

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: December 15, 2022

TIME: 6:30 p.m. Open Session
7:15 p.m. Closed Session
8:15 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
Dr. Elliott Hazen
Jennifer McNary
Laura Ottmar
Brian Swanson
Carolyn Swanson
Rey Avila, Student Representative

Outgoing Trustees
Cristy Dawson
Dr. Frank Rivera
John Paff

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/81064412519?pwd=UHFxV0NMam1laWY3OGZ0SFdLak1aZz09>

Meeting ID: 810 6441 2519

Passcode: 853222

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US

(Tacoma) Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call (including incoming Trustees)
- C. Adoption of Agenda (including incoming Trustees)
 - Board Questions/Comments:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- D. Pledge of Allegiance

II. ANNUAL ORGANIZATIONAL MEETING

As required by Education Code Section 35143

- A. Administer Oath of Office by County Superintendent Dr. Deneen Guss
The Oath will be administered to Dr. Elliott Hazen, Jennifer McNary and Laura Ottmar.
- B. Election of President to Serve for One-Year Period
(Note: nominations do not need a "second.")
 - Board Questions/Comments:
 - Public Comment:
 - Move: _____ Vote: _____
- C. Election of Vice-President/Clerk to Serve for One-Year Period
(Note: nominations do not need a "second.")
 - Board Questions/Comments:
 - Public Comment:
 - Move: _____ Vote: _____
- D. Determination of Dates, Time and Location of Regular Meetings
Recommendation: (Ralph Gómez Porras, Superintendent) It is recommended that the Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 6:30 p.m. at the District Office Board Room.
 - Board Questions/Comments:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

- E. Adoption of Resolution No. 1098 Designating Authorized Agents to Sign School Orders 10
Recommendation: (Ralph Gómez Porras, Superintendent; Joshua Jorn, Assistant Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 1098 designating authorized agents to sign school orders.

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Hazen ___ McNary ___ Ottmar ___ B. Swanson ___ C. Swanson ___

- F. Designation of Committee Representatives
Monterey County School Board Executive Committee Liaison _____
Community Human Services Liaison _____

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

III. HONORING PAST SERVICE

The Superintendent and Board will honor past service of Cristy Dawson, John Paff, and Frank Rivera.

The Board will take a brief recess following the recognition.

IV. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

V. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

VI. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- B. Superintendent Report
- C. PGUSD Staff Comments (Non-Agenda Items)

VII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VIII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of November 10, 2022 Board Meeting 12
Recommendation: (Ralph Gómez Porrás, Superintendent) Approval of minutes as presented.
- B. Minutes of November 17, 2022 Board Meeting 17
Recommendation: (Ralph Gómez Porrás, Superintendent) Approval of minutes as presented.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

- C. Certificated Assignment Order #8 23
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #8.
- D. Classified Assignment Order #7 25
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #7.
- E. Acceptance of Donations 27
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- F. Cash Receipts #8 30
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Out of County or Overnight Activities 32
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- H. Warrant Schedule 650 46
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- I. Quarterly Report on Williams Uniform Complaints 48
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- J. Contract for Services with George Rios 50
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with George Rios and Pacific Grove Middle School (PGMS).
- K. Pacific Grove High School Surplus Items 56
Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the attached surplus items from the Pacific Grove High School (PGHS) culinary storage room.
- L. Pacific Grove High School Course Catalog for the 2023-24 School Year 59
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the 2023-2024 course catalog for Pacific Grove High.
- M. Amended Contract with Positive Behavior Supports Corp. 111
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve the amended contract between Pacific Grove Unified School District and Positive Behavioral Supports Corp.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

- N. Contract for Services with Play-Well TEKnologies for Elementary After School Enrichment (ASE) Program STEM LEGO class 117
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with Play-Well TEKnologies for 2022-2023 school year.

- O. Contract for Services with All County Flooring 128
Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal) The District Administration recommends the Board review and approve the contract for services with All County Flooring to remove and replace the flooring in the Pacific Grove Childcare Center located at the Pacific Grove Adult School.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

IX. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A

- A. Public Hearing of California School Employees Association Sunshine List for 2022-23 142
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board hold a public hearing for the sunshine topics for the 2022-23 California School Employees Association (CSEA) negotiations.

Open Public Hearing _____ Close Public Hearing _____

- A. Approval of California School Employees Association Sunshine List 2022-23 145
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the sunshine topics for the 2022-23 California School Employees Association (CSEA) negotiations.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

X. PUBLIC HEARING II/ ACTION/DICUSSION ITEM B

- B. Public Hearing of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2022-23 148
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends that the Board hold a public hearing of the Pacific Grove Unified School District/California School Employees Association sunshine topics for 2022-23.

Open Public Hearing _____ Close Public Hearing _____

- B. Approval of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2022-23 150
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends that the Board review and approve the Pacific Grove Unified School District/California School Employees Association sunshine topics for 2022-23.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Vote: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

XI. ACTION/DISCUSSION

- C. District Update on Response to COVID-19 152
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- D. Approval of the 2022-23 First Interim Report 153
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve the 2022-2023 First Interim Report.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- E. Approval of Measure A (Ed Tech Bond) Education Technology Expenditures 295
Recommendation: (Matthew Binder, Director of Educational Technology; Louis Algaze, Director of Informational Technology) The District Administration recommends that the Board review and approve the current (January/February 2023) Measure A - Education Technology Bond expenditures.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- F. Approval of Resolution # 1097 Authorizing State Preschool Contract 299
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board approve this Resolution 1097 which will allow the district to continue to offer the State Preschool Program for the 2023 - 2024 school year, subject to ongoing review to verify that program expenses are within the amount as approved by the Board.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____
- G. Board Calendar/Future Meetings 301
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Vote: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

XII. INFORMATION/DISCUSSION

- A. Managing California School Board Association Policy Updates 304
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board receive information regarding California School Board Association policy updates and provide direction to Administration.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. Special Education Contracts Update 305
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review status of 2022-2023 Special Education contracts.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- C. Measure D Project Reprioritization 307
Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends that the Board review and approve the Measure D Reprioritization Plan for Series B.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- D. Review of Legal Fees for July 2022 through October 2022 309
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The District Administration recommends that the Board review legal fees expended from July 1, 2022 through October 31, 2022.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR AND ORGANIZATIONAL MEETING: THURSDAY, DECEMBER 15, 2022**

E. Future Agenda Items

311

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
 - Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
 - Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
 - Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
 - Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove (Feb 2023)
 - Added October 6, 2022: Discuss housing on PGUSD property
 - Added November 17, 2022: California Healthy Kids Survey Presentation
 - Added November 17, 2022: Board agenda, format, discussion
-
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

XIII. ADJOURNMENT

Next regular Board meeting: January 5, 2022