

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Cristy Dawson
Dr. Frank Rivera III
Carolyn Swanson
Gabriella Gaona, Student Representative*

DATE: Thursday, November 18, 2021

TIME: **5:00 p.m. Closed Session PLEASE NOTE EARLIER START TIME**
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/83445042308?pwd=Qk5FdmUxNzk4OTYvQy82dGRqRGVXZz09>

Meeting ID: 834 4504 2308

Passcode: 755710

One tap mobile

+16699006833,,83445042308#,,, *755710# US (San Jose)

+12532158782,,83445042308#,,, *755710# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 834 4504 2308

Passcode: 755710

Find your local number: <https://pgusd.zoom.us/j/83445042308?pwd=Qk5FdmUxNzk4OTYvQy82dGRqRGVXZz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Consideration of Student Discipline (1 Case: Student # 012122) (Education Code Section 48915)
2. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
3. Conference with Legal Counsel Regarding Anticipated Litigation
Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9
(1 case)
4. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
5. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Consideration of Student Discipline (1 Case: Student # 012122) (Education Code Section 48915)
2. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
3. Conference with Legal Counsel Regarding Anticipated Litigation
Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9
(1 case)
4. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for
2021-22 [Government Code § 3549.1 (d)]
5. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for
2021-22 [Government Code § 3549.1 (d)]

B. Pledge of Allegiance

IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of October 28, 2021 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of November 1, 2021 Special Board Meeting 14
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.

- C. Minutes of November 2, 2021 Special Board Meeting 15
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- D. Certificated Assignment Order #8 16
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #8.
- E. Classified Assignment Order #8 18
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #8.
- F. Acceptance of Donations 20
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- G. Out of County or Overnight Activities 21
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- H. Warrant Schedule No. 637 28
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- I. Acceptance of Quarterly Treasurer’s Report 30
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer’s Report for the quarter ending September 30, 2021.
- J. Change Order 1 with McDonnell Roofing, Inc. for Pacific Grove High School K and L Wing Dry Rot Repairs 46
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve Change Order 1 with McDonnell Roofing, Inc. for Pacific Grove High School K and L wing dry rot repairs.
- K. E-Waste Pacific Grove Unified School District Equipment 48
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the surplus with the intent to E-Waste the attached list of equipment that is coming from Forest Grove.
- L. Contract for Services with Community Human Services at Pacific Grove Middle School 52
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Community Human Services at Pacific Grove Middle School for social emotional counseling.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

VII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 56
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- B. Equity Plan and Contract for Services with Praxis 57
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the contract for services with Praxis and the equity plan.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- C. Contract for Services with Steele Tape Construction for Pacific Grove High School Planter Bed Improvements 72
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services to Steele Tape Construction for Pacific Grove High School planter bed improvements.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- D. Agreement with MetLife Legal Plans, Inc. 80
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends approval of an agreement with Metlife Legal Plans, Inc.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- E. Board Calendar/Future Meetings 94
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

VIII. INFORMATION/DISCUSSION

- A. Pacific Grove High School Course Bulletin for the 2022-23 School Year 98
Recommendation: (Lito Garcia, PG High School Principal) The District Administration recommends the Board review and approves the 2022-2023 course catalog for Pacific Grove High.

Board Direction: _____

- B. Measure D Update 150
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration will present the quarterly update to the Board on the progress of Measure D projects.

Board Direction: _____

- C. Review of Special Education Contracts 151
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review the present and projected status of Special Education contracts.

Board Direction: _____

- D. Future Agenda Items 153
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added February 4, 2021: Return of affordable housing at a later date when more information becomes available (Fall 2021)
- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added August 19, 2021: A Board member requested a review of discrimination policies and training for staff and students (Fall 2021)
- Added September 2, 2021: A Board member requested Board orientation
- Added September 25, 2021: The Board will receive sample agenda formats to consider a potential change in current meeting protocols
- Added September 25, 2021: Media relations/general correspondence/public comment
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added October 21, 2021: A Board member requested a resource tab on the District website for potential Board members

Board Direction: _____

IX. ADJOURNMENT

Next Organizational and Regular Board meeting: December 16, 2021