

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: WALK ON-Out of County or Overnight Activities

DATE: March 2, 2023

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached identifies an overnight/Out of County/State trip for the Pacific Grove High School Culinary team to compete in the California National Restaurant Association ProStart Cup Competition.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 03/06/2023 Day of Activity 03/09/2023

Location of Activity Long Beach Convention Center City Long Beach County Los Angeles

School PG High School Class or Club PGHS Culinary Team Grade Level/s 12

School Departure Time 8:00 AM

Pickup Time from Place of Activity 8:00 PM

Name of Employee Accompanying Students Imogen Erickson

Number of Adults 1 Number of Students 3

Description of Activity/Educational Objective

Culinary Team to compete in the California Restaurant Association ProStart Cup Competition -- our Program Curriculum Sponsor.
Participation is requisite for CTEIG Grant Compliance. Pathway capstone activity.

List All Stops Meals on the road to and from convention center.

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos ie (Teacher initials)

Name of Auto Drivers (subject to change): Imogen Erickson

Cost of Activity \$3000 + Cost of Transportation \$ 250 = Total \$ 3,250.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other CTEIG/MPC

Account Code: 01-6387-0-3800-1000-5200-00-006-8500-0720, 01-0050-0-3800-1000-5200-00-006-8410-0720

Requested by: Imogen Erickson / Imogen Erickson Date 02/06/2023
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 02/07/2023

Transportation Department/District Office Use

() School Bus () Charter (x) Available () Not available Date Received 02/27/2023

Cost Estimate \$ 0.00

Approved by Transportation Supervisor: Jon Anderson Date 02/28/2023

Approved by Assistant Superintendent: Date

Date of Board Approval

Does form need board approval