

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, OCTOBER 6, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: October 6, 2022
TIME: 5:00 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Cristy Dawson, President
Dr. Frank Rivera III, Vice President
John Paff
Brian Swanson
Carolyn Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/83349169658?pwd=TUc3S1UwVE1KVnJQZ0U0M1RObWFWZz09>

Meeting ID: 833 4916 9658

Passcode: 440041

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

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(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US
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Find your local number: <https://pgusd.zoom.us/j/83349169658?pwd=TUc3S1UwVE1KVnJQZ0U0M1RObWFWZz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

• Board Questions/Comments:

• Public Comment:

• Move: _____ Second: _____ Vote: _____

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II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Superintendent Goals/Evaluation 2022-23
2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
3. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn, and Ralph Gómez Porras for the purpose of giving direction and updates.
4. Conference with Legal Counsel Regarding Anticipated Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
5. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Superintendent Goals/Evaluation 2022-23
2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
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B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non-Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of September 15, 2022 Board Meeting 9
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #4 16
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #4.
- C. Classified Assignment Order #4 19
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #4.
- D. Acceptance of Donations 21
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Out of County or Overnight Activities 23
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.

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- F. Cash Receipts No. 4 28
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Contract for Services with Daniel B. Summerhill 30
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with Daniel B. Summerhill.
- H. Contract for Services with Monterey DJ 36
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Monterey DJ at Pacific Grove Middle School (PGMS).
- I. Impactful Quote for Pacific Grove Middle School 42
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the quote from Impactful to provide movie licenses for documentaries ‘Upstander’ and ‘RACE to Be Human’ for Pacific Grove Middle School (PGMS).
- J. Contract for Services with MaryLee Sunseri at Pacific Grove Adult School 45
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal; Eric Saavedra, Adult School Coordinator) The District Administration recommends the Board ratify and approve the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult School for Fall Session 2022, Winter Session 2023, Spring Session 2023, and Summer Session 2023 through 6/30/2023.
- K. Lifeguard Agreement with Tatiana Moreno and Pacific Grove High School 52
Recommendation: (Shane Steinback, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve the Independent Consultant Agreement with Tatiana Moreno to lifeguard the Pacific Grove High School (PGHS) Senior Picnic at Lover’s Point.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A

- I. Public Hearing of Pacific Grove Teachers Association Sunshine List for 2022-23 59
Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Teachers Association with the Pacific Grove Unified School District Board of Education for the 2022-23 School Year.

Open Public Hearing _____ Close Public Hearing _____

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- A. Approval of Pacific Grove Teachers Association Sunshine List for 2022-23 61
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2022-23 Pacific Grove Teachers Association negotiations.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

VIII. PUBLIC HEARING II/ ACTION/DICUSSION ITEM B

- II. Public Hearing of the Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2022-23 63
Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Unified School District Board of Education with the Pacific Grove Teachers Association for the 2022-23 School Year.
- Open Public Hearing _____ Close Public Hearing _____

- B. Approval of the Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2022-23 65
Recommendation: (Buck Roggeman, Lead Negotiator) The District Administration recommends that the Board review and approve the sunshine topics for the 2022-23 Pacific Grove Unified School District/Pacific Grove Teachers Association negotiations.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

IX. ACTION/DISCUSSION continued

- C. District Update on Response to COVID-19 67
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- D. Resolution No. 1096 Proclaiming “Week of the School Administrator” 68
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends that the Board review and adopt Resolution No. 1096, acknowledging Education Code 44015.1 and proclaiming the second full week in October as “Week of the School Administrator” this year being observed October 9-15, 2022.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

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- E. New Job Description for Administrative Assistant V to support the MOT&G Department 70
Recommendation: (Billie Mankey, Director II of Human Resources; Joshua Jorn, Assistant Superintendent of Business Services) The District Administration recommends the Board review and approve the proposed position.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- F. New Job Description of Athletic Director – Pacific Grove Middle School and corresponding salary recommendation 75
Recommendation: (Billie Mankey, Director II of Human Resources; Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the new job description for Athletic Director – Pacific Grove Middle School with corresponding salary as presented or provide alternative direction
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- G. New job description and stipend proposal- Safety Director 79
Recommendation: (Billie Mankey, Director II of Human Resource; Joshua Jorn, Assistant Superintendent of Business Services) The District Administration recommends the Board review and approve the job description and stipend for Safety Director as presented or provide alternative direction.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- H. New job description and salary schedule proposal- Mock Trial Coach 84
Recommendation: (Billie Mankey, Director II of Human Resource; Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the job description and salary schedule for the Mock Trial Coach as presented or provide alternative direction.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- I. Board Calendar/Future Meetings 87
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

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X. INFORMATION/DISCUSSION

- A. First Review of the Revised Pacific Grove Unified School District Board Policies 90
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review the revised Pacific Grove Unified School District Board Policies as a first reading in preparation for a global adoption on October 20, 2022. The revised Board Policies are available on the District website: <https://www.pgusd.org/Board/Board-Meetings-Agendas--Packets/Agendas-2022-23/index.html>
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. 2022 State Testing Results 91
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive the following information about the 2022 state testing results for Pacific Grove Unified School District.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- C. Pacific Grove Unified School District Spanish Program Update 93
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive information about the current status of the Pacific Grove Unified School District Spanish instructional program including the expansion of Spanish to the elementary schools and the middle school.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- D. Review of Bus Ridership 94
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services)
The District Administration recommends that the Board review the bus ridership information compared with prior years.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

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E. Future Agenda Items

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Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove

- Board Questions/Comments:
- Public Comment:
- Direction: _____

XI. ADJOURNMENT

Next regular Board meeting: October 20, 2022