

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Adoption of Resolution No. 1098 Designating Authorized Agents to Sign School Orders

DATE: December 14, 2023

PERSON RESPONSIBLE: Dr. Linda Adamson, Superintendent;
Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The Administration recommends that the Board of Education adopt Resolution No. 1098 designating authorized agents to sign school orders.

BACKGROUND:

Each year, the Board must authorize the signatures needed to sign orders and draw on funds in the name of the District.

INFORMATION:

The attached Resolution will authorize Superintendent Ralph Gomez Porras, Assistant Superintendent Joshua Jorn, and Director II of Human Resources Billie Mankey to be empowered to sign all orders in the name of the District and to draw on funds of the District. The approval will enable the District to continue its normal business functions. The requested authority is noted in the job descriptions of the Superintendent and the Assistant Superintendent.

FISCAL IMPACT:

None.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION No. 1098

Resolution Designating Authorized Agent to Sign School Orders

The Board of Education of the Pacific Grove Unified School District, Monterey County
ON MOTION of member, _____, seconded by member _____, effective December 14, 2023.

IT IS RESOLVED AND ORDERED by the Governing Board that, pursuant to provisions
of Education Code Section 42632,

Dr Linda Adamson, Superintendent, Joshua Jorn, Assistant Superintendent, and Claudia
Arellano, Director II of Human Resources, be authorized and are hereby empowered to sign any and all
orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that these motions shall stand and that all additions and
deletions shall be submitted in writing to the County Office of Education.

PASSED AND ADOPTED by the Board of Education of the Pacific Grove Unified
School District this 14th day of December 2023 by the following vote:

AYES:

NOES:

ABSENT:

I, Dr. Linda Adamson, Secretary of the Governing Board, do hereby certify that the
foregoing is a full, true, and correct copy of Resolution No. 1098 duly passed and adopted by said Board
at a regularly called and conducted meeting held on said date.

Dr. Linda Adamson, Secretary of the Governing Board

Signatures of authorized persons:

Dr. Linda Adamson, Superintendent

Joshua Jorn, Assistant Superintendent

Claudia Arellano, Director II of Human Resources