2. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by educational partner input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions

- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

Focus Goal(s)

Goal Description: The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Explanation of why the LEA has developed this goal: Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Broad Goal

Goal Description: Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Explanation of why the LEA has developed this goal: Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Goal Description: Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Explanation of why the LEA has developed this goal: Explain how the actions will sustain the progress exemplified by the related metrics.

Required Goals

In general, LEAs have flexibility in determining what goals to include in the LCAP and what those goals will address; however, beginning with the development of the 2022–23 LCAP, LEAs that meet certain criteria are required to include a specific goal in their LCAP.

Consistently low-performing student group(s) criteria: An LEA is eligible for Differentiated Assistance for three or more consecutive years based on the performance of the same student group or groups in the Dashboard. A list of the LEAs required to include a goal in the LCAP based on student group performance, and the student group(s) that lead to identification, may be found on the CDE’s Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Consistently low-performing student group(s) goal requirement:** An LEA meeting the consistently low-performing student group(s) criteria must include a goal in its LCAP focused on improving the performance of the student group or groups that led to the LEA’s eligibility for Differentiated

Assistance. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, this student group or groups. An LEA required to address multiple student groups is not required to have a goal to address each student group; however, each student group must be specifically addressed in the goal. This requirement may not be met by combining this required goal with another goal.

- **Goal Description:** Describe the outcomes the LEA plans to achieve to address the needs of, and improve outcomes for, the student group or groups that led to the LEA's eligibility for Differentiated Assistance.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the student group(s) that lead to the LEA being required to develop this goal, how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the student group(s), and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes identified in the goal description.

Low-performing school(s) criteria: The following criteria only applies to a school district or COE with two or more schools; it does not apply to a single-school district. A school district or COE has one or more schools that, for two consecutive years, received the two lowest performance levels on all but one of the state indicators for which the school(s) receive performance levels in the Dashboard and the performance of the "All Students" student group for the LEA is at least one performance level higher in all of those indicators. A list of the LEAs required to include a goal in the LCAP based on school performance, and the school(s) that lead to identification, may be found on the CDE's Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Low-performing school(s) goal requirement:** A school district or COE meeting the low-performing school(s) criteria must include a goal in its LCAP focusing on addressing the disparities in performance between the school(s) and the LEA as a whole. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, the students enrolled at the low-performing school or schools. An LEA required to address multiple schools is not required to have a goal to address each school; however, each school must be specifically addressed in the goal. This requirement may not be met by combining this goal with another goal.
- **Goal Description:** Describe what outcomes the LEA plans to achieve to address the disparities in performance between the students enrolled at the low-performing school(s) and the students enrolled at the LEA as a whole.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the schools(s) that lead to the LEA being required to develop this goal; how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the school(s); and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes for students enrolled at the low-performing school or schools identified in the goal description.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g., high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–21 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g., graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023–24:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Enter information in this box when completing the LCAP for 2021–22 .	Enter information in this box when completing the LCAP for 2021–22 .	Enter information in this box when completing the LCAP for 2022–23 . Leave blank until then.	Enter information in this box when completing the LCAP for 2023–24 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 . Leave blank until then.	Enter information in this box when completing the LCAP for 2021–22 or when adding a new metric.

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

Actions: Enter the action number. Provide a short title for the action. This title will also appear in the action tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (**Note:** for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

Actions for English Learners: School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in *EC* Section 306, provided to students and professional development activities specific to English learners.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Requirements and Instructions

Projected LCFF Supplemental and/or Concentration Grants: Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of low income, foster youth, and English learner students.

Projected Additional LCFF Concentration Grant (15 percent): Specify the amount of additional LCFF concentration grant add-on funding, as described in EC Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year: Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

LCFF Carryover — Percentage: Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar: Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year: Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEAs percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

Required Descriptions:

For each action being provided to an entire school, or across the entire school district or COE, an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

Principally Directed and Effective: An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA's goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.

Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7 percent lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action[s])

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100 percent attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

COEs and Charter Schools: Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

For School Districts Only:

Actions Provided on an LEA-Wide Basis:

Unduplicated Percentage > 55 percent: For school districts with an unduplicated pupil percentage of 55 percent or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

Unduplicated Percentage < 55 percent: For school districts with an unduplicated pupil percentage of less than 55 percent, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions Provided on a Schoolwide Basis:

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

For schools with 40 percent or more enrollment of unduplicated pupils: Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

For school districts expending funds on a schoolwide basis at a school with less than 40 percent enrollment of unduplicated pupils: Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided on an LEA-wide or schoolwide basis or provided on a limited basis to unduplicated students. A limited action is an action that only serves foster youth, English learners, and/or low-income students. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

For any action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage. See the instructions for determining the Planned Percentage of Improved Services for information on calculating the Percentage of Improved Services.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in EC Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of full time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Data Entry Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Data Entry Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. With the exception of the Data Entry Table, the word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)

- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2022–23 LCAP, 2022–23 will be the coming LCAP Year and 2021–22 will be the current LCAP Year.

Data Entry Table

The Data Entry Table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included. In the Data Entry Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF apportionment calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will receive on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services.
- If "Yes" is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
 - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
 - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
 - **Note:** For an action to contribute towards meeting the increased or improved services requirement it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
 - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Service for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- 4. Total Planned Contributing Expenditures (LCFF Funds)
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column
- 5. Total Planned Percentage of Improved Services
 - This percentage is the total of the Planned Percentage of Improved Services column
- Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)
 - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- 6. Estimated Actual LCFF Supplemental and Concentration Grants
 - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- 4. Total Planned Contributing Expenditures (LCFF Funds)
 - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)

- 7. Total Estimated Actual Expenditures for Contributing Actions
 - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds)
- Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)
 - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4)
- 5. Total Planned Percentage of Improved Services (%)
 - This amount is the total of the Planned Percentage of Improved Services column
- 8. Total Estimated Actual Percentage of Improved Services (%)
 - This amount is the total of the Estimated Actual Percentage of Improved Services column
- Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
 - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8)

LCFF Carryover Table

- 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)
 - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)
 - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- 12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)
 - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- 13. LCFF Carryover — Percentage (12 divided by 9)
 - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education
January 2022

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|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of color scheme at Robert Down Elementary School

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: C. John Dominguez, Interim Director of Facilities and Transportations

RECOMMENDATION:

The District Administration recommends the Board approve the color scheme at Robert Down Elementary School.

BACKGROUND:

Robert Down Elementary needs the preparation for a new paint application on the exterior of the entire school including trim and handrails. Dry rot repair will be included in the scope of work. This project is part of the Series A, Year 2, Measure D project plan.

INFORMATION:

The Board approved the contract with the lowest responsive and responsible bidder Satellite Painting Inc on June 2, 2022. Clarification was needed about the color scheme.

The painting scheme on the trim and exterior are to match the existing colors with the exception of the front door accent colors. The front door accent color will be a Kelly Moore color called sweet lichee (KM5464) which is similar to a deep brick red color. This color was agreed upon in consultation with the site administration.

Fiscal Impact:

No change from the contract amount awarded to Satellite Painting Inc.



KELLY MOORE SWEET LYCHEE KM5464

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Board Calendar/Future Meetings

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar January-June 2022

Thursday Jan. 20	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary Enrollment Projection for 2022-23 ✓ Property Tax Update ✓ School Accountability Report Cards	District Office/Virtual
Thursday Feb. 10	Regular Board Meeting ✓ Budget Development Calendar ✓ Possible Personnel Action Presented as Information ✓ Preliminary Review of Site Master Schedules ✓ Possible Personnel Action (RIF) ✓ 2020-21 Audit Report ✓ Quarterly Facilities Project Updates*	District Office/Virtual
Wednesday Feb 23	Special Meeting-Student Discipline/Expulsion Hearing	District Office
Thursday Mar. 3	Regular Board Meeting ✓ Open House Schedules Reviewed ✓ TRAN Resolution ✓ Budget Projections and Assumptions	District Office/Virtual
Thursday Mar. 17	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #3 ✓ Williams/Valenzuela Uniform Complaint Report	District Office/Virtual
Thursday Apr. 7	Regular Board Meeting ✓ Review of Strategic Plan and LCAP (as needed) ✓ Approve 2022-23 Aug.- Dec. Board Meeting Calendar ✓ Quarterly District Safety Update	District Office/Virtual
Thursday April 21	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Begin Superintendent Evaluation	District Office/Virtual
Thursday May 5	Regular Board Meeting ✓ Continue Superintendent Evaluation	District Office/Virtual
Thursday May 19	Regular Board Meeting ✓ Complete Superintendent's Evaluation ✓ Review Governor's Revised Budget ✓ Suspensions/Expulsions Annual Report ✓ Retiree Recognition	District Office/Virtual
Thursday June 2	Regular Board Meeting ✓ 2022-23 Budget Public Hearing ✓ LCAP Public Hearing ✓ Williams/Valenzuela Uniform Complaint Report	District Office/Virtual

Thursday June 16	Regular Board Meeting <ul style="list-style-type: none">✓ 2022-23 Budget Public Adoption✓ LCAP and Local Indicators Adoption✓ Approval of Contracts and Purchase Orders for 2022-23 District Office
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**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

Board Meeting Calendar August-December 2022

Aug. 18	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School Night Dates ✓ Property Tax Report ✓ Review of Legal Services Costs ✓ Quarterly Facilities Project Updates* ✓ Quarterly District Safety Update*	District Office
Sept. 1	Regular Board Meeting ✓ Local Control Accountability Plan Review	District Office
Sept. 15	Regular Board Meeting ✓ Williams Uniform Complaint Report ✓ Unaudited Actual Report	District Office
Oct. 6	Regular Board Meeting ✓ Superintendent Goals ✓ Budget Revision #1 on 2021-22 working budget (preliminary First Interim) ✓ Bus Ridership ✓ Week of the School Administrator	District Office
Oct. 20	Regular Board Meeting ✓ Quarterly District Safety Update*	District Office
Nov. 10	Regular Board Meeting ✓ PGHS Course Bulletin Information/Discussion	District Office
Nov. 17	Regular Board Meeting ✓ Intent Form Due (to serve as Board President or Vice President) ✓ Review of Special Education Contracts ✓ Quarterly Facilities Project Updates*	District Office
Dec. 15	Organizational Meeting ✓ Election of 2020-21 Board President and Clerk ✓ Budget Revision #3 ✓ First Interim Report ✓ PGHS Course Bulletin Action/Discussion ✓ Williams Uniform Complaint Report ✓ Employee Recognition ✓ Review of Legal Services Costs ✓ Solicitation of Funds Report	District Office

- | | |
|---|--|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input checked="" type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Future Agenda Items

DATE: June 16, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be ... submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the June 16, 2022 Regular Board Meeting:

- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.