

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, MARCH 2, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: March 2, 2023
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Carolyn Swanson, President
Jennifer McNary, Vice President
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/84102168734?pwd=NFhSRTZaVFJOWGkxeUh3MG1xQzQxdz09>

Meeting ID: 841 0216 8734

Passcode: 618306

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US

(Tacoma) Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations:
485 Hillcrest Avenue, Pacific Grove, CA 93950

1330 Lawton Avenue, Pacific Grove, CA 93950

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
5. Superintendent Goals review

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

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III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
5. Superintendent Goals review

B. Pledge of Allegiance

IV. RECOGNITION

Congressional Aide Xochitl Guerrero, from the Office of Congressman Jimmy Panetta, will present special recognition to District Nurse Katrina Powley for her outstanding efforts during the pandemic, exceeding expectations to ensure the safety of our students, staff, and families.

The Board will take a brief recess following the recognition.

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non-Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

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VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of February 2, 2023 Board Meeting 9
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Minutes of February 21, 2023 Special Board Meeting 26
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- C. Certificated Assignment Order #12 28
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #12.
- D. Classified Assignment Order #12 30
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #12.
- E. Acceptance of Donations 32
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- F. Cash Receipts No. 12 33
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Revolving Cash Report No. 4 35
Recommendation: (Joshua Jorn, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- H. Out of County or Overnight Activities 37
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- I. Ratification of Out of County or Overnight Activities 43
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board ratify and approve the request as presented.
- J. Warrant Schedule No. 652 45
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

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- K. J-13A Waiver- Request to CDE for Attendance Allowance 47
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and approve the attached J-13A Request for Allowance of Attendance Due to Emergency Conditions.
- L. Agreement for Professional Services with Dannis Woliver Kelley (DWK) Attorneys at Law for 2022-24 61
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board review and approve the agreement for professional services with Dannis Woliver Kelley (DWK) Attorneys at Law for 2022-24, as requested by the Board.
- M. Contract for Services with Peninsula Welding and Medical 66
Recommendation: (Lito Garcia, Community High School Principal) The District Administration recommends the Board review and approve the contract for services with Peninsula Welding & Medical and Pacific Grove Community High School (PGCHS).
- N. Contract for Services with EMICS, Inc., dba Informed K-12 72
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board review and approve the contract for services with EMICS, Inc., dba Informed K-12 to provide continuing service for district forms that are created and maintained online.
- O. Contract for Services with Beem Video and Photography to Film the Pacific Grove Middle School Spring Concert 75
Recommendation: (Sean Roach, Pacific Grove Middle School Principal; Barbara Priest, Pacific Grove Middle School Music Director) The Administration recommends that the Board review and approve the contract for services with EMICS, Inc., dba Informed K-12 to provide continuing service for district forms that are created and maintained online.
- P. Contract for Services with Littera Education, Inc. 81
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with Littera Education, Inc.
- Q. Additional Contract with Positive Behavior Supports Corp. 87
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the additional contract between Pacific Grove Unified School District and Positive Behavioral Supports Corp.
- R. Extension of Contract with Monterey County Office of Education for Firewall Services 93
Recommendation: (Louis Algaze, Technology Systems Coordinator) The District Administration recommends the passing of contracting with Monterey County Office of Education (MCOE) to continue providing Pacific Grove Unified School District (PGUSD) with Firewall Services through Palo Alto Networks (PAN).
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

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VIII. ACTION/DISCUSSION

- A. Freshman Volleyball Girls 103
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends that the Board receive the high school assessment and analysis of adding a Freshman volleyball team for the 2023-24 school year and provide further direction to the administration.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- B. Adoption of Resolution No. 1101 Proclaiming March 2023 as Women’s History Month 105
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1101 Proclaiming March 2023 as Women’s History Month.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- C. Resolution #1102 Resolution to Dismiss Certificated Employee, Pacific Grove High School 108
Recommendation: (Ralph Gómez Porras, Superintendent) The administration recommends that the Board adopt Resolution #1102 in order to reduce particular kinds of services based on reduction of ADA and release 1.0 FTE certificated staffing in Pacific Grove Unified School District effective upon the conclusion of the 2022-2023 school year.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- D. Land Acknowledgement 112
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board adopt a Land Acknowledgement statement for Pacific Grove Unified School District to honor the indigenous people of the area including the OHLONE, COSTANOAN & ESSELEN Nations.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- E. Approval of the 2022-2023 Second Interim Report 113
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve the 2022-2023 Second Interim Report.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
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- F. Agreement for Legal Services with Lozano Smith for 2023-24 417
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board review and approve the agreement for legal services with Lozano Smith for 2023-24.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- G. California School Board Association Delegate Assembly Election 424
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and consider an optional vote for the California School Board Association (CSBA) Delegate Assembly election.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- H. Board Calendar/Future Meetings 436
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

IX. INFORMATION/DISCUSSION

- A. Dyslexia Screening and Intervention 440
Recommendation: (Clare Davies, Director of Student Services; Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review the information provided about dyslexia screening and intervention.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

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B. Future Agenda Items

445

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added May 19, 2022: Teacher of the Year Recognition (TBA)
- Added February 2, 2023: CSBA Policy Update (March 16, 2023)
- Added February 10, 2023: PE Program Presentation (April 6, 2023)

- Board Questions/Comments:
- Public Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board meeting: March 16, 2023