

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION  
Minutes of Regular Meeting of June 17, 2021 – VIRTUAL

**I. OPENED BUSINESS**

- A. Called to Order 5:30 p.m.
- B. Roll Call
- |                         |   |
|-------------------------|---|
| President:              | Trustee Paff  |
| Clerk:                  | Trustee Brian Swanson                                       |
| Trustees Present:       | Trustee Dawson<br>Trustee Rivera<br>Trustee Carolyn Swanson |
| Administration Present: | Superintendent Porras<br>Asst. Superintendent Chin-Bendib   |
| Board Recorder:         | Mandi Ackerman  |
- C. Adopted Agenda

Changes to the agenda include revised Consent Item B Certificated Assignment Order and Consent Item C Classified Assignment Order; updated School Resource Officer contract and updated Local Control Accountability Plan.

**MOTION Dawson/Carolyn Swanson to adopt agenda as amended.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

**II. CLOSED SESSION**

- A. Identified Closed Session Topics
1. Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9 (1 case)  
Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686
  2. Planning and Preparation Meet and Confer: Adult School
  3. Potential Threat to Public Services or Facilities  
Consultation with District's Technology Director regarding Potential Cyber Threats and Security Measures
  4. Personnel Matter
- B. Public comment on Closed Session Topics
- None.
- C. Adjourned to Closed Session 5:33 p.m.

### III. RECONVENED IN OPEN SESSION

6:35 p.m.

#### A. Reported action taken in Closed Session:

1. Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9 (1 case)

Name of Case: Austin v. John Doe Monterey County Superior Court Case No. 20CV001686

The Board discussed this item.

2. Planning and Preparation Meet and Confer: Adult School

The Board discussed this item.

3. Potential Threat to Public Services or Facilities  
Consultation with District's Technology Director regarding Potential Cyber Threats and Security Measures

The Board discussed this item.

4. Personnel Matter

The Board discussed this item.

#### B. Pledge of Allegiance

Led By: Director II of Human Resources Billie Mankey

### IV. COMMUNICATIONS

#### A. Written Communication

The Board received communication from a former employee regarding 5<sup>th</sup> grade class sizes; Cal-Am Water and tax changes; Title IX compliance; a letter from a parent regarding a staff question; a letter from a parent regarding 5<sup>th</sup> grade class sizes.

#### B. Board Member Comments

Dr. Rivera spoke about the important of keeping class sizes small, said he was glad to see the District is keeping an eye on the numbers.

Trustee Dawson noted the end of the school year is quieting down, and continues to celebrate the end of the year.

Trustee Brian Swanson celebrated the start of the summer, thanked the Human Resources department for their work during the summer hiring employees, and said he was looking forward to taking a step toward normalcy.

Trustee Carolyn Swanson noted the August Board meeting will be in person and live-streaming will continue to be offered; thanked the Board and the Tech department.

C. Superintendent Report

Superintendent Porras thanked the Board for supporting the staff, thanked staff and said he was looking forward to the summer break.

D. PGUSD Staff Comments (Non Agenda Items)

None.

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

None.

VI. **CONSENT AGENDA**

- A. Minutes of June 3, 2021 Board Meeting
- B. Certificated Assignment Order #21
- C. Classified Assignment Order #21
- D. Acceptance of Donations
- E. Cash Receipts Report No. 5
- F. Revolving Cash Report No. 3
- G. Warrant Schedules No. 632
- H. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)
- I. Monterey Bay Charter School Lease Agreement 2021-2022 Revision #16
- J. Contract for Services with David Sonderegger, E-Rate Filing Services
- K. Lease Agreement with The WAVE Youth Program of Pacific Grove
- L. Lease Agreement with Monterey Bay Swim Club
- M. Agreement for Legal Services for 2021-22
- N. California School Board Association Membership
- O. California School Board Association GAMUT Online Service Agreement
- P. Contract for Services with Casey Printing Inc. for Pacific Grove Adult Education's 2021-22 Schedule of Classes Brochure
- Q. Contract for Services with eSpark for Elementary Educational Software
- R. Contract for Services with Premier Studios of California at Forest Grove Elementary School
- S. Contract for Services with Premier Studios of California at Pacific Grove Middle School
- T. Contract for Services with Premier Studios of California at Pacific Grove High School
- U. Contract for Services with Beem Video and Photography at Pacific Grove Middle School
- V. Contract for Services with Kaatz Photography at Pacific Grove Middle School
- W. Contract for Services with Ellsworth Gregory at Pacific Grove Middle School
- X. Contract for Services with Peninsula Sports, Inc. at Pacific Grove Middle School
- Y. Contract for Services with Peninsula Sports Inc. at Pacific Grove High School
- Z. Contract for Services with Valerie Rhoades at Pacific Grove Middle School
- AA. Contract for Services with Valerie Rhoades at Pacific Grove High School
- BB. Contract for Services with Apolinario Vivit, DBA Vivit Musical Instrument Repair
- CC. Contract for Services with California Transport/Towing
- DD. Contract for Services with Discovery Charters
- EE. Contract for Services with Field of Dreams
- FF. Contract for Services with Field of Dreams Designs for Pacific Grove High School
- GG. Contract for Services with Jet Mulch Inc.
- HH. Contract for Services with Lincoln Aquatics at Pacific Grove High School
- II. Contract for Services with M3 Environmental Consulting

JJ. Contract for Services with MoGo Urgent Care  
 KK. Contract for Services with Monterey Fire Extinguisher  
 LL. Contract for Services with Monterey Bay Pest Control  
 MM. Contract for Services with Richard Enriquez, Certified Driver Instructor  
 NN. Contract for Services with Ruben Parra, Bus Driver Trainer  
 OO. Memorandum of Understanding with Salinas City Elementary School District for Field Trips and Athletics Transportation  
 PP. Sentry Alarm Systems Maintenance Contract  
 QQ. Contract for Services with Stark Leak Detection LLC District Wide  
 RR. Contract for Services with Tope's Tree Service  
 SS. Contract for Services with Tri-County Fire Protection  
 TT. Contract for Services with Wilson's Plumbing  
 UU. Contract for Services with F.A.S.T. Translations  
 VV. Contract for Services with IsoRhythms Music Therapy  
 WW. Contract for Services with Planned Parenthood Mar Monte  
 XX. Contract for Services with Psyched Services for Board Certified Behavior Analyst  
 YY. Contract for Services with SNS Interpreting-Sign Language Interpreter  
 ZZ. Memorandum Of Understanding With Carmel Unified School District For The Placement Of Students With Disabilities In Special Day Classes 2021/2022  
 AAA. Memorandum Of Understanding With Salinas Union High School District For The Placement Of Students With Disabilities In Special Day Classes 2021/2022  
 BBB. Community Human Services Joint Powers Authority Allocation  
 CCC. Ratification of Transportation Contract for Services with Salinas Union High School District  
 DDD. Ratification of Contract for Services with Erin Deegan, Costumer  
 EEE. Contract for Services with Third Watch Security and Investigations  
 FFF. Contract for Services with Federico's Embroidery at Pacific Grove High School  
 GGG. Ratification of 2020-2021 Contract for Services with Planned Parenthood Mar Monte at Pacific Grove High School  
 HHH. Contract for Services with Planned Parenthood Mar Monte at Pacific Grove High School  
 III. Contract for Services with Parchment Services at Pacific Grove High School  
 JJJ. Contract for Service with Pacific West Water Purification, Inc. at Pacific Grove High School  
 KKK. Contract for Services with Josh Shipp Productions LLC dba Top Youth Speakers at Pacific Grove High School  
 LLL. Contract for Services with ImPact Applications, Inc. at Pacific Grove High School  
 MMM. Contract for Services with Daniel Marquez dba DJ Dan Utica at Pacific Grove High School  
 NNN. Contract for Services with Northern California Lacrosse Referees Association at Pacific Grove High School  
 OOO. Contract for Services with Jose Del Rio, Athletic Trainer at Pacific Grove High School  
 PPP. Contract for Services with Lifetouch Photography at Robert Down Elementary School for 2021-2022  
 QQQ. Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 2021-22  
 RRR. Contract for Services with Goodies Delicatessen for June and July 2021 Lunch Vouchers

Items H, JJJ and QQQ were pulled and moved to Action/Discussion.

Changes to the agenda include the following notes changes/revisions:

- Revised Consent Item B Certificated Assignment Order #21

- Revised Consent Item C Classified Assignment Order #21
- Consent H- Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)
  - Minor wording corrections, typos
  - Revised contract- posted on website and shared with the Board June 17
- Consent Item Y- Contract for Services with Peninsula Sports Inc. at Pacific Grove High School
  - Cover says \$7,000
  - Contract says \$4,000
  - Contract should say \$7,000
- Consent Item K- Lease Agreement with The WAVE Youth Program of Pacific Grove
  - Contract states that The WAVE Program is free to middle school age students.
  - Donation is \$125 for the two-week camp
  - Minor typo
- Consent Item L- Lease Agreement with Monterey Bay Swim Club
  - Minor edit
- Consent Item OO- Memorandum of Understanding with Salinas City Elementary School District for Field Trips and Athletics Transportation
  - Typo- MOU says CUSD (Carmel) at the bottom, should be Salinas City Elementary School District
- Consent Item QQ- Annual Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 2021-2022
  - Minor typo
- Consent Item RRR- Contract for Services with Goodies Delicatessen for June and July 2021 Lunch Vouchers
  - Cover sheet states Goodies will replace Bagel Kitchen by providing this service
  - Bagel Kitchen has decided to continue providing this service to students. Bagel Kitchen will cease participation after June 30 - they will not participate in July.
  - Goodies will be provided IN ADDITION to Bagel Kitchen
  - All participating restaurants (Mountain Mikes, Bagel Kitchen, Michaels, Taste of India, Goodies) are funded through ELO not ESSR.

**MOTION Brian Swanson/Dawson to approve consent agenda as amended.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

**VII. ACTION/DISCUSSION A-C**

- A. Consent Item JJJ- Contract for Service with Pacific West Water Purification, Inc. at Pacific Grove High School

Trustee Carolyn Swanson recused herself from the item due to a possible conflict of interest.

**MOTION Paff/Brian Swanson to approve the Contract for Service with Pacific West Water Purification, Inc. at Pacific Grove High School.**

**Public comment: none**

**Motion CARRIED by roll call vote 4 – 0**

**Trustee Carolyn Swanson recused herself.**

B. Consent Item QQQ- Annual Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 2021-2022

A Trustee expressed concerns over the wording of Regulation 5117. The Board and Superintendent Porras discussed concerns. All recommended changes were made by legal counsel.

**Public comment:**

Director of Student Services Clare Davies noted no students are denied services who require special services.

Heloise Junqueira asked about the language related to students who reside within the District. Superintendent Porras noted this was regarding students who apply to transfer into the District.

**MOTION Dawson/Rivera to approve the Annual Updates to Board Policies, Regulations and Exhibits from the Parents Rights Handbook 2021-2022.**

**Public comment: none**

**Motion CARRIED by roll call vote 4 – 1**

**Trustee Carolyn Swanson voted against.**

C. Consent Item H- Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)

Superintendent Porras and Pacific Grove Police Department Chief Madalone spoke to the Board regarding the School Resource Officer. The Board discussed and provided feedback.

A Trustee expressed concerns over cost; asked for feedback from students; encouraged Administration to bring this item back earlier in the school year so that the student Board representative can provide feedback; encouraged matching funds for additional social emotional health program.

**Public comment:**

Pacific Grove Middle School Principal Sean Roach, Pacific Grove High School Assistant Principal Shane Steinback, and Forest Grove Elementary School Principal Buck Roggeman spoke on behalf of the School Resource Officer, the program and the impact on the students.

**MOTION Brian Swanson/Dawson to approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO).**

**Motion CARRIED by roll call vote 5 – 0**

**VIII. PUBLIC HEARING A and B/ACTION/DISCUSSION D and E**

A. Public Hearing for Tentative Agreement with California School Employees Association

Open Public Hearing: 7:22 p.m.

Close Public Hearing: 7:23 p.m.

**Public comment: none**

- D. Approval of The Tentative Agreement with The California School Employees Association (CSEA) for 2020-21

**MOTION Paff/Dawson to approve consent the Tentative Agreement with the California School Employees Association (CSEA) for 2020-21.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

- B. Public Hearing for Tentative Agreement with Pacific Grove Teacher's Association

Open Public Hearing: 7:24 p.m.

Close Public Hearing: 7:28 p.m.

**Public comment:**

Forest Grove Elementary School Principal Buck Roggeman thanked colleagues for a positive negotiations process.

Assistant Superintendent Song Chin-Bendib spoke about AB1200.

- E. Approval of Tentative Agreement with Pacific Grove Teacher's Association

**MOTION Rivera/Dawson to approve the Tentative Agreement with Pacific Grove Teacher's Association.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

## **IX. ACTION/DISCUSSION F-BB**

- F. Measure A Technology Bond Citizens' Oversight Committee Report

Committee Representative Alex Lorca thanked the District.

**MOTION Dawson/Carolyn Swanson to approve the Measure A Technology Bond Citizens' Oversight Committee Report.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

- G. Approval of Pacific Grove Unified School District Confidential Employees Team Agreement

**MOTION Brian Swanson/Dawson to approve the Pacific Grove Unified School District Confidential Employees Team Agreement.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

- H. Approval of Pacific Grove Unified School District Management Agreement

**MOTION Paff/Dawson to approve the Pacific Grove Unified School District Management Agreement.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

I. Approval of Pacific Grove Unified School District Adult Education Teachers Agreement

**MOTION Rivera/Dawson to approve the Pacific Grove Unified School District Adult Education Teachers Agreement.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

J. Approval of the Assistant Superintendent's 2021-24 Contract: Retroactive Compensation Adjustment

**MOTION Dawson/Brian Swanson to approve the Assistant Superintendent's 2021-24 Contract: Retroactive Compensation Adjustment.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

K. Approval of the Superintendent's 2021-24 Contract: Retroactive Compensation Adjustment

**MOTION Paff/Rivera to approve the Superintendent's 2021-24 Contract: Retroactive Compensation Adjustment.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

L. District Update on Response to COVID-19

Superintendent Porras spoke about the state opening up; CAL/OSHA expedited towards mask-less workplace; the District shared the 2021-22 school calendar to families and is available on the website; noted the first week of August activities for staff, noting the first day school on Thursday, August 5, 2021; spoke about Independent Study offered at Salinas Union Elementary School District (Virtual Learning Academy) and North Monterey County Unified School District; thanked staff; noted summer school is going well, and said vaccinations for children under 12 is still to be determined.

**No action taken.**

**Public comment: none**

M. Adoption of the District General Fund Budget and All Other Funds for Fiscal Year 2021-22

**MOTION Dawson/Carolyn Swanson to adopt the District General Fund Budget and All Other Funds for Fiscal Year 2021-22.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

N. Adoption of the Local Control Accountability Plan and Federal Addendum 2021-22

Director of Curriculum and Special Projects Ani Silva noted changes and updates.

**MOTION Brian Swanson/Dawson to adopt the Local Control Accountability Plan for Federal Addendum 2021-22.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

O. Approval of Resolution #1074 Authorizing State Preschool Contract

**Public comment:**

Heloisa Junqueira spoke about BASRP and recommended the Board consider bilingual staff.

**MOTION Brian Swanson/Dawson to approve Resolution #1074 authorizing State Preschool contract.**

**Motion CARRIED by roll call vote 5 – 0**

P. Adoption of Resolution No. 1075 Designating Authorized Agents to Sign School Orders

**MOTION Dawson/Rivera to adopt the Resolution No. 1075 designating authorized agents to sign school orders.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

Q. Contract for Services with McDonnell Roofing, Inc. for Pacific Grove High School K and L Wing Dry Rot Repairs Project

**MOTION Dawson/Carolyn Swanson to approve the contract for services with McDonnell Roofing, Inc. for Pacific Grove High School K and L Wing Dry Rot Repairs Project.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

R. New California School Employees Association Job Description, Crossing Guard

A Trustee expressed concerns regarding the number of positions and covering locations. Director II of Human Resources Billie Mankey noted she would work with the Principals regarding coverage.

**MOTION Rivera/Dawson to approve the new California School Employees Association job description, Crossing Guard.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

S. New Job Description, Teacher On Special Assignment: Intervention And Learning Gap Mitigation

Director II of Human Resources Billie Mankey presented information to the Board.

**Public comment:**

Director of Curriculum and Special Projects Ani Silva said she was grateful for the funds to provide this position.

**MOTION Brian Swanson/Rivera to approve the new job description, Teacher On Special Assignment: Intervention and Learning Gap Mitigation.**

**Motion CARRIED by roll call vote 5 – 0**

T. Replacement of Student Sexual Harassment Policies and Procedures

**MOTION Rivera/Dawson to approve the replacement of Student Sexual Harassment policies and procedures.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

U. Updates to Board Policies and Regulations Regarding Graduation Requirements

Corrections to this item include removing reference to high school exit exam to Policy and Regulation 6146.1.

**MOTION Dawson/Brian Swanson to approve the updates to Board policies and regulations regarding graduation requirements.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

V. Updates to Board Policy and Regulations Regarding Summer School

Pacific Grove High School Principal Lito Garcia provided information to the Board. The Board asked questions and discussed this item.

**MOTION Carolyn Swanson/Rivera to approve the updates to Board policy and regulations regarding summer school.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

W. Contract for Services with MJ Communications Inc. for District Re-cabling

**MOTION Dawson/Brian Swanson to approve the contract for services with MJ Communications Inc. for District re-cabling.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

X. Contract for Services with MJ Communications for Jesse Bray Board Room Broadcast Setup

**MOTION Rivera/Dawson to approve the contract for services with MJ Communications for Jesse Bray Board Room broadcast setup.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

Y. Contract for Services AMS.net Veeam for Backup and Storage

**MOTION Brian Swanson/Dawson to approve the contract for services with AMS.net Veeam for backup and storage.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

Z. Contract for Services with The Institute for Social Emotional Learning for Professional Development

Director of Curriculum and Special Projects Ani Silva presented information to the Board. The Board asked questions and discussed this item.

**MOTION Rivera/Dawson to approve the contract for services with The Institute for Social Emotional Learning for Professional Development.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

AA. Contract for Services with Paper Education Company

Director of Curriculum and Special Projects Ani Silva and Director of Student Services Clare Davies presented information to the Board.

**MOTION Dawson/Brian Swanson to approve the contract for services with Paper Education Company.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

BB. Board Calendar/Future Meetings

The Board noted there may be edits to future versions.

**MOTION Brian Swanson/Dawson to approve the Board Calendar/Future Meetings.**

**Public comment: none**

**Motion CARRIED by roll call vote 5 – 0**

X. **INFORMATION/DISCUSSION**

A. Solicitation of Funds Report 2020-21

Assistant Superintendent Song Chin-Bendib provided information. The Board discussed this item and asked question.

**Public comment: none**

B. Review of Legal Fees for 2020-21

No comments.

**Public comment: none**

C. Measure D Projects Update

Director of Facilities and Transportation Matt Kelly provided information to the Board.

**Public comment:**

Beth Shammas spoke about the stadium, noted the sign indicating the stadium is closed is small, suggested the District display signage with more information about what is going on and thanking the tax payers.

D. Future Agenda Items

- Board requested a renewed discussion about District solar panels (Fall 2021)
- Added February 4, 2021: Return of affordable housing at a later date when more information becomes available (Fall 2021)
- Added March 4, 2021: A Board member requested a study about making ethnic studies a graduation requirement
- Added March 18, 2021: Return of Foreign Language Program (Fall 2021)
- Added June 3, 2021: Board requested information about eco-friendly tools, products and supplies

The following items were added by Trustees:

- Measure D Budget added for August
- What we learned from COVID
- WiFi family access review
- Board policy review
- Parent orientation to the Board

**Public comment:**

Grace Brown thanked Trustee Carolyn Swanson and noted she plans on participating at Board meetings and asked if there was an orientation for parents to learn more about Board meetings.

XI. ADJOURNED

9:50 p.m.

Approved and submitted:

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Dr. Ralph Gómez Porras  
Secretary to the Board