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|-----------------------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
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SUBJECT: WALK ON E-Waste Pacific Grove Unified School District Equipment

DATE: October 28, 2021

PERSON(S) RESPONSIBLE: Song Chin Bendib, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends the Board review and approve the surplus with the intent to E-Waste the attached list of equipment.

BACKGROUND:

This equipment is nonfunctioning computers, Chromebooks, a video camera, calculators and some printers. Laptops and desktops in this list are no longer functioning to support current level of education being offered at Pacific Grove Unified School District.

INFORMATION:

In our efforts to maintain an accurate inventory we are seeking board approval to e-waste these items which do not exceed in my estimate \$2000.00. Our intent is to recycle this equipment using Electronics Recycling Service.

FISCAL IMPACT:

No Fiscal impact.

Description/Make (brand name & type of equipment)	Reason for Discard	Working Yes or No	Month/Year Purchased	Last Function	Bar Code or ID Tag If over \$500	Model/Serial Number
Optiplex 790	Outdated	No		Library computer	90923	54RLS1
Optiplex 790	Outdated	No		Library computer	90838	4PYRV1
Optiplex 790	Outdated	No		Library computer	100208	1118868897
Optiplex 790	Outdated	No		Library computer	90923	54RLS1
Chromobook	Outdated	Yes		Student Chromobook	901075	5CDSG44TFQ
Sony HVR 1000U Video Camera	Broken viewscreen, unable to	No		Camera	3346	Sony HVR 1000U Video Camera
TI 84 Calculator	Broken	No		Student Calculator	902423	1312060302K0508L
TI 84 Calculator	Broken	No		Student Calculator	900158	2886001909
Printer	Broken	No		Printer	19926	CNDX105187
Laserjet Pro 400	Broken	No		Printer	900242	CNDG300850
DELL OPTIPLEX 745	Outdated	No		Library Lab computer	100510	DELL OPTIPLEX 745

Pacific Grove Unified School District School/Site HS Page 1 of 1

ELECTRONIC EQUIPMENT TO
BE DISCARDED

ALEX MORRISON
PRINT NAME OF PERSON
COMPLETING FORM

Alex Morrison
ADMINISTRATOR'S
SIGNATURE

10-28-21
DATE

** Do not write below this line ***

<i>[Signature]</i> Site Library Approval	<i>[Signature]</i> District Tech Approval	Maintenance & Ops Approval	Business Office Approval	Board Approval
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