

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Cristy Dawson
Dr. Frank Rivera III
Carolyn Swanson
Gabriella Gaona, Student Representative*

DATE: Thursday, October 7, 2021

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/85095246916?pwd=VjdkZkR4NIJWSnhJUUZ0K1BTZFlnZz09>

Meeting ID: 850 9524 6916

Passcode: 986894

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The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
 - 2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
 - 3. Public Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]

III. RECONVENE IN OPEN SESSION

- A. Report action taken in Closed Session:
 - 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]
 - 2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
 - 3. Public Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
- B. Pledge of Allegiance

IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of September 16, 2021 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of September 25, 2021 Special Board Meeting 15
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- C. Certificated Assignment Order #5 17
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #5.
- D. Classified Assignment Order #5 20
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #5.
- E. Acceptance of Donations 22
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- F. Out of County or Overnight Activities 23
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.

- G. Warrant Schedules No. 635 31
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. University Agreements 33
 Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Memorandum of Understanding with Monterey Peninsula College for placing student teachers, and the amendment from our California State University, Monterey Bay partner on mentor teacher pay.
- I. Contract for Services with Beem Video and Photography at Pacific Grove Middle School 38
 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Beem Video and Photography at Pacific Grove Middle School to record, edit, and provide a media link for the Butterfly Music Concert Video to PGMS families and staff.
- J. Contract for Services with Best Instrument Repair 41
 Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Best Instrument Repair for musical instrument sanitization services for the Pacific Grove High School music department for the 2021-2022 school year.
- K. Contract for Services with ImPact Applications, Inc. 44
 Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with ImPact Applications Inc.

Move: _____ Second: _____ Vote: _____

VII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 71
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
- B. Resolution No. 1079 Proclaiming “Week of the School Administrator” 72
 Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends that the Board review and adopt Resolution No. 1079, acknowledging Education Code 44015.1 and proclaiming the second full week in October as “Week of the School Administrator” this year being observed October 10-16, 2021.

Move: _____ Second: _____ Vote: _____

- C. Declaration of Need for Qualified Educators 74
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends the Board review and adopt the Declaration of Need for Fully Qualified Educators to be filed with the Commission on Teacher Credentialing for the 2021-2022 school year.

Move: _____ Second: _____ Vote: _____

- D. Shed Refurbishment Project at Robert Down Elementary School 79
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the proposal for Marlar Construction to lift an old physical education storage shed to determine what work and materials are needed to refurbish flooring and side walls.

Move: _____ Second: _____ Vote: _____

- E. Board Calendar/Future Meetings 81
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

- A. Review of Bus Ridership 84
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services)
The District Administration recommends that the Board review the bus ridership information compared with prior years.

Board Direction: _____

- B. Pacific Grove High School Teacher on Special Assignment Update 87
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board hear a brief report from Dr. Larry Haggquist regarding the Teacher on Special Assignment (TOSA) position at Pacific Grove High School.

Board Direction: _____

- C. Review of District Enrollment and Attendance Since the Start of School 138
Recommendation: (Song Chin-Bendib, Assistant Superintendent; Matthew Binder, Director of Education Technology) The District Administration recommends the Board review information regarding student enrollment and attendance since the start of the school year 2021-22.

Board Direction: _____

D. Future Agenda Items

144

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added February 4, 2021: Return of affordable housing at a later date when more information becomes available (Fall 2021)
- Added June 17, 2021: A Board member requested a review of what the District learned from COVID (October 21, 2021)
- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of September 26, 2021)
- Added August 19, 2021: A Board member requested a review of discrimination policies and training for staff and students
- Added September 2, 2021: A Board member requested Board orientation
- Added September 2, 2021: A Board member requested staff recommendation on equity plan by November 18 Board meeting
- Added September 25, 2021: The Board will receive sample agenda formats to consider a potential change in current meeting protocols
- Added September 25, 2021: Media Relations/General Correspondence/Public Comment

Board Direction: _____

IX. ADJOURNMENT

Next Regular Board meeting: October 21, 2021