

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, APRIL 20, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: April 20, 2023

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Carolyn Swanson, President
Jennifer McNary, Clerk
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/84397476508?pwd=ZXdSdHZrNzVFcDg1bFZvRmFya2gwZD09>

Meeting ID: 843 9747 6508

Passcode: 466785

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)

+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

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(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US

(Tacoma) Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Complaint Against Public Employee
5. Negotiations with Unrepresented Employee
Agency Negotiator: Board President and Legal Counsel
Position: Potential Interim Superintendent
6. Conference with Legal Counsel Regarding Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9. There are two potential cases.

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

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III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Complaint Against Public Employee
5. Negotiations with Unrepresented Employee
Agency Negotiator: Board President and Legal Counsel
Position: Potential Interim Superintendent
6. Conference with Legal Counsel Regarding Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9. There are two potential cases.

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. PGUSD Staff Comments (Non-Agenda Items)

B. Community Members (Non-Agenda Items)

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VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Classified Assignment Order #15 11
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #15.
- B. Certificated Assignment Order #15 13
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #15.
- C. Acceptance of Donations 15
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- D. Cash Receipts No. 15 16
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- E. Out of County or Overnight Activities 18
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- F. Warrant Schedule No. 654 21
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. California School Board Association Policy Updates June 2022 23
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the California School Board Association policy updates from June 2022.
- H. Contract for Services with Wynd Technologies, Inc. Air by Design 119
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and approve the contract for services with Wynd Technologies, Inc (WYND) and AirBy Design.
- I. Contract for Services with Derivi Castellanos Architects at Forest Grove Elementary School for May 2023 – May 2024 125
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends the Board review and approve the contract for services with Derivi Castellanos Architects at Forest Grove Elementary School for May 2023 – May 2024.

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- J. Contract for Services with Derivi Castellanos Architects at Robert Down Elementary School for May 2023 – May 2024 131
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends the Board review and approve the contract for services with Derivi Castellanos Architects at Robert Down Elementary School for May 2023 – May 2024.
- K. Ratification of Contract for Services M.C. Kimball Inc. 137
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and ratify the contract for services with M.C. Kimball Inc. and Pacific Grove Unified School District (PGUSD).
- L. Contract for Services with ArbiterPay/James Johnson for the 2023-24 School Year 143
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with ArbiterPay.
- M. Contract for Services with Valerie Rhoades for the 2023-24 School Year 149
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services Valerie Rhoades.
- N. Contract for Services with Premier Studios for the 2023-2024 School Year 155
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with Premier Studios.
- O. Contract for Services with Peninsula Sports Incorporated for the 2023-24 School Year 161
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Peninsula Sports Incorporated for the 2023-24 school year.
- P. Contract for Services with NCLRA – National California Lacrosse Referees Association for the 2023-24 School Year 167
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with the NCLRA – National California Lacrosse Referees Association.
- Q. Contract for Services with Josten’s Inc. 173
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with Josten’s Inc.
- R. Contract for Services with Field of Dreams Designs for the 2023-24 School Year 179
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with Field of Dreams Designs for the 2023-24 school year.
- S. Contract for Services with Ashley Beem and Beem Video for the 2023-2024 School Year 185
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services Ashley Beem and Beem Video for the 2023-2024 school year.
- T. Contract for Services with Agile Technologies DBA HUDL for the 2023-24 School Year 191
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with the Agile Technologies DBA HUDL for the 2023-24 school year.

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- U. Contract for Services with S.C.A.T.T. Recreation for the 2023-2024 School Year 197
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with SCATT Recreation for golf cart repair services for Pacific Grove High School for the 2023-2024 school year.
- V. Contract for Services with Anthony J Nocita, IAMP for the 2023-2024 School Year 203
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Anthony J Nocita, IAMP for audio-visual repair services for Pacific Grove High School for the 2023-2024 school year.
- W. Contract for Services with Federico Embroidery for the 2023-2024 School Year 209
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve a contract for services with Federico’s Embroidery to provide embroidery services to place recognition insignia on Graduation stoles.
- X. Contract for Services with Nguyen Security for 2022-2023 School Year 215
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve a contract for services with Nguyen Security to provide security services surrounding the 2023 Pacific Grove High School Graduation Ceremony.
- Y. Contract for Services with Nguyen Security for 2023-24 School Year 221
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve a contract for services with Nguyen Security to provide security services surrounding the 2024 Pacific Grove High School Graduation Ceremony.
- Z. Contract for Services with Gary Stotz for the 2023-2024 School Year 227
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Gary Stotz for musical instrument repair services for the Pacific Grove High School music department for the 2023-2024 school year.
- AA. Contract for Services with Apolinario Vivit, DBA Vivit Musical Instrument Repair for the 2023-2024 School Year 233
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Apolimario Vivit DBA Vivit Musical Instrument Repair for musical instrument repair services for the Pacific Grove High School music department for the 2023-2024 school year.
- BB. Contract for Services with Planned Parenthood Mar Monte for the 2023-2024 School Year 239
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the contract for services with Planned Parenthood Mar Monte for the 2023-2024 school year.
- CC. Contract for Services with Pacific West Water Purification Inc for the 2023-2024 School Year 245
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve a contract for services with Pacific West Water Purification Inc to provide service to a reverse osmosis drinking water system at Pacific Grove High School for the 2023-2024 school year.

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- DD. Forest Grove Elementary School Site Handbook 251
Recommendation: (Irene Preciado, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the Forest Grove Elementary School site handbook for the 2023-24 school year.
- EE. Robert Down Elementary School Site Handbook 283
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the Robert Down Elementary School site handbook for the 2023-24 school year.
- FF. Pacific Grove Middle School Site Handbook 316
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the Pacific Grove Middle School site handbook for the 2023-24 school year.
- GG. Pacific Grove High School Site Handbook 361
Recommendation: (Lito Garcia, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve the Pacific Grove High School site handbook for the 2023-24 school year.
- HH. Pacific Grove Community High School Site Handbook 404
Recommendation: (Lito Garcia, Community High School Principal) The District Administration recommends the Board review and approve the Pacific Grove Community High School site handbook for the 2023-24 school year.
- II. Pacific Grove Adult Education Site Handbook 434
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends the Board review and approve the Pacific Grove Adult Education site handbook for the 2023-24 school year.
- JJ. Pacific Grove High School California Interscholastic Federation (CIF) School Representatives 480
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The Administration recommends that the Board review and approve Pacific Grove High School Principal Lito M. García, and Athletic Director Chris Morgan as the 2023.24 California Interscholastic Federation (CIF) representatives for Pacific Grove High School.
- KK. Approval of *The Living Earth (2020)* Textbook for 9th and 10th Grade Biology at Pacific Grove High School 484
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve *The Living Earth (2020)* Textbook for 9th and 10th Grade Biology at Pacific Grove High School.
- LL. Approval of *Chemistry in the Earth System (2020)* Textbook for 10th, 11th, and 12th Grade Chemistry at Pacific Grove High School 487
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the *Chemistry in the Earth System (2020)* Textbook for 10th, 11th, and 12th Grade Chemistry at Pacific Grove High School.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

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VII. PUBLIC HEARING

- A. Public Hearing of the *Desmos Mathematics Program* for Pacific Grove Middle School Math Grades 6, 7, and 8 490

Public Hearing (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board hold a public hearing for the Pacific Grove Middle School mathematics program *Desmos Mathematics* to be used in grades 6, 7, and 8.

Open Public Hearing: _____ Close Public Hearing: _____

VIII. ACTION/DISCUSSION

- A. Superintendent Search Process 493

Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends the Board receive, consider, and take action on proposals for conducting a search for the next superintendent. *Documentation for this item will be available on Monday, April 17, 2023.*

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

- B. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) 494

Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) for the 2023-24 school year.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

- C. Contract Miracle Play Structures – Storm Damaged Play Structure Replacement 505

Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the Contract with Miracle Play Structures for Storm Damaged Play Structure Replacement.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

- D. Contract Park Planet – Storm Damaged Play Structure Replacement 511

Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the Contract with Park Planet for Storm Damaged Play Structure Replacement.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

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- E. 2021-22 Measures A&D Financial & Performance Audit Report 517
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review and accept the 2021-2022 Measures A & D Financial & Performance Audit reports as presented.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- F. Board Calendar/Future Meetings 549
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. Physical Education Program Presentation 553
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive information regarding the Physical Education program at Pacific Grove Unified School District.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. Quarterly District Safety Update 572
Recommendation: (Barbara Martinez, District Safety Director) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- C. PGTech Update – 2023 583
Recommendation: (Matthew Binder, Director of Educational Technology; Louis Algaze - Director of Technology Systems; Andrew Bradley - Digital Teacher) The District Administration recommends that the Board review the information presented: PGTech Update – 2023.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

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- D. Review of Updated Administrative Regulations 3300, 3311, and 3516 601
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends the Board review Administrative Regulation 3300 Expenditures and Purchasing, Administrative Regulation 3311 Bidding, and Administrative Regulation 3516 Emergency and Disaster Preparedness Plan.

- Board Questions/Comments:
- Public Comment:
- Direction: _____

- E. Future Agenda Items 620
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added May 19, 2022: Teacher of the Year Recognition (TBA)

- Board Questions/Comments:
- Public Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board meeting: May 4, 2023