

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, SEPTEMBER 1, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: September 1, 2022

TIME: **5:30 p.m. Closed Session**
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/89444875907?pwd=d3c0T0ZJRDRxWG12eEZ0bXVndjN5QT09>

Meeting ID: 894 4487 5907

Passcode: 772167

One tap mobile [+13017158592](tel:+13017158592),,89444875907#,,,,*772167# US (Washington DC)

[+13092053325](tel:+13092053325),,89444875907#,,,,*772167#

US Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US +1

312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US +1 564

217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US (San Jose)

+1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US (Tacoma)

Meeting ID: 894 4487 5907 Passcode: 772167

Find your local number: <https://pgusd.zoom.us/j/89444875907?pwd=d3c0T0ZJRDRxWG12eEZ0bXVndjN5QT09>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations:

White Tesla vehicle in District Office parking lot at 435 Hillcrest Ave, Pacific Grove, Ca 93950.

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Conference with Legal Counsel Regarding Anticipated Litigation.

Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Conference with Legal Counsel Regarding Anticipated Litigation.

Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non-Agenda Items)

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V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of August 18, 2022 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of August 23, 2022 Special Board Meeting 16
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- C. Certificated Assignment Order #2 18
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #2.
- D. Classified Assignment Order #2 20
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #2.
- E. Acceptance of Donations 22
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- F. Out of County or Overnight Activities 25
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- G. Acceptance of Quarterly Treasurer's Report 33
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2022.
- H. Cash Receipts Report No.#2 51
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- I. Otto Construction Wood Rot Repair at Monterey Bay Charter School 53
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the Otto Construction change order for wood rot repair at Monterey Bay Charter School.

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- J. Contract for Services with Pacific West Water Purification, Inc. 64
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Pacific West Water Purification, Inc. for Robert H. Down (RHD) Elementary School.
- K. Contract for Services with MaryLee Sunseri at Pacific Grove Adult School 70
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal) The District Administration recommends the Board ratify and approve the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult School during the 2022 Summer Session.
- L. Pacific Grove High School Equipment and Furniture Disposal 76
Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the disposal of inoperable and broken furniture from Pacific Grove High School (PGHS).
- M. Consolidated Application for Federal Funding, Part 1 79
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board approve the 2022-23 Consolidated Application for Funding, Part 1 as presented.
- N. Contract Services with Open Parachute Social Emotional Curriculum 88
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Open Parachute Social Emotional Curriculum and Pacific Grove Middle School (PGMS).
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VII. PUBLIC HEARING I/ACTION/DISCUSSION ITEM A

Public Hearing of Resolution No. 1092 Regarding Sufficiency of Instructional Materials for Fiscal Year 2022-23 109

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board hold a public hearing of the Resolution No. #1092 Regarding Sufficiency of Instructional Materials for fiscal year 2022-2023.

Open Public Hearing _____ Close Public Hearing _____

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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VIII. ACTION/DISCUSSION

B. District Update on Response to COVID-19 114

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

C. Resolution No. 1093 Commemorating the 75th Anniversary of Monterey Peninsula Community College District 115

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board adopt Resolution No. 1093 commemorating the 75th anniversary of Monterey Peninsula Community College District.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

D. Plan for Arts, Music, and Instructional Materials Discretionary Block Grant 118

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review and approve the attached plan for expenditure of funds for the Arts, Music, and Instructional Materials Discretionary Block Grant.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

E. Contract with Frontline Education for The Implementation of Time & Attendance Module 122

Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends the Board review and approve the contract with Frontline Education for the implementation of Time & Attendance module.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

F. Agreement with Monterey County Office of Education Transportation Department 128

Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and ratify the agreement with Monterey County Office of Education (MCOE) Transportation Department and Pacific Grove High School (PGHS).

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

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G. Board Calendar/Future Meetings 131

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

IX. INFORMATION/DISCUSSION

A. Safety Update 134

Recommendation: (Barbara Martinez, Safety Director) The District Administration recommends the Board be informed and provide feedback on updates related to District safety.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

B. Presentation of Pacific Grove Middle School's Social Emotional Learning Goals/Targets 135

Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board participate in learning about the Social Emotional SMARTIE goals that will be utilized as a guide for the use of the Pacific Grove Middle School's (PGMS) CalHope and Chapman Grant money.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

C. Pacific Grove High School Pool Modifications, Maintenance & Spares 139

Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review presentation and discuss options for consideration.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

D. Summer School Review 2022 140

Recommendation: (Buck Roggeman, Director Curriculum and Special Projects) The District Administration recommends the Board receive the review about Summer School 2022.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

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E. Future Agenda Items

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Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove

- Board Questions/Comments:
- Public Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board meeting: September 15, 2022