

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, FEBRUARY 2, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: February 2, 2023
TIME: 5:00 p.m. Closed Session
6:30 p.m. Open Session
LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Carolyn Swanson, President
Jennifer McNary, Vice President
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/82221807635?pwd=K2x1UHIMVDFfBjlrbdIM3BYVFkrUT09>

Meeting ID: 822 2180 7635

Passcode: 941169

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)

+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US

(Tacoma) Find your local number: <https://pgusd.zoom.us/j/82221807635?pwd=K2x1UHIMVDFfBjlrbdIM3BYVFkrUT09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

• Board Questions/Comments:

• Public Comment:

• Move: _____ Second: _____ Roll Call Vote: _____

Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

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II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
5. Superintendent Goals review

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
5. Superintendent Goals review

B. Pledge of Allegiance

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IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non-Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of January 19, 2023 Board Meeting 8
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #11 22
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #11.
- C. Classified Assignment Order #11 24
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #11.
- D. Acceptance of Donations 26
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Cash Receipts No. 11 27
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Out of County or Overnight Activities 29
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.

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G. Ratification Out of County or Overnight Activities 33
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board ratify and approve the request as presented.

H. Contract for Services with Casey Printing Inc. and Pacific Grove Adult Education 35
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal; Eric Saavedra, Pacific Grove Adult School Coordinator) The District Administration recommends that the Board review and approve the contract for service with Casey Printing, Inc. to provide the printing and delivery of the 2023 Adult School Spring and Summer Session Brochures.

I. Contract for Services with DJ Philip Speciale 41
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with DJ Philip Speciale and Pacific Grove High School (PGHS).

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

VII. ACTION/DISCUSSION

A. District Update on Response to COVID-19 47
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

B. Adoption of Resolution No. 1099 Designating School Safety 48
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1099 Designating School Safety.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

C. Adoption of Resolution No. 1100 Proclaiming February 2023 as Black History Month 51
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1100 Proclaiming February 2023 as Black History Month.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
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- D. New Job Description, Garden Coordinator 53
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the job description for Garden Coordinator, the funding source, or provide alternative direction.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- E. Contract for Services with Monterey Environmental Solutions and Services for Emergency Asbestos Abatement at Robert Down Elementary School 57
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the contract for services with Monterey Environmental Solutions and Services for emergency asbestos abatement at Robert Down Elementary School.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- F. Land Acknowledgement 63
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board adopt a Land Acknowledgement statement for Pacific Grove Unified School District to honor the indigenous people of the area including the OHLONE, COSTANOEN & ESSELEN Nations.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___
- G. Board Calendar/Future Meetings 64
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
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VIII. INFORMATION/DISCUSSION

- A. School Accountability Report Cards 68
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review 2021-2022 School Accountability Report Cards (SARC). The SARC reports reflect the previous school year's data.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. Review of Budget Development Calendar for 2023-24 169
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board review the Budget Development Calendar for fiscal year 2023-24.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- C. Review of the Governor's Budget Proposal for 2023-24 171
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends the Board review the information provided regarding Governor Newsom's Budget Proposal for 2023-24.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- D. Special Board Meeting Planning 177
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board continue to discuss Special Board Meetings.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- E. Board Communication Protocols 179
Recommendation: (Ralph Gómez Porras, Superintendent) The Board requested the opportunity to discuss how the Board communicates with the public and staff.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

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F. Future Agenda Items

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Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 17, 2022: Board Self Evaluation (TBA)
- Added May 19, 2022: Teacher of the Year Recognition (TBA)
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove (Feb 2023)
- Added October 6, 2022: Discuss housing on PGUSD property (TBA)
- Added November 17, 2022: California Healthy Kids Survey Presentation (March 2023)
- Added January 19, 2023: Update regarding the Cultural Proficiency Trainings for staff
- Added January 19, 2023: Board Cultural Proficiency Trainings
- Added January 19, 2023: Update on Health Education offerings
- Added January 19, 2023: Dyslexia Screening (March 2023)
- Added February 2, 2023: Add Volleyball as a sport at Pacific Grove High School (March 2023)

- Board Questions/Comments:
- Public Comment:
- Direction: _____

IX. ADJOURNMENT

Next regular Board meeting: March 2, 2023