

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, SEPTEMBER 21, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: September 21, 2023

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: **IN PERSON**

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
Carolyn Swanson, President
Jennifer McNary, Clerk
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson

Dayci Dishny/Dario Dimaggio, Student Representatives

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/82355756108?pwd=d3JFOHdhUVhCZ0RYYYmRLVnBCWgd2Zz09>

Meeting ID: 823 5575 6108

Passcode: 539753

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Find your local number: <https://pgusd.zoom.us/j/82355756108?pwd=d3JFOHdhUVhCZ0RYYYmRLVnBCWgd2Zz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

• Public Comment:

• Move: _____ Second: _____ Vote: _____

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II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Conference With Legal Counsel – Existing Litigation pursuant to Gov. Code, § 54956.9, subd. (d)(1) One Matter – OAH Case No. 2023080556
2. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Conference With Legal Counsel – Existing Litigation pursuant to Gov. Code, § 54956.9, subd. (d)(1) One Matter – OAH Case No. 2023080556
2. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Interim Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. PGUSD Staff Comments (Non-Agenda Items)

B. Community Members (Non-Agenda Items)

VI. RECOGNITION

The Board will recognize Teacher Sally Richmond for receiving the 2023 Yale Educator Award.

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VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of September 7, 2023 Board Meeting 7
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Personnel Report 15
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- C. Cash Receipts #4 18
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #4.
- D. Revolving Cash Report #2 20
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and approve the Revolving Cash report #2.
- E. Out of County or Overnight Activities 22
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight Activities requests.
- F. Acceptance of Donations 30
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and accept the donations.
- G. Warrant Schedule 659 31
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Warrant Schedule 659.
- H. Board Policy Updates 33
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on August 28, 2023.
- I. Surplus of Facilities Trailer 303
Recommendation: (Jon Anderson, Director of Maintenance, Operations and Transportation) The District Administration recommends that the Board review and approve the surplus sale of District owned trailer to allow for the purchase of a new trailer.
- J. Contract with Positive Behavior Supports Corp. for 2023-24 306
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends the Board review and approve the amended contract between Pacific Grove Unified School District and Positive Behavioral Supports Corp.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

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VIII. PUBLIC HEARING I/ ACTION/DISCUSSION ITEM A

- I. Public Hearing of Pacific Grove Teachers Association Sunshine List for 2023-24 312
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board hold a public hearing for the sunshine topics for the 2023-2024 Pacific Grove Teachers Association negotiations.

Open Public Hearing _____ Close Public Hearing _____

- A. Approval of the Pacific Grove Teachers Association Sunshine List for 2023-24 315
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review and approve the sunshine topics for the 2023-2024 Pacific Grove Teachers Association negotiations.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

IX. PUBLIC HEARING II/ ACTION/DISCUSSION ITEM B

- II. Public Hearing of Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics – 2023-2024 317
Recommendation: (Buck Roggeman, Pacific Grove Unified School District Lead Negotiator) The District recommends that the Board hold a public hearing for the sunshine topics for 2023-2024 Pacific Grove Unified School District/Pacific Grove Teachers Association negotiations.

Open Public Hearing _____ Close Public Hearing _____

- B. Approval of Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics – 2023-2024 320
Recommendation: (Buck Roggeman, Pacific Grove Unified School District Lead Negotiator) The District recommends that the Board approve the sunshine topics for 2023-2024 Pacific Grove Unified School District/Pacific Grove Teachers Association negotiations.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

X. ACTION/DISCUSSION continued

- C. Resolution #1114 for the Gann Limit for 2023-2024 322
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve Resolution #1114 for the Gann Limit calculations for 2023-2024.

- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
President Swanson__ Clerk McNary__ Dr. Hazen__ Trustee Ottmar__ Trustee B. Swanson__

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- D. Resolution #1115 Recognizing National Hispanic Heritage Month 325
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends the Board adopt Resolution #1115 recognizing September 15, 2023 through October 15, 2023 as National Hispanic Heritage Month.

- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
President Swanson __ Clerk McNary __ Dr. Hazen __ Trustee Ottmar __ Trustee B. Swanson __

- E. Board Calendar/Future Meetings 328
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

XI. INFORMATION/DISCUSSION

- A. Elementary Campus Shade Structures 333
Recommendation: (Jon Anderson, Director of Maintenance, Operations and Transportation) The District Administration recommends that the Board review and discuss the proposed options for Shade Structures at Forest Grove Elementary and Robert H. Down Elementary Schools.

- Public Comment:
- Direction: _____

- B. Summer School Review 2023 348
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review the attached information about Summer School 2023.

- Public Comment:
- Direction: _____

- C. Future Agenda Items 354
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (December 14, 2023)
- Added April 26, 2023: Board Site Visits/Measure D Walk Abouts (Fall 2023)
- Added May 4, 2023: Equine Healing Collaborative (October 2023)
- Added June 1, 2023: Review of the business contracts fingerprinting section (January 2024)
- Added August 3, 2023: Human Resources Organizational Review Plan (December 2023)
- Added September 7, 2023: Board Cultural Proficiency Training

- Public Comment:
- Direction: _____

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XII. ADJOURNMENT

The Board will hold a Special Closed Session Board meeting on Monday, October 2, 2023
Next regular Board meeting will be held on Thursday, October 5, 2023