

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, OCTOBER 26, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: October 26, 2023

TIME: 4:00 Robert Down Elementary School Measure D Site Visit
5:30 p.m. Closed Session
6:30 p.m. Open Session

Trustees
Carolyn Swanson, President

Jennifer McNary, Clerk

Dr. Elliott Hazen

Laura Ottmar

Brian Swanson

Dayci Dishny/Dario Dimaggio, Student Representatives

LOCATION: IN PERSON

Robert Down Elementary School (4:00- 5:00 p.m.)
485 Pine Avenue
Pacific Grove, CA 93950

Pacific Grove Unified School District Office (5:30 p.m. – duration of meeting)
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/83351027988?pwd=UTISMmtlejFaZkNlWx4Yy84THV3dz09>

Meeting ID: 833 5102 7988

Passcode: 078167

One tap mobile +13017158592,,87820869443#,,, *585985# US (Washington DC)

+13092053325,,87820869443#,,, *585985# US

Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen people** and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

• Public Comment:

• Move: _____ Second: _____ Vote: _____

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II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference With Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1))
In re: Juul Labs Inc., Marketing, Sales Practices, and Products Liability Litigation, U.S.D.C., Northern District Cal., Case No. 3:19-md-02913 and *JUUL Labs Product Cases*, Judicial Counsel Coordination Proceeding No. 5052, Superior Court of California, County of Los Angeles
5. Conference With Labor Negotiators
Agency Negotiators: Board President, Board Clerk, and Legal Counsel
Unrepresented Person: Superintendent Finalist
Government Code section 54954.5 Subdivision (e)

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
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5. Conference With Labor Negotiators
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B. Pledge of Allegiance

IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Interim Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

- A. PGUSD Staff Comments (Non-Agenda Items)
- B. Community Members (Non-Agenda Items)

VI. INFORMATION/DISCUSSION

- A. Sandy Hook Promise (SHP) See Something Say Something Anonymous Reporting Tool 8
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and consider the following information as presented by Sandy Hook Promise (SHP).

- Public Comment:
- Direction: _____

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 2, 2023 Special Board Meeting 16
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Minutes of October 5, 2023 Board Meeting 18
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

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- C. Minutes of October 10, 2023 Special Board Meeting 25
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- D. Minutes of October 12, 2023 Special Board Meeting 27
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- E. Minutes of October 19, 2023 Special Board Meeting 29
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- F. Personnel Report 31
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- G. Cash Receipts #6 34
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #6.
- H. Revolving Cash Report #3 36
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and approve the Revolving Cash report #3.
- I. Out of County or Overnight Activities 38
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight Activities requests.
- J. Acceptance of Donations 42
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and accept the donations.
- K. Warrant Schedule 660 43
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Warrant schedule 660.
- L. Contract for Services for Bratwurst USA 45
Recommendation: (Abbie Arbrun, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve to contract for services with Bratwurst USA

- Public Comment:
- Move: _____ Second: _____ Vote: _____

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VIII. ACTION/DISCUSSION

- A. Resolution No. 1116 for the Issuance and Sale of Election of 2020, Series B, General Obligation Bonds 51
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and approve Resolution No. 1116 which will allow the District to issue its second series of General Obligation Bonds authorized by voters in 2020 under Measure D.
- Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
President Swanson __ Clerk McNary __ Dr. Hazen __ Trustee Ottmar __ Trustee B. Swanson __
- B. Budget Revision #1 FY 2023-24 197
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve these proposed budget revisions for 2023-24.
- Public Comment:
 - Move: _____ Second: _____ Vote: _____
- C. Consulting Agreement with the Black Leaders and Allies Collaborative (BLAAC) 218
Recommendation: (Joshua Jorn, Interim Superintendent) The district administration recommends that the Board review the attached consulting agreement between Pacific Grove Unified School District (PGUSD) and Black Leaders and Allies Collaborative (BLAAC).
- Public Comment:
 - Move: _____ Second: _____ Vote: _____
- D. Board Calendar/Future Meetings 232
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Public Comment:
 - Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION continued

- B. Presentation on Potential Measure D Bond Extension 237
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and consider the following information as presented by Dale Scott and Company (DS&C).
- Public Comment:
 - Direction: _____

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- C. Complaint Concerning Instructional Materials 251
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information related to a parent objection to specific instructional material.
- Public Comment:
 - Direction: _____
- D. Pacific Grove High School Course Catalog for the 2024-2025 School Year 256
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review the 2024-2025 course catalog for Pacific Grove High School.
- Public Comment:
 - Direction: _____
- E. 2023-2024 Strategic Plan Implementation Update 312
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information related to the 2023-24 Strategic Plan Implementation.
- Public Comment:
 - Direction: _____
- F. 2023 State Testing Results 328
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive the following information about the 2023 state testing results for Pacific Grove Unified School District.
- Public Comment:
 - Direction: _____

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G. Future Agenda Items

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Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (December 14, 2023)
- Added May 4, 2023: Equine Healing Collaborative (November 16, 2023)
- Added June 1, 2023: Review of the business contracts fingerprinting section (January 2024)
- Added August 3, 2023: Human Resources Organizational Review Plan (December 2023)
- Added September 7, 2023: Board Cultural Proficiency Training
- Added September 21, 2023: Board self-evaluation
- Added September 21, 2023: Common school year calendar with surrounding Districts
- Added September 21, 2023: Comprehensive School Safety Plan- LGBTQ+ Student Safety Component (January 2024)
- Added September 21, 2023: Staff support for combating incidents of racism (Ongoing)
- Added September 25, 2023: Cultural Proficiency 2023-2024 Implementation Plan (November 2023)
- Added September 28, 2023: Board Governance
- Added October 5, 2023: Racism zero tolerance policy

- Public Comment:
- Direction: _____

X. ADJOURNMENT

Next regular Board meeting will be held on Thursday, November 2, 2023