

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular and Organizational Meeting of December 15, 2022 – District Office

I. OPENED BUSINESS

- A. Called to Order 6:32 p.m.
- B. Roll Call
- | | |
|---|---|
| Trustee(s) Present: | Dr. Elliott Hazen (EH)
Trustee Jennifer McNary (JM)
Trustee Laura Ottmar (LO)
Trustee Brian Swanson (BS)
Trustee Carolyn Swanson (CS) |
| Trustee(s) Virtual At Alternate Location: | N/A |
| Administration Present: | Superintendent Porras
Asst. Superintendent Jorn |
| Board Recorder: | Mandi Ackerman |
| Student Board Member: | Rey Avila |

C. Adopted Agenda

- Public comment: none
- MOTION BS/EH to adopt agenda as presented.
- Motion CARRIED by vote 5 – 0

D. Pledge of Allegiance lead by former Trustee Cristy Dawson

II. ANNUAL ORGANIZATIONAL MEETING

A. Administer Oath of Office by County Superintendent Dr. Deneen Guss

The Oath was administered to Dr. Elliott Hazen, Jennifer McNary and Laura Ottmar.

B. Election of President to Serve for One-Year Period

Trustee Laura Ottmar nominated Trustee Carolyn Swanson.
Trustee Brian Swanson nominated self.

The Board voted in alphabetical order:
Motion DID NOT PASS to elect Trustee Brian Swanson as President.

Motion CARRIED by vote 3 to elect Trustee Carolyn Swanson as President to serve for one-year period.

C. Election of Vice-President/Clerk to Serve for One-Year Period

Trustee Brian Swanson nominated self for Vice President/Clerk.

Trustee Laura Ottmar nominated Jennifer McNary.

The Board voted in alphabetical order:

Motion CARRIED by vote 3 to elect Trustee Jennifer McNary as Vice President/Clerk to serve for one-year period.

D. Determination of Dates, Time and Location of Regular Meetings

Board of Education set the 1st and 3rd Thursdays of each month as Regular Board meetings. Meetings will be held at 6:30 p.m. at the District Office Board Room.

The Board discussed two Board meetings per month, directed Administration to pull policy and discuss as a Board at a future meeting.

- Public comment: None
- MOTION JM/BS to adopt set the Board meetings on the 1st and 3rd Thursday of each month, at 6:30 p.m. at the District Office Board Room.
- Motion CARRIED by vote 5 – 0

E. Adoption of Resolution No. 1098 Designating Authorized Agents to Sign School Orders

- Public comment: None
- MOTION EH/CS to adopt Resolution No. 1098 Designating Authorized Agents to Sign School Orders.
- Motion CARRIED by roll call vote 5 – 0

F. Designation of Committee Representatives

Superintendent Porras, former Trustee Cristy Dawson, and County Superintendent Dr. Deneen Guss provided more information regarding the two committees.

- Public comment: None
- MOTION CS/JM to elect Carolyn Swanson as the Monterey County School Board Executive Committee Liaison, and Brian Swanson as the alternate; and to elect Brian Swanson as the Community Human Services Liaison and Jennifer McNary as the alternate.
- Motion CARRIED by vote 5 – 0

III. HONORING PAST SERVICE

The Superintendent and Board honored past service of Cristy Dawson, John Paff, and Frank Rivera.

Public Comment:

Henrietta Rivera said she was so proud of her son Dr. Rivera, and said he always leads with his heart.

Amy Ramos thanked Dr. Rivera for his sacrifice.

Dr. Rivera's wife spoke about her husband, his heart and patience, and kindness, and noted it was a loss for the District, for the teachers and for the students that Dr. Rivera was no longer on the Board.

Robert Down Elementary School Teacher Steve Ibrahim thanked Dr. Rivera for all he has done and for always putting the students first.

Mrs. Ramon thanked Trustee Paff for his service and for all his knowledge, wit, drive and passion.

Robert Down Elementary School Principal Sean Keller thanked Trustee Paff, and noted on a personal level he was a great friend.

Tom thanked the District for giving him his wife Trustee Cristy Dawson back, recognized her remarkable career.

Director of Curriculum and Special Projects Buck Roggeman acknowledged the three outgoing Trustees and said they always supported the Administration, provided service to the staff and families.

Mr. Rathjen, son of Trustee Cristy Dawson, said he was so proud of his mom and wished he could be at the meeting and wanted her to know he loved her and 'go 49ers'.

Robert Down Elementary School Teacher Steve Ibrahim said the outgoing Trustees always put the students first.

Student Representative Rey Avila acknowledged the outgoing Trustees.

The Board took a brief recess following the recognition.

II. CLOSED SESSION

A. Identified Closed Session Topics

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

None.

C. Adjourned to Closed Session

III. **RECONVENED IN OPEN SESSION**

A. Reported action taken in Closed Session:

For all items: Information was received, and direction was given. No Action taken.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
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Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

VI. **COMMUNICATIONS**

A. Written Communication

CS received one communication regarding a staff member and one communication regarding traffic safety.

B. Board Member Comments

CS spoke about the Board attending California School Board Association annual trade show and conference, noting the Board is very fortunate and the conference was valuable, hoped to debrief.

CS noted a lockdown is the highest level of security in a school, hoped the new Safety Director would bring forward a safety audit, ensure the sites have proper supplies and cameras working, etc.

CS attended the City of Pacific Grove Traffic Safety meeting and spoke about a possible crosswalk, sharing that her daughter Dorothy did her first public comment at that meeting.

LO said the California School Board Association conference was awesome, she learned a lot, would value a meeting of reflection; spoke about the lockdown nothing the debrief is important.

BS said the California School Board Association conference was the best ever; said he was in favor of examining the lockdown further, wondered how to do that on a community-wide

level, wondered how to integrate the City and the Pacific Grove Police Department into a broader discussion and how to address the community as a whole.

EH echoed sentiments regarding the California School Board Association conference. Spoke about the holiday programs and acknowledged Mr. Masar, noted the band performance at Point Pinos and the sporting events.

JM supported a debrief of the California School Board Association conference, as the sessions were valuable.

C. Superintendent Report

Superintendent Porras wished families and staff a blessed and peaceful holiday, thanked all staff for their hard work, noted finals week at Pacific Grove High School.

Superintendent Porras spoke about a lockdown in June 2022, and the plan for moving forward.

D. PGUSD Staff Comments (Non Agenda Items)

Director of Curriculum and Special Projects Buck Roggeman provided an update on the UPK and UTK report in the fall, noting everything is as planned to expand the program; spoke about the California Dashboard and noted important student data for the LCAP; purchased Book of Joy for all staff.

Lauralea Gaona, Pacific Grove Teachers Association President, welcomed the new Trustees and noted the PGTA enjoys a healthy dialogue with the District.

VII. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Mr. Gibbs is a grandfather in the District and expressed concerns regarding the California Healthy Kids Survey, noting sexual behavior and sexual knowledge questions. Asked the Board if parents are giving permission for their students to be surveyed and noted he felt the questions were inappropriate.

VIII. CONSENT AGENDA

- A. Minutes of November 10, 2022 Board Meeting
- B. Minutes of November 17, 2022 Board Meeting
- C. Certificated Assignment Order #8
- D. Classified Assignment Order #7
- E. Acceptance of Donations
- F. Cash Receipts #8
- G. Out of County or Overnight Activities
- H. Warrant Schedule 650
- I. Quarterly Report on Williams Uniform Complaints
- J. Contract for Services with George Rios
- K. Pacific Grove High School Surplus Items
- L. Pacific Grove High School Course Catalog for the 2023-24 School Year
- M. Amended Contract with Positive Behavior Supports Corp.
- N. Contract for Services with Play-Well TEKologies for Elementary After School Enrichment (ASE) Program STEM LEGO class
- O. Contract for Services with All County Flooring

Board Comments/Questions:

- None

Public Comment:

- None

MOTION EH/BS to approve the consent agenda as presented.
Motion CARRIED by vote 5 – 0

IX. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A

A. Public Hearing of California School Employees Association Sunshine List for 2022-23

Open Public Hearing 9:15 p.m. Close Public Hearing 9:18 p.m.

Superintendent Porras provided a brief explanation of a sunshine list.

A. Approval of California School Employees Association Sunshine List 2022-23

Board Comments/Questions:

- None

Public Comment:

- None

MOTION JM/CS to approve the California School Employees Association Sunshine List 2022-23.
Motion CARRIED by vote 5 – 0

X. PUBLIC HEARING I/ ACTION/DICUSSION ITEM A

B. Public Hearing of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2022-23

Open Public Hearing 9:19 p.m. Close Public Hearing 9:20 p.m.

B. Approval of Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2022-23

Board Comments/Questions:

- None

Public Comment:

- None

MOTION CS/JM to approve the Pacific Grove Unified School District Classified Negotiations Sunshine Topics for 2022-23.
Motion CARRIED by vote 5 – 0

VII. ACTION/DISCUSSION

C. District Update on Response to COVID-19

Brief update provided by Superintendent Porras including tracking COVID cases, updated dashboard, seeing an increase in positivity cases in the community; COVID test kits being sent home with all students prior to Winter break; District Nurse Katrina Powley placed Narcan, AED & EpiPens in centralized locations on campuses; Narcan training available.

Board Comments/Questions:

- LO asked about epi-pen doses, pediatric levels
- CS noted the US Postal Service is offering free rapid tests
- EH noted an uptick in colds and illnesses and said it would be nice to include this information in future updates

Public Comment:

- None

No action taken.

D. Approval of the 2022-23 First Interim Report

Assistant Superintendent Joshua Jorn presented information to the Board.

Board Comments/Questions:

- JM appreciated the simplicity of the pie charts, appreciated the recommendations
- LO appreciated the pie charts
- CS asked about the portables, spoke about the lease for the portables
- BS speaking about portables said it was nice to pay something off

Public Comment:

- Mr. Gibbs asked for raw numbers year over year, recommended one or two slides at the end of the presentation to put things in context or comparisons.
- Superintendent Porras noted the District budget is available on the website.
<https://www.pgusd.org/Departments/Business/Business-Documents/index.html>

MOTION CS/LO to approve the 2022-23 First Interim Report.

Motion CARRIED by vote 5 – 0

MOTION CS/LO to extend the meeting until 11:00 p.m.

Motion CARRIED by vote 5 – 0

E. Approval of Measure A (Ed Tech Bond) Education Technology Expenditures

Director of Education Technology Matthew Binder presented information to the Board.

Board Comments/Questions:

- EH asked about Adobe Licenses.

- JM spoke about the 3D printers for elementary schools, asked about security cameras.
- LO said she was glad to see the support for student safety
- BS appreciated the detail, vetted by the committee

Public Comment:

- None

MOTION EH/BS to approve Measure A (Ed Tech Bond) Education Technology Expenditures

Motion CARRIED by vote 5 – 0

F. Approval of Resolution # 1097 Authorizing State Preschool Contract

Assistant Superintendent Joshua Jorn presented a brief overview of the State Preschool.

Board Comments/Questions:

- None

Public Comment:

- None

MOTION BS/JM to approve Resolution # 1097 Authorizing State Preschool Contract.

Motion CARRIED by roll call vote 5 – 0

G. Board Calendar/Future Meetings

Board Comments/Questions:

- **CS to add Superintendent Goals. Remove from October 6 and add to May 18.**

Public Comment:

- None

MOTION CS/JM to add the Superintendent Goals to the May 18 Board meeting and remove from the October 6 schedule.

Motion CARRIED by vote 4 – 1

Trustee Brian Swanson voted against.

XII. INFORMATION/DISCUSSION

A. Measure D Project Reprioritization

Director of Maintenance, Operations and Transportation Jon Anderson presented information to the Board.

Board Comments/Questions:

- The Board directed Administration to bring this item back on the Consent agenda on January 5, 2023.

Public Comment:

- Robin Pelc asked to prioritize upgrading the air quality, spoke about statistics on air quality and ventilation
- Lauralea Gaona thanked Director Anderson for all he is doing for the schools, noted she is an occupant of the O Wing and said the District has been putting band-aids on the problems, noted the heating and cooling system, the ceiling tiles, flooring, limited outlets, asked the Board to keep the buildings on the front burner.

B. Managing California School Board Association Policy Updates

Item moved to next Board meeting on January 5, 2023 due to time.

C. Special Education Contracts Update

Director of Student Services Clare Davies provided a brief update to the Board.

Board Comments/Questions:

- None

Public Comment:

- None

D. Review of Legal Fees for July 2022 through October 2022

Item moved to next Board meeting on January 5, 2023 due to time.

E. Future Agenda Items

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove (Feb 2023)
- Added October 6, 2022: Discuss housing on PGUSD property
- Added November 17, 2022: California Healthy Kids Survey Presentation
- Added November 17, 2022: Board agenda, format, discussion
 - Added December 15, 2022: Review of Board Policy 9320 regarding Board meeting schedule
 - Added December 15, 2022: Board directed Administration to bring California School Board Association Annual Conference review under Information/Discussion at the next Board meeting on January 5, 2023

Public Comment:

- None

XIII. ADJOURNED

11:00 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board