

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, APRIL 7, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: Thursday, April 7, 2022
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: **IN PERSON**

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson
Gabiella Gaona, Student Rep.*

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/87061043857?pwd=K1U4aWZjbkpTdTNDSIB5Y1RPWUNaQT09>

Meeting ID: 870 6104 3857 Passcode: 125223 One tap mobile

[+19292056099](tel:+19292056099),[87061043857](tel:+187061043857)#,,,,*125223# US (New York)

[+13126266799](tel:+13126266799),[87061043857](tel:+187061043857)#,,,,*125223# US (Chicago) Dial by your location +1 929 205 6099 US (New York) +1 312 626 6799 US (Chicago) +1 301 715 8592 US (Washington DC) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) Meeting ID: 870 6104 3857 Passcode: 125223 Find your local number: <https://pgusd.zoom.us/j/87061043857>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations: *White Tesla vehicle in District Office parking lot located at 435 Hillcrest Ave, Pacific Grove, Ca. 93950.*

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

• Board Questions/Comments:

• Public Comment:

• Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Planning and Preparation – Meet and Confer Administration
4. Planning and Preparation – Meet and Confer Classified Confidential
5. Planning and Preparation – Adult School
6. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2021-22 - Compensation; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
7. Conference with Labor Negotiators – Superintendent employment contract for 2021-22 - Compensation; public school employer and its designated representatives: Cristy Dawson, Board President and Frank Rivera, Board Clerk [Gov. Code §54957.6]
8. Superintendent Mid-Year Evaluation Check-in

B. Public comment on Closed Session Topics

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C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Planning and Preparation – Meet and Confer Administration
4. Planning and Preparation – Meet and Confer Classified Confidential
5. Planning and Preparation – Adult School
6. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2021-22 - Compensation; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
7. Conference with Labor Negotiators – Superintendent employment contract for 2021-22 - Compensation; public school employer and its designated representatives: Cristy Dawson, Board President and Frank Rivera, Board Clerk [Gov. Code §54957.6]
8. Superintendent Mid-Year Evaluation Check-in

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

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V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of March 17, 2022 Board Meeting 8
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #14 15
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #14.
- C. Classified Assignment Order #14 17
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #14.
- D. Donations 19
Recommendation: The Administration recommends that the Board approve acceptance of donations referenced.
- E. Quarterly Report on Williams Uniform Complaints 20
Recommendation: The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- F. Contract for Services with Ashley Beem and Beem Video 21
Recommendation: (Lito M. Garcia, Principal, PG High) The District Administration recommends the Board review and approve the Contract for Services with Ashley Beem and Beem Video
- G. Contract for Services with Justice Post at Pacific Grove Middle School 28
Recommendation: (Sean Roach, Principal, PG Middle School) The District Administration recommends the Board review and approve the contract for services with Justice Post to work as an accompanist with PGMS Music students during concert week May 2-7, 2022.
- H. Contract for Service With MJ Communications, Inc 33
Recommendation: (Barbara Martinez, Principal, PG Adult Education) The District Administration recommends the Board review and approve the contract for service with MJ Communications, Inc.

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- I. Approval of the Updated 2022-2025 Educational Technology Plan 47
Recommendation: (Matthew Binder - Director of Educational Technology, Louis Algaze -Director of Technology System) The District Administration recommends the Board approve the district's revised and updated Educational Technology Plan for 2022-2025

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 76
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19. Board Comments/Questions:

- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- B. Resolution No. 1089 for the Issuance and Sale of 2014 Election Measure A Series D of the Education Technology Bond 77
Recommendation: (Song Chin-Bendib, Assistant Superintendent Business Services) The District Administration recommends the Board review and approve Resolution No. 1089 which will allow the District to issue its fourth series of Measure A, 2014 Election, Education Technology General Obligation Bonds.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- C. Ratification of Pacific Grove High School Instrumental Music Field Trip 118
Recommendation: (Lito García, Principal, PG High) The Administration recommends the Board ratify the RHD field trip that took place on March 25-26.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- D. Robert Down Elementary Engraved Brick Fundraiser for Jen Hinton Field 120
Recommendation: (Sean Keller, Principal, Robert Down Elementary) The District Administration recommends the Board review and approve the Robert H. Down PTA engraved brick fundraiser and installation of bricks onto Jen Hinton Field.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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- E. 2022–23 School Calendar and 2023-24 School Calendar (2 year model) 122
Recommendation: (Billie Mankey, Director II, Human Resources) The Administration recommends that the Board approve the 2022-23 and 2023-24 school year calendar or direct staff to other options.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- F. Revised Job Description for Confidential Position of Administrative Assistant to the Assistant Superintendent of Business Services 126
Recommendation: (Billie Mankey, Director II, Human Resources) The District Administration recommends the Board review and approve the proposed position updates.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- G. 2020-2021 Financial Audit Report and Measures A & D Financial & Performance Audit Report 131
Recommendation: (Song Chin-Bendib, Asst. Superintendent of Business Services) The District Administration recommends that the Board review and accept the 2020-2021 Financial Audit and Measures A & D Financial & Performance Audit reports as presented.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- H. Ratification of Pacific Grove Middle School CCS Honor Event 268
Recommendation: (Sean Roach, Principal, Pacific Grove Middle School) The District Administration recommends ratification of this field trip that took place on Friday and Saturday, March 25 - 26, 2022, from 7:45 a.m. - 3:00 p.m. at Monte Vista Christian School in Watsonville.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___
- I. Contract for Services with Shamrock Office Solutions Landen for the Financing and Maintenance of District Copy Machine 270
Recommendation: (Song Chin Bendib, Assistant Superintendent Business Services) The District Administration recommends the Board review and approve the contract for services with Shamrock Office Solutions for the District copiers maintenance contract and financing of the copiers lease.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
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J. Board Calendar/Future Meetings

274

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VII. INFORMATION/DISCUSSION

A. Pacific Grove Middle School update on staff professional development and Social Emotional Support 278

Recommendation: The District Administration will update the Board current staff wide professional developments and study as well as an update regarding social emotional supports (current and new) for Pacific Grove Middle School students and families.

- Board Questions/Comments:
- Public Comment:
- Board Direction: _____

B. Future Agenda Items

279

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration (April 21, 2022)
- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity

- Added March 17, 2022: Board Self Evaluation
- Added March 17, 2022: Measure D Update

- Board Questions/Comments:
- Public Comment:
- Direction: _____

VIII. ADJOURNMENT

Next regular Board meeting: April 21, 2022