

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Cristy Dawson  
Dr. Frank Rivera III  
Carolyn Swanson  
Gabriella Gaona, Student Representative*

**DATE:** Thursday, October 21, 2021

**TIME:** 5:30 p.m. Closed Session  
6:30 p.m. Open Session

**LOCATION: IN PERSON**  
Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

**VIRTUAL MEETING**

Join Zoom Meeting

<https://pgusd.zoom.us/j/86019582264?pwd=S2dsZ0tXOXY1QWlubW5najhpOnBkdz09>

Meeting ID: 860 1958 2264

Passcode: 177382

One tap mobile

+16699006833,,86019582264#,,, \*177382# US (San Jose)

+12532158782,,86019582264#,,, \*177382# US (Tacoma)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 860 1958 2264

Passcode: 177382

Find your local number: <https://pgusd.zoom.us/u/kezbrrc7Oz>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

## **AGENDA AND ORDER OF BUSINESS**

### **I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### **II. CLOSED SESSION**

#### A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
4. Consideration of Student Discipline  
1 Case: Student # 012122  
(Education Code Section 48915)

### **III. RECONVENE IN OPEN SESSION**

#### A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]
  2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
  3. Public Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
- Consideration of Student Discipline  
1 Case: Student # 012122  
(Education Code Section 48915)

#### B. Pledge of Allegiance

**IV. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 7, 2021 Board Meeting 6  
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #6 12  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #6.
- C. Classified Assignment Order #6 14  
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #6.
- D. Acceptance of Donations 16  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- E. Cash Receipts Report No. 3 17  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Out of County or Overnight Activities 19  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.

- G. Contract for Services with Planned Parenthood Mar Monte 22  
 Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Planned Parenthood Mar Monte.
  
- H. Ratification of Release of Liability for the Adult Transition Program students to participate in the California State University Monterey Bay Native Greenhouse Program 26  
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and ratify the CSUMB release of liability agreement in support of the PGUSD Adult Transition students participation in the Native Greenhouse Program.
  
- I. Contract for Services with Administrative Software Applications Inc. (ASAP) 30  
 Recommendation: (Eric Saavedra, Pacific Grove Adult School Coordinator) The District Administration recommends that the Board review and approve the contract for services with Administrative Software Applications Inc. (ASAP) to train adult school staff on the new version of its school management software.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. District Update on Response to COVID-19 34  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
  
- B. Board Calendar/Future Meetings 35  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- A. Educational and Operational Practices Learned from COVID-19 38  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board receive information regarding educational and operational practices learned from COVID-19, and provide direction to Administration, if needed.

Board Direction: \_\_\_\_\_

- B. Pacific Grove Unified School District Quarterly Safety Update 39  
 Recommendation: (Barbara Martinez, Director of Student Safety) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.

Board Direction: \_\_\_\_\_

C. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added February 4, 2021: Return of affordable housing at a later date when more information becomes available (Fall 2021)
- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added August 19, 2021: A Board member requested a review of discrimination policies and training for staff and students (Fall 2021)
- Added September 2, 2021: A Board member requested Board orientation
- Added September 2, 2021: A Board member requested staff recommendation on equity plan by November 18 Board meeting
- Added September 25, 2021: The Board will receive sample agenda formats to consider a potential change in current meeting protocols
- Added September 25, 2021: Media relations/general correspondence/public comment

Board Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next Regular Board meeting: October 28, 2021