

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Certificated Assignment Order #17 **REVISED**

DATE: May 18, 2023

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

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RECOMMENDATION:

The District Administration recommends the Board review and approve the Certificated Assignment Order #17

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 17
May 18, 2023**

REVISED: 2 of 2

NEW HIRE:

Joshua Altamirano, RDE/FGE Special Education Teacher, full-time, 1.0 FTE, Column IV, Step 10, effective August 3, 2023, replaces Emily McCanney

TEMPORARY CHANGE OF ASSIGNMENT/STATUS:

Stefanie Alvarez, PGHS, voluntary TOSA assignment 1.0 FTE effective August 4, 2023 through May 31, 2024 only

Kristen Lukefahr, PGHS, English, full-time, 1.0 FTE, Column iV. Step 5. +MA, moves from Temporary Long -Term sub to Probationary 2nd year, effective August 4, 2023, replaces Larry Haggquist

Molly Binsfeld, PGAS Child Development Center Program, from Instructional Assistant 7 hrs./day, 180 -day work calendar to PGAS Child Development Center Program Instructor, 8 hrs./day, Column A, Step 3, effective July 1, 2023 (replaces Kelly Ann Joyce)

Nate Welch from 1.0 FTE to .46 FTE and Jeannie DeTomaso, 54 FTE, FGE, Job Share Temporary, 2nd grade, effective August 4, 2023 through May 31, 2024 only

Natalie Montgomery, FGE, Temporary Long-term Sub, 5th grade, replacing Kathryn Yant (LOA), effective August 4, 2023 through May 31, 2024 only

2023 SUMMER SCHOOL ASSIGNMENTS:

Linda Williams, Principal, General Education, Stipend amount of \$10,300 pending Board Approval

Teachers, to be paid per time sheet at the hourly per diem rate, 4.5 hrs./day June 1, 2023- June 30, 2023:

Erica Chavez, Kindergarten
Mary Quindimiil, 1st Grade
Heather Zunguze, 1st Grade
Shannon McCarty, 2nd Grade
Larry Haggquist, HS Credit Recovery
Sunny Lee, HS Credit Recovery
Stefanie Alvarez, HS Credit Recovery
Margot Samuels, HS Credit Recovery
Marc Russo, MS Credit Recovery

RETIREMENT:

Karinne Gordon, PGHS English Teacher, 0.60 FTE, revision to retirement plan, requests and qualifies for FMLA leave from August 4, 2023 through September 31, STRS retirement effective date of October 1, 2023 after 16 years of successful service with the Pacific Grove Unified School District

SUBSTITUTE:

Stephanie Wilson