

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Cristy Dawson
Dr. Frank Rivera III
Carolyn Swanson
Gabriella Gaona, Student Representative*

DATE: Thursday, December 16, 2021

TIME: 5:00 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/86951772341?pwd=VjBwejBrYytaNXFJWnNnb0xwQWZOQT09>

Meeting ID: 869 5177 2341

Passcode: 348241

One tap mobile +16699006833,86951772341#,*348241# US (San Jose)
+13462487799,86951772341#, *348241# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

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Meeting ID: 869 5177 2341

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Find your local number: <https://pgusd.zoom.us/j/86951772341?pwd=VjBwejBrYytaNXFJWnNnb0xwQWZOQT09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Pledge of Allegiance

IV. ANNUAL ORGANIZATIONAL MEETING

As required by Education Code Section 35143

A. Election of President to Serve for One-Year Period

(Note: nominations do not need a "second.")

Public comment:

B. Election of Vice-President/Clerk to Serve for One-Year Period

(Note: nominations do not need a "second.")

Public comment:

C. Determination of Dates, Time and Location of Regular Meetings

Recommendation: (Ralph Gómez Porras, Superintendent) It is recommended that the Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 6:30 p.m. at District Office Board Room, or another District school site.

Public comment:

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

D. Adoption of Resolution No. 1081 Designating Authorized Agents to Sign School Orders

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Recommendation: (Ralph Gómez Porras, Superintendent; Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1081 designating authorized agents to sign school orders.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

E. Designation of Committee Representatives

Monterey County School Board Executive Committee Liaison_____

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

V. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of November 18, 2021 Board Meeting 13
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of December 13, 2021 Special Board Meeting
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
Minutes will be available at the meeting.
- C. Minutes of December 15, 2021 Special Board Meeting
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
Minutes will be available at the meeting.
- D. Certificated Assignment Order #9 21
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #9.
- E. Classified Assignment Order #9 24
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #9.
- F. Acceptance of Donations 26
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- G. Out of County or Overnight Activities 28
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- H. Cash Receipts Report No. 4 33
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

- I. Revolving Cash Report No. 1 36
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- J. Quarterly Report on Williams Uniform Complaints 38
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- K. Ratification of Agreement to Participate in the California Department of Public Health (CDPH) Pooled Testing 40
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board ratify the agreement to participate in the California Department of Public Health (CDPH) Pooled Testing.
- L. Contract for Services with Fernando Sanchez dba Sanchez Landscaping 44
 Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Fernando Sanchez dba Sanchez Landscaping at Pacific Grove High School.
- M. T-Mobile for Education: COVID-19 Agreement (Hotspot)- Updated 47
 Recommendation: (Matthew Binder, Director of Educational Technology) The Administration recommends that the Board review and approve the updated contract for services with T-Mobile for Education COVID-19 Agreement (Hotspot) for \$14,400.
- N. Contract for Services with iHeart Radio 54
 Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the contract for services with Pacific Grove Adult Education (PGAE) and iHeart Radio to expand PGAE media coverage in order to increase enrollment in our English as a Second Language, High School Diploma/High School Equivalency, Parent Education and Career Pathway programs.
- O. Pacific Grove High School Course Catalog for the 2022-23 School Year 58
 Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approves the 2022-2023 course catalog for Pacific Grove High.
- P. Ratification of Contract for Services with Monterey DJ 111
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and ratify the contract for services with Monterey DJ at Pacific Grove Middle School to play music for the Pacific Grove Middle School Fall Ball.
- Q. Ratification-Parent Mileage Reimbursement 114
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the ratification of paying mileage reimbursement to parents of students placed in out of district non public schools as per IEP team decisions.
- R. Contract for Services with Mary Lee Sunseri at Pacific Grove Adult School 115
 Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal) The District Administration recommends the Board review and approve the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult School for the Winter Session.

- S. Contract for Services to Conklin Bros for District Office Hallway Carpeting 118
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve contract for services with Conklin Bros for District Office hallway carpeting.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

VIII. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A

- A. Public Hearing of California School Employees Association Sunshine List for 2021-22 127
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board hold a public hearing for the sunshine topics for the 2021-22 California School Employees Association (CSEA) negotiations.

Open Public Hearing _____ Close Public Hearing _____

- A. Approval of California School Employees Association Sunshine List, 2021-22 130
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2021-22 California School Employees Association (CSEA) negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

IX. PUBLIC HEARING II/ ACTION/DICUSSION ITEM B

- B. Public Hearing of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2021-22 133
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends that the Board hold a public hearing of the Pacific Grove Unified School District/California School Employees Association sunshine topics for 2021-22.

Open Public Hearing _____ Close Public Hearing _____

- B. Approval of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2021-22 135
The Administration recommends that the Board review and approve the Pacific Grove Unified School District/California School Employees Association sunshine topics for 2021-22.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

X. ACTION/DISCUSSION

- C. District Update on Response to COVID-19 137
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- D. Educator Effectiveness Block Grant Plan 2021-2026 138
Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Dr. Larry Haggquist, Teacher On Special Assignment) The District Administration recommends the Board review and approve the Educator Effectiveness Block Grant 2021-2026.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- E. Approval of the 2021-2022 First Interim Report 150
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve the 2021-22 First Interim Report.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- F. Approval of Resolution #1080 Authorizing State Preschool Contract 293
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board approve Resolution #1080 which will allow the District to continue to offer the State Preschool Program for the 2022-2023 school year, subject to ongoing review to verify that program expenses are within the amount as approved by the board.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- G. Contract for Services to Anixter Inc (a WESCO Company) for Districtwide Re-Key and Leverset Replacement 295
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services to Anixter Inc for Districtwide Re-Key and Leverset Replacement.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- H. Contract for Services to Park Planet for Pacific Grove High School Baseball Bleachers 303
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services to Park Planet for the installation of bleachers at Pacific Grove High School baseball field.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- I. Project Development Agreement with ENGIE for Solar Assessment and Recommendations 326
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the Project Development Agreement with ENGIE for solar assessment and recommendations.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- J. Contract for Services with Pedroso Consulting 337
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) to conduct the Monterrey Adult Education Consortium (MPAEC) Three Year Plan Community Needs Assessment and Survey.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- K. New Job Description, Robotics Coach 346
Recommendation: (Billie Mankey, Director II of Human Resources; Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the new job description for Robotics Coach.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

- L. New Job Description, Licensed Mental Health Therapist 349
Recommendation: (Billie Mankey, Director II of Human Resources; Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the job description for the Licensed Mental Health Therapist.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

M. Revised Job Description for Information Technology Technician 353
Recommendation: (Billie Mankey, Director II of Human Resources; Matthew Binder, Director Educational Technology) The District Administration recommends the Board review and approve the proposed Information Technology Technician position updates and provide direction and/or recommendations.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

N. Updates To Board Policy 0410 Nondiscrimination In District Programs And Activities And Board Policy and Regulation 4030 Non Discrimination In Employment 356
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve updates to Board Policy 0410 Nondiscrimination in District Programs and Activities, updates to Board Policy 4030 and new Regulation 4030 Non Discrimination In Employment.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

O. Board Discussion of AB 361 379
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board discuss AB361 and provide direction to the staff.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

P. Board Calendar/Future Meetings 380
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ B. Swanson ___ Dawson___ Rivera ___ C. Swanson ___

XI. INFORMATION/DISCUSSION

A. Review of Sample Board Agenda Formats – Options for Public Comment 383
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and discuss the options for placement of public comment on the Board Agenda. The Board may then provide direction to District Administration to make any requested changes to the desired model and present the selected version for action at a future board meeting.

Board Direction: _____

- B. Review of Legal Fees for July through October, 2021 392
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2021 through October 31, 2021.

Board Direction: _____

- C. Future Agenda Items 394
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a review of the drop schedule (Policy)
- Added November 18, 2021: A Board member requested a review of the health requirement status of health class
- Added November 18, 2021: A Board member requested a Board committee CSBA workshop
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested a Diversity equity committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration

Board Direction: _____

XII. ADJOURNMENT

Next regular Board meeting: January 20, 2022