

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, SEPTEMBER 15, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: September 15, 2022
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/87820869443?pwd=WXhVZWx6NWVwalJ3Vm5DLzhjcWhzdz09>

Meeting ID: 878 2086 9443

Passcode: 585985

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

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(Tacoma)

Find your local number: <https://pgusd.zoom.us/j/87820869443?pwd=WXhVZWx6NWVwalJ3Vm5DLzhjcWhzdz09>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations:

White Tesla vehicle in District Office parking lot at 435 Hillcrest Ave, Pacific Grove, Ca 93950.

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Superintendent Goals/Evaluation 2022-23

2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.

3. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Superintendent Goals/Evaluation 2022-23

2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.

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3. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non-Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. PRESENTATION: CITY OF PACIFIC GROVE HOUSING ELEMENT

Anastacia Wyatt of the City of Pacific Grove will present information regarding housing.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of September 1, 2022 Board Meeting 9
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #3 15
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #3.
- C. Classified Assignment Order #3 18
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #3.

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- D. Acceptance of Donations 20
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Out of County or Overnight Activities 21
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- F. Cash Receipts Report No. 3 27
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Warrant Schedule 647 29
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. Quarterly Report on Williams Uniform Complaints 31
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- I. Contract for Services with Association of Monterey Bay Area Governments (AMBAG) 33
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Association of Monterey Bay Area Governments (AMBAG) for the preparation and submission of Pacific Grove Unified School District's (PGUSD) Prop 39 final report.
- J. Surplus of Obsolete Shop Equipment 46
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the surplus of older shop equipment to be sold at the Butterfly Bazaar on Saturday October 1, 2022.
- K. Independent Consultant Agreement with Lifetouch Photography 48
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the Independent Consultant Agreement with Lifetouch Photography and Robert H. Down Elementary School (RHD).
- L. Contract for Services with Community Human Services 56
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Community Human Services to provide social emotional counseling three days a week at Pacific Grove Middle School (PGMS).

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- M. Monterey County Office of Education Agreement for Operation of Regional Program 65
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and consent to the 2022/2023 Monterey County Office of Education (MCOE) Agreement for Operation of Regional Program.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

VIII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 73
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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- B. Contract for Services with California Premier Restorations for Microbial Remediation at Forest Grove Elementary School 74
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with California Premier Restorations for the remediation of microbial growth and required reconstruction in the Administration and Principal's Offices at Forest Grove Elementary School.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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- C. Designation of Committee Representatives 80
Recommendation: (Ralph Gómez Porras, Superintendent) The Board of Education will determine the Trustee who will replace Trustee Christy Dawson as liaison for the Monterey County School Board Executive Committee and Community Human Services.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- D. Approval of Board Bylaw 9270 Conflict of Interest Code Amendments 81
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and accept the amended Conflict of Interest Code Board Bylaw 9270.

- Board Comments/Questions:
- Public Comment:
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- E. Adoption of Resolution No. 1094 Designating Authorized Agents to Sign School Orders 92
Recommendation: (Ralph Gómez Porras, Superintendent; Josh Jorn, Assistant Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1094 designating authorized agents to sign school orders.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- F. Approve Resolution No. 1095 for the Gann Limits for 2021-22 and 2022-23 94
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and approve Resolution #1076 for the Gann Limit calculations for 2021-22 and 2022-23.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- G. Approval of the 2021-22 Unaudited Actuals Financial Report 98
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2021-22 fiscal year.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ___ Rivera ___ Paff ___ B. Swanson ___ C. Swanson ___

- H. Board Calendar/Future Meetings 267
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
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IX. INFORMATION/DISCUSSION

- A. Presentation of Pacific Grove Middle School’s Social Emotional Learning Goals/Targets 270
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board participate in learning about the Social Emotional SMARTIE goals that will be utilized as a guide for the use of the Pacific Grove Middle School’s (PGMS) CalHope and Chapman Grant money.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. Update on Pacific Grove Unified School District’s Cultural Proficiency 274
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive and discuss information regarding the district’s Cultural Proficiency training and initial site equity actions.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- C. Universal Pre-Kindergarten Update to Initial Plan 276
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive and discuss information regarding the Universal Pre-Kindergarten long term implementation plan.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- D. Discussion of Elementary Reconfiguration with Equity in Mind 278
Recommendation: (Ralph Gómez Porras, Superintendent) The School Board requested a review and discussion of elementary school reconfiguration as it relates to equitable distribution of resources and programs and potential changes with early childhood education.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

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E. Future Agenda Items

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Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove

- Board Questions/Comments:
- Public Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board meeting: October 6, 2022