

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
Measure A – Citizens Oversight Committee (COC)
Education Technology Bond
Monday, May 11, 2020
6:00 p.m.

GOVERNOR’S EXECUTIVE ORDER N-25-20* **RE CORONAVIRUS COVID-19***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE MAY 11, 2020 MEETING VIA ZOOM. THE LINK(S) WILL BE PROVIDED 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA ZOOM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.

MEETING MINUTES

1. Introduction *the meeting was called to order by Song Chin Bendib at 6:03 p.m. She thanked everyone for participating and made some opening remarks.*
2. Roll Call *Denise Engles called roll. Present: Stephanie Atigh, Maria Fonferek, Alex Lorca, Elliott Hazen, Laurel Peiffer and Jessica Thompson. Travis Long logged on at 6:06 p.m.*
3. Elect a Chair *Alex Lorca self-volunteered to be the Chair. Stephanie Atigh motioned to elect Alex Lorca as Chair, Seconded by Alex Lorca. Unanimously approved.*
4. Adoption of Agenda *Motion to accept the agenda made by Stephanie Atigh, Seconded by Laurel Peiffer. Unanimously approved.*
5. Legal Statement *Chair Alex Lorca read the following:*

Members of the audience who wish to address the Citizens Oversight Committee will be called when the item is reached on the agenda or, for non-agenda items, during the Public Comments.

*State law prohibits the Citizens Oversight Committee from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or put it on a future agenda.
(Government Code Section 54954.2(a))*

6. Citizen Oversight Committee Criteria *Chair Lorca deferred to staff. Song Chin Bendib reviewed Committee criteria, duties and activities.*
7. Citizen Oversight Committee Term of Service: 2 years *Chair Lorca deferred to staff. Each member was asked to participate for two years and each agreed to the term of service.*

8. Public Comments 2014 Election Measure A Education Technology Bond, Series B funding
No public comment

9. Reports *Chair Lorca deferred to staff.*

A. 2018-19 Audit Report

Song reviewed this audit report, explaining and answering questions. The first Measure D bond funds have been completed spent. Measure A Series A and B funds are part of this 2018-2019 fiscal year review. Series C was released in March, 2020 and the District will have three years in which to spend the new Series. Travis Long mentioned his experience with performance audits.

B. 2018-19 Detailed Expenditures

Song reviewed the expenditures and explained the various categories. She also explained the process of the District Tech Committee made up of reps from each school site and how they receive and monitor requests for software, hardware and other items. These meetings are open to the public and this committee was encouraged to attend to see the process in action. Matthew Binder and Jonathan Mejia also joined this portion of the meeting to give brief descriptions of their duties in relation to Measure D and the Tech Committee. Stephanie Atigh made a motion to approve 9B. Expenditure Report. Seconded by Laurel Peiffer. Unanimous approval.

10. Citizen Oversight Committee – 2017-18 Annual Report to the Community (*for reference*)

Chair Lorca deferred to staff.

Song reviewed this prior Report to the Community and discussed this Committee's actions to prepare the updated one for fiscal year 2018-2019.

11. Present Annual Report to the Board of Education

- May 21, 2020 or June 4, 2020

Chair Lorca requested to present this Committee's Report to the community at the June 4 meeting.

Stephanie Atigh made a motion to present June 4. Seconded by Laurel Peiffer. Unanimous approval.

12. Proposed Meeting Dates for the 2020-21 School Year

- April, 2021

Chair Lorca will email members early next year to set a date for the next Bond Oversight Committee meeting to review the 2019-2020 audit and expenditures.

Stephanie Atigh thanked Alex Lorca for volunteering to Chair this committee.

Adjournment