

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, MARCH 03, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: Thursday, March 03, 2022
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: **IN PERSON**

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson
Gabiella Gaona, Student Rep.*

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/84606981145?pwd=V1pEdEIGNEV4UE16WkUraCsyN2liQT09>

Meeting ID: 846 0698 1145 Passcode: 168457 One tap mobile

+19292056099,,84606981145#,,,,*168457# US (New York)

+12532158782,,84606981145#,,,,*168457# US (Tacoma) **Dial by your location +1 929 205 6099 US (New York) +1 253 215 8782 US (Tacoma) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) Meeting ID: 846 0698 1145 Passcode: 168457 Find your local number: <https://pgusd.zoom.us/j/84606981145?pwd=V1pEdEIGNEV4UE16WkUraCsyN2liQT09>**

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations: *White Tesla vehicle in District Office parking lot located at 435 Hillcrest Ave, Pacific Grove, Ca. 93950.*

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

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B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of February 10, 2022 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of February 23, 2022 Board Meeting 14
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- C. Certificated Assignment Order #12 15
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #12.
- D. Classified Assignment Order #12 17
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #12.
- E. Contract for Services - Updates to BIG FIVE SAFETY PROTOCOLS 19
Recommendation: (Barbara Martinez, Director of Safety) The District Administration recommends the Board review and approve the contract for services with the San Mateo County Office of Education to provide safety training to district administration in a Trainer of Trainer model for updates in the BIG FIVE Safety Protocols.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, MARCH 03, 2022**

- F. Contract for Services with MaryLee Sunseri at Pacific Grove Adult School 30
Recommendation: (Barbara Martinez, Principal, Adult School) The District Administration recommends the Board review and approve the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult.
- G. Warrant Schedule 640 33
Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The District Administration recommends the Board approve Warrant Schedule 640.
- H. Out of County or Overnight Activities 35
Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The Administration recommends that the Board approve or receive the requests presented.
- I. Donations 39
Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The Administration recommends that the Board approve acceptance of donations.
- J. Extension of Contract with MCOE for Firewall Services 40
Recommendation: (Louis Algaze, Director of Technology Systems) The District Administration recommends the passing of contracting with Monterey County Office of Education (MCOE) to continue providing Pacific Grove Unified School District (PGUSD) with Firewall Services through Palo Alto Networks (PAN).

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- VII. **PUBLIC HEARING: Public Hearing Regarding Proposed Composition of Trustee-Area Maps, and Adoption of Resolution Approving Transition to Trustee Areas area maps** 42
Recommendation: (Ralph G Porras, Superintendent) The District Administration recommends that the Board hold a public hearing, and following that hearing select a preferred trustee area boundary map and staggering election sequencing schedule, and adopt Resolution No. 1085: Resolution Initiating a Proposal to the Monterey County Committee on School District Organization for the Adoption of By-Trustee Area Elections. (Lupine map pg. 53, Teal map pg. 55)

- Questions/Comments:
- Public Comment:
- Board Direction: _____

VIII. **ACTION/DISCUSSION**

- A. Resolution 1085 Initiating A Proposal To The Monterey County Committee On School District Organization For The Adoption Of By-Trustee Area Elections 42
Recommendation (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board adopt Resolution No. 1085 Resolution Initiating a Proposal to the Monterey County Committee on School District Organization for the Adoption of By-Trustee Area Elections selecting a preferred trustee area boundary map and staggering election sequencing schedule

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B. District Update on Response to COVID-19 57

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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C. Resolution 1082 Authorizing the Use of Remote Teleconferencing Provisions 58

Recommendation: (Ralph Gómez Porras, Superintendent) At Board request, the administration recommends that the Board adopt Resolution to allow for the Board to continue conducting remote virtual meetings during a state of emergency without the need to comply with all Brown Act's teleconferencing prerequisites, provided certain requirements are met.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

D. Resolution No. 1086 Issuance of a Tax and Revenue Anticipation Note (TRAN) Not To Exceed \$7,500,000 61

Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The Administration recommends that the Board review and approve Resolution No. 1086 for participation in the California School Board Association (CSBA) Cash Reserve Program for the 2022-23 Tax and Revenue Anticipation Note (TRAN) for an amount not-to-exceed \$7,500,000.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

E. Contract with School Site Solutions, Inc 107

Recommendation: : (Song Chin-Bendib, Assistant Superintendent Business Services) The District Administration recommends the Board review and approve the consultant services agreement with School Site Solutions, Inc.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

F. Summer School Principal, Salary Schedule Revision 114

Recommendation: (Billie Mankey, Director Human Resources) The District Administration recommends the Board review and approve the Management Salary Schedule revision for Summer School Principal as presented. The annual stipend is recommended to increase from \$4,000 to \$6,000 with one \$6,000 stipend for ESY (Extended School Year), and one \$6,000 stipend for Intervention General Education

- Board Comments/Questions:
- Public Comment:

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G. Board Calendar/Future Meetings 117

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VIII. INFORMATION/DISCUSSION

A. 2021-22 and 2022-23 Budget Discussion 121

Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The District Administration recommends that the Board begin reviewing key components or assumptions of the District Budget.

- Board Questions/Comments:
- Public Comment:
- Board Direction: _____

B. Future Agenda Items 134

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board committee CSBA workshop
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested a Diversity equity committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration
- Added March 3, 2022: Information on the website for military families
- Added March 3, 2022: Presentation of goals by IT Director (March 17, 2022)
- Added March 3, 2022: AB 361 Discussion for March 3, 2022
 - Board Questions/Comments:
 - Public Comment:
 - Direction: _____

IX. ADJOURNMENT

Next regular Board meeting: March 17, 2022